Nanaimo Health and Housing Action Plan

Governance Options Selection Process & Design Lab Overview

September 2020

What work has been done so far?

The City of Nanaimo's Council-led Health and Housing Task Force, the City of Nanaimo, Nanaimo Homeless Coalition, Service Canada, and United Way Central & Northern Vancouver, have partnered to advance a systems approach, including developing a 5-year Health and Housing Action Plan (HHAP).

This builds off a series of Design Labs that occurred March 2020, and a comprehensive needs assessment of social and health issues in Nanaimo. From this initial research and community consultation, a draft HHAP has been developed.

What is the purpose of this conversation?

As a part of this work, the Task Force has developed a draft of the HHAP and are seeking community validation of the direction of the strategy as well as potential solutions to address gaps in the strategy. There are about 20 such validation labs underway until the end of September with key stakeholder groups including service providers, lived experience, volunteer and faith sector groups.

Now that the Task Force has developed a draft HHAP, they recognize the need to make sure key systems-level entities and decision-making stakeholders are briefed and on board with the direction of the work and have an opportunity to connect on key outstanding questions around HHAP implementation governance. Specifically, the Task Force has recognized the need to identify an existing or new organization to act as the lead implementing body for the HHAP, once finalized.

To this end, several options for existing and new organizations have been identified. To this end, you are identified as a key stakeholders in a decision making role to engage in a series of 2 2-hour sessions to help shape next steps for the HHAP's implementation. Based on your insights, the Task Force will make a final recommendation to Council on what entity is best positioned to act as the lead Systems Planner Organization for the HHAP.

To ensure adequate time for internal conversations you may need to have ahead of discussions, we are scheduling two sessions over the course of October:

Session 1: Foundations   Date: October 14
- Overview HAAP priorities & process to date
- Proposed role of the Systems Planner Organization
- Provide an overview of implementation governance proposed
- Present key options for Systems Planner Organizations for consideration

*HOMEWORK: Each entity identified as a potential option to act as Systems Planner Organization will complete a **worksheet** on their interest in this role, capacity and resources needed to deliver it effectively.*

Session 2: Recommendations   Date: October 28
- Report back from each potential Systems Planner Organization on internal review;
- Discussion of risks, strengths & implications of diverse options;
- Summary of recommendations to Task Force on top choice/s for Systems Planner Organization.

Based on your recommendations and insights at these sessions, the Task Force will make a final recommendation to Council and reflect this in the HHAP report.

Preparation Materials

We will be circulating a number of materials ahead of the session as homework including:
- Briefing on emerging priorities & consultations to date;
- Integrated Needs Assessment on key social issues in Nanaimo;
- Self-assessment sheet for organizations that can be options for Systems Panner Org role

We encourage you to have internal conversations with respect to the topics so that right people from your organisation are able to attend/inform the discussion.

Session 1 Activities

Suggested Time	Activity	Outcomes
5 mins	**Welcome** • Land Acknowledgement • Introductions • Agenda and goals	Get group familiar with each other and comfortable
5 mins	**About the Project** • Why this project exists • What work has been done so far	Provide context
20 min	**HHAP Emerging Priorities** • Overview of findings • Key Strategies	Provide context

30 mins	**Rapid Feedback: Priorities**
	• What resonates
	  ○ What seems missing
	  ○ If the correct values are reflected in the plan
	• Write overall impressions (love it, leave it, needs work, etc).
	• Repeat for each priority area until each one is covered.
		Ensure the whole plan is covered

15 min	**Implementation & Governance Options** • Proposed role of the Systems Planner Organization • Provide an overview of implementation governance proposed • Present key options for Systems Planner Organizations for consideration	Provide context
30 mins	**Rapid Feedback: Governance & Implementation** • What resonates/ What seems missing • Overall impressions (love it, leave it, needs work, etc).	Understand perspectives on the issue
15 mins	**Closing & Homework** • Overview of next steps • Explain homework	Closing & clarification on next steps

Session 2 Activities

Suggested Time	Activity	Outcomes
5 mins	**Welcome** • Land Acknowledgement • Introductions • Agenda and goals	Get group familiar with each other and comfortable
10 mins	**Recap** • Why we're here • Objectives of session to make recommendation to Task Force on Systems Planner Option/s • What work has been done so far	Provide context
60 min	**Report Back Roundtable** • Overview from each Systems Planner Org option rep on homework results • Clarifications from other participants as needed	Reporting back on homework
30 mins	**Refining Recommendations** • Emerging top choices for Task Force consideration • Pros/Cons// Risks/ Implications discussion	Ensure the whole plan is covered
10 mins	**Closing & Next Steps** • Overview of next steps • Interest in continuing systems-level conversations on funding alignment	Closing & clarification on next steps

Homework: Exploring Systems Planner Organization Options

Prior to the Lab, please look through and fill out your org's boxes - marking a check-mark for each time you answer Yes to the following 4 questions.

Assessing Options	1. How does this fit with your current role? 2. Can you do it? 3. Do you want to do it? 4. Do you have the capacity to do it?						
	Expand role of existing entity – dedicated staff/ budget needed					New arms length entity – dedicated staff/ budget needed	
Key Systems Planner Org Responsibilities	1 Nanaimo Homelessness Coalition	2 United Way	3 City of Nanaimo	4 BC Housing	5 Island Health	6 Social Dev Agency	7 Economic & Social Dev Agency
Lead development and implementation of Action Plan							
Design & coordinate local health and housing ecosystem							
Provide ICA oversight							
Develop and implement Information System							
Engage key stakeholders, including people with lived experience, throughout Plan activities;							
Manage and coordinate diverse funding streams towards common Action Plan objectives and local needs;							
Ensure comprehensive performance management, service standards, quality assurance and investment monitoring;							
Advance innovative, evidence-based supports and housing approaches tailored to local contexts;							

Support best practice learnings for agencies, policy makers, and peers by sharing learnings, providing technical assistance and training;						
Champion health and housing issues locally, provincially and nationally.						

Session 1 – HHAP Emerging Priorities Rapid Feedback Table

Keep a note of participants' first impressions of the plan overview and 8 priority areas.

	Questions & Comments	Overall Impression
Overview & Commitments		
Ecosystem Coordination		
Leadership & Engagement		
Prevention		
Complex Needs Capability		
Poverty Reduction		
Commitments (Stakeholders Only)		
What's your role? How would you like to be involved?		