

DATE OF MEETING    NOVEMBER 18, 2020

AUTHORED BY        COURTNEY MEURY, ACCOUNTANT

SUBJECT              PROJECT RESULTS FOR THE NINE MONTHS ENDING 2020-SEP-30

**OVERVIEW**

**Purpose of Report:**

To present the Finance and Audit Committee with a summary of project results for the nine months ending 2020-SEP-30.

**DISCUSSION**

Projects that satisfy specific requirements as outlined in the City’s Capital Asset Policy are classified as capital expenditures and are accounted for in the City’s capital funds. There are three (3) Capital funds: General Capital, Sewer Capital and Water Capital funds. Projects that are smaller in scope and below specific capitalization thresholds are classified as “Operating Projects” and are accounted for in the City’s operating funds.

Funding for project expenditures come from a number of sources including general tax revenues, operating and statutory reserves, grants and borrowing. Unfinished projects at the end of the year are usually carried forward to be completed in the following year. Due to this, project variances usually do not impact the operating surplus value.

Attachment A outlines the summary of results by project type for the nine months ending 2020-SEP-30. The summary is divided into two sections: concurrent projects (i.e.: projects undertaken together to minimize disruption and maximize cost and service efficiencies) and all other projects.

Each section has been broken out into the following categories; which are defined as follows:

<b>Status</b>	<b>Description</b>
<b>Complete</b>	Project is fully complete and no additional costs are expected
<b>Substantially Complete</b>	Project is almost fully complete but there are a few minor costs still remaining to be incurred
<b>In Progress</b>	Project is currently underway
<b>Not Started</b>	Project has not been started but is anticipated to start by the end of the year
<b>Delayed</b>	Project has not been started or halted
<b>Other</b>	Project that does not fit into the categories above

For projects that have a 'Complete' status and come in under budget, any unused funds are transferred back to general reserves and/or other appropriate funding sources to fund future projects.

Attachment A lists the total year-to-date expenditures for each project. This listing illustrates at a glance the status of individual projects as at 2020-SEP-30 compared to the budget for the year.

The City of Nanaimo has a capital budget of \$75.4 million and an operating project budget of \$15.4 million in 2020. This includes \$33.3 million of carry-forwards from 2019.

Summary by Project Status as at 2020-SEP-30:

<b>Capital Project Status</b>	<b># of Projects</b>	<b>% of Total Budget</b>	<b>Annual Budget</b>	<b>Actual &amp; Committed Costs to Sep 30</b>	<b>Available Funds</b>
<b>Complete / Substantially Complete</b>	84	28%	\$20,976,825	\$16,858,504	\$ 4,118,321
<b>In Progress</b>	104	62%	46,555,294	29,245,139	17,310,155
<b>Not Started</b>	66	5%	4,107,912	525	4,107,387
<b>Delayed / Other</b>	<u>34</u>	5%	<u>3,818,462</u>	<u>930,366</u>	<u>2,888,096</u>
<b>Total</b>	<u>288</u>		<u>\$ 75,458,493</u>	<u>\$ 47,034,534</u>	<u>\$ 28,423,959</u>

<b>Operating Project Status</b>	<b># of Projects</b>	<b>% of Total Budget</b>	<b>Annual Budget</b>	<b>Actual &amp; Committed Costs to Sep 30</b>	<b>Available Funds</b>
<b>Complete / Substantially Complete</b>	61	9%	\$1,399,354	\$1,273,919	\$ 125,435
<b>In Progress</b>	200	76%	11,683,865	7,155,148	4,528,717
<b>Not Started</b>	46	12%	1,911,231	-	1,911,231
<b>Delayed / Other</b>	<u>7</u>	3%	<u>384,837</u>	<u>105,652</u>	<u>279,185</u>
<b>Total</b>	<u>314</u>		<u>\$ 15,379,287</u>	<u>\$ 8,534,719</u>	<u>\$ 6,844,568</u>
<b>Total Projects</b>	<u>602</u>		<u>\$ 90,837,780</u>	<u>\$55,569,253</u>	<u>\$35,268,527</u>

### **SUMMARY POINTS**

- \$47,034,534 of the \$75,458,493 capital budget has been spent or committed as at 2020-SEP-30.
- \$8,534,719 of the \$15,379,287 operating project budget has been spent or committed as at 2020-SEP-30.

### **ATTACHMENTS**

Attachment A: Summary of Project Results for the Nine Months Ending 2020-SEP-30

#### **Submitted by:**

Dan Bailey  
Manager, Accounting Services

#### **Concurrence by:**

Laura Mercer  
Director, Finance

Shelley Legin  
General Manager, Corporate Services

Bill Sims  
General Manager, Engineering & Public Works

Dale Lindsay  
General Manager, Development Services

Richard Harding  
General Manager, Parks, Recreation & Culture