

ATTACHMENT D

LETTER TO PROPERTY OWNER 2020-APR-02



2020 April 02

[REDACTED]
4259 Clubhouse Drive
Nanaimo, BC V9T 4H8

Dear [REDACTED]

RE: 4259 Clubhouse Drive, Nanaimo, BC – Unlawful Accessory Buildings

This letter is further to correspondence sent to you from the City of Nanaimo Building Inspection Division. In that correspondence, you were directed to remove two accessory buildings from the rear yard that have been constructed without permits.

To date, the buildings have not been removed and this matter has been referred to the Bylaw, Regulation and Security Division. To preclude enforcement action, the accessory buildings must be removed forthwith. Please contact me at 250-755-4422 to advise when this work will be completed. A further inspection will be necessary to ensure compliance.

Your co-operation is appreciated.

Yours truly,

A handwritten signature in blue ink, appearing to read "Mike Edwards", is located below the "Yours truly," text.

Mike Edwards
Bylaw Enforcement Officer
Bylaw, Regulation and Security

pc Lindsay Fitzgerald, Supervisor, Building Inspection Division