

**MINUTES**  
REGULAR COUNCIL MEETING  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,  
80 COMMERCIAL STREET, NANAIMO, BC  
MONDAY, 2020-NOV-02, AT 4:30 P.M.

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Present: Mayor L. Krog, Chair  
Councillor S. D. Armstrong  
Councillor D. Bonner  
Councillor T. Brown (arrived 4:40 p.m.)  
Councillor B. Geselbracht  
Councillor E. Hemmens (vacated at 10:02 p.m.)  
Councillor Z. Maartman  
Councillor I. W. Thorpe  
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer  
R. Harding, General Manager, Parks, Recreation and Culture  
S. Legin, General Manager, Corporate Services  
D. Lindsay, General Manager, Development Services  
B. Sims, General Manager, Engineering and Public Works  
Insp. Fletcher, A/OIC, Nanaimo Detachment RCMP  
L. Mercer, Director, Finance  
F. Farrokhi, Manager, Communications  
T. Loewen, Communications & Marketing Specialist  
D. Blackwood, Client Support Specialist  
S. Gurrie, Director, Legislative Services  
S. Snelgrove, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 2 Procedural Motion - Add *Community Charter* Section 90(1)(i) - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

3. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

*Community Charter* Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved In Camera at 4:30 p.m.

Council moved out of In Camera at 6:48 p.m.

Council recessed the Open Meeting 6:48 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS (continued):

- (b) Agenda Item 15(b) Councillor Armstrong - Motion re: Residential Street Parking - Add delegation from Susan Barr.
- (c) Agenda Item 8(b) Insp. Lisa Fletcher, Acting Superintendent, Nanaimo RCMP - Quarterly Update - Add PowerPoint Presentation titled "Nanaimo RCMP Detachment 3rd Quarter Update".
- (c) Remove Agenda Item 12(a) 90 & 94 Victoria Road – Maintenance of Property Bylaw Appeal.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-OCT-19, at 4:30 p.m.
- Minutes of the Special Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Thursday, 2020-OCT-22, at 7:00 p.m.

The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog advised:

- He is still receiving reports of abuse and people behaving in an uncivil manner towards City staff at recreation facilities. We are still in the midst of a declared state of emergency and Staff have to respond to direction from the Provincial Health Officer for guidance on how things are conducted at public facilities
- Mayor Krog asked that everyone try to be a little kinder, reserved and more patient and to respect one another. All that is being done is done in the interest of public health and safety
- The United Nations has called for an international campaign for 16 days of activism against gender based violence from November 25, 2020, which is the International Day for the Elimination of Violence against Women to December 10, 2020, International Human Rights Day. Violence against women in our society and around the world is a horrible problem and as we see liberal democracies diminishing year after year, Human Rights Day becomes even more important
- The Poppy campaign, which reflects on the history and sacrifices made by previous generations, is underway. We pledge to honour veterans by wearing a poppy. The community has gathered in increasing numbers year after year to attend Remembrance Day ceremonies downtown with growing recognition as the last of the veterans of World War II pass. This year, due to the COVID-19 pandemic, the public is asked to stay home and watch the ceremony on Shaw TV from 10:45 a.m. to 11:30 a.m. A number of invited guests will be present downtown to lay wreathes. Unless you have received a specific invitation, out of respect for those participating, celebrate Remembrance Day by staying home and at 11:00 a.m. honour those fallen with your silence. Compared to the challenges of the generation who fought in wars, what we are being asked to do is a very small sacrifice and in the interest of public safety

7. PRESENTATIONS:

(a) Mayor's Task Force on Recovery and Resilience - Presentation and Recommendations

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Donna Hais, Board Chair, Nanaimo Port Authority, provided Council with a PowerPoint presentation regarding the Mayor's Task Force on Recovery and Resilience. Highlights included:

- Provided with a broad mandate and originally had many more recommendations
- All conversations at the Task Force were through the community lens and that collaboration and alignment equals success
- Discussed plan phases such as Intake, Consult and Report Generation:
  - During the intake phase groups shared letters regarding how COVID-19 has affected their organization and their response
- Reconciliation as a guiding principle throughout the document
- Staff provided updates on the strategic plan, ongoing work by the Health and Housing Task Force and Economic Development Task Force
- The pandemic was not the cause of all the issues but highlighted the importance of what needed to be dealt with and prioritized
- Consultation phase:
  - During the consultation phase groups from the social services sector presented to the Task Force
- Report generation phase:
  - During the report generation phase the Task Force originally identified 28 recommendations but determined the role of the City as the curator for coordinating and facilitating actions and taking a leadership role on issues for the community
- The guiding principles stress the importance to address and prioritize the City's role in implementing the Truth & Reconciliation Commission of Canada Calls to Action and the United Nations Declaration on the Rights of Indigenous Peoples
- Eight recommendations are provided which address a cross section of issues and opportunities, three are related to recovery and five related to resilience
- Recovery recommendations:
  1. Nanaimo Builds – Civic enthusiasm for the assets, opportunities and community currently in Nanaimo and a willingness to grow and build on it.
    - Instill pride of place
    - Build the spirit of Nanaimo and talk about it in a positive light
  2. Mayor's Nanaimo Leaders Table – To provide input on issues and opportunities.
    - To create an aligned approach and collaborate on a multi-levels of government "ask for capital infrastructure" for Nanaimo
    - Have groups working together to coordinate a vision across the community
    - Need to include social, labour, tourism, hospitality and other groups' leverage to get more of what the community needs

3. Prioritize Strategic Investing – Recognize Nanaimo as the heart of the Island, north of the Malahat
  - Create a process/criterion to prioritize strategic investment
- Resilience recommendations:
  4. Reconciliation and anti-racism - Publically launch an anti-racism awareness program that promotes diversity and inclusivity
  5. Prepare for future emergency events - Prioritize emergency preparedness and resiliency measures
    - Ensure PP&E stores are maintained and implement a model so they are used prior to expiration
  6. Support Elimination of the Provincial Speculation and Vacancy Tax for Nanaimo
  7. Work with the small business community to leverage lessons learned
  8. Develop transportation and digital infrastructure strategy to help sustain small business
- Results took a month longer to prepare than anticipated
- Projects are connected
- Issues existed prior to COVID-19 and COVID-19 highlighted how they affect the community
- Challenged citizens of Nanaimo who are not involved to get involved as the solution involves all of us

(b) Insp. Lisa Fletcher, Acting Superintendent, Nanaimo RCMP - Quarterly Update

Insp. Lisa Fletcher, Acting Superintendent, Nanaimo RCMP, provided a PowerPoint presentation. Highlights included:

- Detachment strategic priorities:
  - Crime and victimization: How individual impact of crime is addressed, looking at prolific offenders
  - Guns & gangs: Organized and serious crime and working with other RCMP partners
  - Collaborative Harm Reduction: Can't be done without partnerships such as provincial health partners, Vancouver Island University and local groups
  - Indigenous & Cultural Competencies: Safety and health of indigenous communities, building grass roots relationships
  - Traffic Service: Recently had success at Jack Point, focus on individual efforts to make streets safer
- COVID-19:
  - Impact is that the file load has been lower in comparison to previous years
  - Starting to see trend move back to normal file load
  - Reduction in property offences
  - Decrease in motor vehicle collisions as people were staying home
  - Saw increase in calls for social disturbances
  - Working with public health inspector
- 3<sup>rd</sup> Quarter:
  - Decrease from 2019 3<sup>rd</sup> quarter by 13%
  - Violence related to individual offences and seeing increase in severity
  - Property offences decreased significantly

- Important that people report crime that is happening
- Advised of the top ten types of calls, traffic safety as a provincial priority, seeing impaired driving suspensions due to drug use
- Current issues include COVID-19 impacts, detachment space pressures, mental health act files, child porn-making and distributing, vulnerably housed, strong partnerships with Crown counsel
- Partners and initiatives:
  - Situation Table program with Sheila Malcolmson, MLA, participation on the Health and Housing Task Force, Mental Health Liaison Officer position and Community Response Unit positions funded by Council last year

The Council meeting recessed at 8:59 p.m.  
The Council meeting reconvened at 9:10 p.m.

8. COMMITTEE MINUTES:

The following Committee Minutes were received:

- Minutes of the Special Mayor's Task Force on Recovery and Resilience Meeting held in the Dodd Narrows Room A/B, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Friday, 2020-SEP-25 at 8:36 a.m.
- Minutes of the Special Environment Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2020-OCT-07, at 3:02 p.m.

9. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

(a) Special Environment Committee Meeting 2020-OCT-07

1. Climate and Environmental Gap Analysis

That Council direct Staff to liaise with Environment Committee members to develop focus group stakeholder engagement around environmental objectives of the Official Community Plan.

(b) Finance and Audit Committee Meeting 2020-OCT-21

1. Facilities Valuation Study

That Council approve accelerating \$50,000 in grant funding for the Facilities and Park Amenities Condition Assessment Program from 2021 to 2020 for the purposes of a facilities valuation exercise.

2. Community Resiliency Investment Program (FireSmart Community Funding and Supports Program)

That Council support the City of Nanaimo's application to the Union of BC Municipalities for the Community Resiliency Investment Program (FireSmart Community Funding and Supports Program) and if successful the project will be added to the 2021-2025 Financial Plan.

3. 2021 Social Planning Grant Increase

That Council authorize Staff to advertise that an additional \$30,000 of Social Response Grant funding is available for projects that specifically address community wellness or addictions response.

5. Draft 2021 Finance and Audit Committee Key Date Calendar

That Council approve the selected 2021 Finance and Audit Committee Key Date Calendar.

The motion carried unanimously.

(c) Separately Addressed Consent Items

4. Asset Management Update

It was moved and seconded that Council approve extending the annual 1% property tax increase contribution to the General Asset Management Reserve for five (5) years or until the next asset management update and recommendations are presented to Council and include this change in the 2021-2025 Financial Plan. The motion carried.

Opposed: *Councillor Bonner*

It was moved and seconded that Council approve extending the annual 2.5% water user fee increase for 2021 for contributions to the Water Asset Management Fund reserve and include this change in the 2021-2025 Financial Plan. The motion carried unanimously.

It was moved and seconded that Council move the delegation related to Agenda Item 15 (b) Councillor Armstrong – Motion re: Residential Street Parking to be heard after Agenda Item 11a. The motion carried unanimously.

10. DELEGATIONS:

(a) Delegation from Gwyer Webber re: Vancouver Island Rail Transit

Gwyer Webber spoke regarding Vancouver Island rail transit connecting community throughout Vancouver Island. He advised of the costs of inner-city rail at \$1.7-\$2.2million/kilometer, battery-electric units with charge points at specific stations, inner-city rail not a replacement for transit busses, electric trains cheaper than hydrogen fuel cell trains and green technology aligning with Council's Climate Action Plan.

11. OTHER BUSINESS:

(a) Councillor Armstrong - Motion re: Residential Street Parking

Delegation

1. Susan Barr spoke regarding the parking challenges for low income seniors at 451 Selby Street, having to move their cars every 24 hours in inclement weather and difficulties for those with mobility challenges. She advised there are only 10 spaces for 72 units. She requested a parking change so that tenants be granted unlimited street parking via permit.

12. REPORTS:

(a) Covenant Amendment Application No. CA13 - 1060, 1070, 1074 & 1098 Douglas Avenue, and 280 Tenth Street

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council direct Staff to amend the Section 219 covenant on the property titles of 1060, 1070, 1074, and 1098 Douglas Avenue, and 280 Tenth Street. The motion carried unanimously.

(b) Appointment of Bylaw Enforcement Officer

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council appoint Terry Knowles as a Bylaw Enforcement Officer. The motion carried unanimously.

(c) Proposed Council Procedure Bylaw Amendments

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that “Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02” (To update processes regarding the public hearing date and streamlining the method to reorder the agenda) pass first reading. The motion carried unanimously.

It was moved and seconded that “Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02” pass second reading. The motion carried unanimously.

It was moved and seconded that “Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02” pass third reading. The motion carried unanimously.

(d) Board of Variance Amendment Bylaw - Change in Monthly Meeting Day

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that “Board of Variance Amendment Bylaw 2020 No. 7213.01” (To change the meeting day from the third Thursday of each month to the first Thursday of each month) pass first reading. The motion carried unanimously.

It was moved and seconded that “Board of Variance Amendment Bylaw 2020 No. 7213.01” pass second reading. The motion carried unanimously.

It was moved and seconded that “Board of Variance Amendment Bylaw 2020 No. 7213.01” pass third reading. The motion carried unanimously.

(e) 2021 Acting Mayor Schedule

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council select option one for the 2021 Acting Mayor Schedule and include the amendment of Councillors Armstrong and Turley switching dates. The motion carried unanimously.

(f) 2021 Appointments to the Regional District of Nanaimo Board

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council renew, for a term ending 2021-DEC-31, appointments of the current Council members on the Regional District of Nanaimo Board as follows:

5 Votes	Mayor Krog
5 Votes	Councillor Hemmens
5 Votes	Councillor Armstrong
5 Votes	Councillor Geselbracht
5 Votes	Councillor Brown
4 Votes	Councillor Turley
4 Votes	Councillor Bonner
4 Votes	Councillor Thorpe
Alternate	Councillor Maartman

The motion carried unanimously.

13. BYLAWS:

(a) "Zoning Amendment Bylaw 2020 No. 4500.179"

It was moved and seconded that “Zoning Amendment Bylaw 2020 No. 4500.179” (To replace the Violation and Penalty section and delete the fine schedule) pass third reading. The motion carried unanimously.

It was moved and seconded that “Zoning Amendment Bylaw 2020 No. 4500.179” be adopted. The motion carried unanimously.

(b) "Management and Protection of Trees Amendment Bylaw 2020 No. 7126.01"

It was moved and seconded that "Management and Protection of Trees Amendment Bylaw 2020 No. 7126.01" (To replace the Violation and Penalty section and delete the fine schedule) be adopted. The motion carried unanimously.

(c) "Bylaw Notice Enforcement Amendment Bylaw 2020 No. 7159.08"

It was moved and seconded that "Bylaw Notice Enforcement Amendment Bylaw 2020 No. 7159.08" (To replace the fine schedule for the Zoning Amendment Bylaw, add a fine schedule for the Management of Trees Bylaw, and replace Schedule B - Registry Agreement) be adopted. The motion carried unanimously.

14. NOTICE OF MOTION:

(a) Councillor Geselbracht - Notice of Motion re: Riparian Review

Councillor Geselbracht advised that he would be bringing forward the following notice of motion for consideration at a future Council Meeting:

"That the City's regulatory framework for watercourses be revised as part of the REIMAGINE Nanaimo process in order to improve the protection of city watercourse riparian areas for the full range of the important environmental and community benefits they provide."

11. OTHER BUSINESS: (continued):

(b) Councillor Bonner - Motion re: Free Menstrual Products in City Facilities

Introduced by Councillor Bonner.

It was moved and seconded that Council direct Staff to prepare a report outlining options to provide free menstrual products in City facilities in the Spring of 2021, including:

- A list of City facilities and the cost and feasibility to provide barrier-free menstrual product distribution at each location; and
- Outline how the lessons learned from the pilot projects undertaken by the cities of Coquitlam, Port Moody and Victoria (in their civic facilities) can benefit a similar program in Nanaimo and evaluate partnership opportunities such as with the United Way's "Period Promise" campaign and provide future recommendations to Council as part of on-going program sustainment.

The motion carried.

Opposed: Councillor Turley

(a) Councillor Armstrong - Motion re: Residential Street Parking (continued)

Introduced by Councillor Armstrong.

It was moved and seconded that Council direct Staff to prepare a report outlining options for Council to consider in order to permit residents to park on residential streets for more than twenty-four hours without having to move their vehicles. The motion carried.

Opposed: *Councillor Turley*

Councillor Hemmens vacated the Shaw Auditorium at 10:02 p.m.

(c) Councillor Armstrong - Motion re: City Facilities Room Bookings for Nonprofit Addiction Support Groups

Introduced by Councillor Armstrong.

It was moved and seconded that Staff prepare a report for options to secure use of rooms at City of Nanaimo facilities to assist nonprofit addiction support group meetings, which are a critical part of their recovery program. The motion carried unanimously.

15. ADJOURNMENT:

It was moved and seconded at 10:13 p.m. that the meeting adjourn. The motion carried unanimously.

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C H A I R

CERTIFIED CORRECT:

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CORPORATE OFFICER