

DATE OF MEETING NOVEMBER 2, 2020

AUTHORED BY KAREN ROBERTSON, DEPUTY CITY CLERK

SUBJECT BOARD OF VARIANCE AMENDMENT BYLAW – CHANGE IN MONTHLY MEETING DAY

OVERVIEW

Purpose of Report

To amend the Board of Variance (BOV) bylaw to accommodate a change in meeting day from the third Thursday of each month to the first Thursday of each month.

Recommendation

That “BOARD OF VARIANCE AMENDMENT BYLAW 2020 NO. 7213.01” (to change the meeting day from the third Thursday of each month to the first Thursday of each month) pass first reading;

That “BOARD OF VARIANCE AMENDMENT BYLAW 2020 NO. 7213.01” pass second reading; and

THAT “BOARD OF VARIANCE AMENDMENT BYLAW 2020 NO. 7213.01” pass third reading.

BACKGROUND

As outlined in the November 2, 2020 report by Sky Snelgrove, Steno Coordinator/Deputy Corporate Officer, one of the amendments proposed to Council’s Procedure Bylaw is to change the monthly public hearing day from the first Thursday of each month to the third Thursday of each month in order to align with the reduced publishing of the local newspaper.

If this amendment to Council’s Procedure Bylaw is supported, the Board of Variance meeting schedule will also need to change as the Board currently meets on the third Thursday of each month, which if left unchanged, would create a meeting conflict.

The Board was consulted on the proposed change and the members have no concerns with the meeting day being changed to the first Thursday of each month.

OPTIONS

1. That “BOARD OF VARIANCE AMENDMENT BYLAW 2020 NO. 7213.01” (to change the meeting day from the third Thursday of each month to the first Thursday of each month) pass first reading;

That “BOARD OF VARIANCE AMENDMENT BYLAW 2020 NO. 7213.01” pass second reading; and

THAT “BOARD OF VARIANCE AMENDMENT BYLAW 2020 NO. 7213.01” pass third reading.

Should Council support the amendment to Council’s Procedure Bylaw to hold Public Hearings on the third Thursday of each month, the day that the Board of Variance meets will need to be changed to the first Thursday of each month.

2. Should Council not support moving the day that Public Hearings are held, the bylaw amendment will not be required.

SUMMARY POINTS

To amend the Board of Variance (BOV) bylaw to accommodate a change in meeting day from the third Thursday of each month to the first Thursday of each month.

ATTACHMENTS:

Attachment 1 – BL7213.01 – Board of Variance Amendment Bylaw

Submitted by:

Karen Robertson
Deputy City Clerk

Concurrence by:

Sheila Gurrie
Director of Legislative Services

Dale Lindsay
General Manager, Development Services