

ATTACHMENT D



**CITY OF NANAIMO
APPLICATION FOR PERMISSIVE
TAX EXEMPTION**

Office Use
2021 PTE-05

ORGANIZATION: S.E.I.A.		DATE: JULY 8, 2020	
ADDRESS: 203-489 WALLACE ST. (80962.000 - PARENT)		PRESIDENT: Tania Brzovic	
NANAIMO, B.C.		SENIOR STAFF MEMBER: CHANTALE ROELENS	
V9R 5B7		POSITION: EXECUTIVE DIRECTOR	
		CONTACT: DIRECTOR@SEIA.CA	
TELEPHONE: 250 753 2321		TELEPHONE: 250 924 0963	
GEOGRAPHIC AREA SERVED BY THE ORGANIZATION: NANAIMO REGIONAL DISTRICT			
NO. OF FULL TIME STAFF: 2		NO. OF PART TIME STAFF: 6	
NO. OF COMMUNITY VOLUNTEERS: 31		NO. OF VOLUNTEER HOURS PER YEAR: 3200	
CLIENTS SERVED, LAST YEAR: 11000		CLIENTS SERVED, THIS YEAR (PROJECTED): 13500	
B.C. SOCIETY ACT REG. NO.: S0071474 SEIA)		REVENUE CANADA CHARITABLE REG. NO.: 133424523RR0001	
CURRENT BUDGET: \$ 441,980.00		PID 008 893 519	
INCOME		LEGAL DESCRIPTION OF PROPERTY: Lot 5, Blk 21, LDist 32 Sec 1 Exc Pcl A (DD 416-N) & Exc. THAT PART..... PLAN 21310	
EXPENSES: \$ 441,980.00		TAX FOLIO NUMBER: 81232.000	
NEXT YEAR PROJECTED: \$ 498,800.00			
INCOME:		CURRENT YEAR TAXES (IF KNOWN):	
EXPENSES: \$ 498,800.00			
SIGNATURE: 		TITLE/POSITION: EXECUTIVE DIRECTOR	DATE: July 10 2020
<p>NOTE: YOUR ORGANIZATION'S MOST RECENT YEAR-END FINANCIAL STATEMENTS AND CURRENT YEAR-TO-DATE FINANCIAL STATEMENTS MUST BE ATTACHED TO THE APPLICATION FORM (INCLUDING A BALANCE SHEET AND INCOME STATEMENT).</p>			

CITY OF NANAIMO GRANT QUESTIONNAIRE

1. Please describe the Purpose or Mandate of your organization in this community.

The Purposes of the Society will be to:

- Alleviate poverty of seniors, families, youth at risk, persons with disabilities, people living with trauma and people living in poverty by providing outreach and access to legal advocacy, crisis help, counselling and support services.
 - Promote the health and relieve the poverty of women by operating a women's centre based on feminist principles where any person who identifies as female can access resources, support and social connection.
 - Advance education by creating and developing workshops, seminars and skills development programs for the general public, including youth, persons with disabilities and seniors.
 - Operate housing projects and support services to serve low income people who are vulnerably housed, including seniors, families, and persons living with mental illness and/or addictions.
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2. Please list the programs and services provided by your organization.

S.E.I.A. provides women and families with the tools, education and resource planning to expand their social, cultural, and economic opportunities. All of our programming is offered free of charge.

We support positive change by connecting individuals to a continuum of services including, crisis help, tenancy support, help with applications, workshops, practical support, basic necessities, social groups, cultural activities, wellness activities, youth and elder programs, and skills/potential development programs.

Support Services

Support Services provides both essential and basic services for women. Support workers and volunteers are on site to provide support and resources guidance for participants. SEIA is open from 10am-3pm from Monday to Thursday.

Walk-in individual appointments are limited but we do offer scheduled drop-in hours each day. Computer and Literacy Training

Once a week, a volunteer from Literacy Central provides free assistance with basic

computer skills, literacy, internet, email, Facebook, cover letters, and resumes. Support Services are often the entry point for participants in all of the other programs.

- **Basic Needs Program:** Through community donations we do our best to provide basic need items such as; clothes, diapers, small household goods, school supplies and personal care items. We also provide information and help with connecting to other community resources for basic life needs.

Outreach Support Programs

The Outreach Program provides services to seniors in their homes, helping them to stay connected to the community and retain their independence.

- **Support Services**

Our anonymous and confidential Support Services link seniors with community resources.

Seniors Support Services is an outreach referral source that provides socially isolated seniors with the tools, education, and resource planning to increase their well-being.

- **Tenancy Support Services**

We offer tenancy support services on an outreach basis for seniors who may be: looking for tenancy, struggling to maintain tenancy, or would like to regain control of their tenancy.

We connect individuals with needed resources and other agencies in the community.

- We assist you to seek out housing and provide personal and social support.
- We can mediate between yourself and your landlord.
- We can support you in resource planning and identifying your needs.
- We can assist you with all non-profit and market housing applications.

Community Outreach Resources and Education (CORE)

An outreach program connecting with women who are engaged in street relate, or survival related sex work. The outreach worker will assist women with improving their personal safety and setting goals that empower them in their lives and decision making.

Support Services

Support Services provides both essential and basic services for women. Support workers and volunteers are on site to provide support and resources guidance for participants from 10am-3pm from Monday - Thursday

Walk-in individual appointments are limited but we do offer scheduled drop-in hours each day. Please call 250-753-2321 to make an appointment with a Client Support or Tenancy Support Worker. Support Services are often the entry point for participants in all of the other programs.

- **Basic Needs Program:** Through community donations we do our best to provide basic need items such as; clothes, diapers, small household goods, school supplies and personal care items. We also provide information and help with connecting to other community resources for basic life needs.
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- Resource Room: The Resource Room is a women’s only safe place for people to gather, wait for their appointments, and access information on community resources. Additionally, there is a computer, telephone, a children’s space, coffee, and light snacks. There is also access to a fax and printer service.
- Intake and Resource Planning: Our Support Services provide anonymous and confidential service linking women with resources in the community or at the Nanaimo Women's Centre. Knowledgeable and professional staff members provide non-judgmental, non-therapeutic support, to help individuals find their own answers to various life challenges through planning and resources.

Homes to Homes

The Homes To Homes program collects and distributes household goods to be used by not only our agency, but also all community agencies that are serving individuals and families in the process of exiting homelessness. The program addresses a lack of resources, which can contribute to a sense of marginalization poor mental health, instability, and social isolation. Homes to Homes helps families and individuals who are experiencing homelessness to successfully maintain housing by providing some of the necessary resources to turn housing into a home.

Counselling Service

S.E.I.A. offers free private counselling services by professional volunteer counsellors.

Legal Advocacy Program

Experienced Legal Advocates assist individuals with Income Assistance and landlord-tenancy disputes. They help people to understand their legal rights and the decisions that affect their eligibility for government benefits. They draft legal arguments and assemble evidence to assist in appealing decisions and can represent clients at their Dispute Resolution Hearings for complicated cases.

Disability & General Advocacy Program

The Disability and General Advocate program provides information and referrals for an array of different requests. They also support clients to apply for Persons with Disability funding, including through the Canada Pension Plan Disability.

3. Are you planning to change or add to current programs and services in the future?
No.

4. Please describe the role of volunteers in your organization.

There are about 4-5 volunteers needed for this program, one for every day that the agency conducts business.

Volunteers are limited in their duties and do not provide direct service because of the Privacy Act and the professional training required to work with clients. Our volunteer coordinator and relevant staff provides the initial training which is a specific set of topics covered over two full days of training; any ongoing training is provided by the volunteer coordinator, specifically around the issues of client respect/confidentiality and professional office behavior.

Volunteers are supervised by the volunteer coordinator and collectively by staff and the executive director.

Volunteers are composed of University students, persons with disabilities, retired health professionals, and individuals with appropriate skills.

Their responsibilities are to welcome clients to the office, hand out intake and registration forms, acceptance of forms and forwarding the registration forms to staff; assisting with photocopying, answering phones, forwarding calls and displaying appropriate Law Foundation library material for public usage.

Volunteers will also provide assistance in acquiring necessary documentation (i.e.: hydro bills, etc.) with our onsite computers.

The Society recruits through Volunteer Nanaimo, word of mouth, community events, social media (Facebook), and our website..

5. Please list all grants received from the City of Nanaimo, Regional District of Nanaimo, and other governments or service clubs.

- Coast Capital
- Island Health
- City of Nanaimo
- RDN
- WAGE (women and gender equality)

- Law Foundation

- Reaching Home (Government of Canada)

- VIU

- Nanaimo Foundation

- United Way of Central Vancouver Island (homes to homes)

- CLBC

CITY OF NANAIMO GRANT QUESTIONNAIRE

6. Please provide details of fees for service in your organization, and how costs and fees are determined.

N/A SEIA provides all services free of charge.

7. If your organization is a branch of a larger organization, please indicate how this affects the financial and other information you have provided.

N/A

8. If you lease or rent out part of your premises: please note the amount of space rented (sq ft), total square feet of the premises, name of organization renting the space, and the annual rent received.

N/A does not lease space to a third party. We are compensated for space through grants.

9. Please describe current or planned approaches to self generated income.

SEIA serves individuals living in poverty, we do not therefore charge for services. Additionally, we host fundraising event in the community. SEIA has looked at a number of social enterprise options and we are in the early stages of developing our new capacity building grant. Currently we are focused on providing a significant social profit to the community in terms of the amelioration of the impacts of poverty and trauma. The demand for these services and the continual research into emerging issues and effective responses consumes all of our resources.

**CITY OF NANAIMO
GRANT QUESTIONNAIRE**

10. Is there any other information about your organization that you would like to provide to support your application?

SEIA represents the 2019 amalgamation of two long-standing valued community non-profit agencies: Nanaimo Citizen Advocacy Association (NCAA) and the Nanaimo Women's Resource Society (NWRS aka the Nanaimo Women's Centre (NWC)), with a combined service-time of approximately 80 years to the community of Nanaimo. Bringing these two organizations together under one name, one purpose, and one vision provided the opportunity to offer supports that are more comprehensive to clients throughout Central Vancouver Island. We provide volunteer opportunities and are considered a preferential practicum placement for Vancouver Island University. We also provide opportunities for individuals to complete community service. The staff of the NWRS participate on a number of community groups and cohorts to improve service delivery to populations such as the homeless. In order for us to use our resources for direct services it is necessary for us to keep other operational costs down. However the number of programs we run necessitates a fairly large facility. The owner of the building has worked with us, but he would have to charge us the tax if we were not able to obtain a grant.

Also it should be noted that we have not had our first AGM as SEIA it will be held this year of 2020, I have included the most recent AGM held by NWRS which happened the year before the society amalgamated in 2018.

11. In what ways would you recognize the City's support, should you receive a Permissive Tax Exemption?

SEIA would recognize the City of Nanaimo on printed material including our yearend report and newsletters. Additionally, we would recognize the City of Nanaimo on our website and in our social media campaign. We also participate in a number of speaking engagements and have opportunities to publicly thank our funders in this way as well.

In what ways would you recognize the City's support, should you receive a Permissive Tax Exemption?

**Society for Equity, Inclusion and Advocacy
Budget - Year - 2020/2021**

Income

Community Gaming Grant	\$25,000.00
Prov. BC / CLBC	36,500.00
Law Foundation	93,000.00
United Way	113,000.00
BC Housing	244,500.00
Donations	25,000.00
Fundraising	5,000.00
Small Contracts & Grants	<u>45,000.00</u>

Total Income

\$587,000.00

Expenses

Wages - Regular	402,500.00
Accounting & Legal	17,000.00
Advertising & Promotions	2,000.00
Volunteer Expense	250.00
Board Expense	500.00
Business Fees & Licenses	400.00
Office & Supplies	2,000.00
Telecommunications	5,000.00
CLBC Outreach Program Expns	12,300.00
Courier & Postage	1,000.00
Equipment Lease - Photocopier	1,550.00
Utilities	8,000.00
Insurance	3,000.00
Interest & Bank Charges	1,500.00

Maintenance & Repair	1,000.00
Privacy Lawyer LF	5,000.00
Off-site Rental	1,000.00
Program Expenses and Supplies	86,000.00
Rent	36,000.00
Travel	<u>1,000.00</u>

Total Expenses

\$587,000.00

Society for Equity, Inclusion and Advocacy

Balance Sheet

As of 31 March 2020

ASSETS

Current Assets

Chequing/Savings

1120 · General Bank -NWRS	17,895.00
1140 · COP Account	205.00
1171 Line of Credit	0.00
1145 · NCAA Savings	10,080.41

Total Chequing/Savings 28,180.41

Accounts Receivable

1015 · Grants Receivable	5,600.00
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Total Accounts Receivable 5,600.00

Other Current Assets

1300 · Prepaid Expenses	6,500.00
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Total Other Current Assets 6,500.00

Fixed Assets

1100 · Computer Equipment

1101 · Computer Equipment	26,147.29
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1102 · Accum. Depreciation Computer	-19,884.13
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Total 1100 · Computer Equipment 6,263.16

1150 · Equipment

1151 · Equipment	15,983.60
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1152 · Accum. Depreciation Equipment	-4,736.48
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Total 1150 · Equipment 11,247.12

1160 · Furniture

1161 · Furniture	-36.63
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1165 · Furniture-Accum. Depreciation	36.57
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Total 1160 · Furniture -0.06

1190 · Leasehold Improvements

1191 · Leasehold Improvements	27,472.96
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1192 · Leasehold Improvements-Accum De	-21,749.43
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Total 1190 · Leasehold Improvements 5,723.53

Total Fixed Assets

23,233.75

TOTAL ASSETS

63,514.16

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2200 · Accounts Payable	17,695.18
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Total Accounts Payable 17,695.18

Other Current Liabilities

2400 · Payroll Liabilities	24,663.00
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2550 · GST/HST Payable	3,345.00
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Total Other Current Liabilities 28,008.00

Total Current Liabilities 45,703.18

Society for Equity, Inclusion and Advocacy

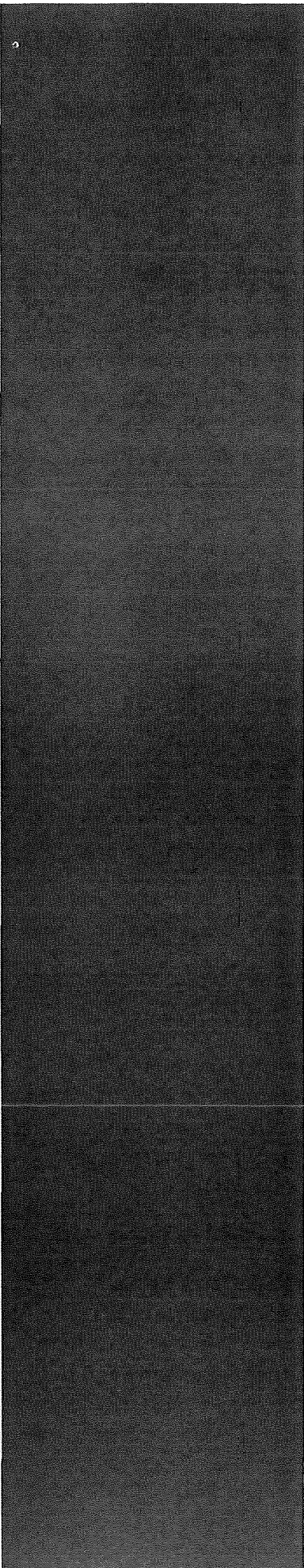
Balance Sheet

As of 31 March 2020

Total Liabilities	<u>45,703.18</u>
Equity	
3000 · Opening Balance Equity	35,494.75
Net Income	<u>37,518.35</u>
Total Equity	<u>73,013.10</u>
TOTAL LIABILITIES & EQUITY	<u><u>118,716.28</u></u>

Society for Equity, Inclusion and Advocacy
Income Statement by Class
 April 2020 through May 2020

	<u>Capacity Building</u>	<u>CLBC</u>	<u>Gaming NWRS</u>	<u>General</u>	<u>Homes to Homes</u>	<u>Law Foundation</u>	<u>Reaching Home</u>	<u>TOTAL</u>
Income								
Direct Public Support	0.00	0.00	0.00	11,276.66	0.00	0.00	0.00	11,276.66
Total Direct Public Support	0.00	0.00	0.00	11,276.66	0.00	0.00	0.00	11,276.66
Government Grants								
Federal Grants	22,310.00	0.00	0.00	0.00	0.00	0.00	0.00	22,310.00
Local Government Grants	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00
Provincial Grants	0.00	5,937.78	0.00	0.00	0.00	0.00	0.00	5,937.78
Total Government Grants	22,310.00	5,937.78	0.00	10,000.00	0.00	0.00	0.00	38,247.78
Public Support								
United Way, BC Housing, Etc	0.00	0.00	0.00	0.00	0.00	25,498.80	0.00	25,498.80
Total Indirect Public Support	0.00	0.00	0.00	0.00	0.00	25,498.80	0.00	25,498.80
Other Types of Income								
Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Types of Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	22,310.00	5,937.78	0.00	21,276.66	0.00	25,498.80	0.00	75,023.24
Expense								
Contract Services								
Legal Fees	0.00	0.00	0.00	295.68	0.00	0.00	0.00	295.68
Contract Services	1,000.00	0.00	0.00	0.00	0.00	1,575.00	0.00	2,575.00
Total Contract Services	1,000.00	0.00	0.00	295.68	0.00	1,575.00	0.00	2,870.68
Facilities and Equipment								
Equipment Rental and Maintenance	0.00	0.00	0.00	0.00	0.00	417.75	119.36	537.11
Rent, Parking, and Utilities	0.00	0.00	0.00	0.00	0.00	6,416.10	1,200.00	7,616.10
Total Facilities and Equipment	0.00	0.00	0.00	0.00	0.00	6,833.85	1,319.36	8,153.21
Honorarium	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Program Expenses	0.00	1,485.00	0.00	271.55	0.00	1,263.58	0.00	3,000.13
Other Types of Expenses								
Staff Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Memberships and Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
New Office Costs	0.00	0.00	0.00	2,360.30	0.00	0.00	0.00	2,360.30
Total Other Types of Expenses	0.00	0.00	0.00	2,360.30	0.00	0.00	0.00	2,360.30
Emergency Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Expense	9,175.09	3,562.56	2,499.57	1,237.80	864.67	11,423.97	7,760.95	36,524.61
Total Expense	10,175.09	5,027.56	2,499.57	4,165.33	864.67	21,096.40	9,080.31	52,908.93
Net Income	12,134.91	910.22	-2,499.57	17,111.33	-864.67	4,402.40	-9,080.31	22,114.31



Nanaimo Women's Resources Society Annual Report 2017/2018

The Nanaimo Women's Centre (NWC) board, staff, and volunteers would like to thank the Snuneymuxw First Nation for allowing us to support, learn, and live on their traditional territory.

Executive Director's Report

There has been much debate in recent years about the future of small independent non-profits. Funding has at best stayed the same in the face of greater demand and at its most dire disappeared altogether. With significant financial challenges we will see small independent non-profits adopt a business model, get caught up in mission drift, merge, or close their doors. I believe that this is a time for the Nanaimo Women's Resources Society (NWRS) to reflect on our challenges and our value to the community. How do we maintain what is best?

First, we reflect upon what makes us a community asset. The NWRS maintains a unique social space, for citizens whose complex needs do not fit neatly into many of our publicly funded agencies. Our agency is founded on sound principles that are relevant to our current social challenges. We can respond to the conditions that are unique to our community as they arise and respond directly to those we serve. Our freedom from a large overarching structure affords us a capacity to be responsive within a short time frame.

Maintaining this dynamism is a challenge. The NWRS is very fortunate that our volunteers and staff are an extraordinary group of individuals who have recognized the challenges and embraced the possibilities that give way to positive change. The existence of the NWRS' Centre provides our staff with an opportunity to work in an environment in which they can address human needs and explore different ways of being leaders in systemic change. Board members and other volunteers can also be agents of change within their own community. We are open, transparent and supportive community members who can see the impact they have made.

How do we maintain our unique contribution to our community? I believe that we already understand our purpose in terms of our interdependence with those we serve; perhaps our structure must also become more closely aligned with the concept of interdependence. Amongst the lessons that we have learned this year was to reexamine the phrases "meet people where they are at." Our work with resilient but under resourced community members has helped us to understand the importance of neighbourhood and close connections. I believe that the way forward for the NWRS and other like-minded non-profits may come in a new dialogue with community and one another. We can preserve our unique gifts and perspectives while sharing resources, spaces, information, responsibilities, and learning.

Interdependent work is inherent to the values of Nanaimo Women's Centre as we have evolved as less of an agency and more of a community endeavour. We are responsive to the community, which is an environment with continually changing conditions. Our strength is that we operate with the guidance of strong principles while allowing our structure to bend and shift

as needed. Together in the true sense of community we can create the greatest impact and sustainable change.

Lesley Clarke

Executive Director

The Nanaimo Women's Centre

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- f. *Volunteer Led Programming and initiatives*

Nanaimo Women's Centre Activities Report

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Programming

Support Services

Basic Needs Program: Through community donations we do our best to provide basic need items such as; clothes, diapers, small household goods, school supplies and personal care items. We also provide information and support participants by connecting them to other community resources for basic life needs.

Resource Room: The Resource Room is a women's only safe place for participants to wait for their appointments and access information related to community resources. Additionally, participants may have access to computers, telephones, children's space, coffee, and light snacks

Intake and Resource Planning: Our Support Services provide anonymous and confidential service linking women with resources in the community, or at the Nanaimo Women's Centre. Knowledgeable and professional staff members provide non-judgmental, non-therapeutic support, to guide individuals find their own answers to various life challenges through planning and resources.

The Seniors Well Program: *Wellness and Empowered Living Longer*

The Well Program is a culturally-safe set of services that promote principles of wellness, health, and community. The Well Program is committed to respectful and inclusive participation of seniors ages 55+, regardless of ethnicity, social-economic background, religion or sexual orientation. Most services are available to all genders and some are specifically for those who identify as female. All programming is free of charge; *funded in part by the Government of Canada's New Horizons for Seniors Programs.*

The Seniors Well is part of Seniors Connect, a partnership with:

- The City of Nanaimo
- Healthwell
- Lifeline
- Nanaimo Family Life Association
- Nanaimo Women's Resource's Association

Support Services

Our anonymous and confidential Support Services link seniors with community resources. Seniors' Support Services is an outreach referral source that provides socially isolated seniors with the tools, education, and resource planning to increase their well-being. All support services are funded by the Government of B.C. Community Gaming grant.

Tenancy Support Services

We offer tenancy support services on an outreach basis for seniors who may be: looking for tenancy, struggling to maintain tenancy, or would like to regain control of their tenancy. We connect individuals with needed resources and other agencies in the community.

We assist you to seek out housing and provide personal and social support.

We can mediate between yourself and your landlord.

We can support you in resource planning and identifying your needs.

We can assist you with all non-profit and market housing applications.

OWL Program – Outreach Cultural Engagement

The OWL (Older Wiser Living) Outreach Program provides a variety of arts and cultural activities that will be shared with diverse community members and help build inclusion for seniors.

Seniors will shape and develop the projects with the guidance and support of (senior and intergenerational) mentors including elders, artists, and professional and grass roots supporters.

Senior Women’s Wellness Programming

The Senior Women’s Wellness Programming provides interactive learning opportunities for older women on topics such as stress reduction strategies, exercise, nutrition, and other wellness activities. Learning is focused on addressing the health and wellness needs of older women in this community.

Turning the Key

The Turning the Key program provides tenancy support to individuals (all genders) and families who are homeless or at risk of homelessness. Support provided includes:

- Outreach services for viewing rental homes.
- Mediation services between tenant and landlord.
- Assistance filling out B.C. Housing & other non-profit housing applications.
- Support towards finding and maintaining a safe home.
- Support claiming all relevant benefits.
- Support reporting repairs & problems to your landlord.
- Start-up kits and help finding furnishings.

Turning The Key is funded in partnership with the John Howard Society, by the Government of Canada’s Homelessness Partnering Strategy.

Homes to Homes

The Homes to Homes program is a bank of household goods to be used by not only our agency, but also all community agencies that are serving individuals and families in the process of exiting homelessness. The program addresses a lack of resources, which can contribute to a sense of marginalization, poor mental health, instability, and social isolation. The Homes to Homes program helps families and individuals who are experiencing homelessness successfully maintain housing by providing some of the necessary resources to make a house feel like a home.

CAT (Community Action Team)

CAT is a peer-based community resource developed by experiential women dedicated to creating a community-based response to the issues stemming from human trafficking, sexual exploitation, and the sex industry. Elements to the program include:

- Peer-based outreach.
- Peer-based emotional support to sex workers who are active or exiting the sex trade.
- A drop box system for bad dates and third-party reporting of critical incidents on behalf of victims of sexual exploitation or physical harm.

CAT funders include the United Way, City of Nanaimo, and Health Sciences Association.

Volunteer Led Programming and Initiatives

Counselling

A registered counsellor provides free counselling services to clients; the Counsellor comes in Every Thursday. Interested clients must speak with a NWC support worker to get on the counselling list.

The Nanaimo Women's Centre Activities Report

Support Services Report

Resource Centre /Drop In hours

This can be the first stage of programming involving a safe, low barrier non-judgmental service through the provision of basic needs, urgent needs and identifying appropriate resources based on individual needs.

Drop in hours with the Client Support Worker have recently been expanded to adapt to the needs of the women and children in our community. We are finding that the crises women are experiencing are complex involving all aspects of their lives; which means having to spend more

time with each individual woman. The reports of violence, poverty and lack of affordable housing by our service users are an ever expanding concern for our agency. As well we have seen an increase of complex mental illness and co-occurring disorders.

We provide emergency resources including food, clothing, hygiene products, condoms, free use of computer, internet, telephone, fax, photocopier, a woman centered resource library and community information including a market housing rental list.

We are aware that the data collected in our Drop in Centre is not reflective of how many women we serve because it is a self reporting data collection system. To remedy this we have had the volunteers collecting data in addition to the self reporting. After two months of collecting this additional data we have seen an average increase from 2720 to 3454 which is an increase of 26.9%.

We have updated some of the self reporting questions and we have seen in an increase by 5% in the number of women who identify as indigenous from last fiscal that was at 39% (Metis, Aboriginal, Inuit and First Nations).

Intake/ Case Management

This is an in Depth service. Support Services Intake was accessed 218 times in the past year, bringing in 97 unique women who have not accessed the Client Support Worker previously. These women are supported on an ongoing basis during 0.5-1.0 hour long appointments that cover a multifaceted background of needs; because of this multifaceted background the supports sought are more complex which means appointment times need to be longer in order to appropriately support the women.

The Intake/Assessment is the initial meeting with the client (either through email, telephone or in person) during whom the Client Support Worker/ Case Manager gathers information to address the client's immediate needs to encourage her engagement and retention in services.

Documentation from this assessment provides the basis for developing the brief resource plan and providing case management services, service provision is determined on an individual case by case basis.

Crisis Intervention

Support Services intervenes in crises in the resource room when it is not appropriate for a volunteer to intervene, and/or when we are short on volunteers the support worker dedicates time to the resource room. Crisis covers situations from women locking themselves in the bathroom for various reasons to supporting a woman work through an anxiety attack.

It is averaged at 4 crises per week leading to 208 interventions in addition to the 218 Intakes for a total of 418 one to one interventions.

We thought it was important to separate the two as the crises interventions are a common occurrence and need much different skills and knowledge than intake/case management

Service Delivery by Telephone

The monthly average of phone calls requesting services to the NWC from April 2017 to March 2018 is approximately 87 calls. This works out to approximately 3 client service related calls to the NWC per day and 1045 such calls per year.

- Approximately 15% are for Client Support Services
- Approximately 15% are for the Turn the Key program
- Approximately 5% are for the Homes-to Homes program
- Approximately 9 % are Referrals to Other Organizations
- Approximately 5% are for the Director
- Approximately 2% is for Counselling
- Approximately 5% are for Event Info
- Approximately 7% are for Volunteer Info
- Approximately 12% are for Donation Info
- Approximately 10% are Other Inquiries
- Approximately 7% are Calls for Clients
- Approximately 8% are for Senior Programming

The Nanaimo Women's Centre is a respected agency, with a community service history of 36 years. The issues faced by women and their children (more specifically, the ones who live in poverty) are complex. However, we have noticed that violence and poverty are often common threads. The issues of poverty and violence in our service user's lives is an ever expanding concern for our agency and there are frequent reports of physical, sexual, verbal, emotional, and financial abuse from our service users.

Front line client support staff is often the first point of contact and to hear of a women living with domestic violence speak her story, knowing that she is able to do so in a safe and supportive environment; one that is non-judgmental, confidential, and connected to appropriate community resources.

We have identified a lack of resources in our community in the following areas:

poverty, violence/abuse, mental health resources (including support and advocacy), income assistance, legal information, legal aid, health access, senior support, alcohol and drug treatment and prevention, tenancy supports, overall men's supports, custody and access information, and disability benefits/ supports.

Due to the nature of our drop in resource room, and the flexibility of our service delivery, the service users who use the centre have immediate access to tangible resources (computers, telephone, resource binder, clothing, health kits, toiletries, community programming, extracurricular activities i.e. volunteer yoga, counselling, meditation, energy healing, haircuts) and can receive social support from our many volunteers. To further support our service users, we have a client support worker, who is seen by appointment, based on need and priority for the women who use the centre. Due to the high need in the community, we have also opened up two drop in times during the week of 3-4 individual, 30 minute sessions for drop in crisis intervention which consists of immediate resource planning, support with basic needs, and prioritizing needs.

Women who use our services, set goals around tenancy, health, mental health, employment, education, family healing, addictions issues, literacy, and personal growth. Our client support worker is able to meet women and their children with an open mind and heart, help to goal set, prioritize, and support the family where needed.

Outcomes

Initial

Funding from Gaming allows for us to maintain services that are seen as essential pieces in this community. Our capacity to engage the community with the provision of urgent needs items means that the Centre is responsible for distributing thousands of urgent needs items every year. We provided over 8000 urgent needs services including access to food, harm reduction supplies, clothing, and water. The provision of these urgent needs services through the drop in format provides the support workers and volunteer's opportunity to engage in client driven support by allowing the women a safe space to identify additional needs, while meeting their basic needs, so that they may begin to contemplate other lifestyle issues troubling them.

We also provide a first point of contact for women and families experiencing violence. New comers to the community can use our service as an anchor, by-which they can begin to form a support network.

Intermediate

There is specific time now allotted to continue to develop the Support Services programs. We have enhanced programming this year by bringing in a number of volunteer art experts (expressive art, meditation, yoga, etc) that engage with women on a social and therapeutic level. We have increased personal empowerment for our service users by assisting them with the development of basic life skills and personal advocacy.

Long-Term

Providing services on a consistent basis has allowed us to understand and evaluate the dynamics of need amongst women in the community. We provide low-barrier services, that are on a drop in/appointment basis, using a harm reduction perspective. We have identified that this model of service delivery allows our support workers to build relationship with vulnerable women and they can then provide more intensive supports. These long term relationships that are built through the program help women to identify areas where they struggle and require the support they need to mitigate the impacts of risky behaviors. We continually strive to improve the lives of families.

The program improves the lives of young women and girls through programming specifically designed to enhance their self-confidence and self-determination. We assist women to enable themselves to problem solve around poverty, health care, and access to other social services. Self-confident, empowered women leading a healthy lifestyle are more willing to pursue other avenues to improve their quality of life.

The flexible design of drop in services meets the needs of more women and children in the community. Increase access to services and information help to improve the quality of their lives. In addition to this, we are collecting statistics and information on women in the community. The Centre's ongoing needs analysis can be used to educate, inform, and influence Federal, Provincial, and local governments as responses are informed with regard to women and children living in poverty.

Stories of Support and Empowerment

The following are a few narratives of women who have accessed the centre. These brief narratives provide a glimpse of our daily activities.

1. A young woman came into the centre with her mother seeking supports for her substance misuse. This young woman is on PWD with the Ministry of Social Development and Poverty Reduction and was living in housing with multiple roommates; she also had two young children in the care of her mother. She came to conclusion that if she wanted to make changes she needed to move out of her housing and go into treatment. After leaving the Centre she accessed a mental health and addictions worker and started the process of getting into treatment. This young woman moved out of her housing and started to reduce the amount of substances she was taking and was seeing a D and A counselor.

She contacted the centre a few times afterward just to update us that she was doing well and on a waitlist for treatment and she was currently living with her mother during this transition period.

2. An elder Aboriginal woman who recently moved back to her community accessed Client Support curious about our Onesight Program. After speaking more with the woman it was discovered she

could not read or write, and she also needed some major dental restoration work done. She was on OAS a very limited income but was also Status Indian so she qualified for Non-Insured health benefits (of which she didn't know about). She was worried that she would have to pay for her dental work and couldn't afford to do so, as well that it would take her a long time to start the process. Her other big concern is transportation as she cannot read she usually takes a taxi so she can just give them the address and they take her where she needs to be; however she cannot afford to do this often on such a limited income, our Seniors Outreach supported her when appropriate.

After calling local dentists to find one that bills NIHB directly she had an appointment the following week to have her remaining teeth Extracted and start the process for dentures. We have also connected her to volunteer as an elder in surrounding communities.

Improvements in the Populations

Increased access to services – The women's centre provides a safe place for women and children to come and seek the services they need. The women's centre resource space has many different resource books, pamphlets, posters, phone numbers, and information posted about the different services in the community. During an intake, the worker will provide specific resources, support the service user in accessing these services, and connect the service user with the proper programming/resources through these services.

Increased literacy – The women's centre provides service users with a volunteer literacy tutor on Tuesday's. This literacy tutor provides support and resources on resume building, cover letters, reading, writing, math, and homework.

Increased personal empowerment- The underlying principle of service delivery such as Crisis intervention and supports is client centered and strengths based. Service users are given information and encouraged to fully participate in accessing resources. Follow up with service users indicates improved capacity to navigate community resources.

Increased life skills- The NWC provides interactive learning opportunities through programs such as Support Tenancy through Action and Resources (STAR), meditation and other stress reduction strategies, volunteerism, and other life skills programming.

Better health outcomes- Through volunteer programming, the Women's centre provides basic meditation on Thursdays, yoga on Tuesdays, and have previously had chiropractic services. These programs enhance overall wellbeing by stimulating better mental, physical, emotional, and spiritual health.

Poverty Reduction- Through referral and case management, the NWC can provide access to ministry assistance, letters of support for crisis funding/supplements, budgeting information/management skills, and support with filling out forms i.e. Persons with Disabilities.

Turning the Key Report

Year to date, from April 1st 2017 to March 31st 2018, the TTK program had approximately 116 one-to-one appointments with clients during the drop in hours and 25 individuals received intensive case management supports via the TTK program over this fiscal year. These participants accessed services to: address their housing needs, to seek housing loss prevention support and to gain assistance with developing action plans and goals.

The Nanaimo Women's Centre, both the Tenancy Support and CAT teams, worked in collaboration with the John Howard Society to continue to support the Housing First Initiative. The client supported by this initiative did successfully maintain housing for a full year and has graduated from the program.

Many of the clients receiving services present with significant instabilities and barriers to housing which include homelessness (and risk thereof), fleeing violence, experiencing substance abuse, suicide ideology and depression. It is worth mentioning that an identifiable barrier seems to be the lack of awareness of tenant right and responsibilities. The program makes efforts to support clients around this issue by addressing specific concerns; identifying specific and related websites where to access information and support clients with LL calls to advocate on their behalf.

The program supports the clients to secure housing through a wide variety of resources in the community. Clients are usually able to manage keeping a clean suite, access food, laundry services and community resources on an ongoing basis prior to graduating from the program.

The Seniors Well Program: Wellness and Empowered Living Longer

Successes:

- By the end of the second quarter, the Seniors WELL program continues to have a steady stream of volunteer helper interest as it relates to intergenerational support in providing health care information, collective community events (in Nanaimo and Cassidy) and Cassidy transportation. Seniors have also expressed an interest in leading OWL workshops. This includes: Cowichan Cooking Classes, Kichwa language classes, Sashing Your Warrior via the Mid-Island Metis Association, Spanish classes, the monthly fishing club, and Gentle Hawaiian Dance Flashmobs.
- Seniors expressed their enjoyment of participating in the Writing Your Family Story, First Nations Beading, Fishing Events and Chair Yoga Classes. As a result of their request for this OWL workshop, an additional First Nations beading class has been offered. Seniors also state that owing to the regular collaborative Writing Your Family Story workshops

they feel more connected to their peers and more accountable to ensuring that their family story will be documented for the younger generation.

1. Seniors WELL in-kind donations were listed in the categories of professional services, workshop space, food and goods and materials. The third year **2017-2018** yielded **\$2303** in-kind professional services donations, **\$ 4105** in-kind donated workshop spaces, **\$600** in-kind food donations and **\$580** in-kind goods and materials donations.
2. By the end of the 2nd quarter, **338** unique seniors of all genders had participated in Seniors WELL programming. Statistics revealed that **430** seniors were the overall foot traffic (for all services). As a result of Seniors WELL workshops, **28** unique seniors when surveyed responded that they felt welcome and comfortable; **28** seniors cited that they participate more in programs and in their community; and **28** seniors stated that they had learned new things/information to disseminate to other seniors.

Volunteer Successes:

The month of September 2018 revealed an increase in intergenerational and inter-region interest in participating in Seniors Participant Project Counsel Meetings; connecting to health care related Town Hall Meetings in both the Cassidy and Nanaimo regions and; intergenerational (college related) volunteer offerings. This is demonstrated by the 15 volunteers for the month of September 2018, a growth from the previous two months of 4 volunteers per months.

Seniors Outreach Team Highlights

By the end of the 2nd quarter in the year 2018, the Seniors WELL Outreach Team, had connected with 86 seniors through both referral, in-house and preliminary and intake community outreach. First Nations client participation and clients had been referred to the Seniors WELL program via various agencies/services throughout the city. The team also noted that many senior clients who accessed services have multiple concomitant challenges that require support. These systemic challenges included: homelessness, poverty, and transportation, access to healthy food, mental and physical health challenges, elder abuse, and discrimination.

The Seniors WELL program continues to evolve and expand to meet the needs of diverse seniors in both the Harewood and Cassidy communities in order to empower their leadership capacity. The first quarter 2018 statistics revealed that connecting seniors (55-69) to an available Nanaimo GP has been extremely difficult. In addition, the statistics also revealed that many seniors in the Cassidy region (70+) struggled with regional transportation (no public transit options) and are unable to see their GP when they need too (even if they are connected to a family doctor). Owing to the considerable service gap, in the 2nd quarter, a Cassidy Health Fair event was created to connect seniors to regular home visits with Nurse Practitioners and to

have a health practitioner sign off on at least 10 seniors Handy Dart forms. As a result, this has empowered seniors to connect to regular Wednesday and Friday Handy Dart transportation and creates their own Cassidy Connections newsletter. As requested, a preventing scams and identify fraud workshop, free grocery delivery options, and Renovation Tax Credit information were offered.

Follow up events in Cassidy will include a Flu Clinic, Cassidy Health Care Town Hall Meeting and December 2018 BBQ. Plan-H Community Partners will be assisting with purchasing a Cassidy community bulletin board and empowering sustainable animation and leadership.

Homes to Homes Report

Homes to Homes Report

From April 2015-March 2016 Homes to Homes provided 73 families with Starter Kits. The dollar value of goods donated to produce these starter kits and furnishing was estimated at \$12090.00. Comments from Homes to Homes participants:

11

"I have had nothing to call my own for so long, now I have a fresh start with belongings that are all mine"

"It's nice to know that the community is supportive. It makes things a bit easier right now"

"I appreciate this program so much. My kids have a kitchen table now and it makes our new lives seem a bit more normal"

"I lost everything in a house fire. Starting over has been exhausting and I just needed a little bit of help because it's been so hard lately. My family has been struggling. "

Community Engagement/Public Relations Report

Volunteers

The Nanaimo Women's Centre's dedicated team of volunteers plays an integral part in assisting the society to provide women with the resources, information and tools to expand their opportunities and make informed decisions.

A volunteer training workshop was held in both December of 2017 and February of 2018. A total of 15 volunteers participated in staff led workshops focusing on the history of the Women's Centre, Vicarious Trauma, Creating Healthy Boundaries, Cultural Competency, and Duty to Report, Harm Reduction, and the policies of NWC. The workshops provided our volunteers with information and strategies to more effectively assist our clients who access the resource centre. The next training session is scheduled for November 2018. All NWC Volunteers are also provided an opportunity to receive Naloxone training in response to the current opioid crisis.

Throughout the year, we also provided opportunities for practicum students from local colleges and Vancouver Island University to volunteer in order to gain experience in their specific areas of study.

Our volunteer coordinator works exclusively recruiting, training and managing volunteers, both for the Women's Centre and the Seniors WELL program. At the moment, we have 10 volunteers in the resource room of the Women's Centre. A volunteer counsellor also comes in once a week to provide counselling services to some of our clients.

Seniors WELL program volunteer roles include knowledge philanthropists, workshop assistants, volunteer drivers and senior participant council members. Approximately 48 seniors have volunteered throughout the year in these roles.

The work of the centre would not be possible without the hundreds of hours given by volunteers to support our various programming.

The volunteer hours dedicated directly to support services or programs that enhance support services from April 2017 to March 2018 total = 3075.5 hours

The hours are broken down as followed:

- Professional Volunteers providing services= 2189.75 hours
- Volunteers providing nonprofessional services= 465.75 hours
- Practicum Students= 120 hours
- NWC Employees= 300 hours

Seniors WELL program: Volunteerism

The Seniors WELL program operates from a philosophy of empowering seniors by promoting senior led programming. 22 knowledge philanthropists have volunteered their time over the year to share their knowledge and expertise in a wide variety of topics that are of interest to seniors. In addition, 6 seniors have volunteered as workshop assistants. We also have a van to assist seniors with transportation to and from programs and 2 senior drivers currently support the programming with driving. Our senior participant council provides input, acting as a sounding board for the Seniors WELL program. The council currently has 20 members that meet monthly to help steer the direction of the program.

Practicum Placements:

Vancouver Island University, Child and Youth Care: 2

Donations of Material Goods

The total value of donated items (such as clothing, kitchenware and such) from April 2017 to March 2018 is approximately \$55,411.

The donation values are broken down as followed:

- Apr= \$2983 (38 individual donors)
- May= \$6420 (44 individual donors)
- June= \$5925 (57 individual donors)
- July=\$ 4590 (56 individual donors)
- Aug= \$3986 (55 individual donors)
- Sept=\$4040 (37 individual donors)
- Oct=\$3257 (45 individual donors)
- Nov=\$6255 (53 individual donors)
- Dec=\$ 3490 (36 individual donors)
- Jan=\$ 1750 (23 individual donors)
- Feb=\$ 5540 (51 individual donors)
- Mar= \$7175 (61 individual donors)

Community Support and Donors

1-800-GOT-JUNK?		Lesley Silverberg
A Wee Cupcakery		London Drugs
Addition-Elle		Long and McQuade
Amethyst Forrest		Lou's Salon
Adritz Automation		Lux
Archie Johnstone		Mambo Pizza
Array Web Creative		Matt Norman-
Bees Knees Café		Waywest Mechanical Ltd.
Benjamin Moore and		Mayco Mix
Floors First Retailer, Qualicum Beach		Mewritesgooder.com
Blankets for Canada		Mid Island Metis Nation
Bluenose Motors		Ministikos Construction
Bocca CafeCafé		Modern Marketing Advantage
British Columbia Ministry of Justice		Nanaimo 710 club
Coast Capital Savings		Nanaimo Airport
Chameleon Hair Salon		Nanaimo Association for Community Living
Chatters Salon		Nanaimo Business Women's Network
City Tile		Nanaimo Chinese Cultural Society
Coastal Community Credit Union		Nanaimo Community Gardens
COBS Bread - Terminal Park		Nanaimo Daybreak Rotary
Community Action Initiative		Nanaimo Port Authority
Community Foundations of Canada		NISA.Net

Cooper McClintock		
Costco		NYLA
Country Grocer		Pomme Natural Market-Nanaimo
Country Grocer		Powerup Workshops
Danielle Dickinson		Quality Foods
Daryl Knievel-Structured Cable		ReStore
Dollarama		Ricki's Clothing
Dough Rathy-Rathy Custom Homes		Rotary Club of Nanaimo North
First Nanaimo Guiding Troop		Royal Bank of Canada
Flying Fish-Nanaimo		RW & Co.
Footprints of the Wolves		Samantha Letourneau
Fraternal Order of Eagles		Sartorial Boutique
Frock Off Inc.		Scotiabank
Graham Calder		Serauxmen Service Club
Great Canadian Oil Change		Serenity
Green Thumb Garden Centre		Sherwin-Williams
Haarsma Waste		Shoppers Drug Mart
Habitat for Humanity		Slegg's Lumber
Happy Haulers Moving Company		Smart Set
Hey Beautiful		SPCA Nanaimo
Home Depot		Starbucks
House of Indigo Boutique		Tech Soup
iBrolly		The Two-Headed Giant Comics
Intra Works IT Management		Thrifty Foods
IP Telecommunication Solutions		Tigh-Na-Mara Spa
Island Roots Farmer Market		Tim Hortons
Katherine LeGrange		Timber West
Lehigh Hanson Materials Ltd.		Value Lodge
		Vining Senini Lawyers
		Wellness News
		Woodgrove Centre

Community Partners

AIDS Vancouver Island (AVI) Nanaimo		Literacy Central Vancouver Island
All Canada Moving		Loaves and Fishes Foodbank
Altrusa of Nanaimo		Mid Island Metis Nation
Boys and Girls Club of Central Vancouver Island		Nanaimo Aboriginal Centre
British Columbia Ministry of Justice		Nanaimo Art Gallery
Canada Helps		Nanaimo Arts Council
Central Vancouver Island Multicultural Society		Nanaimo Family Life Association
Clay Tree Society		Nanaimo Food Share
Community Action Initiative		Rotary International
Community Partners		Seniors Connect
Cultural Society		Shoebox Project-Nanaimo
Discovery Youth and Family Addictions		The Port Theatre
Haven Society		The United Way Central and Northern Vancouver Island
Island Health		Tillicum Lelum
John Howard Society		Vancouver Island University Students' Union
		Vancouver Island Vocational and Rehabilitation Services (VIVRS)
Katimavik		Vancouver Island University
		Volunteer Nanaimo
		Western Edge Theatre



Ministry of Justice



Funded in part by the government of Canada's New Horizon's for seniors programs.
We gratefully acknowledge the funding provided by the province of British Columbia.

Nanaimo Women's Resources Society
Financial Statements
March 31, 2019

Nanaimo Women's Resources Society

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For the year ended March 31, 2019

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Management's Responsibility

To the Members of Nanaimo Women's Resources Society:

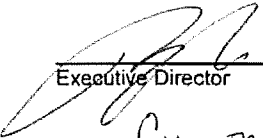
Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed primarily of Directors who are neither management nor employees of the Society. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Society's external auditors.

MNP LLP is appointed by the Board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

June 10, 2020



Executive Director

CHANTANE ROELENES



Chair of Board of Director

TANIA BRZOVIC

Independent Auditor's Report

To the Members of Nanaimo Women's Resources Society:

Report on the Audit of the Financial Statements

Qualified Opinion

We have audited the financial statements of Nanaimo Women's Resources Society (the "Society"), which comprise the statement of financial position as at March 31, 2019, and the statements of operations and related schedules, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2019, and the results of its operations, changes in net assets and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the Society derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of this revenue was limited to the amounts recorded in the records of the Society and we were not able to determine whether any adjustments might be necessary to donation revenue and excess of revenue over expenses for the year ended March 31, 2019, and assets and net assets at March 31, 2019.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter – Comparative Information

We draw attention to Note 2 to the financial statements which describes that the Society adopted Canadian accounting standards for not-for-profit organizations on March 31, 2018 with a transition date of April 1, 2017. These standards were applied retrospectively by management to the comparative information in these financial statements, including the statement of financial position as at March 31, 2018 and April 1, 2017, and the statements of operations and related schedules, changes in net assets and cash flows for the year ended March 31, 2018 and related disclosures. We were not engaged to report on the restated comparative information, and as such, it is unaudited. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, *future events or conditions may cause the Society to cease to continue as a going concern.*
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Nanaimo, British Columbia

June 10, 2020

MNP LLP

Chartered Professional Accountants

MNP
LLP

Nanaimo Women's Resources Society
Statement of Financial Position

As at March 31, 2019

	2019	2018 <i>Unaudited</i>	April 1 2017 <i>Unaudited</i>
Assets			
Current			
Cash	11,603	(1,324)	(2,914)
Restricted cash	50,299	21,376	42,391
Accounts receivable	15,383	8,563	31,041
Prepaid expenses and deposits	32,795	18,223	25,502
Goods and service tax recoverable	4,911	2,264	2,128
	114,991	49,102	98,148
Capital assets (Note 4)	13,382	23,235	40,816
	128,373	72,337	138,964
Liabilities			
Current			
Short term debt (Note 5)	10,000	10,000	10,000
Accounts payable and accruals (Note 6)	45,409	38,647	40,438
Deferred contributions (Note 7)	107,344	96,500	80,403
	162,753	145,147	130,841
Subsequent event (Note 12)			
Net Assets			
Capital fund	13,382	23,234	40,816
Operating fund	(47,762)	(96,044)	(32,693)
	(34,380)	(72,810)	8,123
	128,373	72,337	138,964

Approved on behalf of the Board

Director

CUE CARLSON

Director

TANIA BRZOVIC.

The accompanying notes are an integral part of these financial statements

Nanaimo Women's Resources Society
Statement of Operations
For the year ended March 31, 2019

	2019	2018 <i>Unaudited</i>
Revenue <i>(Schedule 1), (Schedule 2)</i>		
Grant revenue	567,747	366,729
Donations	65,196	37,206
Fundraising	2,073	-
Other revenue	-	27,000
Total revenue	635,016	430,935
Expenses		
Amortization	9,852	19,171
Bank charges and interest	6,384	3,499
Emergency funds	7,615	-
Emergency shelter expenses	48,200	-
Insurance	6,353	2,829
Memberships and dues	509	189
Office	10,177	13,347
Professional fees	14,910	21,286
Program related expenses	21,359	24,364
Promotion expenses	1,292	6,140
Rent	43,727	43,189
Repairs and maintenance	1,071	6,090
Salaries and benefits	392,354	310,304
Staff & board development	550	-
Travel	2,093	12,882
Utilities	30,140	48,438
Total expenses	596,586	511,728
Excess (deficiency) of revenue over expenses before other items	38,430	(80,793)
Other items		
Loss on disposal of capital assets	-	(140)
Excess (deficiency) of revenue over expenses	38,430	(80,933)

The accompanying notes are an integral part of these financial statements

Nanaimo Women's Resources Society
Statement of Changes in Net Assets
For the year ended March 31, 2019

	<i>Operating Fund</i>	<i>Capital Fund</i>	2019	2018
				<i>Unaudited</i>
Net assets - beginning of year	(96,044)	23,234	(72,810)	8,123
Excess (deficiency) of revenue over expenses	48,282	(9,852)	38,430	(80,933)
Net assets, end of year	(47,762)	13,382	(34,380)	(72,810)

The accompanying notes are an integral part of these financial statements

Nanaimo Women's Resources Society

Statement of Cash Flows

For the year ended March 31, 2019

	2019	2018 <i>Unaudited</i>
Cash provided by (used for) the following activities		
Operating activities		
Excess (deficiency) of revenue over expenses	38,430	(80,933)
Amortization	9,852	19,171
Loss on disposal of assets	-	140
	48,282	(61,622)
Changes in working capital accounts		
Accounts receivable	(6,820)	22,480
Goods and service tax recoverable	(2,647)	(136)
Prepaid expenses and deposits	(14,572)	7,279
Accounts payable and accruals	6,763	(1,934)
Deferred contributions	10,844	16,097
	41,850	(17,836)
Investing activities		
Purchase of capital assets	-	(1,729)
Proceeds on disposal of capital assets	-	140
	-	(1,589)
Increase (decrease) in cash resources	41,850	(19,425)
Cash resources, beginning of year	20,052	39,477
Cash resources, end of year	61,902	20,052
Cash resources are composed of:		
Cash	11,603	(1,324)
Restricted cash	50,299	21,376
	61,902	20,052

The accompanying notes are an integral part of these financial statements

Nanaimo Women's Resources Society
Notes to the Financial Statements
For the year ended March 31, 2019

1. Incorporation and nature of the organization

Nanaimo Women's Resources Society (the "Society") was incorporated under the authority of the Society Act of British Columbia as a charitable organization. It is a registered charity and thus is exempt from income taxes under Section 149 (1) of the Income Tax Act ("the Act").

The Society is committed to respectful and inclusive participation regardless of age, ethnicity, socio-economic background, religion and sexual orientation. The Society is working to strengthen women and families in order to create a healthier community.

2. Impact of adopting accounting standards for not-for-profit organizations

These are the Society's first financial statements prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO). The accounting policies in Note 3 have been applied in preparing the financial statements for the year ended March 31, 2019, the comparative information for the year ended March 31, 2018, and the opening ASNPO statement of financial position as at April 1, 2017 (the Society's date of transition to ASNPO).

3. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

Fund accounting

The Society follows the deferral method of accounting for contributions and reports using fund accounting and maintains two funds: Operating Fund and Capital Fund.

The Operating Fund reports the Societies contributions and expenditures related to program delivery and administrative activities.

The Capital Fund reports the Society's assets and expenses related to equipment and other physical assets.

Revenue recognition

The Society uses the deferral method of accounting for contributions and reports on a fund accounting basis. Restricted contributions are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue in the Operating Fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Grants from various funding agencies are recognized as revenue in the funding period to which they relate. Donations are recognized when the donations are received. Fundraising revenue is recognized when the cash is received and fundraising event has occurred.

Contributed materials and services

Contributions of materials are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials are used in the normal course of the Society's operations and would otherwise have been purchased.

The Society would not be able to carry out its activities without the service of the many volunteers who donate a considerable number of hours per year. Because of the difficulty in compiling these hours, contributed service from volunteers are not recognized in the financial statement.

Financial instruments

The Society recognizes its financial instruments when the Society becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value, including financial assets and liabilities originated and issued in a related party transaction with management. Financial assets and liabilities originated and issued in all other related party transactions are initially measured at their carrying or exchange amount in accordance with Section 3840 *Related Party Transactions*.

At initial recognition, the Society may irrevocably elect to subsequently measure any financial instrument at fair value.

Nanaimo Women's Resources Society Notes to the Financial Statements

For the year ended March 31, 2019

3. Significant accounting policies *(Continued from previous page)*

The Society subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those designated in a qualifying hedging relationship or that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Fair value is determined by published price quotations. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, are subsequently measured at cost less impairment. With the exception of financial liabilities indexed to a measure of the Society's performance or value of its equity and those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess of revenues over expenses for the current period. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Capital assets

Purchased capital assets are recorded at cost. Amortization is provided using the declining balance and straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	Method	Rate
Computer equipment	declining balance	30 %
Equipment	declining balance	20 %
Leasehold improvements	straight-line	2 years

Measurement uncertainty (use of estimates)

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Accounts receivable are stated after evaluation as to their collectibility. Amortization is based on the estimated useful life of the capital asset.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

4. Capital assets

	2019	2018
	Cost	Unaudited Net book value
	Accumulated amortization	Net book value
Computer equipment	26,147	6,263
Equipment	15,984	11,248
Leasehold improvements	27,473	5,724
	69,604	23,235
	21,763	4,384
	6,986	8,998
	27,473	-
	56,222	13,382

5. Short-term debt

Royal Bank of Canada line of credit with interest at prime plus 3.53%, due on the 1st day of each month. Prime rate was 3.95% at March 31, 2019 (2018-3.45%).

6. Accounts payable and accruals

Government remittances included in accounts payable is \$17,121 (2018 \$11,696).

Nanaimo Women's Resources Society

Notes to the Financial Statements

For the year ended March 31, 2019

7. Deferred contributions

Deferred contributions consist of externally restricted unspent contributions. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made. Deferred contributions balance consists of unspent funding from BC Gaming of \$50,299 and City of Nanaimo of \$57,045. Changes in the deferred contribution balance are as follows:

	2019	2018 <i>Unaudited</i>
Balance, beginning of year	96,500	80,403
Amount received during the year	164,000	96,500
Less: Amount recognized as revenue during the year	(153,156)	(80,403)
Balance, end of year	107,344	96,500

8. Financial instruments

The Society, as part of its operations, carries a number of financial instruments. It is management's opinion that the Society is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

9. Economic dependence

The Society's primary source of revenue is BC Housing grant, Service Canada grant and BC Gaming grant. The grant funding can be cancelled if the Society does not observe certain established guidelines. The Society's ability to continue viable operations is dependent upon maintaining its compliance with the criteria within BC Housing guideline, federal government guideline and BC gaming guideline. As at the date of these financial statements the Society believes that it is in compliance with the guidelines.

10. Remuneration

During the year, no employee remuneration paid greater than \$75,000. The members of the Board of Directors did not receive remuneration in the current or prior year.

11. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.

12. Subsequent event

On June 10, 2019, the Society amalgamated with Nanaimo Citizen Advocacy Association and started operating as Society for Equity, Inclusion, and Advocacy: Central Vancouver Island (SEIA).

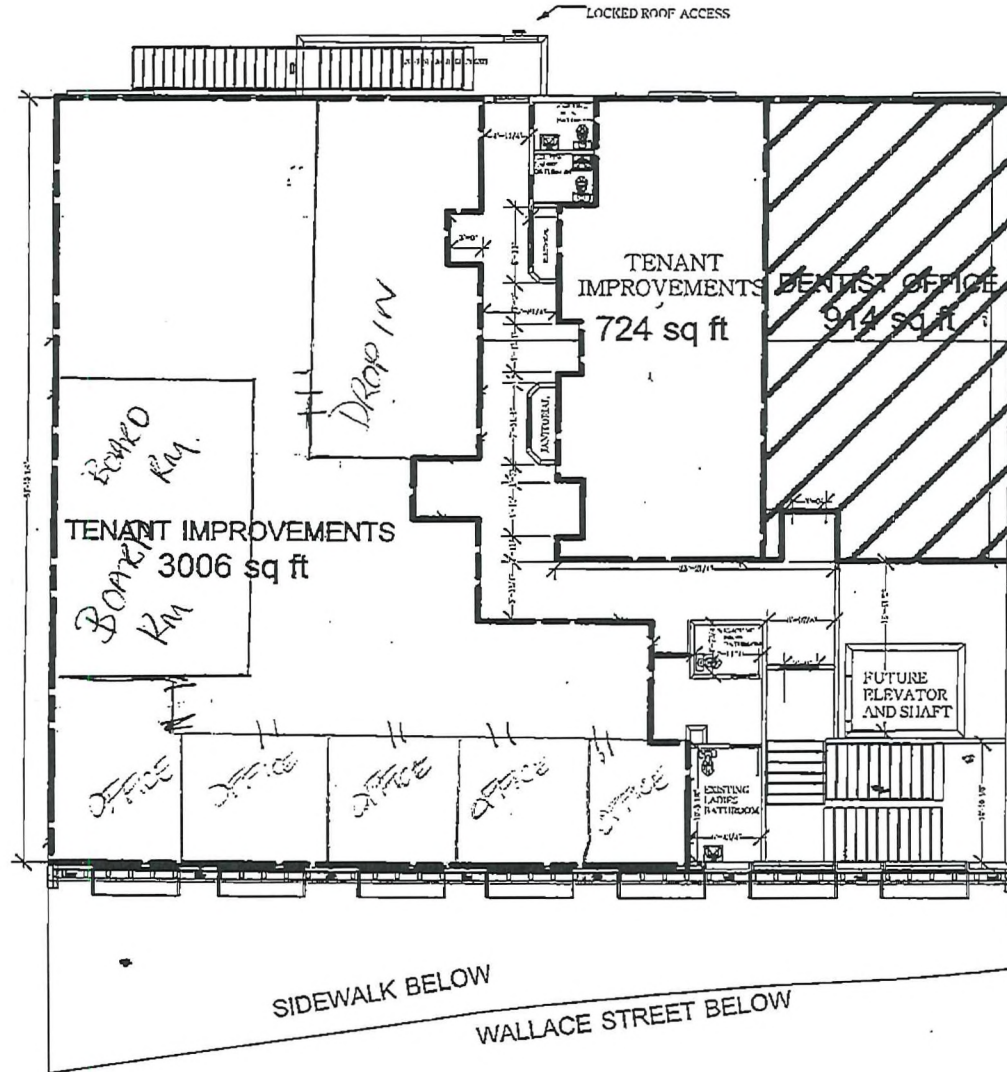
Nanaimo Women's Resources Society
Schedule 1 - Schedule of Shelter Revenues and Expenses
For the year ended March 31, 2019

	2019	2018
		<i>Unaudited</i>
Revenue		
Grant revenue	189,865	-
Expenses		
Promotion expenses	94	-
Professional fees	7,500	-
Salaries and benefits	146,851	-
Emergency shelter expenses	48,200	-
	202,645	-
Deficiency of revenue over expenses	(12,780)	-

Nanaimo Women's Resources Society
Schedule 2 - Schedule of Society Revenues and Expenses
For the year ended March 31, 2019

	2019	2018 <i>Unaudited</i>
Revenue		
Grant revenue	377,882	366,729
Donations	65,196	37,206
Fundraising	2,073	-
Other revenue	-	27,000
	445,151	430,935
Expenses		
Amortization	9,852	19,171
Bank charges and interest	6,384	3,499
Promotion expenses	1,198	6,140
Insurance	6,353	2,829
Office	10,177	13,347
Professional fees	7,410	21,286
Rent	43,727	43,189
Repairs and maintenance	1,071	6,090
Salaries and benefits	245,503	310,304
Program related expenses	21,359	24,364
Memberships and dues	509	189
Staff & board development	550	-
Emergency funds	7,615	-
Travel	2,093	12,882
Utilities	30,140	48,438
	393,941	511,728
Excess of revenue over expenses before other items	51,210	(80,793)
Other items		
Gain (loss) on disposal of capital assets	-	(140)
Excess of revenue over expenses	51,210	(80,933)

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BRITISH
COLUMBIA

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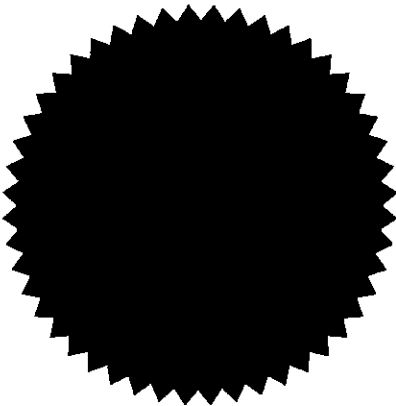
Societies Act

CERTIFICATE OF AMALGAMATION

**SOCIETY FOR EQUITY, INCLUSION, AND ADVOCACY: CENTRAL
VANCOUVER ISLAND**

I Hereby Certify that ~

NANAIMO CITIZEN ADVOCACY ASSOCIATION, incorporation number S0016473, and
THE NANAIMO WOMEN'S RESOURCES SOCIETY, incorporation number S0016658,
were amalgamated as one society under the name SOCIETY FOR EQUITY, INCLUSION,
AND ADVOCACY: CENTRAL VANCOUVER ISLAND on June 11, 2019 at 09:10 AM Pacific
Time.



*Issued under my hand at
Victoria, British Columbia*

Albert

CAROL PREST

REGISTRAR OF COMPANIES
PROVINCE OF BRITISH COLUMBIA
CANADA