

DATE OF MEETING | September 16, 2020 |

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SUBJECT | PROJECT RESULTS FOR THE SIX MONTHS ENDING 2020-JUN-30

OVERVIEW

Purpose of Report:

To present the Finance and Audit Committee with a summary of project results for the six months ending 2020-JUN-30.

DISCUSSION

Projects that satisfy specific requirements as outlined in the City’s Capital Asset Policy are classified as capital expenditures and are accounted for in the City’s capital funds. There are three (3) Capital funds: General Capital, Sewer Capital and Water Capital funds. Projects that are smaller in scope and below specific capitalization thresholds are classified as “Operating Projects” and are accounted for in the City’s operating funds.

Funding for project expenditures come from a number of sources including general tax revenues, operating and statutory reserves, grants and borrowing. Unfinished projects at the end of the year are usually carried forward to be completed in the following year. Due to this, project variances usually do not impact the operating surplus value.

Attachment A outlines the summary of results by project type for the six months ending 2020-JUN-30. The summary is divided into two sections: concurrent projects (i.e.: projects undertaken together to minimize disruption and maximize cost and service efficiencies) and all other projects.

Each section has been broken out into the following categories; which are defined as follows:

Status	Description
Complete	Project is fully complete and no additional costs are expected
Substantially Complete	Project is almost fully complete but there are a few minor costs still remaining to be incurred
In Progress	Project is currently underway
Not Started	Project has not been started but is anticipated to start by the end of the year
Delayed	Project has not been started or halted
Other	Project that does not fit into the categories above

For projects that have a 'Complete' status and come in under budget, any unused funds are transferred back to general reserves and/or other appropriate funding sources to fund future projects.

Attachment A lists the total year-to-date expenditures for each project. This listing illustrates at a glance the status of individual projects as at 2020-JUN-30 compared to the budget for the year.

The City of Nanaimo has a capital budget of \$75.5 million and an operating project budget of \$15.1 million in 2020. This includes \$33.3 million of carry-forwards from 2019.

Summary by Project Status as at 2020-JUN-30:

Capital Project Status	# of Projects	% of Total Budget	Annual Budget	Actual & Committed Costs to June 30	Available Funds
Complete / Substantially Complete	62	17%	\$13,114,798	\$10,026,132	\$ 3,088,666
In Progress	125	71%	53,000,456	46,382,640	6,617,816
Not Started	87	8%	6,145,504	-	6,145,504
Delayed / Other	<u>21</u>	4%	<u>3,250,031</u>	<u>767,635</u>	<u>2,482,396</u>
Total	<u>295</u>		<u>\$ 75,510,789</u>	<u>\$ 57,176,407</u>	<u>\$ 18,334,382</u>

Operating Project Status	# of Projects	% of Total Budget	Annual Budget	Actual & Committed Costs to June 30	Available Funds
Complete / Substantially Complete	42	6%	\$905,274	\$882,708	\$ 22,566
In Progress	198	77%	11,607,612	6,087,939	5,519,673
Not Started	61	15%	2,197,741	-	2,197,741
Delayed / Other	<u>4</u>	2%	<u>345,000</u>	<u>10,000</u>	<u>335,000</u>
Total	<u>305</u>		<u>\$ 15,055,627</u>	<u>\$ 6,980,647</u>	<u>\$ 8,074,980</u>

Total Projects	<u>600</u>		<u>\$ 90,566,416</u>	<u>\$64,157,054</u>	<u>\$26,409,362</u>
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SUMMARY POINTS

- \$57,176,407 of the \$75,510,789 capital budget has been spent or committed as at 2020-JUN-30
- \$6,980,647 of the \$15,055,627 operating project budget has been spent or committed as at 2020-JUN-30

ATTACHMENTS

- Attachment A: Summary of Project Results for the Six Months Ending 2020-JUN-30.

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