

MINUTES
SPECIAL COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2020 JUL-27, 9:00 A.M. – 5:00 P.M.

Present: Mayor L. Krog, Chair
Councillor S. D. Armstrong (arrived 11:49 a.m.)
Councillor D. Bonner
Councillor T. Brown
Councillor B. Geselbracht
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe (arrived 10:54 a.m.)
Councillor J. Turley (joined electronically)

Staff: J. Rudolph, Chief Administrative Officer
R. Harding, General Manager, Parks, Recreation and Culture
S. Legin, General Manager, Corporate Services
B. Sims, General Manager, Engineering and Public Works
A. Groot, Director, Facilities and Parks Operations
B. Corsan, Director, Community Development
J. Van Horne, Director, Human Resources
L. Mercer, Director, Finance
L. Wark, Director, Recreation and Culture
P. Rosen, Director, Engineering
F. Farrokhi, Manager, Communications
J. Rushton, Manager, Purchasing and Stores
K. Gonzales, Manager, Aquatics
B. Thomas, Assistant Manager, Transportation
S. Gurrie, Director, Legislative Services
J. Vanderhoef, Recording Secretary

1. CALL THE SPECIAL MEETING TO ORDER:

The Special Council Meeting was called to order at 9:00 a.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add Agenda Item 6(c) – Recommendation from the 2020-JUL-22 Health and Housing Task Force Meeting.
- (b) Remove Agenda Item 11(a) - Correspondence, dated 2020-JUL-22, from David Black, President, MoveUP, requesting Council support for a campaign for affordable public car insurance.

(c) Agenda Item 13(a) Procedural Motion - add *Community Charter* Section 90(1):

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

3. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. PRESENTATIONS:

(a) Sustainable Procurement

Introduced by Shelley Legin, General Manager, Corporate Services.

Presentation:

1. Tim Reeve, President, Reeve Consulting, provided a presentation. Highlights included:
 - Using procurement as a mechanism for advancing various corporate priorities
 - Working with Staff to identify where Nanaimo is currently benchmarked against other municipalities while trying to align procurement actions with Council's top level strategies
 - Goal for the session is to understand sustainable procurement, align Nanaimo's approach to sustainable procurement and seek input on the draft sustainable procurement action plan
 - The term "sustainable" being used as an umbrella term for multiple themes like environment, ethical and social issues
 - Noted some success stories already implemented in Nanaimo
 - Sustainable procurement being used as a driver for Council's key priorities
 - Suggested a best practice procurement program include ten elements as noted in the PowerPoint presentation
 - Sustainable procurement program be enacted through two methods: bid solicitation processes and working with suppliers
 - Suggested using an integrated approach during the bid processes that values price, quality, services and sustainability as key factors while reviewing the best value
 - Depending on how values are determined selection may be made based on durability for example and not necessarily the greenest product every time

Council discussion took place regarding a High Impact Procurement Opportunities (HIPO) list being a list of pre-identified items that have high risks or high opportunities associated with them.

Tim Reeve, President, Reeve Consulting, continued his presentation and requested that Council identify their top priorities.

Council identified the following topics as priorities under the three headings of environment, social and ethical issues:

| Environment | Social | Ethical |
|--|--|---|
| Quality and durability of products | Security of jobs | Minimum labour standards |
| Reducing green house gas (GHG) emissions | Promoting the local supply chain | Source of materials |
| Creating a circular economy to eliminate waste | Companies providing opportunities for apprenticeships | Projects/products that encourage or promote reconciliation with First Nations |
| Measuring the carbon footprint of production | Diversity of employment | |
| Water conservation | Local employment | |
| | Creating employment opportunities | |
| | Ensuring small local businesses can compete in City requests for proposals | |
| | Companies providing a social procurement statement | |

Tim Reeve, President, Reeve Consulting, continued his presentation:

- Prioritizing topics assists in providing direction to Staff on what is most important when reviewing options to purchase
- Reviewed benchmarking points for Nanaimo currently and noted that there is room for improvement at this starting phase, but some resources and programing are in place that can be improved and built upon
- Noted the City has access to great information sharing resources through Coastal Communities Social Procurement Initiative (CCSPI) and Canadian Collaboration for Sustainable Procurement (CCSP)
- Some pieces of a program are in place with some successes resulting from the efforts to date, but no formalized program is currently in place to regularly consider the green, ethical and social procurement issues
- Best programs include a combination of heart and smart:
 - Smart aspect includes tools, policies, checklists
 - Heart aspect is capturing people’s desire to implement and this is often the most overlooked aspect

Council discussion took place. Highlights included:

- Results/impacts noted by other municipalities after implementing a sustainable procurement policy
- Evidence of sustainable procurement policies affecting supplier/business practices to fit requirements and do business
- Creating a workbook for other municipalities to use as a resource
- Need for further staffing

Tim Reeve, President, Reeve Consulting, continued his presentation:

- Draft action plan includes a proposed vision suggesting what the intent might be, what the future might look like and how the organization might make improvements
- Proposed three goals:
 - Establish 10 elements of a best practice program
 - Regularly incorporate sustainability into procurement decisions
 - Improve environmental and social outcomes as a result of procurement activities
- Goals for Fall 2020:
 - Creating a cross-department working group to consult on program development
 - Develop a policy and begin approval process
 - Identify tools to be adopted and tailored to Nanaimo’s needs and developing a user guideline for those tools
 - Define measures for evaluation and identify targets
 - Ongoing implementation and updating of HIPO list
- Three focus areas noted for January 2021 – December 2021: Internal Training and Engagement, Supplier Engagement, Piloting and Refining
- Proposed that Council set the direction as far as roles and responsibilities
- Staffing levels for purchasing department are currently lean and anticipate it will be challenging to implement a new sustainable procurement policy with the existing level of resourcing
- Requested that Councillors identify their critical priorities for the Fall and Winter/Spring phases of work

Council provided their critical priorities for the Fall phase and the Winter/Spring phase as follows:

| Fall Phase | Number of times identified |
|------------------------------|----------------------------|
| Training and Engagement | 3 |
| Strategy and Action Plan | 2 |
| Supplier Engagement | 2 |
| Measurement and Reporting | 2 |
| Policy | 1 |
| Staffing and Resources | 1 |
| HIPO List | 1 |
| Procurement Processes | 0 |
| Tools | 0 |
| Leadership and Collaboration | 0 |

| Winter/Spring Phase | Number of times identified |
|------------------------------|-----------------------------------|
| Staffing and Resources | 2 |
| Policy | 2 |
| Tools | 2 |
| Procurement Processes | 1 |
| Supplier Engagement | 1 |
| Measurement and Reporting | 1 |
| HIPO List | 1 |
| Training and Engagement | 0 |
| Leadership and Collaboration | 0 |
| Strategy and Action Plan | 0 |

Jake Rudolph, Chief Administrative Officer, noted that a draft business case for an additional purchasing position has been submitted for the upcoming budget discussions.

Council discussion took place: Highlights included:

- Municipalities choosing to abandon/delay a sustainable purchasing policy
- Council's expectation for a timeline to approve a sustainable purchasing policy

Tim Reeve, President, Reeve Consulting, continued his presentation:

- Recommended moving through the policy stage fairly quickly and moving into practicing, gaining motivation and identifying the HIPO list
- Measuring process indicators: number of bids issued, number of contracts executed, number of staff trained
- Measuring outcome indicators: cost savings, GHG emission reduction, local job creation, waste reduction
- Requested that Council indicate the process and outcome indicators they feel are most important

Council provided the following list of items that they felt are important to measure:

| Process Indicators | Number of times identified |
|--|-----------------------------------|
| Number of contracts executed for sustainable product/services | 4 |
| Number of bid solicitation with sustainability considerations issued | 3 |
| Number of suppliers engaged on sustainability | 3 |
| Average weighting allocated to sustainability | 1 |
| Number of staff trained in sustainable procurement | 1 |

| Outcome Indicators | Number of times identified |
|---|-----------------------------------|
| Waste reduction or avoidance | 4 |
| Local job created/skills upgraded | 4 |
| GHG emissions reductions | 3 |
| Contracted diverse suppliers/social enterprises | 2 |
| Energy use reductions | 1 |
| Paper type/use (recycled content) | 0 |
| Suppliers with CSR or Carbon Strategies | 0 |
| Cost Savings | 0 |

Council discussion took place regarding publishing of successful contract bids.

The Special Council Meeting recessed at 10:30 a.m.
 The Special Council Meeting reconvened at 10:44 a.m.

Tim Reeve, President, Reeve Consulting, continued his presentation as follows:

- Importance of identifying what to measure, how to collect information, setting baselines and targets
- HIPO list items are identified based on the following criteria:
 - Volume
 - Environmental risk/opportunity
 - Social risk/opportunity
 - Public profile
 - Mature market
 - Third party certification
- Requested that Council identify potential HIPO items

Council identified the following items as potential HIPO list items:

- Recreational equipment
- Contracted services
- Public art
- Vehicles
- Tax exemptions

Councillor Thorpe entered the Auditorium at 10:54 a.m.

Tim Reeve, President, Reeve Consulting, continued his presentation regarding the potential benefits of developing a sustainable procurement policy and requested that Council identify what they feel are benefits to implementing such a policy.

Council identified the following benefits to implementing a sustainable procurement policy:

| Benefits | Number of times identified |
|--|-----------------------------------|
| Eco-efficiency and Sustainability Benefits | 3 |
| Engaged Employees | 3 |
| Strategic Supplier Relationships | 1 |
| Brand Enhancement | 1 |
| Financial Return on Investment | 1 |
| Benefit to Community/People | 1 |
| Risk Reduction | 0 |

Tim Reeve, President, Reeve Consulting, continued his presentation:

- Next steps:
 - Refine Sustainable Procurement Action Plan
 - Identify HIPO list items
 - Share success stories

Council discussion took place. Highlights included:

- Next session related to sustainable procurement will identify the United Nations sustainability goals that need to be included in the City's policy
- Incorporating information gathered/learned through CCSPI membership
- If there will be a separate policy specifically regarding sustainable procurement or if it will be incorporated in the procurement policy
- Current focus appears to be heavily focused on environmental aspects

5. COMMITTEE MINUTES:

The following committee minutes were received:

(a) Finance and Audit Committee Meeting 2020-JUL-15

Minutes of the Finance and Audit Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2020-JUL-15 at 9:00 a.m.

(b) Special Economic Development Task Force Meeting 2020-JUL-15

Minutes of the Special Economic Development Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2020-JUL-15 at 12:30 p.m.

6. CONSENT ITEMS:

Sheila Gurrie, Director, Legislative Services, noted that Councillors Armstrong and Turley requested that Agenda Items 6(a)(1)(3)(4)(6) be removed to be voted on under Separately Addressed Consent Items.

Councillor Turley requested that Agenda Item 6(c) be removed to be voted on under Separately Addressed Consent Items.

Councillor Geselbracht requested that Agenda Item 6(b) be removed to be voted on under Separately Addressed Consent Items.

It was moved and seconded that the following items be adopted by consent:

(a) Finance and Audit Committee Meeting 2020-JUL-15

- Recommendation re: Manager of Sustainability

That Council direct Staff to update the business case for a Manager of Sustainability, which was prepared for the 2020 budget deliberations, and include information on whether the position would be eligible for the BC Hydro Community Energy Manager program.

- Recommendation re: Annual Community Watercourse Restoration Grant

That Council direct Staff to prepare a business case for an annual community watercourse restoration grant.

- Recommendation re: Heritage Façade Grant - 45 Victoria Crescent

That Council approve a \$10,000 Heritage Façade Grant for the Nanaimo Pioneer Bakery building located at 45 Victoria Crescent to repair and rehabilitate the building's wooden exterior and storefront, repaint the façade, and add a new awning.

- Recommendation re: Federation of Canadian Municipalities, Municipal Asset Management Program

That Council approve submission of an application to the Federation of Canadian Municipalities, Municipal Asset Management Program for \$50,000 for a Level of Service Study: Asphalt.

The motion carried unanimously.

(b) Separately Addressed Consent Items

By unanimous consent, Council agreed to consider Separately Addressed Consent Items under Agenda Item 11. Other Business as Councillor Armstrong was not in attendance.

7. REPORTS:

- (a) "Subdivision Control Bylaw 1989 No. 3260" Proposed Amendments to the Manual of Engineering Standards and Specifications (MoESS)

Introduced by Bill Sims, General Manager, Engineering and Public Works.

Presentation:

1. Poul Rosen, Director, Engineering, provided a presentation. Highlights included:
 - Process for implementing revisions to "Subdivision Control Bylaw 1989 No. 3260"
 - MoESS takes guiding principles of high level documents like the OCP and translates how that will impact a neighbourhood
 - MoESS impacts how long infrastructure will last, determines risks and estimates maintenance costs
 - Staff have reviewed sections regarding transportation, sanitary sewer, aggregates and granular materials, and minor updates to other sections
 - Engagement started in 2018 and has been centered around the transportation section
 - Large amount of engagement completed with mostly positive feedback and efforts made to accommodate concerns when possible
 - Concerns were raised last year when the first draft was published which resulted in a second round of consultation and some adjustments
 - Identified some of the key changes:
 - Complete Streets Guidelines
 - Cross Connection Control Bylaw
 - GIS Strategic Plan
 - Asset Management of Materials and Aggregates
 - Stormwater Management
 - Consideration for Climate Change
 - City's Rain Gauge Monitoring Station
 - Cost impacts associated with changes:
 - Asphalt and materials: granular aggregates and asphalt thickness increased from 50 mm to 75 mm
 - Complete streets: right-of-way width requirements and construction costs
 - Road standards and geometry related to road grading
 - Drainage and increasing pipe sizes

Council discussion took place. Highlights included:

- Pavement thicknesses and previous requirements when roads were constructed
- Number of passes needed to apply 75 mm of asphalt – plan to complete in one pass
- 75 mm asphalt allowing for lap joints to be implemented in roads when needed
- Approval process for aggregate materials on projects
- Vegetation maintenance on boulevards and updates to "Traffic and Highways Regulation Bylaw 1993 No. 5000"
- Method of testing asphalt thickness
- Credibility of survey responses

Councillor Armstrong entered the Shaw Auditorium at 11:49 a.m.

Delegation:

1. Toby Seward, Seward Developments Inc., spoke in support of the proposed MoESS standards and specification changes and advised he is part of a group of contractors within the community who have been bringing issues forward. He looks forward to further engagement with Staff on next steps.

8. OTHER BUSINESS:

(a) Separately Addressed Consent Items

(1) Finance and Audit Committee Meeting 2020-JUL-15

- Recommendation re: Mobile Crisis Response Unit

Council discussion took place. Highlights included:

- Expense associated with implementing and jurisdiction of Island Health
- Sending a letter to Island Health encouraging them to implement unit
- Working with Island Health and the RCMP to create a program
- RCMP officers dealing with mental health issues and the potential for creating a better system
- City of Vancouver's debt related to mobile crisis response unit
- Identifying costs of potential options
- Mental health team not attending RCMP calls due to danger
- Health being a Federal issue and the City focusing on items within its mandate and ability

It was moved and seconded that Council direct Staff to prepare a business case for the creation of a mobile crisis response unit to respond to mental health and wellness calls. The motion carried.

Opposed: *Mayor Krog, Councillors Armstrong, Thorpe and Turley*

- Recommendation re: Manager of Housing

Council discussion took place. Highlights included:

- Title creates the optics that the City is in the business of housing
- Changing the title to include social planning
- Health and Housing Task Force (HHTF) will be providing recommendations shortly and an additional staff position is one of the suggestions that has been discussed
- HHTF consultant scheduled to bring forward recommendations in September
- Currently two social planners working for the City

- Coordination of social services within the community
- Recommendation is to gather information for a business case; however, there are optics associated with this during budget decisions
- HHTF providing some credibility and assistance in advocating other levels of government for support

It was moved and seconded that Council direct Staff to prepare a business case for a Manager of Housing to support the ongoing collaborative work identified by the Health and Housing Task Force. The motion carried.

Opposed: *Councillors Armstrong and Thorpe*

The Special Council Meeting recessed at 12:36 p.m.
The Special Council Meeting reconvened at 1:03 p.m.

7. REPORTS: (continued)

(b) Ocean EXP Presentation

Tim Tessier and Lauren Hildebrandt provided an overview on a feasibility study funded by Council in 2018. Highlights included:

- Previous study that was funded by Council in 2018 is out of date
- Need for a centre like this in Canada not just Nanaimo
- Work done so far:
 - Architects have prepared a design
 - Outsourcing and identifying organizations that could bring technology to Nanaimo
- Consultants found it feasible to raise \$5 million for this project
- Stakeholder analysis identifies who is involved in the project
- Media release went out in January 2020
- Gaining attention of organizations around the world to become the centre for Canada's ocean exploration
- Snuneymuxw First Nation (SFN) support the project and asked where the City of Nanaimo stands
- Listed other organizations who support the project
- Requested that Council provide a motion to endorse the Ocean EXP project

Council discussion took place regarding whether the previous MNP Feasibility Study had been made public.

Sheila Gurrie, Director, Legislative Services, noted that Staff would publish the MNP Feasibility Study regarding Ocean EXP to the City's website.

Tim Tessier and Lauren Hildebrandt continued their presentation as follows:

- MNP Feasibility Study reviewed the project from a financial and tourism perspective and found that the Ocean EXP centre would not increase the number of visitors to Nanaimo
- Looking at ways to draw people to Nanaimo

- Not requesting funding until stakeholders have confirmed support
- Attempting to secure land with some options available
- Provincial government has indicated that this project needs to be a City priority before they will provide support

Council discussion took place. Highlights included:

- Updating the MNP Feasibility Study following COVID-19
- Plans for funding this project during the current economy and COVID-19
- Current vision for the project versus previous plans

Tim Tessier and Lauren Hildebrandt described the current vision for the OceanEXP centre:

- Previous plans included an underwater area with an interactive digital platform
- Issues with visibility, safety and costs
- Current plan uses digital screens to play video footage being recorded underwater in real time
- Needs to be located on the waterfront
- Current plan no longer includes hands on experiences as feedback suggested these were not environmentally friendly

Council discussion continued as follows:

- Removing the word “priority” from the suggested motion
- Project is tangible and could be linked to cold water diving in the area
- Opportunities to experience the ocean digitally and provide critical experiences for youth
- Current community priorities are not aligned with this project
- Location of an ocean centre needing to be located on the water

It was moved and seconded that Council:

1. endorse the OceanEXP Vision – to create a unique opportunity for people to explore beneath the surface of the oceans empowering them to leave a legacy of ecological sustainability; and,
2. endorse the concept of developing a centre for ocean discovery in the Nanaimo community and recognize the OceanEXP project as a unique and positive endeavor for the community and consistent with its strategic priorities and consistent with the City’s ‘Vision’ to be a community that is livable, environmentally sustainable and full of opportunity for all generations and walks of life.

The motion carried.

Opposed: *Councillors Brown and Hemmens*

(c) Outdoor Stadium Improvement Options

Introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

Presentation:

1. Doug Wournell, Architect AIBC, IAKS, Specialty Design Consultant of DWournell Sport Architect, provided a presentation. Highlights included:
 - Concept is for a medium size stadium
 - As stadium sizes increase, the focus becomes more on the spectators and less on the fields
 - Aspects that go into a stadium: site branding, landscaping, parking and ticketing, seating and operational amenities, spectator amenities like scoreboard, food trucks and speaker systems
 - Reviewed three Nanaimo parks as potential locations for a stadium:
 - Caledonia Park: insufficient space to expand beyond a small stadium
 - Beban Park: blank site with plenty of room to expand
 - Nanaimo District Secondary School (NDSS) Field: meets all the requirements of other sites, but services could enhance the surrounding facilities

Council discussion took place. Highlights included:

- Current stage on design/plan – site identification phase
- Parking availability on/around the site and options for shuttle services and transit to the site
- Clarification that the NDSS artificial field is proposed to be the stadium field
- Amenities servicing the surrounding sites
- NDSS field meets size requirements for any/all outdoor sporting events
- Design challenges for directing pedestrian traffic
- Plans could be implemented in increments rather than all at once

Richard Harding, General Manager, Parks, Recreation and Culture, noted that if the NDSS Field was used for a stadium an additional artificial turf site may be proposed in the future to accommodate/distribute the number of users reserving the artificial turf fields in Nanaimo.

It was moved and seconded that Council:

1. receive the draft Stadium Development Report and make available for review and comment by the community, and;
2. direct Staff to work with Nanaimo Ladysmith School District No. 68 and local sport and stadium user groups on the concept of making Nanaimo District Secondary School (NDSS) Community Field the medium-sized Stadium for improvement and use and report back.

The motion carried unanimously.

(d) Serauxmen Stadium Improvement Plan

Introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

Presentation:

1. Doug Wournell, Architect AIBC, IAKS, Specialty Design Consultant of DWournell Sport Architect, provided a presentation. Highlights included:
 - Review of facilities and recommendations for improvements:
 - Facility is in fairly good condition
 - Reviewed interior and exterior of the facility
 - Pulled down the “green monster” (24 foot tall wall)
 - Reviewed options for artificial turf on the infield
 - Reviewed spectator amenities
 - Requirements for a baseball stadium from a player versus spectator perspective
 - Interior and exterior improvements can be done incrementally
 - Stakeholder engagement held to identify priorities: spectator safety, renovate dugouts, synthetic turf on infield, replace perimeter wood fence with chain link, add batter’s eye, replace “green monster”, add high mast netting along south foul line, replace padding behind home plate, replace wood benches, pave parking
 - Phased improvement plan:
 - Replacing perimeter wood fence with chain-link fence to eliminate the safety concerns of the current fencing collapsing
 - Installation of synthetic turf in the infield and addition of field lighting
 - Improvement to area behind the stadium by paving
 - Replacement of the wood benches with individual seats, renovations to the dugouts, and replacement of the wall padding behind home plate

Council discussion took place. Highlights included:

- Need for synthetic turf on the infield
- Expected life span of safety netting – approximately 10 years
- Improvements planned for the seating and change room area
- Consideration of tearing down the structure and replacing

It was moved and seconded that Council receive the “180626 Serauxmen Stadium Improvement – Conceptual Design and Costing Report” and the “200601 Serauxmen Stadium Improvement Report” as guiding documents for the Serauxmen Stadium facility. The motion carried unanimously.

Councillor Turley disconnected from the meeting at 2:29 p.m.

Richard Harding, General Manager, Parks, Recreation and Culture, provided Council with an update and photos regarding the re-opening of the Nanaimo Ice Centre.

(e) Re-Opening Plan for Aquatics

Introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

Presentation:

1. Lynn Wark, Director, Recreation and Culture, provided a presentation. Highlights included:
 - Each facility plan involved an in-depth risk assessment and creating site safety plans as required by WorkSafe BC
 - Performed a service delivery review to determine what services could be provided during COVID-19
 - Revised operating schedules and staffing requirements
 - Plan proposes to reopen the Nanaimo Aquatic Centre
 - Will be able to offer swim lessons, aqua fit classes, length swimming, family swims and facility rentals
 - Can offer approximately 50% of the regular number of operating hours
 - It will cost more to operate the aquatic centre from September to December than it typically would (additional \$490,000), but by keeping the Beban pool closed there is a cost saving (\$341,000) with the end result being an increased cost of \$149,000 for the Fall
 - Due to the aquatic centres being closed since the Spring there has been \$1 million dollars saved which offsets the additional operating costs
 - Using the Fall scenario as a pilot project moving forward for the following year

Council discussion took place. Highlights included:

- Process for drop-in schedules – preregister for drop-in times online or by telephone
- Estimates for year-end budget

It was moved and seconded that Council approve the Aquatics re-opening plan that aligns with the City's "COVID-19 Recovery Plan" and complies with the components of the "Planning Framework for Municipal Operations". The motion carried unanimously.

(f) Re-Opening Plan for Community Recreation Centres

Presentation:

1. Lynn Wark, Director, Recreation and Culture, provided a presentation. Highlights included:
 - All the same factors were taken into account when reviewing recreation sites as when reviewing the aquatic facilities
 - Proposed reopening the Beban Social Centre on 2020-AUG-04
 - Facility is set up with COVID-19 procedures as Staff have continued to work from this facility
 - Proposed reopening the main floor of Oliver Woods facility 2020-SEP-09 and expanding to open the upper floor after ensuring practices are working effectively on the main floor

- Proposed reopening the Bowen facility 2020-SEP-09 to make the two larger rooms on the main floor available, as well as the lower floor areas
- Allows people to return to their physical and social activities while under COVID-19 protocols
- Net operating costs of reopening the three facilities is \$37,000 more than the normal amount for this time of year
- Overall estimate to spend \$175,000 less this year for these recreation centres due to closures

It was moved and seconded that Council approve the Community Recreation Centres' Re-opening Plans that align with the City's "COVID-19 Recovery Plan" and comply with the components of the "Planning Framework for Municipal Operations". The motion carried unanimously.

(g) Downtown Quick Win Projects - Update

Introduced by Bill Corsan, Director, Community Development.

Presentation:

1. Bill Corsan, Director, Community Development, provided a presentation. Highlights included:
 - Requesting a reallocation of funds from one project to another
 - 2020-AUG-26 Staff provided a series of projects they thought could be implemented relatively quickly and were allocated a \$200,000 budget to complete those projects
 - \$25,000 was allocated to repair down-lighting at the Great National Land Building; however, the owner has repaired and Staff are asking to reallocate these funds towards improving/refreshing way-finding signage in the downtown area
 - Provided an update on the status of the various quick win projects

Council discussion took place. Highlights included:

- Location planned for large Nanaimo sign
- Measuring of traffic calming on Fitzwilliam Street
- Working with SFN on the large Nanaimo sign to create something unique

Delegation:

1. Matthew Rosenthal spoke regarding Old City Quarter Association's support to reallocate \$25,000 to upgrade wayfinding signage.

It was moved and seconded that Council:

1. receive the presentation on downtown quick win projects; and
2. reallocate \$25,000 from the Great National Land Building project to support two additional signs in the Old City Quarter as part of the downtown wayfinding project.

The motion carried unanimously.

The Special Council Meeting recessed at 2:53 p.m.
The Special Council Meeting reconvened at 3:07 p.m.

9. CAPITAL PROJECTS:

(a) Proposal for Civic Precinct Real Estate Strategy

Introduced by Bill Corsan, Director, Community Development.

Presentation:

1. Bill Corsan, Director, Community Development, provided a presentation. Highlights included:
 - Requesting Council's direction to produce a strategy for City real estate assets in relation to the civic precinct
 - The City owns 6 acres of land in the area surrounding current RCMP building
 - Driven by the need to find alternate space for the RCMP
 - Strategy will look at other land in the area that the City owns

Council discussion took place. Highlights included:

- Reviewing alternate locations outside of the downtown area
- Spaces available and the need to move facilities around in order to use the different pieces of land
- Current police building being past its useful life for RCMP building but not necessarily past its useful life for other purposes
- There are two other buildings that the RCMP rents within town and consolidating these operations
- Not enough parking available for RCMP in current location
- Staff would like to return to Council with a preferred option to move forward

It was moved and seconded that Council direct Staff to address the space needs of the Royal Canadian Mounted Police by exploring options within the Civic Precinct and subsequently develop a strategy for Council's consideration. The motion carried.

Opposed: *Councillor Brown*

10. BYLAWS:

(a) “Building Bylaw Amendment Bylaw 2020 No. 7224.03”

It was moved and seconded that “Building Amendment Bylaw 2020 No. 7224.03” (to allow for the extension of the building permit application expiry timeline) be adopted. The motion carried unanimously.

Councillor Turley rejoined the meeting electronically at 3:23 p.m.

8. OTHER BUSINESS: (continued)

(a) Separately Addressed Consent Items: (continued)

(1) Finance and Audit Committee Meeting 2020-JUL-15 (continued)

- Recommendation re: E-bike Rebate Program

Council discussion took place. Highlights included:

- E-bikes providing alternative modes of transportation
- Using funds from the Emissions Reduction Reserve
- Municipal rebate programs needing to provide benefits to all members of the public and the City
- Cost and affordability of e-bikes
- Other municipalities defining e-bikes as a type of “micro mobility”
- Waiting for other municipalities to invest/test implementation
- Incentive for low income households to purchase an e-bike instead of a car

It was moved and seconded that Council direct Staff to prepare a business case for the creation of an e-bike rebate program for Nanaimo residents with the potential for a separate stream for low-income individuals. The motion carried.

Opposed: Mayor Krog, Councillors Thorpe and Turley

By unanimous consent Council agreed to review the following item during the In Camera meeting:

“Recommendation re: Indigenous Engagement Specialist

That Council direct Staff to prepare a business case for an Indigenous Engagement Specialist for the purpose of better incorporating First Nations and urban indigenous perspectives and ways of knowing into our work and decisions.”

(2) Economic Development Task Force Meeting 2020-JUL-15

- Recommendation re: Nanaimo Prosperity Agency Draft Charter

Council discussion took place. Highlights included:

- Clarification regarding the process for reviewing and adopting the Draft Charter
- Voting structure based on key stakeholders and concerns that a Council member is not being included for accountability
- Intended to be a “hands-off” agency
- Intent of the motion is a first step so that engagement with key stakeholders can begin
- Defining what is meant by “prosperity”
- 15% funding from partners to provide base funding
- Process for categorizing organizations
- Externally focused on investment attraction and internally focused on retention and community improvement
- Plan would provide some services “in-house” and some would be outsourced to this agency

It was moved and seconded that Council receive for information the Nanaimo Prosperity Agency Draft Charter and direct staff to refer the Draft Charter to the proposed owners for feedback prior to final consideration. The motion carried unanimously.

(3) Health and Housing Task Force Meeting Recommendation 2020-JUL-22

- Recommendation re: Nanaimo Rent Bank

Council discussion took place explaining how a rent bank operates and the proposed pilot project being implemented in Nanaimo through the Nanaimo Region John Howard Society.

It was moved and seconded that Council provide \$90,603 from the Housing Legacy Reserve funds received through the Online Accommodation Tax (OAP) to the Nanaimo Region John Howard Society in order to operate a local rent bank as a temporary pilot project. The motion carried unanimously.

11. AGENDA PLANNING:

(a) Agenda Planning

Sheila Gurrie, Director, Legislative Services, noted that the next scheduled Council meeting is 2020-AUG-31 and Staff will provide some options for September meeting topics at the end of August.

It was moved and seconded that Council add *Community Charter* Section 90(2)(b) as a reason to proceed In Camera under Agenda Item 13. Procedural Motion. The motion carried unanimously.

12. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (c) labour relations or other employee relations;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved In Camera at 4:12 p.m.
Council moved out of In Camera at 5:29 p.m.

13. RISE AND REPORT:

Mayor Krog advised that during the In Camera portion of the 2020-JUL-27 meeting, Council deferred consideration of the following motion to the 2020-SEP-28 Council Meeting:

“It was moved and seconded that Council direct Staff to prepare a business case for an Indigenous Engagement Specialist for the purpose of better incorporating First Nations and urban indigenous perspectives and ways of knowing into our work and decisions.”

14. ADJOURNMENT:

It was moved and seconded at 5:30 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:

CHAIR

CORPORATE OFFICER