

City of Nanaimo Council Workshop on Sustainable Procurement

Time: July 27th, 9:00am – 11:00am

Location: Vancouver Island Conference Centre (VICC)

Delivered by: Reeve Consulting

Agenda:

1. Introductions

Desired Outcome: Everyone is acquainted and understands the project's purpose

2. Sustainable Procurement Unpacked

Desired Outcome: Build a baseline knowledge of best practice sustainable procurement

3. Nanaimo's Current State

Desired Outcome: Share a common understanding of where the City is starting from

4. Sustainable Procurement Action Plan

Desired Outcome: Contribute to and agree on the City's approach to sustainable procurement

5. Measures for Evaluation

Desired Outcome: Prioritize desired metrics for reporting and communications

6. High Impact Procurement Opportunities

Desired Outcome: Brainstorm sustainable procurement opportunities

7. Benefits of Sustainable Procurement

Desired Outcome: Share an understanding of the value of sustainable procurement for the City

8. Wrap-up

Desired Outcome: Feel energized for next steps and understand the direction forward

This session will involve a combination of presentation and guided discussion. A workbook will be provided to each Councillor to record input and responses to questions posed during the session. A few of the guided activities will involve ranking and identification of top priorities, from which, a brief comment period will take place, so that each Councillor will have 30 seconds to share their priorities and reactions. Each workbook will be collected as another means for informing the Action Plan.