

CITY OF NANAIMO

BYLAW NO. 7272.02

A BYLAW TO AMEND COUNCIL PROCEDURE BYLAW 2018 NO. 7272

WHEREAS the Council of the City of Nanaimo pursuant to Part 5, section 124 of the *Community Charter* must by bylaw, establish the rules of procedure for Council and committee meetings.

THEREFORE BE IT RESOLVED that the Council of the City of Nanaimo in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "Council Procedure Bylaw Amendment Bylaw 2020 No. 7272.02".

2. Amendments

"Council Procedure Bylaw 2018 No. 7272" is hereby amended as follows:

(1) By deleting section 7.1(c) in its entirety and replacing it with the following:

"(c) leaving one copy of the notice for each Council member in the place to which the member has directed notices to be sent."

(2) By deleting section 8.2 in its entirety and replacing it with the following:

"8.2 The deadline for submissions to the Corporate Officer of items for inclusion on the agenda for the meeting by staff will be by 8:30 a.m., the Tuesday two weeks prior to the meeting date."

(3) By deleting in its entirety section 9.3. and inserting the following, directly after section 9.2:

"9.3 When preparing the agenda prior to the meeting, the Mayor and Corporate Officer may in their discretion:

- (a) vary the order set out in section 9.1; and
- (b) delete agenda headings if there is no business under those items.

9.4 The order of business specified in section 9.1 and 9.3 hereof may be varied, as the Council deems necessary."

(4) By deleting section 55.1 in its entirety and replacing it with the following:

"55.1 Public Hearing meetings will be scheduled on the third Thursday of each month, excluding the month of August, and will take place at the Shaw

Auditorium, Vancouver Island Conference Centre, 80 Commercial Street,
Nanaimo, and will commence at 7:00 p.m.”

PASSED FIRST READING: _____
PASSED SECOND READING: _____
PASSED THIRD READING: _____

Notice of intention to proceed with this bylaw was published on the _____ day of _____, 2020
and the _____ day of _____, 2020 in the *Nanaimo News Bulletin* newspaper, circulating in the
City of Nanaimo, pursuant to Section 94 of the *Community Charter*.

ADOPTED: _____

MAYOR

CORPORATE OFFICER