

MINUTES
REGULAR COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2020-OCT-05, AT 4:30 P.M.

Present: Mayor L. Krog, Chair
Councillor S. D. Armstrong
Councillor D. Bonner
Councillor T. Brown (joined electronically)
Councillor B. Geselbracht
Councillor E. Hemmens (vacated 8:59 p.m.)
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer
R. Harding, General Manager, Parks, Recreation and Culture
S. Legin, General Manager, Corporate Services
D. Lindsay, General Manager, Development Services
B. Sims, General Manager, Engineering and Public Works
K. Fry, Fire Chief
B. Corsan, Director, Community Development
A. Groot, Director, Facilities and Parks Operations
J. Holm, Director, Development Approvals
L. Mercer, Director, Finance
L. Bhopalsingh, Manager, Community Planning
F. Farrokhi, Manager, Communications
W. Fulla, Manager, Business, Asset & Financial Planning
S. Pamminger, Manager, Infrastructure Planning and Energy
T. Loewen, Communications & Marketing Specialist
M. Miller, Senior Financial Analyst
S. Gurrie, Director, Legislative Services
S. Snelgrove, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at: 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

(a) Agenda Item 2 Procedural Motion to Proceed In Camera - Add *Community Charter* Sections 90(1)(e) and (i).

3. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of the Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

The motion carried unanimously.

Council moved In Camera at 4:30 p.m.
Council moved out of In Camera at 6:46 p.m.
Council recessed the Open Meeting 6:46 p.m.
Council reconvened the Open Meeting at 7:00 p.m.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Special Meeting of the Council of the City of Nanaimo held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-SEP-21 at 12:38 p.m. be adopted as circulated. The motion carried unanimously.

6. MAYOR'S REPORT:

- On September 30, 1960 the Chinatown Fire started which raged for over 7 hours and despite the efforts from the Nanaimo Fire Department and the volunteer-based Harewood Fire Department, the flames were unable to be controlled and nearly all structures were destroyed. It was Nanaimo's largest fire at the time and left upwards

- of 200 people, mostly seniors, without homes. Buildings and shops of cultural and historical significant were lost forever
- The Chinese had a unique impact on the City's history. Like all pioneers, they struggled against many obstacles and ultimately had to fight for recognition as Canadian citizens. After World War II, the removal of discriminatory immigration policy and acceptance of official multiculturalism allowed people of Chinese descent to take their place at all levels of Canadian society
 - October 4-10th is Fire Prevention Week, which aims to educate people about the simple but important things they can do to keep themselves and those around them safe from fire in their kitchens and homes
 - On October 5, 2020 Fire crews responded to a structure fire with a working smoke alarm at the 300 block of Pine Street. Crews arrived on scene and gained entry to discover unattended cooking that had been left on the stove and no occupants home. A dog locked on the premise was saved
 - Mayor Krog reminded everyone to exercise safety as cooking is one of the leading causes of home fires and home fire injuries in British Columbia
 - City recreation facilities are following province-wide COVID-19 safety protocols as staff are continuing to adapt, adjust and learn as a result of the ongoing changes to health and safety requirements as a result of the pandemic
 - Safety protocols are present to ensure the City is in compliance with provincial health orders
 - Procedures have been put in place in facilities to meet the physical distancing requirements and mass gatherings order of a maximum of 50 people in the facility/event as set out by the Province of BC
 - Mayor Krog noted it is a difficult and frustrating time for many people and rules are put in place to ensure public health safety
 - By kindness, cooperation, good manners, and respect for one another rules can be most effectively utilized to protect the health and safety of all of us
 - Mayor Krog encourages everyone to celebrate October as Foster Family month in BC. There is a strong correlation between children in foster care and many homeless in the province. Children are often placed in foster care because they have suffered some form of trauma which make it difficult to care for them. Join the City in celebrating Foster Family month
 - Mayor Krog recognized and congratulated Julie Bevan, Manager, Culture and Events, for her award in the category "Above and Beyond" at the Nanaimo Business Award ceremonies. Ms. Bevan was formerly the Executive Director at Nanaimo Art Gallery and left the position to take up a newly created role with the City in March of this year. She joined when organizational restructuring led the City's cultural services section to move and form Parks, Recreation and Culture

7. COMMITTEE MINUTES:

The following Committee Minutes were received:

- Minutes of the Governance and Priorities Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2020-MAR-09 at 1:00 p.m.

- Minutes of the Special Mayor's Task Force on Recovery and Resilience Meeting held in the Dodd Narrows Room A/B, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Friday, 2020-SEP-11, at 8:39 a.m.

8. REPORTS:

(a) Investing in Canada Infrastructure Program

Introduced by Shelley Legin, General Manager, Corporate Services.

Presentation:

1. Laura Mercer, Director, Finance, Michelle Miller, Senior Financial Analyst and Scott Pamminger, Manager, Infrastructure Planning & Energy, provided a presentation. Highlights included:
 - The City has an opportunity to apply for grant funding through Investing in Canada Infrastructure Program - CleanBC Communities funding stream
 - Projects must support the management of renewable energy, access to clean energy transportation, improve energy efficiency of buildings and the generation of clean energy
 - Two projects for consideration:
 - Oliver Woods Community Centre Hot Water Boiler Replacement and Mechanical Upgrade
 - Estimated total cost is \$116,000
 - Grant application - \$80,000
 - City share - \$36,000
 - Beban Park Leisure Pool Air Handling Units
 - Estimated total cost is \$945,400
 - Grant application - \$686,840
 - City share - \$258,560

It was moved and seconded that Council direct Staff to submit an application to the Investing in Canada Infrastructure Program – CleanBC Communities Fund Stream for the Beban Park Leisure Pool Air Handling Units and that Council commits to funding \$258,560 of the project. The motion carried unanimously.

(b) Community Economic Recovery Infrastructure Program

Presentation:

1. Laura Mercer, Director, Finance, Michelle Miller, Senior Financial Analyst and Art Groot, Director, Facilities and Parks Operations, provided a presentation. Highlights included:
 - Grant is focused on helping communities in BC recover from economic impacts experienced from COVID-19
 - 5 projects meet the criteria
 - Loudon Boathouse:
 - New facility to replace existing facility

- \$123,750 committed in 2020-2024 financial plan
- Estimated construction cost is \$1.87 million
- Grant application - \$1 million
- City share - \$0.87 million
- **Beban Complex Electrical Upgrades:**
 - Main electrical substation is nearing end of life
 - Included in 2020-2024 Financial Plan
 - Estimated design and construction cost is \$1.72 million
 - Grant application - \$1 million
 - City share - \$0.72 million
- **Rotary Bowl Track Replacement:**
 - Track is nearing end of life and experiencing damage from nearby tree roots
 - Currently in draft 2021-2025 financial plan
 - Estimated design and construction cost is \$1.2 million
 - Grant application - \$1 million
 - City share - \$0.2 million
- **Maffeo Sutton Playground Phase 2**
 - Phase 2 inclusive play features for 2-5 year olds
 - Currently in 2023 of the 2020-2024 Financial Plan
 - Estimated construction cost is \$663,000
 - Grant application - \$663,000
- **Maffeo Sutton Washrooms**
 - Identified during the Maffeo Sutton Park Masterplan
 - Not included in 2020-2024 financial plan
 - Estimated design and construction cost is \$1 million
 - Grant application is \$1 million

It was moved and seconded that Council direct Staff to submit an application to the Community Economic Recovery Infrastructure Program for the Loudon Boathouse project and that Council commits to funding \$0.87 million of the project. The motion carried.

Opposed: *Councillors Brown, Geselbracht, Hemmens*

It was moved and seconded that Council direct Staff to submit an application to the Community Economic Recovery Infrastructure Program for the Rotary Bowl Track Replacement and that Council commits to funding \$188,150 of the project. The motion carried.

Opposed: *Councillors Brown, Geselbracht*

(c) Property Tax Exemption Bylaw for 2021 Property Taxes

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that “Property Tax Exemption Bylaw 2020 No. 7315” (To provide exemption from 2021 property taxes) pass first reading. The motion carried unanimously.

It was moved and seconded that “Property Tax Exemption Bylaw 2020 No. 7315” pass second reading. The motion carried unanimously.

It was moved and seconded that “Property Tax Exemption Bylaw 2020 No. 7315” pass third reading. The motion carried unanimously.

(d) Property Disposition - 350 and 398 Franklyn Street

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council:

1. approve the disposition of 350 and 398 Franklyn Street to SoGood Properties Limited for \$1,216,000; and,
2. direct the Mayor and Corporate Officer to execute the necessary documents to affect the transaction.

The motion carried unanimously.

(e) Building Permit Function Review

Introduced by Dale Lindsay, General Manager, Development Services.

Presentation:

1. Jeremy Holm, Director, Development Approvals, provided a verbal presentation. Highlights included:
 - Undertaking a review of the building permit function
 - Challenging volume of work in the area
 - Constantly evolving processes impacted by external factors such as changes to building code, requirements for qualifications of building officials and legislation
 - Rapidly shifted building permits to online applications – challenging for staff and public to adjust to
 - Efficient and timely permit approval important to customers
 - Taking opportunity to build on other work from Development Process Review Committee, Core Services Review and engage Allan Neilson of Neilson Strategies to help review function
 - Expect to report back to Governance and Priorities Committee in January with report to identify potential changes to permit approval process and recommendations for improvements

9. BYLAWS:

(a) "Officers Appointment and Delegation Bylaw Amendment Bylaw 2020 No. 7031.07"

It was moved and seconded that “Officers Appointment and Delegation Bylaw Amendment Bylaw 2020 No. 7031.07” (To align the bylaw with the revised management organizational structure) be adopted. The motion carried unanimously.

- (b) "Management Terms and Conditions of Employment Amendment Bylaw 2020 No. 7273.01"
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It was moved and seconded that "Management Terms and Conditions of Employment Amendment Bylaw 2020 No. 7273.01" (To reflect changes to align with the "Officers Appointment and Delegation Bylaw 2006 No. 7031") be adopted. The motion carried unanimously.

The Council Meeting moved In Camera at 8:41 p.m.
The Council Meeting moved out of In Camera at 9:42 p.m.

10. ADJOURNMENT:

It was moved and seconded at 9:43 p.m. that the meeting adjourn. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER