

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Special Council	1/14/2019	Councillor Hemmens Motion Regarding Governance and Priorities Committee	Council directed Staff to develop a Terms of Reference for a Governance and Priorities Committee by March 1, 2019, with the following considerations: 1. The Committee will include all members of Council; 2. The Committee is intended to be an open forum for more robust discussion and debate on select priority topics, with recommendations provided to Council for consideration; and, 3. The Committee is intended to be a forum where guests and subject matter experts can be invited to participate in discussion.	Sheila Gurrie;#28	Complete
Special Council	1/14/2019	Symposium on Water Stewardship in a Changing Climate	Council approved Councillor Bonner to attend the Symposium on Water Stewardship in a Changing Climate, to be held on April 3 and 4, 2019, in Parksville, BC.	Sheila Gurrie;#28	Complete
Special Council	1/14/2019	2019 Association of Vancouver Island Coastal Communities Resolutions	Council directed Staff to forward resolutions regarding Development Cost Charges and Property Taxation to the Association of Vancouver Island Coastal Communities for consideration at their 2019 Annual General Meeting and Convention.	Sheila Gurrie;#28	Complete
Special Council	1/14/2019	Port Theatre Community Performing Arts Centre Funding	"Port Theatre Borrowing Bylaw 2019 No. 7282" passed three readings. Council approved funding \$100,000 of the City's commitment of the Port Theatre Performing Arts Centre funding from the Strategic Infrastructure Reserve.	Laura Mercer;#331	Complete
Special Council	1/14/2019	2019 Culture & Heritage Grant Recommendations	Council approved the 2019 Culture & Heritage Grant (Operating and Projects funding) recommendations of \$338,887.	Dale Lindsay;#251	Complete
Special Council	1/14/2019	UBCM Community Child Care Planning Program Grant	Council supported an application to the Union of BC Municipalities for funding under the Community Child Care Planning Program on behalf of a collaborative group comprised of the City of Nanaimo and one or more local governments in the region, and that the City of Nanaimo provide overall grant management for the collaborative.	Dale Lindsay;#251	Complete
Special Council	1/14/2019	Seventh Street Pump Station and Force Main Project	Council directed Staff to increase the budget for DCCSS45 Chase River Pump Station and Force main by \$350,000 and increase the budget for Seventh Street Watermain: Park to Douglas by \$250,000.	Bill Sims;#413	Complete
Special Council	1/14/2019	"Financial Plan Bylaw 2018 No. 7279"	Bylaw adopted.	Laura Mercer;#331	Complete
Special Council	1/14/2019	Councillor Armstrong Notice of Motion re: Nuisance Properties	Councillor Armstrong advised that at a future meeting of Council she would be bringing forward a motion to direct Staff to explore the possibility of deeming the supportive housing units at 2020 Labieux Road and 250 Terminal Avenue nuisance properties under the City of Nanaimo's "Nuisance Abatement and Cost Recovery Bylaw 2003 No. 5645".	Sheila Gurrie;#28	Complete

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Special Council	1/14/2019	Councillor Bonner Motion Regarding Arts and Culture Multi-Year Lease Agreements	Council directed Staff to engage with Arts and Culture groups who lease property from the City of Nanaimo by May 1, 2019 to determine if the groups would benefit from multi-year lease agreements in order to be eligible apply to for grant funding from senior levels of governments.	Dale Lindsay;#251	Complete
Special Council	1/14/2019	Councillor Bonner Motion Regarding Truth and Reconciliation Call to Action #57	Council directed Staff to develop an implementation plan for responding to Truth and Reconciliation Call-to-Action #57 for Council's consideration by July 1, 2019.	Dale Lindsay;#251	Complete
Special Council	1/14/2019	Protocol Agreement Working Group Appointments	Council approved the Special In Camera Committee of the Whole recommendation to appoint Councillors Thorpe and Armstrong to the Protocol Agreement Working Group.	Sheila Gurrie;#28	Complete
Council	1/21/2019	Housing Agreement - 548 Steeves Road	"Housing Agreement Bylaw 2019 No. 7280" passed 1st, 2nd and 3rd reading.	Dale Lindsay;#251	Complete
Council	1/21/2019	Housing Agreement Amendment - 1406 Bowen Road	"Housing Agreement Amendment Bylaw 2019 No. 7262.01" passed 1st, 2nd and 3rd reading.	Dale Lindsay;#251	Complete
Council	1/21/2019	Development Variance Permit Application No. DVP371 - 5284 Sherbourne Drive	It was moved and seconded that Council issue Development Variance Permit No. DVP371 at 5284 Sherbourne Drive with the following variance: <ul style="list-style-type: none"> • reduce the minimum lot frontage requirement from 15m to 10.16m for proposed Lot A. 	Dale Lindsay;#251	Complete
Council	1/21/2019	Rezoning Application No. RA406 - 111 Nicol Street	"Zoning Amendment Bylaw 2019 No. 4500.132" passed 1st and 2nd reading. It was moved and seconded that Council direct Staff to secure the amenity contribution and BC Liquor and Cannabis Regulation Branch approval prior to adoption of the bylaw, should Council support the bylaw at third reading.	Dale Lindsay;#251	Complete
Council	1/21/2019	Proposed Road Closure-Part of Labieux Road and Land Exchange at 2560 Bowen Road	<ul style="list-style-type: none"> • authorize the road closure and disposition of a portion of Labieux Road adjacent to 2560 Bowen Road and direct Staff to enter into a Road Closure and Land Exchange Agreement; and, • direct Staff to proceed with public notice of closure and disposition of a portion of Labieux Road. "Highway Closure and Dedication Removal Bylaw 2019 No. 7274" passed 1st and 2nd reading.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	1/21/2019	Smoking Regulation Bylaw	<p>It was moved and seconded that Council rescind third reading of "Smoking Regulation Bylaw 2018 No. 7268" (To regulate smoking in the City of Nanaimo).</p> <p>"Smoking Regulation Bylaw 2018 No. 7268" passed 3rd reading as amended.</p> <p>"Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.03" passed 1st, 2nd and 3rd reading.</p>	Dale Lindsay;#251	Complete
Council	1/21/2019	Nanaimo Pride Society Multi - Year Funding Request	<p>It was moved and seconded that Council direct Staff to endorse the full grant of \$7,500 requested by the Nanaimo Pride Society with funding to be provided from the Council Contingency Fund.</p>	Laura Mercer;#331	Complete
Council	1/21/2019	Nanaimo & District BC SPCA Grant Application	<p>It was moved and seconded that Council direct Staff to approve the Nanaimo & District BC SPCA grant request over two years (2019 – 2020) at \$12,500 per year funded from general taxation.</p> <p>It was moved and seconded that Council direct Staff to develop a policy that provides direction and expectations for responding to requests from non-profit organizations for financial support outside of the current grant programs.</p>	Laura Mercer;#331	Complete
Council	1/21/2019	Municipal and Regional District Tax (MRDT) Allocation of Online Accommodation Platform (OAP) Revenues	<p>It was moved and seconded that Council direct Staff to submit the necessary documentation to Destination BC to allocate Online Accommodation Platform revenue to the Housing Legacy Reserve to fund affordable housing initiatives.</p>	Laura Mercer;#331	Complete
Council	1/21/2019	"Official Community Plan Amendment Bylaw 2018 No. 6500.038"	Bylaw adopted.	Dale Lindsay;#251	Complete
Council	1/21/2019	"Zoning Amendment Bylaw 2018 No. 4500.119"	Bylaw adopted.	Dale Lindsay;#251	Complete
Council	1/21/2019	"Zoning Amendment Bylaw 2018 No. 4500.130"	Bylaw adopted.	Dale Lindsay;#251	Complete
Council	1/21/2019	"Highway Closure and Dedication Removal Bylaw 2018 No. 7275"	Bylaw adopted.	Dale Lindsay;#251	Complete
Committee of the Whole	1/28/2019	Delegation from Dennis McMahon regarding the Nanaimo Arts Community	<p>It was moved and seconded that Council direct Staff to prepare a report that provides information and outlines the feasibility of 580 Fitzwilliam Street being designated as a community arts centre with options for other community groups to use the facility as well.</p>	Dale Lindsay;#251	Complete
Committee of the Whole	1/28/2019	Code of Conduct	<p>It was moved and seconded that the Committee of the Whole recommend that Council adopt the attached Code of Conduct and sign the accompanying declaration at the next regular meeting of Council.</p>	John Van Horne;#302	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Committee of the Whole	1/28/2019	Councillor Bonner Notice of Motion re: Growing Cannabis Plants on the Agricultural Land Reserve (ALR)	<p>1. WHEREAS the Agricultural Land Commission Act states "farm use" means an occupation or use of land for farm purposes, including farming of land, plants and animals and any other similar activity designated as farm use by regulation, and includes a farm operation as defined in the Farm Practices Protection (Right to Farm) Act;</p> <p>AND WHEREAS the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (the ALR Regulation) has differentiated the lawful production of cannabis from other "farm use" by limiting the structures for production, and narrowing the definition of 'necessary' activities under section 2(3), unlike any other crop in British Columbia:</p> <p>THEREFORE, BE IT RESOLVED that the AVICC request the provincial government to amend the ALR Regulation so that the lawful production of cannabis aligns with the growing structures and site development measures available for all other crops. More specifically, placing limits on the unique concrete structure growing method initially targeted for regulation to all crops. Thus enabling cannabis, when grown as any other crop, to be deemed a "farm use", as defined in the Agricultural Land Commission Act and a "farm operation" under the Farm Practices Protection (Right to Farm). Circumscribing cannabis production in structures that are lawful by regulation for all other crops, may not withstand judicial review.</p>	Sheila Gurrie;#28	Complete
Committee of the Whole	1/28/2019	Councillor Bonner Notice of Motion re: Growing Cannabis Plants on the Agricultural Land Reserve (ALR)	<p>2. WHEREAS the Agricultural Land Commission Act states "farm use" means an occupation or use of land for farm purposes, including farming of land, plants and animals and any other similar activity designated as farm use by regulation, and includes a farm operation as defined in the Farm Practices Protection (Right to Farm) Act;</p> <p>AND WHEREAS the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (the ALR Regulation) has differentiated the lawful production of cannabis from other "farm use" by limiting the structures for production, and narrowing the definition of 'necessary' activities under section 2(3), unlike any other crop in British Columbia:</p>	Sheila Gurrie;#28	Complete

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Committee of the Whole	1/28/2019	Councillor Bonner Notice of Motion re: Growing Cannabis Plants on the Agricultural Land Reserve (ALR) #2 continued	<p>THEREFORE, BE IT RESOLVED that the AVICC request the provincial government to amend the ALR Regulation in order to clarify the interpretation of section 2(2.5) of the ALR Regulation regarding the lawful production of cannabis “inside a structure (a) that has a base consisting entirely of soil”, and clarify that when producing cannabis in a greenhouse, it has the same meaning as “Greenhouse” under section 2(o)(i) of the Regulation. Circumscribing cannabis production in structures that are lawful by regulation for all other crops, may not withstand judicial review.</p> <p>AND BE IT FURTHER RESOLVED THAT the AVICC request the provincial government to amend the ALR Regulation section 2(2.5) to resemble something like the following:</p> <p>(2.5) The lawful production of cannabis is designated as farm use for the purposes of the Act if produced outdoors in a field or inside a structure</p> <p>(a) which has a base consisting entirely of soil, and</p> <p>(i) that is moveable in nature; or</p> <p>(ii) on a helical pile foundation; or</p> <p>(iii) whose base does not create irreversible damage to the soil.</p>	Sheila Gurrie;#28	Complete
Committee of the Whole	1/28/2019	Councillor Bonner Notice of Motion re: Growing Cannabis Plants on the Agricultural Land Reserve (ALR)	<p>3. WHEREAS the structural use of concrete as a foundation system and associated fill, is known to cause irreparable damage to soil biology and render a site unfit for soil-based crops in the future, and low-impact, low carbon, removable foundation technologies are available as a new standard for agricultural structure foundations;</p> <p>AND WHEREAS the Agricultural Land Commission Act, and the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (the ALR Regulation) regulate “farm use” structures on the agricultural land reserve (ALR) and the deposit of fill is considered a farm use for all activities under sections 2(1) to (2.2), and does not require notification to the ALR except under limited circumstances, and the National Farm Building Code applies to all agricultural “farm use” structures;</p> <p>THEREFORE, BE IT RESOLVED that the AVICC request the provincial government to encourage the use of low carbon, low impact, cement-free foundation technologies for farm use structures and buildings within the ALR, thereby reducing the deposition of fill material and elimination of arable soil capability in the long term.</p>	Sheila Gurrie;#28	Complete

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Committee of the Whole	1/28/2019	Councillor Bonner Notice of Motion re: Growing Cannabis Plants on the Agricultural Land Reserve (ALR)	<p>4. WHEREAS the <i>Agricultural Land Commission Act</i>, and the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (the ALR Regulation) Section 2(2.5)(b) has limited cannabis production to existing structures which were previously utilized for crop production, or were under continuous production prior to the regulatory change, eliminating the ability to convert non-crop or other structures within the Agricultural Land Reserve (ALR);</p> <p>AND WHEREAS the Cannabis Act and Regulations require “good production practices” that create hygienic conditions for the cultivation and production of cannabis, and existing structures are available for federally compliant conversion, which would strengthen municipal 2018 BC Building Code oversight, reduce the pressure for new construction, and facilitate contribution to the local and BC Economy:</p> <p>THEREFORE, BE IT RESOLVED that the AVICC request the provincial government to amend the ALR Regulation to allow for the retrofitting of existing non-residential structures on the ALR for cannabis production.</p>	Sheila Gurrie;#28	Complete
Committee of the Whole	1/28/2019	Councillor Bonner Notice of Motion re: Growing Cannabis Plants on the Agricultural Land Reserve (ALR) #4 continued	<p>5. WHEREAS water sustainability, healthy watersheds and ground water are of vital importance and, commercial fertilizers can be damaging to groundwater and influence water quality in watersheds;</p> <p>AND WHEREAS the use of fertilizers in greenhouses and indoor structures creates effluent that contains concentrated commercial fertilizers which, if released untreated can be damaging to groundwater and the overall watershed:</p> <p>THEREFORE, BE IT RESOLVED that the AVICC request that the provincial government explore including in the BC Agricultural Best Practices, the requirement for closed loop greenhouse irrigation systems in commercial greenhouse and indoor agricultural structures, to prevent commercial fertilizers from being emitted into the environment.</p>	Sheila Gurrie;#28	Complete
Council	2/4/2019	Development Permit Application No. DP1102 - 1228 Manzanita Place	<p>It was moved and seconded that Council issue Development Permit No. DP1102 at 1228 Manzanita Place with the following variances:</p> <ul style="list-style-type: none"> • reduce the minimum front yard setback for proposed Building B from 6m to 5.4m; • reduce the minimum front yard setback for proposed Building C from 6m to 4.5m; • increase the maximum building heights for proposed Buildings A, C and D from 7m to 9m; and, • increase the maximum building height for proposed Building B from 7m to 8.2m. 	Dale Lindsay;#251	Complete

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Council	2/4/2019	Covenant Amendment Application No. CA10 - 1371 Stewart Avenue	It was moved and seconded that Council direct Staff to proceed with a Public Hearing for Covenant Amendment Application No. CA10 at 1371 Stewart Avenue.	Dale Lindsay;#251	Complete
Council	2/4/2019	Front Street Extension - Budget Transfer	It was moved and seconded that Council: 1. approve a change to the funding strategy for the walkway component of the Front Street Extension project; and, 2. direct Staff to submit a revised grant application to Union of BC Municipalities for the waterfront walkway project at 1 Port Drive for evaluation.	Dale Lindsay;#251	Complete
Council	2/4/2019	Union of BC Municipalities Funding Program for Flood Risk Assessment, Mapping and Mitigation Planning	It was moved and seconded that Council: 1. endorse the funding application for the South Fork and Jump Creek Dams Inundation Mapping under the Union of BC Municipalities Funding Program and Flood Risk Assessment, Mapping and Mitigation Planning; and, 2. direct Staff, upon a successful grant application, to amend the 2019 – 2023 Financial Plan to accelerate the South Fork and Jump Creek Dams Inundation Mapping project from year three (2021) to year two (2020) of the plan with funding to be a combination of grant funding and water reserves.	Bill Sims;#413	Complete
Council	2/4/2019	"Housing Agreement Amendment Bylaw 2019 No. 7262.01"	Bylaw adopted.	Dale Lindsay;#251	Complete
Council	2/4/2019	"Highway Closure and Dedication Removal Bylaw 2019 No. 7274"	Bylaw received 3rd reading.	Dale Lindsay;#251	Complete
Council	2/4/2019	"Housing Agreement Bylaw 2019 No. 7280"	Bylaw adopted.	Dale Lindsay;#251	Complete

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Council	2/4/2019 Activities	Councillor Bonner Motion re: Cannabis and Farm Use	<p>It was moved and seconded that Council direct Staff to submit the following resolutions to the AVICC:</p> <p>1. Cannabis and Farm Use Activities</p> <p>"WHEREAS the Agricultural Land Commission Act states "farm use" means an occupation or use of land for farm purposes, including farming of land, plants and animals and any other similar activity designated as farm use by regulation, and includes a farm operation as defined in the Farm Practices Protection (Right to Farm) Act;</p> <p>AND WHEREAS the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (the ALR Regulation) has differentiated the lawful production of cannabis from other "farm use" by limiting the structures for production, and narrowing the definition of 'necessary' activities under section 2(3), unlike any other crop in British Columbia:</p> <p>THEREFORE, BE IT RESOLVED that the AVICC request the provincial government to amend the ALR Regulation so that the lawful production of cannabis aligns with the growing structures and site development measures available for all other crops. More specifically, placing limits on the unique concrete structure growing method initially targeted for regulation to all crops. Thus enabling cannabis, when grown as any other crop, to be deemed a "farm use", as defined in the Agricultural Land Commission Act and a "farm operation" under the Farm Practices Protection (Right to Farm). Circumscribing cannabis production in structures that are lawful by regulation for all other crops, may not withstand judicial review."</p>	Sheila Gurrie;#28	Complete

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Council	2/4/2019	Councillor Bonner Motion re: Cannabis and Farm Use Activities (continued)	<p>following resolutions to the AVICC:</p> <p>2. Cannabis Plants on the Agricultural Land Reserve</p> <p>"WHEREAS the Agricultural Land Commission Act states "farm use" means an occupation or use of land for farm purposes, including farming of land, plants and animals and any other similar activity designated as farm use by regulation, and includes a farm operation as defined in the Farm Practices Protection (Right to Farm) Act;</p> <p>AND WHEREAS the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (the ALR Regulation) has differentiated the lawful production of cannabis from other "farm use" by limiting the structures for production, and narrowing the definition of 'necessary' activities under section 2(3), unlike any other crop in British Columbia:</p> <p>THEREFORE, BE IT RESOLVED that the AVICC request the provincial government to amend the ALR Regulation in order to clarify the interpretation of section 2(2.5) of the ALR Regulation regarding the lawful production of cannabis "inside a structure (a) that has a base consisting entirely of soil", and clarify that when producing cannabis in a greenhouse, it has the same meaning as "Greenhouse" under section 2(o)(i) of the Regulation. Circumscribing cannabis production in structures that are lawful by regulation for all other crops, may not withstand judicial review.</p> <p>AND BE IT FURTHER RESOLVED THAT the AVICC request the provincial government to amend the ALR Regulation section 2(2.5) to resemble something like the following:</p> <p>(2.5) The lawful production of cannabis is designated as farm use for the purposes of the Act if produced outdoors in a field or inside a structure</p>	Sheila Gurrie;#28	Complete

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Council	2/4/2019 Activities (continued)	Councillor Bonner Motion re: Cannabis and Farm Use	<p>It was moved and seconded that Council direct Staff to submit the following resolutions to the AVICC:</p> <p>3. Low Impact Foundation Systems for Farm Use Structures</p> <p>"WHEREAS the structural use of concrete as a foundation system and associated fill, is known to cause irreparable damage to soil biology and render a site unfit for soil-based crops in the future, and low-impact, low carbon, removable foundation technologies are available as a new standard for agricultural structure foundations;</p> <p>AND WHEREAS the Agricultural Land Commission Act, and the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (the ALR Regulation) regulate "farm use" structures on the agricultural land reserve (ALR) and the deposit of fill is considered a farm use for all activities under sections 2(1) to (2.2), and does not require notification to the ALR except under limited circumstances, and the National Farm Building Code applies to all agricultural "farm use" structures;</p> <p>THEREFORE, BE IT RESOLVED that the AVICC request the provincial government to encourage the use of low carbon, low impact, cement-free foundation technologies for farm use structures and buildings within the ALR, thereby reducing the deposition of fill material and elimination of arable soil capability in the long term."</p>	Sheila Gurrie;#28	Complete

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Council	2/4/2019 Activities (continued)	Councillor Bonner Motion re: Cannabis and Farm Use	<p>It was moved and seconded that Council direct Staff to submit the following resolutions to the AVICC:</p> <p>4. Retrofitting of Structures to Reduce Impact of New Construction</p> <p>"WHEREAS the Agricultural Land Commission Act, and the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (the ALR Regulation) Section 2(2.5)(b) has limited cannabis production to existing structures which were previously utilized for crop production, or were under continuous production prior to the regulatory change, eliminating the ability to convert non-crop or other structures within the Agricultural Land Reserve (ALR);</p> <p>AND WHEREAS the Cannabis Act and Regulations require "good production practices" that create hygienic conditions for the cultivation and production of cannabis, and existing structures are available for federally compliant conversion, which would strengthen municipal 2018 BC Building Code oversight, reduce the pressure for new construction, and facilitate contribution to the local and BC Economy:</p> <p>THEREFORE, BE IT RESOLVED that the AVICC request the provincial government to amend the ALR Regulation to allow for the retrofitting of existing non-residential structures on the ALR for cannabis production."</p>	Sheila Gurrie;#28	Complete

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Council	2/4/2019	Councillor Bonner Motion re: Cannabis and Farm Use Activities (continued)	<p>It was moved and seconded that Council direct Staff to submit the following resolutions to the AVICC:</p> <p>5. Indoor Agricultural Fertilization Practices</p> <p>"WHEREAS water sustainability, healthy watersheds and ground water are of vital importance and, commercial fertilizers can be damaging to groundwater and influence water quality in watersheds;</p> <p>AND WHEREAS the use of fertilizers in greenhouses and indoor structures creates effluent that contains concentrated commercial fertilizers which, if released untreated can be damaging to groundwater and the overall watershed:</p> <p>THEREFORE, BE IT RESOLVED that the AVICC request that the provincial government explore including in the BC Agricultural Best Practices, the requirement for closed loop greenhouse irrigation systems in commercial greenhouse and indoor agricultural structures, to prevent commercial fertilizers from being emitted into the environment."</p>	Sheila Gurrie;#28	Complete
Committee of the Whole	2/11/2019	New Horizons for Seniors Grant	That the Committee of the Whole recommend that Council support the City of Nanaimo's participation in a collaborative Expression of Interest application to the Human Resources and Skills Development Canada New Horizons for Seniors Program for the purpose of enhancing social connectivity amongst adults 55 years and older.	Sheila Gurrie;#28	Complete
Committee of the Whole	2/11/2019	Consultation Plan – Single-Use Checkout Bags Regulation	That the Committee of the Whole recommend that Council approve the consultation plan as attached and add \$15,350 to the 2019 – 2023 Financial Plan, funded from General Taxation.	Sheila Gurrie;#28	Complete
Council	2/25/2019	Home-Based Business Regulation Review	That Council direct Staff to return to an upcoming Council meeting with amendments to "Zoning Bylaw 2011 No. 4500", "Sign Bylaw 1987 No. 2850" and "Off-Street Parking Regulations Bylaw 2018 No. 7266" relating to the home-based business regulations.	Dale Lindsay;#251	Complete
Council	2/25/2019	New Horizons for Seniors Grant	That Council support the City of Nanaimo's participation in a collaborative Expression of Interest application to the Human Resources and Skills Development Canada New Horizons for Seniors Program for the purpose of enhancing social connectivity amongst adults 55 years and older.	Dale Lindsay;#251	Complete
Council	2/25/2019	Consultation Plan – Single-Use Checkout Bags Regulation	That Council approve the consultation plan as attached and add \$15,350 to the 2019 – 2023 Financial Plan, funded from General Taxation.	Laura Mercer;#331	Complete

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Council	2/25/2019	Request for Additional Funding - Bastion Street Parkade Infrastructure	That Council approve an additional \$136,100, funded from the Parking Reserve, to complete the Bastion Parkade Post Tension Strand Construction capital project.	Laura Mercer;#331	Complete
Council	2/25/2019	Downtown Metered Parking	That Council approve adding \$17,500 to the 2019 budget for a Downtown Parking Signage project to be funded from the Parking Reserve.	Laura Mercer;#331	Complete
Council	2/25/2019	Road Safety Funding Allocation	That Council approve the addition of the three new projects in 2019 to install pedestrian warning flashers, to be funded by ICBC and the New Horizons Senior Program.	Bill Sims;#413	Complete
Council	2/25/2019	Automated Solid Waste Collection - Equipment Financing	That Council authorize up to \$432,396 be borrowed, under Section 175 of the <i>Community Charter</i> , from the Municipal Finance Authority, for the purpose of purchasing an automated garbage truck; and that the loan be repaid within five (5) years, with no rights of renewal.	Laura Mercer;#331	Complete
Council	2/25/2019	2019 Finance and Audit Committee Key Date Calendar	It was moved and seconded that Council approve the 2019 Finance and Audit Committee Key date Calendar.	Sheila Gurrie;#28	Complete
Council	2/25/2019	2018-2022 Financial Plan Amendment Bylaw	Passed first, second and third reading.	Laura Mercer;#331	Complete
Council	2/25/2019	Parks, Recreation and Culture Regulation Amendment Bylaw 2019 No. 7073.07	Passed first, second and third reading.	Richard Harding;#252	Complete
Council	2/25/2019	"Bylaw Notice Enforcement Amendment Bylaw 2018 No. 7159.04"	Passed first, second and third reading.	Karen Fry;#348	Complete
Council	2/25/2019	City of Nanaimo "Public Nuisance Bylaw 2019 No. 7267" and City of Nanaimo "Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.05"	Passed first, second and third reading.	Karen Fry;#348	Complete
Council	2/25/2019	Cross Connection Control Amendment Bylaw	Passed first, second and third reading.	Bill Sims;#413	Complete
Council	2/25/2019	"Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.06"	Passed first, second and third reading.	Karen Fry;#348	Complete
Council	2/25/2019	Rezoning Application No. RA397 - 4900 Island Highway North	"Zoning Amendment Bylaw 2019 No. 4500.131" passed first and second reading. It was moved and seconded that Council direct Staff to secure the community contribution, road dedication, and rights-of-way prior to the adoption of the bylaw should Council support the bylaw at third reading.	Dale Lindsay;#251	Complete

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Council	2/25/2019	Development Variance Permit Application No. DVP374 - 60 Bryden Street	It was moved and seconded that Council issue Development Variance Permit No. DVP374 for 60 Bryden Street with the following variances: <ul style="list-style-type: none"> • reduce the minimum front yard setback from 4.5m to 1.8m; • reduce the minimum side yard setback (west side) from 1.5m to 0.91m; • reduce the minimum rear yard setback from 7.5m to 6m; • increase the maximum allowable lot coverage from 40% to 44%; and, <ul style="list-style-type: none"> • reduce the minimum of number of required off-street parking spaces from 2 to 0. 	Dale Lindsay;#251	Complete
Council	2/25/2019	Development Variance Permit Application No. DVP377 - 3583 Hammond Bay Road	It was moved and seconded that Council issue Development Variance Permit No. DVP377 at 3583 Hammond Bay Road with the following variance: <ul style="list-style-type: none"> • increase the maximum combined height for retaining walls within the front yard from 1.2m to 3.55m. 	Dale Lindsay;#251	Complete
Council	2/25/2019	"Smoking Regulation Bylaw 2018 No. 7268"	Adopted.	Dale Lindsay;#251	Complete
Council	2/25/2019	"Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.03"	Adopted.	Karen Fry;#348	Complete
Council	2/25/2019	"Highway Closure and Dedication Removal Bylaw 2019 No. 7274"	Adopted.	Dale Lindsay;#251	Complete
Council	3/4/2019	Governance and Priorities Committee	That Council establish a Governance and Priorities Committee and adopt the associated Terms of Reference as presented in the report titled "Governance and Priorities Committee" dated 2019-FEB-25.	Sheila Gurrie;#28	Complete
Council	3/4/2019	Council Resolutions Update	That Council rescind the following resolution carried at the Council meeting held 2018-MAY-07: "It was moved and seconded that Council direct Staff to identify sites available for a federally regulated and recognized supervised consumption service."	Sheila Gurrie;#28	Complete
Council	3/4/2019	Council Resolutions Update	That Council rescind the following resolution carried at the Council meeting held 2017-DEC-04: "It was moved and seconded that Council direct Staff to make recommendations on the scope of Phase 2 of the Core Review with the intent upon Council approval of moving forward as early in 2018 as possible."	Sheila Gurrie;#28	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	3/4/2019	Council Resolutions Update	That Council rescind the following resolution carried at the Council meeting held 2017-AUG-14: "It was moved and seconded that Council direct Staff to coordinate a meeting between Snuneymuxw First Nation representatives, Greater Nanaimo Harbour Association representatives and the City of Nanaimo representatives to further discuss the next steps regarding the Nation-to-Nation discussions."	Sheila Gurrie;#28	Complete
Council	3/4/2019	Council Resolutions Update	That Council rescind the following resolution carried at the Council meeting held 2018-JUL-09: "It was moved and seconded that Council refer review of Zoning Bylaw Amendments related to Supervised Consumption Services to the Community Planning and Development Committee, and the Public Safety Committee, for recommendations."	Sheila Gurrie;#28	Complete
Council	3/4/2019	Council Resolutions Update	That Council rescind the following resolution carried at the Council meeting held 2017-DEC-18: "It was moved and seconded that Council direct Staff to engage and review with Regional District of Nanaimo participating members stakeholder agreements and return in early 2018 with a report on their findings."	Sheila Gurrie;#28	Complete
Council	3/4/2019	Inter-Community Business Licence Amendment Bylaw 2019 No. 7176.01	"Inter-Community Business Licence Amendment Bylaw 2019 No. 7176.01" passed three readings.	Dale Lindsay;#251	Complete
Council	3/4/2019	Council Appointments to the Parcel Tax Roll Review Panel	Council appointed Councillors Turley, Brown and Hemmens to the Parcel Tax Roll Review Panel for a term ending 2019-DEC-31.	Laura Mercer;#331	Complete
Council	3/4/2019	"Parks, Recreation and Culture Regulation Amendment Bylaw 2019 No. 7073.07"	Bylaw 7073.07 adopted.	Richard Harding;#252	Complete
Council	3/4/2019	"Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.04"	Bylaw 7159.04 adopted.	Karen Fry;#348	Complete
Council	3/4/2019	"Public Nuisance Bylaw 2019 No. 7267"	Blaw 7267 adopted.	Karen Fry;#348	Complete
Council	3/4/2019	"Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.05"	Bylaw 7159.06 adopted.	Karen Fry;#348	Complete
Council	3/4/2019	"Cross Connection Control Amendment Bylaw 2019 No. 7249.01"	Bylaw 7249.01 adopted.	Bill Sims;#413	Complete
Council	3/4/2019	"Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.06"	Bylaw 7159.06 adopted.	Karen Fry;#348	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	3/4/2019	"Financial Plan Amendment Bylaw 2019 No. 7253.04"	Bylaw 7253.04 adopted	Laura Mercer;#331	Complete
Committee of the Whole	3/11/2019	Request to Install A Peace Pole in Pirates Park	That the Committee of the Whole recommed that Council approve the installation of a peace pole in Pirates Park as requested.	Richard Harding;#252	Complete
Council	3/18/2019	Social Procurement for the City of Nanaimo	It was moved and seconded that Council join the Coastal Communities Social Procurement Initiative and utilize the outcomes of the initiative to inform the City of Nanaimo's procurement policy.	Laura Mercer;#331	Complete
Council	3/18/2019	2018 Surplus Allocation	<p>That Council pprove the allocation of the 2018 operating surplus as follows:</p> <p>1. General Fund</p> <p>a. Property Purchase Reserve \$ 1,600,000</p> <p>b. General Capital Reserve 1,400,000</p> <p>c. General Financial Stability Reserve 1,292,000</p> <p>d. Unallocated General Surplus 276,700</p> <p style="text-align: right;">\$ 4,568,700</p> <p>2. Sewer Fund</p> <p>a. Sewer Reserve \$ 675,000</p> <p>b. Unallocated Sewer Surplus 64,000</p> <p style="text-align: right;">\$ 739,000</p> <p>3. Water Fund</p> <p>a. Water Distribution Reserve \$ 2,000,000</p> <p>b. Unallocated Water Surplus 287,900</p> <p>\$ 2,287,900</p>	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	3/18/2019	Development Permit No. DP1115 - 615 & 699 Harewood Road	That Council issue Development Permit No. DP1115 at 615 and 699 Harewood Road with the following variances: <ul style="list-style-type: none"> • increase the maximum allowable height from 8m to 8.89m for Building A and 8.84m for Building B; • reduce the minimum rear yard setback from 1.5m to 1.2m for proposed Lot A; • reduce the required number of parking spaces for proposed Lot A from 8 spaces to 4; and, • increase the maximum permitted percentage of small car spaces from 40% to 50% for proposed Lot B. 	Dale Lindsay;#251	Complete
Council	3/18/2019	Development Permit No. DP1117 - 77 Chapel Street	It was moved and seconded that Council issue Development Permit No. DP1117 at 77 Chapel Street with the following variance: <ul style="list-style-type: none"> • reduce the minimum front yard setback from 1.5m to 1.0m. 	Dale Lindsay;#251	Complete
Council	3/18/2019	RCMP Appreciation Day in BC	It was moved and seconded that Council authorize the Mayor, on behalf of Council, to provide a letter to the RCMP Day Committee, in support of their efforts to designate February 1st as Royal Canadian Mounted Police Appreciation Day	Sheila Gurrie;#28	Complete
Council	4/1/2019	Rotary Centennial Garden Proposal for Maffeo Sutton Park	It was moved and seconded that Council: <ol style="list-style-type: none"> 1. approve the Rotary Centennial Garden for Maffeo Sutton Park as presented and that the garden be funded by the Rotarians; 2. amend the 2019 – 2023 Financial Plan to add the Centennial Garden project to 2019 for the \$200,000, fully funded by private contribution; and, 3. direct Staff to project manage the construction of Centennial Garden in coordination with the Rotarians for opening by 2020-MAY-01. 	Richard Harding;#252	Complete
Council	4/1/2019	Nanaimo Volunteer and Information Centre Society Other Grant Funding Request	It was moved and seconded that Council award an Other Grant to the Nanaimo Volunteer & Information Centre Society (OG-01) in the amount of \$1,551.46 to cover the cost of the rental of Beban Park Auditorium on 2019-APR-11 for their 2019 Volunteer Appreciation Luncheon and that Council continue to cover this annual cost for the duration of this Council's term.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/1/2019	Community Action Team Funding Extension	It was moved and seconded that Council approve the provision of additional funding from the Overdose Emergency Response Centre for Nanaimo's Community Action Team to support Indigenous community members.	Laura Mercer;#331	Complete
Council	4/1/2019	Seniors Connect Funding Extension	It was moved and seconded that Council continue to receive funding from Employment and Social Development Canada under the New Horizons for Seniors program to continue existing Seniors Connect projects until 2019-DEC-31.	Dale Lindsay;#251	Complete
Council	4/1/2019	Cultural Facility Multi-Year Lease Agreements	It was moved and seconded that Council direct Staff to utilize a 10 year term of occupancy, with the option to renew for 10 additional years at the City's discretion, as the standard for future co-management and lease agreements related to City-owned cultural facilities such as the Port Theatre, Nanaimo Museum, Vancouver Island Military Museum, Nanaimo Art Gallery, and Harbour City Theatre buildings.	Dale Lindsay;#251	Complete
Council	4/1/2019	Travel Assistance Grant - Dover Bay Secondary Grade 9 Girls Basketball	It was moved and seconded that Council approve the request from the Dover Bay Secondary Girls Basketball team for a Travel Assistance Grant in the amount of \$600 for twelve (12) players to attend the Grade 9 Girls Basketball Provincial Championships held from 2019-FEB-28 through 2019-MAR-02 in Port Moody, BC.	Richard Harding;#252	Complete
Council	4/1/2019	Travel Assistance Grant - Vancouver Island Special Needs Hockey Association	It was moved and seconded that Council approve the request from the Vancouver Island Special Needs Hockey Association for a Travel Assistance Grant in the amount of \$2,000 for twenty (20) players to attend the Southern California Special Needs Hockey Festival to be held from 2019-APR-26 through 2019-APR-28 in Valencia, California.	Richard Harding;#252	Complete
Council	4/1/2019	Travel Assistance Grants Approval Process	It was moved and seconded that Council approve a change in the process for approving Travel Assistance Grants by: - authorizing Staff to approve Travel Assistance Grants as per the criteria; and, - directing Staff to provide a report to the Finance and Audit Committee with bi-annual updates on the distribution of funds.	Richard Harding;#252	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/1/2019	Bid to Host the 2021 Royal Bank Cup, National Junior A Hockey Championship	<p>It was moved and seconded that Council:</p> <ul style="list-style-type: none"> - support the Nanaimo Clippers Junior A Hockey Club bid to host the Royal Bank Cup National Junior A Hockey Championship in 2021; and, - if the bid is successful, commit up to \$30,000 in the 2021 budget for the event. 	Richard Harding;#252	Complete
Council	4/1/2019	Core Services Review 1/3	<ol style="list-style-type: none"> 1. It was moved and seconded that Council direct Staff to remove "Articulate the full range of community goals and identify and link the City's program outcomes to these." listed in the Core Services Review recommendations updates spreadsheet. 2. It was moved and seconded that Council direct Staff to remove "Conduct operational reviews of each Municipal program, beginning with those that were not in scope of the Core Services Review, with a target of conducting one or two of such reviews each year." listed in the Core Services Review recommendations updates spreadsheet. 3. It was moved and seconded that Council direct Staff to remove "Prepare an implementation plan to introduce multi-year budgeting, leading to four-year budgeting that coincides with the terms of councils." listed in the Core Services Review recommendations updates spreadsheet. 4. It was moved and seconded that Council direct Staff to remove "Consolidate Police Support Services building maintenance staff with the facility maintenance unit." listed in the Core Services Review recommendations updates spreadsheet. 	Sheila Gurrie;#28	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/1/2019	Core Services Review 2/3	<p>5. It was moved and seconded that Council direct Staff to remove “Review the Nanaimo Economic Development Corporation (NEDC) grant in the context of an updated strategic plan for the City and for NEDC, and in relation to comparable municipalities.” listed in the Core Services Review recommendations updates spreadsheet.</p> <p>6. It was moved and seconded that Council direct Staff to remove “Through Rationalizing Service Levels: Consider closing Beban pool for 3 months in summer instead of one month to reduce costs.” listed in the Core Services Review recommendations updates spreadsheet.</p> <p>7. It was moved and seconded that Council direct Staff to remove “Through Consolidating Space Requirements: Prepare a Facilities Master Plan” listed in the Core Services Review recommendations updates spreadsheet.</p> <p>8. It was moved and seconded that Council direct Staff to remove “Through Consolidating Space Requirements: Sell 89 Prideaux and relocate to the Public Works offices when they are rebuilt” listed in the Core Services Review recommendations updates spreadsheet.</p>	Sheila Gurrie;#28	Complete
Council	4/1/2019	Core Services Review 3/3	<p>9. It was moved and seconded that Council direct Staff to remove “Through Rationalizing Service Levels: Close the Departure Bay Activity Centre to avoid capital expenditure of \$2.1 million and accommodate users elsewhere.” listed in the Core Services Review recommendations updates spreadsheet.</p> <p>10. It was moved and seconded that Council direct Staff to remove “Through Operational Improvements focused on Purchasing and Contract Administration: Foster increased usage of Purchasing Cards (PCards) and automate replenishment orders.” listed in the Core Services Review recommendations updates spreadsheet.</p>	Sheila Gurrie;#28	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/1/2019	Nanaimo Aquatic Centre Score Clock Replacement	It was moved and seconded that Council approve adding \$37,000 to the 2019 budget for a LED numeric score clock for the Nanaimo Aquatic Centre, to be funded from the Facility Development Reserve and a \$5,000 private contribution from the Nanaimo Riptides Swim Club.	Richard Harding;#252	Complete
Council	4/1/2019	"Regional District of Nanaimo Regional Parks and Trails Service Area Amendment Bylaw No. 1231.06, 2019"	It was moved and seconded that Council consent to the adoption of "Regional District of Nanaimo Regional Parks and Trails Service Area Amendment Bylaw No. 1231.06, 2019" and further, that the Regional District of Nanaimo be notified accordingly.	Sheila Gurrie;#28	Complete
Council	4/1/2019	Parks and Trails Parcel Tax Bylaws	"Regional Parks and Trails Parcel Tax Bylaw 2019 No. 7285" passed first, second and third reading "Parcel Tax Roll Preparation Bylaw 2019 No. 7284" passed first, second and third reading.	Laura Mercer;#331	Complete
Council	4/1/2019	Electric Vehicle Charging Station Grant Opportunity	It was moved and seconded that Council refer the Electric Vehicle Charging Station Grant Opportunity back to Staff for further clarification and information regarding funding sources, Regional District of Nanaimo contribution, total number of proposed charging stations, cost to residents and usage of existing charging stations in Nanaimo.	Bill Sims;#413	Complete
Council	4/1/2019	Emergency Pump Station - Water Supply	It was moved and seconded that Council approve increasing the Emergency Pump Station budget by \$755,000 from \$3,131,086 to \$3,886,086 with the funding coming from the Water Reserve Fund.	Bill Sims;#413	Complete
Council	4/1/2019	Regional Context Statement Review (Regional Growth Strategy)	It was moved and seconded that Council: 1. retain the existing Regional Context Statement in the Official Community Plan; and 2. direct Staff to provide the existing Regional Context Statement to the Regional District of Nanaimo Board for its continued acceptance and advise that it will be updated through the scheduled 2019 Official Community Plan review.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/1/2019	Development Variance Permit Application No. DVP380 - 411 Dunsmuir Street	<p>It was moved and seconded that Council issue Development Variance Permit No. DVP380 at 411 Dunsmuir Street with the following variances:</p> <ul style="list-style-type: none"> - increase the maximum allowable fence height from 1.2m to 1.8m in the front yard setback along Wesley Street; and - increase the maximum allowable side yard fence from 1.8m to 2.9m within the south side yard setback. 	Dale Lindsay;#251	Complete
Council	4/1/2019	Development Variance Permit Application No DVP362 - 424 Wesley Street	<p>It was moved and seconded that Council issue Development Variance Permit No. DVP362 at 424 Wesley Street with the following variance:</p> <ul style="list-style-type: none"> - increase the maximum allowable fence height from 1.2m to 1.83m in the front yard setback along Wesley Street. 	Dale Lindsay;#251	Complete
Council	4/1/2019	Development Variance permit Application No. DVP379 - 240 Twiggly Wiggly Road	<p>It was moved and seconded that Council issue Development Variance Permit No. DVP379 at 240 Twiggly Wiggly Road with the following variance:</p> <ul style="list-style-type: none"> - allow a heat pump to be located to the side of the principal building. 	Dale Lindsay;#251	Complete
Council	4/1/2019	Rezoning Application No RA413 - 3923 Victoria Avenue	<p>"Zoning Amendment Bylaw 2019 No. 4500.138" passed first and second reading.</p> <p>It was moved and seconded that Council direct Staff to secure the amenity contribution and BC Liquor and Cannabis Regulation Branch approval prior to adoption of the Bylaw, should Council support the bylaw at third reading.</p>	Dale Lindsay;#251	Complete
Council	4/1/2019	Rezoning Application No. RA403 - 2397 Barclay Road	<p>"Zoning Amendment Bylaw 2019 No. 4500.136" passed first and second reading.</p> <p>It was moved and seconded that Council direct Staff to secure the community contribution and a covenant for general building design prior to the adoption of the bylaw, should Council support the bylaw at third reading.</p>	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/1/2019	Rezoning Application No RA414 - 2387 Barclay Road	<p>"Zoning Amendment Bylaw 2019 No. 4500.137" passed first and second reading.</p> <p>It was moved and seconded that Council direct Staff to secure the community contribution and a covenant for general building design prior to the adoption of the bylaw, should Council support the bylaw at third reading</p>	Dale Lindsay;#251	Complete
Council	4/1/2019	"Inter-Community Business Licence Amendment Bylaw 2019 No. 7176.01"	Bylaw Adopted	Dale Lindsay;#251	Complete
Special Council	4/8/2019	Office of the Information and Privacy Commissioner Findings and Recommendations	Council endorsed Staff's initiatives to endeavor to comply with all of the recommendations of the Information and Privacy Commissioner of British Columbia.	Sheila Gurrie;#28	Complete
Council	4/29/2019	Councillor Brown Motion re: Climate Emergency	It was moved and seconded that the framework, strategies and actions, and implementation of City of Nanaimo Community Sustainability Action Plan be updated to reflect the target goal, based on the information contained in the latest Intergovernmental Panel on Climate Change report, of limiting global warming to 1.5°C.	Dale Lindsay;#251	Complete
Council	4/29/2019	Councillor Brown Motion re: Climate Emergency	It was moved and seconded that the City of Nanaimo officially declare a climate emergency for the purposes of identifying and deepening our commitment to protecting our economy, our eco systems, and our community from global warming.	Jake Rudolph;#442	Complete
Council	4/29/2019	Councillor Brown Motion re: Climate Emergency	It was moved and seconded that correspondence be sent to the Honourable George Heyman, provincial Minister of Environment and Climate Change Strategy, requesting that province reinstate the production of the Community Energy and Emissions Inventory Reports or dedicate grant funding to be used for their creation.	Jake Rudolph;#442	Complete
Council	4/29/2019	Business Arising out of Correspondence from District of Highlands, dated 2019-FEB-26, regarding Local Government Survivor Climate Challenge	It was moved and seconded that Council accept the District of Highland's Local Government Survivor Climate Challenge, and that each Council member preform an individual global footprint calculation and allow the Chief Administrative Officer to send a letter to the District of Highlands with the average of these footprint results in order to participate in the competition. Each Council member will do their best to reduce their emissions over the year to win this competition.	Jake Rudolph;#442	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/29/2019	Council Committees	That Council: 1. dissolve the following Committees of Council that are currently on hold: • Community Planning and Development; • Community Vitality; • Public Safety; • Public Works and Engineering; • Parks Recreation and Wellness; and, 2. Continue with the Finance & Audit Committee to carry-out the work on financial and budgetary matters for Council and appoint a Chair based on the Acting Mayor rotating schedule.	Sheila Gurrie;#28	Complete
Council	4/29/2019	Closed Captioning of Meetings	That Council direct Staff to proceed with the implementation of closed captioning for audio and visual recorded meetings, and allocate \$22,400 for the annual license fee plus one-time implementation and start-up costs of \$2,900, to be funded from general taxation.	Sheila Gurrie;#28	Complete
Council	4/29/2019	Hosting the Association of Vancouver Island and Coastal Communities Annual Convention	That Council: 1. submit an application to host the Association of Vancouver Island and Coastal Communities 2020 Annual Convention; and, 2. that if the application is successful, commit up to \$15,174 in the 2020 budget to host this event at the Vancouver Island Conference Centre, with funding to be allocated from general taxation.	Sheila Gurrie;#28	Complete
Council	4/29/2019	Consideration of New Permissive Tax Exemption Applications	That Council: 1. Award a permissive tax exemption for the 2020 tax year to the Nanaimo Brain Injury Society for property it leases at 106 – 285 Prideaux Street; 2. Award a permissive tax exemption for the 2020 tax year to the Let Me Be Me Learning Foundation for property it leases at 200 – 1585 Bowen Road; 3. Award a permissive tax exemption for the 2020 tax year to the Nanaimo 7-10 Club Society for property it leases at 303 – 285 Prideaux Street; and, 4. Award a permissive tax exemption for the 2020 tax year to Nanaimo Region John Howard Society for property it owns at 2353 Rosstown Road.	Laura Mercer;#331	Complete
Council	4/29/2019	Consideration of New Permissive Tax Exemption Applications	That Council award a cash grant for the 2019 property taxes to the Nanaimo Region John Howard Society for property it owns at 2353 Rosstown Road.	Laura Mercer;#331	Complete
Council	4/29/2019	Potential Additional FTE – Engineering Development Technician	That Council direct Staff to add an additional FTE (Engineering Development Technician) to the 2019-2023 Financial Plan effective 2019-JUL-01.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/29/2019	Funding Request from Mid-Island Business Initiative	It was moved and seconded that Council allocate \$48,000 to the Mid-Island Business Initiative for the Manufacturing Technology & Entrepreneurship Council program for the remainder of 2019.	Laura Mercer;#331	Complete
Council	4/29/2019	2019-2023 Financial Plan Amendment Bylaw	Bylaw passed first, second and third reading.	Laura Mercer;#331	Complete
Council	4/29/2019	2019 Property Tax Rates Bylaw	Bylaw passed first, second and third reading.	Laura Mercer;#331	Complete
Council	4/29/2019	Appointment of Bylaw Enforcement Officer	It was moved and seconded that Council appoint Craig Dishkin as a Bylaw Enforcement Officer to enforce provisions of the City of Nanaimo Bylaws.	Karen Fry;#348	Complete
Council	4/29/2019	Opal Road Traffic Calming	It was moved and seconded that Council approve the installation of a partial road closure on Opal Road at Rock City Road for the purpose of reducing non-resident traffic on Opal Road.	Bill Sims;#413	Complete
Council	4/29/2019	Economic Development - Terms of Reference	It was moved and seconded that Council endorse the Terms of Reference: Economic Development Model and direct Staff to commence consultation work immediately.	Laura Mercer;#331	Complete
Council	4/29/2019	Development Permit Application No. DP1127 - 337 Robson Street	It was moved and seconded that that Council issue Development Permit DP1127 at 337 Robson Street with the following variances: <ul style="list-style-type: none"> • increase the maximum allowable height from 12m to 16.08m; and • reduce the parking requirement from 14 spaces to 12 spaces. 	Dale Lindsay;#251	Complete
Council	4/29/2019	Development Variance Permit Application No. DVP330 - 2067 and 2073 Boxwood Road	It was moved and seconded that Council issue Development Variance Permit No. DVP330 with the following variances: <ul style="list-style-type: none"> • for 2067 and 2073 Boxwood Road: <ul style="list-style-type: none"> • to allow two freestanding signs within the Parkway Buffer on lands designated Rural Parkway; • for 2067 Boxwood Road: <ul style="list-style-type: none"> • to allow a third-party sign within the Parkway Buffer; and, • for 2073 Boxwood Road: <ul style="list-style-type: none"> • to increase the maximum allowable facia sign size within the Parkway Buffer on lands designated Rural Parkway from 5m2 up to 12.6m2, and, • to allow facia signs within the Parkway Buffer to face the Nanaimo Parkway. 	Dale Lindsay;#251	Complete
Council	4/29/2019	Rezoning Application No. RA407 - 6683 Mary Ellen Drive	Passed first and second reading. It was moved and seconded that Council direct Staff to secure the amenity contribution prior to adoption of the bylaw, should Council support the bylaw at third reading.	Dale Lindsay;#251	Complete
Council	4/29/2019	Rezoning Application No. RA408 - 3200 Island Highway North	Passed first and second reading. It was moved and seconded that Council direct Staff to secure the amenity contribution prior to adoption of the bylaw, should Council support the bylaw at third reading.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/29/2019	Councillor Brown Motion re: Climate Emergency	It was moved and seconded that all funds in the Regional Emissions Reduction Reserve be moved to a new reserve fund for the purpose of supporting projects, plans and initiatives that reduce the City of Nanaimo's community wide CO2 emissions to between 50% to 58% below 2010 levels by 2030, and between 94% and 107% below 2010 levels by 2050.	Laura Mercer;#331	Complete
Council	4/29/2019	Councillor Brown Motion re: Climate Emergency	It was moved and seconded that correspondence be sent to the Regional District of Nanaimo requesting the addition of 20,000 annual public transit hours to improve public transit service delivery within the City of Nanaimo and develop transit routes that connect our local system with inter-regional connections.	Bill Sims;#413	Complete
Council	5/6/2019	Strategic Plan Update 9:00 a.m. – 10:30 a.m.	That Council direct Staff to narrow down the key focus areas of the Strategic Plan from 21 focus areas to approximately 10 focus areas and return to a future Governance and Priorities Committee meeting with the results.	Jake Rudolph;#442	Complete
Council	5/6/2019	Committees, Boards, Roundtables and Task Forces 10:30 a.m. - 12:00 p.m.	That Council direct Staff to strike an Environmental Committee with the Terms of Reference to be determined after the 2019-MAY-13 Governance and Priorities Committee Meeting.	Sheila Gurrie;#28	Complete
Council	5/6/2019	Project Management Framework and Policy 3:30 p.m. – 4:00 p.m.	That Council adopt the Capital Project Management Policy 11-5210-01.	Bill Sims;#413	Complete
Council	5/6/2019	"Financial Plan Amendment Bylaw 2019 No. 7279.01"	Bylaw adopted.	Laura Mercer;#331	Complete
Council	5/6/2019	"Property Tax Rates Bylaw 2019 No. 7287"	Bylaw adopted.	Laura Mercer;#331	Complete
Special Council	5/13/2019	Councillor Expenses	Council authorized travel expenses including ferry and mileage for Councillor Brown to attend the BC Active Transportation Summit June 17-18, 2019.	Laura Mercer;#331	Complete
Special Council	5/13/2019	2018 Annual Financial Statements	Council approved the 2018 Annual Financial Statements for the City of Nanaimo.	Laura Mercer;#331	Complete
Special Council	5/13/2019	Task Force on Health and Housing	Council: 1. approved the creation of a Health and Housing Task Force; and, 2. approved the proposed Task Force on Health and Housing Terms of Reference. Council appointed Councillor Hemmens and Councillor Bonner as Council representatives to the Task Force on Health and Housing.	Dale Lindsay;#251	Complete
Special Council	5/13/2019	"Parcel Tax Roll Preparation Bylaw 2019 No. 7284"	Bylaw Adopted.	Laura Mercer;#331	Complete
Special Council	5/13/2019	"Regional Parks and Trails Parcel Tax Bylaw 2019 No. 7285"	Bylaw Adopted.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	5/27/2019	Development Variance Permit Application No. DVP381 - 1875 Boxwood Road	That Council issue Development Variance Permit No. DVP381 at 1875 Boxwood Road with the following variances: reduce the minimum side yard setback (south side) from 6m to 1.75m; and increase the maximum allowable height of retaining walls from 2.4m to 3.65m within the south side yard setback and from 3m to 3.42m where retaining walls are located outside of the required setback area.	Dale Lindsay;#251	Complete
Council	5/27/2019	Liquor Licence Application No. LA000135 - Units N & O, 11 Cliff Street	It was moved and seconded that Council recommend that the Liquor Cannabis and Regulation Branch approve the application to permit a lounge endorsement for a proposed brewery manufacturing business to be located at 11 Cliff Street.	Dale Lindsay;#251	Complete
Council	5/27/2019	Draft Strategic Plan	2. That Council advocate for a fast ferry service or other forms of transportation improvements for connectivity, as action items under Economic Health in the draft Strategic Plan. 3. That Council amend the sixth bullet under Governance Excellence on the draft Strategic Plan to read "Advocate for the Provincial and Federal governments to take responsibility for mental health, affordable housing and social disorder issues".	John Van Horne;#302	Complete
Council	5/27/2019	Separate Addressed Consent Items - Draft Strategic Plan	That Council add the following action item under Environmental Responsibility "If requested the City of Nanaimo work with the Regional District of Nanaimo and community organizations to develop food security for the region".	John Van Horne;#302	Complete
Council	5/27/2019	Video Recording and Publishing of Public Hearings	That Council direct Staff to maintain the status quo and continue to not record or publish Public Hearings.	Sheila Gurrie;#28	Complete
Council	5/27/2019	Deaccessioning of the Public Art Piece "The Frame" by Jason Gress	That Council approve the deaccessioning of the public art piece "The Frame" by Jason Gress from the City of Nanaimo's Public Art Collection.	Richard Harding;#252	Complete
Council	5/27/2019	Proposed Pilot Sites for Remotely Piloted Vehicles in Parks	That Council approve a one-year pilot project that allows members of the Nanaimo Model Airs Club, or individuals who qualify for a permit from the Director of Parks and Recreation, to fly Remotely Piloted Aircraft Systems in designated locations at designated times.	Richard Harding;#252	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	5/27/2019	Bruce Avenue and Fifth Street Road Cost Share	That Council direct Staff to: 1. enter into a Cost Share Agreement with the developer of 601 Bruce Avenue, for the work and, 2. amend the 2019 - 2023 Financial Plan to add \$152,980 for the project with \$64,113 to be funded from City Wide Roads Development Cost Charge (DCC) Reserve Fund and \$88,867 to be funded from the General Capital Reserve.	Bill Sims;#413	Complete
Council	5/27/2019	Establishment of Morningside Drive Sewer and Sanitary Service Area and Parcel Tax	Bylaw 7281 passed first, second and third reading. Bylaw 7288 passed first, second and third reading.	Bill Sims;#413	Complete
Council	5/27/2019	Development Permit Application No. DP1070 – 591 Bradley Street	That Council issue Development Permit No. DP1070 at 591 Bradley Street with the following variances: • reduce the watercourse setback as measured from the top of bank of the Millstone River from 30m to 0m; • reduce the minimum front yard setback from 1.8m to 0m for the underground parking structure; • increase the maximum allowable building height from 14m to 18m; and, • increase the maximum allowable percentage of small car spaces from 40% to 41%.	Dale Lindsay;#251	Complete
Council	5/27/2019	Development Permit Application No. DP1119 – 4800 Uplands Drive / 6035 Linley Valley Drive	That Council issue Development Permit DP1119 at 4800 Uplands Drive / 6035 Linley Valley Drive with the following variances to: • increase the maximum building height from 14m to 16.62m; • increase the maximum allowable height of retaining walls from 1.2m to 7.49m; and, • reduce the landscape screening requirements for the proposed refuse receptacles.	Dale Lindsay;#251	Complete
Council	5/27/2019	Development Permit Application No. DP1123 - 4979 Wills Road	That Council issue Development Permit DP1123 at 4979 Wills Road with the following variances: increase the maximum allowable building height from 14m to 26.13m; reduce the front yard setback from 6m to 4.7m, reduce the side yard setback from 3m to 1.14m, reduce the parking requirement from 101 to 96 spaces, and reduce the minimum number of loading spaces from 3 to 1.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	5/27/2019	Councillor Hemmens Notice of Motion re: Department of National Defence Lands	"That correspondence be sent from Mayor and Council to the Department of National Defence requesting they convene a meeting with representatives of recreational user groups that have been using the Department of National Defence lands near Nanaimo with the intention of reaching a use agreement which works for all parties."	Sheila Gurrie;#28	Complete
Special Council	6/10/2019	Councillor Hemmens – Motion re: Department of National Defense Lands	It was moved and seconded that correspondence be sent from Mayor and Council to the Department of National Defence requesting they convene a meeting with representatives of recreational user groups that have been using the Department of National Defence lands near Nanaimo with the intention of reaching a use agreement which works for all parties.	Jake Rudolph;#442	Complete
Special Council	6/10/2019	Development Variance Permit Application No. DVP376 – 903 Park Avenue	It was moved and seconded that Council issue Development Variance Permit No. DVP376 at 903 Park Avenue with the following variances: • increase the maximum combined height for a retaining wall and fence within the front yard setback from 1.2m to 3m, and within the side yard setback from 2.4m to 3m.	Dale Lindsay;#251	Complete
Special Council	6/10/2019	Development Variance Permit No. DP383 – 917 Park Avenue	It was moved and seconded that Council issue Development Variance Permit No. DVP383 at 917 Park Avenue with the following variances: • increase the maximum combined height for a retaining wall and fence within the front yard setback from 1.2m to 3m, and within the side yard setback from 2.4m to 3m.	Dale Lindsay;#251	Complete
Council	6/17/2019	Strategic Plan Action Timelines	It was moved and seconded that Council direct Staff to embed the timelines as outlined in Attachment C of the report titled "Strategic Plan Action Timelines", dated 2019-JUN-10, in the Strategic Plan. It was moved and seconded that Council include the appendix outlined in Attachment B of the report titled "Strategic Plan Action Timelines", dated 2019-JUN-10, in the Strategic Plan.	John Van Horne;#302	Complete
Council	6/17/2019	Strategic Plan	It was moved and seconded that Council approve the 2019-2022 Strategic Plan including the change to bullet number seven on the Environmental Responsibility page of the Strategic Plan to "Work with the Regional District of Nanaimo and other community organizations to develop food security for the region."	John Van Horne;#302	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	6/17/2019	Implementing Truth and Reconciliation Call to Action #57	It was moved and seconded that Council support the proposed Intercultural Competency Implementation Plan to support City of Nanaimo Staff learning about local, provincial, and national histories of Indigenous Peoples, including the history and legacy of residential schools, United Nations Declaration on the Rights of Indigenous Peoples, treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations.	Dale Lindsay;#251	Complete
Council	6/17/2019	Development Permit No. 1114 - 4800 Cedar Ridge Place	It was moved and seconded that Council issue Development Permit DP1114 at 4800 Cedar Ridge Place with the following variances: <ul style="list-style-type: none"> • increase the maximum allowable building height for Building A from 14m to 15.75m; • increase the maximum allowable building height for Building B from 7m to 11.5m; • increase the maximum allowable building height for Building C from 7m to 10.35m; • reduce the front yard setback for Building A from 6m to 4.13m; • increase the height of a retaining wall within the front yard setback from 1.2m to 2.26m; and, • reduce the landscape screening requirements for the proposed refuse receptacles. 	Dale Lindsay;#251	Complete
Council	6/17/2019	Development Permit No. DP1118 - 6010 Hammond Bay Road	It was moved and seconded that Council issue Development Permit No. DP1118 at 6010 Hammond Bay Road with the following variances: <ul style="list-style-type: none"> • increase the maximum front yard setback from 6m to 22.05m on the north property line; and, • increase the maximum front yard setback from 6m to 10.06m on the south property line. 	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	6/17/2019	Development Permit No. DP001122 - 4745 Ledgerwood Road	It was moved and seconded that Council issue Development Permit No. DP1122 at 4745 Ledgerwood Road with the following variances: <ul style="list-style-type: none"> • increase the maximum allowable building height for Building 2 from 14m to 15.7m; • increase the maximum allowable retaining wall height from 1.2m up to 3.66m in the front yard setback, and from 2.4m to 6.06m in the side and rear yard setback; • increase the maximum allowable retaining wall height outside the yard setback areas from 3m up to 3.83m; and, • allow parking spaces to extend beyond the front line of Building 1. 	Dale Lindsay;#251	Complete
Council	6/17/2019	"Zoning Amendment Bylaw 2019 No. 4500.138"	Bylaw adopted.	Dale Lindsay;#251	Complete
Council	6/17/2019	"Local Area Service (Morningside Drive) Establishing Bylaw 2019 No. 7281"	Bylaw adopted.	Bill Sims;#413	Complete
Special Council	6/24/2019	2018 Statement of Financial Information	It was moved and seconded that Council approve the City of Nanaimo 2018 Statement of Financial Information for filing with the Ministry of Municipal Affairs and Housing.	Laura Mercer;#331	Complete
Special Council	6/24/2019	2018 Annual Municipal Report	It was moved and seconded that Council approve the 2018 Annual Municipal Report.	Laura Mercer;#331	Complete
Council	7/8/2019	Green Fleet Strategy	That Council direct Staff to join the E3 Fleet program and complete the Green Fleet Performance Review in 2019.	Bill Sims;#413	Complete
Council	7/8/2019	Supervised Consumption Service Zoning Options	It was moved and seconded that Council direct Staff to: - bring forward proposed changes to "City of Nanaimo Zoning Bylaw 2011 No. 4500" to repeal the definition of 'Drug Addiction Treatment Facility'; - bring forward proposed changes to "City of Nanaimo Zoning Bylaw 2011 No. 4500" to revise the definition of 'Office Medical/Dental' with siting requirements developed in consultation with Island Health.	Dale Lindsay;#251	Complete
Council	7/8/2019	2020 - 2024 Financial Plan Development Workshop	That Council direct Staff to prepare a business case regarding the addition of an environmental position focused around coordination of the Environmental Sustainability Action Plan.	Laura Mercer;#331	Complete
Council	7/8/2019	Unitarian Emergency Shelter Funding Request	That Council approve an allocation of \$20,000 from the Housing Legacy Reserve to the First Unitarian Fellowship of Nanaimo to extend shelter hours in order to provide additional programming, services and supports at the Unitarian Shelter until 2020-MAR-31.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	7/8/2019	911 Funding	That Council approve the 911 Firewall upgrade and allocate \$30,000 from the E911 Reserve.	Karen Fry;#348	Complete
Council	7/8/2019	Union of BC Municipalities Funding Program for Flood Risk Assessment, Mapping and Mitigation Planning	That Council approve adding \$100,000 to 2019 and \$200,000 to 2020 for the South Fork and Jump Creek Dams Inundation Mapping Study to be funded from a grant contribution of \$150,000 and \$150,000 from Water Reserves.	Bill Sims;#413	Complete
Council	7/8/2019	Community Program Development Grant – Mid-Island Youth and Community Development Cooperative	It was moved and seconded that Council approve the request from the Mid-Island Youth and Community Development Cooperative for a Community Program Development Grant in the amount of \$2,850 to assist in funding Nanaimo Earth Day Social Enterprise.	Richard Harding;#252	Complete
Council	7/8/2019	Management Terms and Conditions of Employment Bylaw Revision	Bylaw 7273 passed first, second and third reading	John Van Horne;#302	Complete
Council	7/8/2019	25 Victoria Road Co-Management Agreement Disposition	It was moved and seconded that Council: 1. approve a ten-year co-management agreement with the Harbour City Theatre Alliance Society at 25 Victoria Road; and 2. authorize the Mayor and Corporate Officer to execute the agreement.	Dale Lindsay;#251	Complete
Council	7/8/2019	Development Permit Application No. DP1126 - 560 Third Street	It was moved and seconded that Council issue Development Permit No. DP1126 at 560 Third Street with the following variances: • increase the percentage allocated for residential use in order to be eligible for a shared parking reduction from 75% to 96%; • increase the maximum permitted building height from 14m to 15m; and • increase the maximum permitted height of a retaining wall outside of the required yard setback area from 3m to 4.1m	Dale Lindsay;#251	Complete
Council	7/8/2019	Correspondence from the Regional District of Nanaimo, dated 2019-JUN-07, regarding the Regional District of Nanaimo Offer to Partner in Hosting the 2020 Association of Vancouver Island and Coastal Communities Convention	It was moved and seconded that the City of Nanaimo partner with the Regional District of Nanaimo in hosting the 2020 Association of Vancouver Island Coastal Communities Convention.	Sheila Gurrie;#28	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Committee of the Whole	7/15/2019	Councillor Hemmens: Motion regarding Letter to the Ministry of Education	It was moved and seconded that the Committee of the Whole recommend that Council direct the Mayor, on behalf of Council, write a letter to Minister Fleming asking that the BC Government restore library funding to a minimum of \$20 million annually to reflect inflationary and population increases and recommit to a progressive funding approach, reflecting the role of public libraries in achieving the goals of the Province and our communities.	Jake Rudolph;#442	Complete
Committee of the Whole	7/15/2019	Terms of Reference: Environment Committee	It was moved and seconded that the Committee of the Whole recommended that Council adopt the Terms of Reference for the Environment Committee.	Dale Lindsay;#251	Complete
Committee of the Whole	7/15/2019	Amendments to "Council Procedure Bylaw 2018 No. 7272"	It was moved and seconded that the Committee of the Whole refer the report Amendments to "Council Procedure Bylaw 2018 No. 7272" to a future Governance and Priorities Committee Meeting.	Sheila Gurrie;#28	Complete
Council	7/22/2019	Approval of the Nanaimo RCMP Detachment Annual Policing Priorities 2019-JUL-08	That Council approve the Nanaimo RCMP Detachment Annual 2019/2020 Policing Priorities as follows: Road Safety Crime Reduction Violence in Relationships Mental Health Indigenous Policing Services	Jake Rudolph;#442	Complete
Council	7/22/2019	Councillor Hemmens Motion regarding Letter to the Ministry of Education regarding Library Funding	That Council direct the Mayor, on behalf of Council, write a letter to Minister Fleming asking that the BC Government restore library funding to a minimum of \$20 million annually to reflect inflationary and population increases and recommit to a progressive funding approach, reflecting the role of public libraries in achieving the goals of the Province and our communities.	Jake Rudolph;#442	Complete
Council	7/22/2019	Terms of Reference: Environment Committee	That Council adopt the Terms of Reference for the Environment Committee.	Sheila Gurrie;#28	Complete
Council	7/22/2019	Heritage Home Grant Application – 18 Fourteenth Street	That Council approve a \$2,500 Heritage Home Grant for the exterior repaint of the John Wilson Residence located at 18 Fourteenth Street.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	7/22/2019	Changes to Serauxmen Stadium Field Lighting Project to LED Standard	That Council amend the 2019 – 2023 Financial Plan to increase the budget from \$752,721 to \$1,096,221 for the Serauxmen Stadium Field Lighting Project to provide for LED field lighting and electrical servicing upgrades to be funded from the Community Works Fund.	Laura Mercer;#331	Complete
Council	7/22/2019	Brookwood Pump Station Retrofit Project	That Council approve the addition of \$250,000 to the 2019 year of the 2019-2023 Financial Plan for the Brookwood Pump Station Retrofit Project to be funded by Sewer Reserves.	Laura Mercer;#331	Complete
Council	7/22/2019	Haliburton Street Multi-Use Trailway Project	That Council approve the transfer of \$300,000 from the Pedestrian Transportation Improvements Unallocated Fund and \$157,000 from Water Infrastructure Projects Contingency Fund to fund the Haliburton Street Multi-use Trailway Project.	Laura Mercer;#331	Complete
Council	7/22/2019	2020 - 2024 Financial Plan Workshop	That Council direct Staff to proceed with the draft Waterfront Walkway plan as presented. That Council direct Staff to proceed with funding the Waterfront Walkway through debt servicing from property taxation.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	7/22/2019	Reserve Policy Update	<p>That Council endorse the summary of recommendations on page 43 of the report titled "City of Nanaimo Reserves Review Report" as follows:</p> <ol style="list-style-type: none"> 1. Establish the following new Operating Reserves: <ol style="list-style-type: none"> a. General Financial Stability b. Sewer Financial Stability c. Water Financial Stability d. Special Initiatives 2 Establish new Statutory Reserves, approve related bylaws and transfer balances from corresponding Operating Reserves to new Statutory Reserves: <ol style="list-style-type: none"> a. 911 b. Cart Replacement c. Copier Replacement d. Housing Legacy e. Information Technology f. NDSS Field Maintenance g. Parking h. Property Acquisition i. Strategic Infrastructure j. Sustainability 3. Establish new Emission Reduction Statutory Reserve and transfer balance from Regional Emission Reduction Reserve. 	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
			<p>4. Eliminate the following reserves:</p> <ul style="list-style-type: none"> a. Allowance for Bad Debts b. Colliery Dam c. Firehall Improvements d. Fire Training e. Regional Emission Reduction f. SNIC (two reserves combined into one reserve) g. Traffic Fines h. Uncollected Parking Revenues i. Uncollected Taxes j. Uninsured Claim k. VI Fire Academy l. Water Levelling <p>5. Transfer reserve balances as outlined in Appendix 4.</p> <p>6. Approve the methodology for determining target balances for each reserve as outlined in Appendix 2 of this report.</p> <p>7. Approve the Reserves Policy.</p> <p>8. Direct staff to report annually to Council on the status of all City reserves as outlined in the Reserve Policy.</p>		
Council	7/22/2019	Reserve Policy Update		Laura Mercer;#331	Complete
			<p>1. By unanimous consent the Governance and Priorities Committee added the following Governance and Priorities Committee meeting dates to their schedule:</p> <ul style="list-style-type: none"> • July 15, 29 • August 26 • September 9 • October 7, 28 • November 4, 25 • December 9 		
Council	7/22/2019	Approval of the Governance and Priorities Committee Recommendations 2019-JUL-15		Sheila Gurrie;#28	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	7/22/2019	City of Nanaimo Age Friendly City Plan	It was moved and seconded that Council: 1. endorse the "Nanaimo Age-Friendly City Plan (2019-2023)"; 2. direct Staff to submit the plan to the Province, as part of the City of Nanaimo's application for age-friendly recognition; and, 3. acknowledge the Nanaimo Seniors Task Force as the lead agency in coordinating plan implementation.	Dale Lindsay;#251	Complete
Council	7/22/2019	Routine Release of "In Camera" Information Policy Updates	It was moved and seconded that Council approve amendments to Routine Release of "In Camera" Resolutions and Related Reports and Information Policy.	Sheila Gurrie;#28	Complete
Council	7/22/2019	Proposed Bylaw Amendments to "Subdivision Control Bylaw 1989 No. 3260 Schedule 'A' - The Manual of Engineering Standards and Specifications	Bylaw 3260.04 passed first, second and third reading.	Bill Sims;#413	Complete
Council	7/22/2019	Appointment of Bylaw Enforcement and Animal Control Officers	It was moved and seconded that Council appoint Paul Drescher as a Bylaw Enforcement Officer, and Christian Roy and Graham Keeling as Animal Control Officers to enforce provisions of City of Nanaimo Bylaws.	Dale Lindsay;#251	Complete
Council	7/22/2019	Development Variance Permit No. DVP386 - 1300 Princess Royal Avenue	It was moved and seconded that Council issue Development Variance Permit No. DVP386 at 1300 Princess Royal Avenue to vary the "Building Bylaw 2016 No. 7224" to exempt the proposed improvements from the required works and services.	Dale Lindsay;#251	Complete
Council	7/22/2019	"Management Terms and Conditions of Employment Bylaw 2019 No. 7273"	Bylaw 7273 adopted.	John Van Horne;#302	Complete
Council	7/22/2019	"Zoning Amendment Bylaw 2019 No. 4500.131"	Bylaw 4500.131 adopted.	Dale Lindsay;#251	Complete
Council	8/26/2019	Housing Agreement - 337 Robson Street	Bylaw 7291 received 1st, 2nd and 3rd readings. It was moved and seconded that Council direct Staff to register a covenant to reinforce the terms of the housing agreement.	Dale Lindsay;#251	Complete
Council	8/26/2019	Agenda Committee	That Staff prepare Terms of Reference for an Agenda Committee for discussion during the August or September Governance and Priorities Committee meeting; the Agenda Committee would review and prioritize agenda items for the Governance and Priorities Committee, Finance and Audit Committee and Regular Council meetings.	Sheila Gurrie;#28	Complete
Council	8/26/2019	Health and Housing Task Force Key Date Calendar	That Council approve the Health and Housing Task Force Key Date Calendar as presented.	Sheila Gurrie;#28	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	8/26/2019	Downtown Nanaimo Key Opportunities	It was moved and seconded that Council approve the 'quick wins' as presented in the Staff Report titled "Downtown Nanaimo Key Opportunities", dated 2019-JUL-29, and direct Staff to move forward with their implementation.	Dale Lindsay;#251	Complete
Council	8/26/2019	Liquor Licence Application No. LA139 - 245 Fraser Street	It was moved and seconded that Council recommend the Liquor Control and Licensing Branch approve an application to extend the hours of liquor service for the existing liquor primary licence for the property located at 245 Fraser Street from the current 11 a.m. to 9 p.m. (Sunday), 11 a.m. to 11 p.m. (Monday through Thursday), and 11 a.m. to 12 a.m. (Friday and Saturday) to the new hours of 11 a.m. to 1 a.m., seven days a week.	Dale Lindsay;#251	Complete
Council	8/26/2019	Nuisance Abatement and Cost Recovery Bylaw	Bylaw 7250 received 1st, 2nd and 3rd readings.	Dale Lindsay;#251	Complete
Council	8/26/2019	Traffic and Highways Regulation Bylaw Amendment	Bylaw 5000.046 received 1st, 2nd and 3rd readings.	Dale Lindsay;#251	Complete
Council	8/26/2019	"Subdivision Control Amendment Bylaw 2019 No. 3260.04"	Bylaw 3260.04 adopted.	Bill Sims;#413	Complete
Council	8/26/2019	"Zoning Amendment Bylaw 2019 No. 4500.142"	Bylaw 4500.142 adopted.	Dale Lindsay;#251	Complete
Council	8/26/2019	"Zoning Amendment Bylaw 2019 No. 4500.143"	Bylaw 4500.143 adopted.	Dale Lindsay;#251	Complete
Council	8/26/2019	"Zoning Amendment Bylaw 2019 No. 4500.150"	Bylaw 4500.150 adopted.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	8/26/2019	Councillor Bonner Motion regarding Commercial Properties along Bus Routes	<p>following motion and direct Staff to prepare a report for the 2019-OCT-28 Governance and Priorities Committee meeting on this topic: Whereas Council has stated that “livability” is a Council Priority in the 2019-2022 Strategic Plan, namely that “We proactively plan for Nanaimo’s growth and focus on community infrastructure to support an inclusive, healthy and desirable place to live”; and that, “a safe and connected community” and “active transportation” are key focus areas of the 2019-2022 Strategic Plan; specifically, the necessity of clear and accessible sidewalks for Nanaimo pedestrians, who are disproportionately our most vulnerable citizens: children, the elderly, and the disadvantaged; regarding Bylaw 5000 (Consolidated), Sections 3, Paragraph 21; Section 18; and Section 22,</p> <p>a) Directs Staff to develop and launch a broad communications campaign by October 1, 2019, targeting businesses and commercial property owners and other key stakeholders, that indicates that the City considers compliance with these bylaw sections by commercial property owners a priority;</p> <p>b) Directs Bylaw Services to develop and implement a clear, concise and efficient enforcement policy for implementation by 1 November 2019, that outlines the specific systematic approach that will be taken to enforce these bylaw sections; and</p> <p>c) Supports the commitment and efforts of Bylaw Services to implement the new bylaw policies and procedures, and to enforce Bylaw 5000 (Consolidated), Sections 3, Paragraph 21; Section 18; and Section 22, with all commercial properties, in support of this Council’s 2019-2022 Strategic Plan, in order to help make Nanaimo sidewalks safer for all its citizens.</p>	Dale Lindsay;#251	Complete
Council	8/26/2019	Bylaw Enforcement	<p>It was moved and seconded that Council direct Staff to prepare a report and presentation for a Governance and Priorities Committee meeting that provides an overview of the bylaw enforcement function, breakdown of the annual enforcement budget and revenues, and how this compares with other similar municipalities and the general bylaw policy of the organization.</p>	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	9/9/2019	Economic Development Function Service Model Recommendation	<ol style="list-style-type: none"> 1. That Council endorse an initial scope of services for the City's new economic development function as outlined in the report; 2. That Council endorse the In-House/City-Owned Agency Hybrid Model for the delivery of the City's new economic development function; and, 3. That Council, in accordance with the In-House/City-Owned Agency Hybrid Model, divide the scope of services between an in-house economic development group, operated by City Staff, and an arm's-length Nanaimo Prosperity Agency, incorporated and owned (primarily) by the City of Nanaimo, governed by an autonomous Board of Directors, and operated by its own staff. 	Dale Lindsay;#251	Complete
Council	9/9/2019	Economic Development Function Service Model Recommendation	<ol style="list-style-type: none"> 4. That Council assign the following initial scope of services to the in-house economic development group: <ol style="list-style-type: none"> a. The development of a new Nanaimo Economic Development Strategy; b. The formulation of Nanaimo-specific economic reports on economic activity, performance, trends, opportunities and needs; c. The provision of advice and assistance to existing and prospective businesses that must navigate City Hall to obtain permits, licenses and other permissions or information; d. Management of the City's service contract with Tourism VI, as well as any future economic development related service contracts with external agencies; and, e. The provision of input into the formulation of City policies for other departments and Council aimed at facilitating economic activity and investment. 	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	9/9/2019	Economic Development Function Service Model Recommendation	5. That Council assign the following initial scope of services to the City-Owned Agency: 6. That Council establish the Nanaimo Prosperity Steering Committee to oversee the creation of the new Nanaimo Economic Development Strategy, and to fully develop the ownership, funding, governance, staffing, and other elements of the City-owned Nanaimo Prosperity Agency; and, 7. That Council direct Staff to return to an upcoming Finance and Audit Meeting with a detailed business case for the new Economic Development Service Model.	Dale Lindsay;#251	Complete
Council	9/9/2019	Governance and Priorities Committee Agenda Planning	That Council direct Staff to schedule a Governance and Priorities Committee meeting on 2019-SEP-30.	Sheila Gurrie;#28	Complete
Council	9/9/2019	Road Closure and Disposition - Unnamed Road Adjacent to 3500 Rock City Road	It was moved and seconded that: 1. Council authorize the road closure and disposition of an unnamed road adjacent to 3500 Rock City Road to Hazelwood Holdings Ltd.; 2. the Mayor and Corporate Officer execute the conditional Road Closure and Transfer Agreement; 3. Council direct Staff to proceed with public notice of closure and disposition of a portion of the unnamed road. Bylaw 7289 passed first and second reading.	Dale Lindsay;#251	Complete
Council	9/9/2019	Proposed Road Closure - Part of Fifth Street and Land Exchange at 900 Fifth Street	It was moved and seconded that: 1. Council authorize the road closure and disposition of a portion of Fifth Street adjacent to 900 Fifth Street in exchange for a portion of 900 Fifth Street; 2. Council authorize the Mayor and Corporate Officer to execute the Land Exchange Agreement; 3. That Council direct Staff to proceed with public notice of closure and disposition of a portion of Fifth Street. Bylaw 7290 passed first and second reading.	Dale Lindsay;#251	Complete
Council	9/9/2019	"Zoning Amendment Bylaw 2019 No. 4500.152"	Adopted.	Dale Lindsay;#251	Complete
Council	9/9/2019	"Nuisance Abatement and Cost Recovery Bylaw 2019 No. 7250"	Adopted.	Dale Lindsay;#251	Complete
Council	9/9/2019	"Housing Agreement Bylaw 2019 No. 7291"	Adopted.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	9/9/2019	Councillor Bonner Motion regarding John Howard Society Treatment Beds	<p>It was moved and seconded that Councillor Bonner’s motion be referred to a future Health and Housing Task Force meeting for discussion accompanied by a Staff Report outlining funding options and implications:</p> <p>Whereas it's recognized that the city has an addictions crisis and that there are not enough addiction facilities to meet the demand for treatment and that the John Howard Society presently has 5 beds available for addiction treatment that are not being used because of lack of funding</p> <p>That a one time grant of \$70,500 be provided to the John Howard Society to fund 5 beds at the Vancouver Island Therapeutic Community for 6 months.</p>	Sheila Gurrie;#28	Complete
Council	9/16/2019	Step Code Implementation - Zoning Bylaw Schedule D and Rezoning Policy	<p>“Zoning Amendment Bylaw 2019 No. 4500.154” (To amend Schedule D of the Zoning Bylaw to modify Category 5 – Energy Management to include reference to the BC Energy Step Code) passed two readings.</p> <p>It was moved and seconded that Council direct Staff to develop a building energy efficiency rezoning policy.</p>	Dale Lindsay;#251	Complete
Council	9/16/2019	2020 Strategic Policy Development	<p>It was moved and seconded that Council endorse the draft work plan and guiding principles for the 2020 strategic policy development process:</p> <ol style="list-style-type: none"> 1. Build on successful policies in existing documents; 2. Incorporate Council’s strategic themes identified in the Strategic Plan: Environmental Responsibility, Governance Excellence, Livability, and Economic Health; 3. Acknowledge and address the priorities of climate change, reconciliation, and sustainable service delivery; 4. Include robust community engagement in the creation of plans and strategies; 5. Provide a clear and coordinated vision to guide community-building for the next 25 years; and, 6. To provide a method which allows for the evaluation and measurement of plans and strategies. 	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	9/16/2019	195 and 191 Fourth Street Co-Management Agreement Disposition - Nanaimo Search and Rescue	<p>It was moved and seconded that Council:</p> <ol style="list-style-type: none"> 1. approve a 25-year co-management agreement with the Nanaimo Search and Rescue at 195 and 191 Fourth Street; and, 2. authorize the Mayor and Corporate Officer to execute the agreement. 	Richard Harding;#252	Complete
Council	9/16/2019	Municipal and Regional District Tax Renewal Bylaw	<p>Accommodation Tax Request Bylaw 2019 No. 7294" (To increase the Municipal and Regional District Tax (MRDT) rate from two percent to three percent)" passed three readings.</p> <p>It was moved and seconded that Council direct Staff to submit an application to Destination BC to request that the Municipal and Regional District Tax rate be increased to three percent.</p>	Richard Harding;#252	Complete
Council	9/16/2019	City of Nanaimo Privacy Policy & Whistleblower Policy	<p>It was moved and seconded that Council approve the City of Nanaimo Privacy Policy as presented in the report titled "City of Nanaimo Privacy Policy & Whistleblower Policy" dated 2019-SEP-16</p>	Sheila Gurrie;#28	Complete
Council	9/16/2019	City of Nanaimo Privacy Policy & Whistleblower Policy	<p>It was moved and seconded that Council approve the City of Nanaimo Whistleblower Policy as presented in the report titled "City of Nanaimo Privacy Policy & Whistleblower" dated 2019-SEP-16.</p>	John Van Horne;#302	Complete
Council	9/16/2019	Building Bylaw Amendments	<p>"Building Amendment Bylaw 2019 No. 7224.02" (To introduce BC Energy Step Code regulations, amend demolition permit expiration, amend works and services exemptions, and amend Schedule A - Fine Schedule) passed three readings.</p> <p>"Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.07" (To update Building Bylaw penalty fees in Schedule A - Designated Bylaw Contraventions and Penalties) passed three readings.</p>	Dale Lindsay;#251	Complete
Council	9/16/2019	Zoning Amendment Bylaw 2019 No. 4500.144	Bylaw adopted	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	9/16/2019	"Traffic and Highways Regulation Amendment Bylaw 2019 No. 5000.046"	Third reading rescinded. It was moved and seconded that Council refer "Traffic and Highways Regulation Amendment Bylaw 2019 No. 5000.046" (To remove the time-limit and payment exemptions for vehicles displaying disabled parking permits in City parkades) to Staff for consideration as part of the downtown transportation and mobility study and include consultation with relevant stakeholders.	Dale Lindsay;#251	Complete
Council	10/7/2019	"Accommodation Tax Request Bylaw 2019 No. 7294"	"Accommodation Tax Request Bylaw 2019 No. 7294" was adopted.	Dale Lindsay;#251	Complete
Council	10/7/2019	Harewood Youth Parks	Council directed staff to amend the 2019 – 2023 financial plan to accelerate Phase 2 of the Harewood Youth Park project to 2020 so that Phase 1 and Phase 2 can be constructed concurrently in 2020.	Richard Harding;#252	Complete
Council	10/7/2019	Correspondence, dated 2019-SEP-20, from Richard Stewart, Mayor, City of Coquitlam, requesting support re: Ride-Hailing letter to BC Minister of Transportation	It was moved and seconded that Council support the taxi industry's request to provide a level playing field with all transportation providers.	Jake Rudolph;#442	Complete
Council	10/7/2019	Central Island Emergency Services Communications Partnership Funding	Council approved the 900Mhz link system and allocate \$30,000 from the E911 Reserve.	Karen Fry;#348	Complete
Council	10/7/2019	Hammond Bay Road Widening and Storm Improvements Projects	Council approved the addition of \$195,107 from the Development Cost Charge (DCC) Roads Reserve for the Hammond Bay Road Widening and Utility Improvements Project.	Bill Sims;#413	Complete
Council	10/7/2019	Additional Refuse Collection Fleet	That Council approve: 1. The purchase of two used refuse collection trucks for the purposes of adding one spare unit to the fleet for maintenance reasons and putting one additional collection vehicle in service in order to reduce route sizes; and, 2. Accelerating the start date of the additional Refuse Collector from January 2020 to December 1, 2019.	Bill Sims;#413	Complete
Council	10/7/2019	Consideration of New Permissive Tax Exemption Applications	Council award a Permissive Tax Exemption for the 2020 tax year to the Canadian Mental Health Association Mid-Island for property that is being leased (lower level) at 290 Bastion Street.	Laura Mercer;#331	Complete
Council	10/7/2019	One Time Bonus Gas Tax Payment	That Council use the one-time bonus Gas Tax payment to fund the Metral Drive Complete Streets Phase 2 project.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	10/7/2019	Task Force Priorities Planning	That Council: <ul style="list-style-type: none"> • direct Staff to organize a facilitated strategic planning session during the Health and Housing Task Force meeting scheduled for 2019-OCT-16; and, • direct Staff to request financial support from the Nanaimo Homeless Coalition to provide a facilitator for future strategic planning sessions. 	Dale Lindsay;#251	Complete
Council	10/7/2019	Property Tax Exemption Bylaw for 2020 Property Taxes	"Property Tax Exemption Bylaw 2019 No. 7293" passed three readings.	Laura Mercer;#331	Complete
Council	10/7/2019	Proposed Amendments to "Council Procedure Bylaw 2018 No. 7272"	"Council Procedure Amendment Bylaw 2019 No. 7272.01" passed three readings.	Sheila Gurrie;#28	Complete
Council	10/7/2019	Development Variance Permit No. DVP394 - 4680 Bates Road	It was moved and seconded that Council issue Development Variance Permit No. DVP394 at 4680 Bates Road with the following variance: increase the maximum accessory building height for a roof pitch less than 6:12 from 4.5m to 4.6m.	Dale Lindsay;#251	Complete
Council	10/7/2019	General Amendments to the Zoning Bylaw	"Zoning Amendment Bylaw 2019 No. 4500.158" passed two readings.	Dale Lindsay;#251	Complete
Council	10/7/2019	Economic Development Task Force - Terms of Reference	That Council adopt the Terms of Reference for the Economic Development Task Force as outlined in the report titled "Economic Development Task Force – Terms of Reference" dated 2019 OCT-07 with the amendment that under the bullet "5 business leaders from any of the following sectors:", include a sub bullet for members from the not-for-profit and social services sectors and that the word "business" be removed from "5 business leaders" bullet.	Sheila Gurrie;#28	Complete
Council	10/7/2019	580 Fitzwilliam Street - Future Use of Property	It was moved and seconded that Council defer any decision with respect to the future use of 580 Fitzwilliam Street until completion of the Parks, Recreation and Culture Master Plan and a full assessment of the RCMP/City needs in the precinct area is undertaken.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	10/7/2019	Proposed Road Closure - Lubbock Square adjacent to 618 Fitzwilliam Street and 285 Prideaux Street	It was moved and seconded that Council approve the closure of Lubbock Square for consolidation with City-owned property at 618 and 666 Fitzwilliam Street and 285 Prideaux Street. "Highway Closure and Dedication Removal Bylaw 2019 No. 7292" passed two readings. It was moved and seconded that Council direct Staff to proceed with public notice for the closure of Lubbock Square.	Dale Lindsay;#251	Complete
Council	10/7/2019	Community Heritage Register Update	It was moved and seconded that Council adopt the amended Community Heritage Register, which includes the following building additions: • Lewis Residence (130 Howard Avenue) • Ivers/Honey Residence (911 Wentworth Street) and the following deletions: • Jean Burns Building (6 Commercial Street) • Nanaimo Hospital/Malaspina Lodge (388 Machleary Street) • Grieve Residence (711 Wentworth Street)	Dale Lindsay;#251	Complete
Council	10/7/2019	"Zoning Amendment Bylaw 2019 No. 4500.136"	"Zoning Amendment Bylaw 2019 No. 4500.136" was adopted.	Dale Lindsay;#251	Complete
Council	10/7/2019	"Zoning Amendment Bylaw 2019 No. 4500.137"	"Zoning Amendment Bylaw 2019 No. 4500.137" was adopted.	Dale Lindsay;#251	Complete
Council	10/7/2019	"Zoning Amendment Bylaw 2019 No. 4500.147"	"Zoning Amendment Bylaw 2019 No. 4500.147" was adopted.	Dale Lindsay;#251	Complete
Council	10/7/2019	"Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.07"	"Bylaw Notice Enforcement Amendment Bylaw 2019 No. 7159.07" was adopted.	Dale Lindsay;#251	Complete
Council	10/7/2019	"Highway Closure and Dedication Removal Bylaw 2019 No. 7289"	"Highway Closure and Dedication Removal Bylaw 2019 No. 7289" passed third reading.	Dale Lindsay;#251	Complete
Council	10/7/2019	"Highway Closure and Dedication Removal Bylaw 2019 No. 7290"	"Highway Closure and Dedication Removal Bylaw 2019 No. 7290" passed third reading	Dale Lindsay;#251	Complete
Council	10/21/2019	Correspondence from Vancouver Island Regional Library dated, 2019 OCT 11, re: Letter of Support for Canadian Libraries Access to Digital Content	It was moved and seconded that Council send a letter of support to the Canadian Urban Libraries Council (CULS) regarding support for Canadian libraries access to digital content.	Jake Rudolph;#442	Complete
Council	10/21/2019	Council Policy - Notice of Motion	That Council approve the Notice of Motion Policy.	Sheila Gurrie;#28	Complete
Council	10/21/2019	Advisory Committee on Accessibility and Inclusiveness	That Council refer "Advisory Committee on Accessibility and Inclusiveness" to Staff for further input and information.	Sheila Gurrie;#28	Complete
Council	10/21/2019	Presentation: Fire Department Update and Services Delivery Plan	That Council direct Staff to prepare a report for Council on transitioning pre-hospital care up to Emergency Medical Responder.	Karen Fry;#348	Complete
Council	10/21/2019	Discussion: Boathouse and Paddling Centre	That Council direct Staff to invite the Boathouse and Paddling Centre to make a presentation at a future Council meeting.	Richard Harding;#252	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	10/21/2019	Agenda Planning	That Council direct Staff to invite the Medical Director, Nanaimo Community, to make a presentation during a future Council meeting.	Sheila Gurrie;#28	Complete
Council	10/21/2019	Community Resiliency Investment Program (FireSmart Community Funding and Supports Program)	That Council support the City of Nanaimo's application to the Union of BC Municipalities for the Community Resiliency Investment Program (FireSmart Community Funding and Support Program) and if successful the 2020-2024 Financial Plan be amended to include this grant.	Karen Fry;#348	Complete
Council	10/21/2019	Heritage Facade Grant Application - 34 Victoria Crescent	That Council approve a Heritage Façade Grant of up to \$20,000 for the Queen's Hotel located at 34 Victoria Crescent to repaint the building's exterior, as well as install new brick cladding, a new awning system, new signage (including a vintage refurbished Queen's sign), and new exterior lighting to the building's Victoria Crescent façade.	Dale Lindsay;#251	Complete
Council	10/21/2019	Nanaimo Region Foundry BC Centre	It was moved and seconded that Council authorize the Mayor to provide a letter of support to the Nanaimo Region Foundry BC Steering Committee regarding their application to create a Foundry BC site in Nanaimo and direct a representative from City Staff to participate as a non-voting member on the committee	Dale Lindsay;#251	Complete
Council	10/21/2019	"Zoning Amendment Bylaw 2019 No. 4500.132"	Adopted.	Dale Lindsay;#251	Complete
Council	10/21/2019	"Council Procedure Amendment Bylaw 2019 No. 7272.01"	Adopted.	Sheila Gurrie;#28	Complete
Council	10/21/2019	"Property Tax Exemption Bylaw 2019 No. 7293"	Adopted.	Laura Mercer;#331	Complete
Council	10/21/2019	"Building Bylaw Amendment Bylaw 2019 No. 7224.02"	Adopted.	Dale Lindsay;#251	Complete
Council	10/21/2019	"Highway Closure and Dedication Removal Bylaw 2019 No. 7292"	Passed third reading.	Dale Lindsay;#251	Complete
Committee of the Whole	10/28/2019	2019 Community Action Initiative Community Wellness and Harm Reduction Grant Application	That the Committee of the Whole recommend that Council approve the City of Nanaimo's application to the 2019 Community Action Initiative Community Wellness & Harm Reduction Grant for \$50,000 for the purpose of supporting a peer-run skills and employment program.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Committee of the Whole	10/28/2019	Delegation from Nanaimo BMX Association	It was moved and seconded that the Committee of the Whole recommend that Council refer the request from the Nanaimo BMX Association for \$35,000 for infrastructure upgrades to the Marie Davidson BMX Park to Staff to prepare a report for Council consideration as Council enters budget deliberations for this year.	Laura Mercer;#331	Complete
Council	11/4/2019	2019 Community Action Initiative Community Wellness and Harm Reduction Grant Application	That Council approve the City of Nanaimo's application to the 2019 Community Action Initiative Community Wellness & Harm Reduction Grant for \$50,000 for the purpose of supporting a peer-run skills and employment program.	Dale Lindsay;#251	Complete
Council	11/4/2019	Downtown Priority Projects	That Council accelerate the Front Street bi-directional cycle track portion of the Downtown Cycling Loop project from 2021 to 2020 and direct Staff to return to Council at a future Regular Council Meeting upon completion of the final design of the Installation of the Bi-directional Cycle Track on Front Street.	Bill Sims;#413	Complete
Council	11/4/2019	Property Maintenance – 188 Capt. Morgans Boulevard and 63 Pirates Lane	<p>That Council, pursuant to "Property Maintenance and Standards Bylaw 2017 No. 7242", direct the owners of the properties as listed below to remove the materials noted within fourteen days or the work will be done by the City or its agents at the owners' cost:</p> <ul style="list-style-type: none"> • 188 Capt. Morgans Boulevard – Unlicensed and/or derelict vehicles, boats, building materials, and garbage; and, • 63 Pirates Lane – Fifth-wheel travel trailer, building materials, scrap steel, lumber, derelict boat on trailer, derelict hovercraft, dump truck, old trailer full of renovation debris, and garbage. 	Dale Lindsay;#251	Complete
Council	11/4/2019	Delegation from Nanaimo BMX Association	That Council refer the request from the Nanaimo BMX Association for \$35,000 for infrastructure upgrades to the Marie Davidson BMX Park to Staff to prepare a report for Council consideration as Council enters budget deliberations for this year.	Richard Harding;#252	Complete
Council	11/4/2019	Commercial Properties Along Bus Routes	That Council direct Staff to prepare a communication strategy around snow and ice removal with the aim of educating residents and business owners about City bylaws relating to snow removal on sidewalks.	Bill Sims;#413	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	11/4/2019	Fire Station No. 1 – LEED Certification	That Council exempt the Fire Station No. 1 Project from the LEED certification requirement in the Green Building Strategy.	Bill Sims;#413	Complete
			That Council renew, for a term ending 2020 DEC-31, appointments of the current Council members on the Regional District of Nanaimo Board as follows: Mayor Krog 5 Votes Councillor Hemmens 5 Votes Councillor Armstrong 5 Votes Councillor Geselbracht 5 Votes Councillor Brown 5 Votes Councillor Turley 4 Votes Councillor Bonner 4 Votes Councillor Thorpe 4 Votes Councillor Maartman Alternate		
Council	11/4/2019	2020 Appointments to the Regional District of Nanaimo Board		Sheila Gurrie;#28	Complete
			General Fund Asset Management Amendment Bylaw 2019 No. 7186.01” “Sewer Fund Asset Management Amendment Bylaw 2019 No. 7187.01” Water Fund Asset Management Amendment Bylaw 2019 No. 7188.01” passed three readings.		
Council	11/4/2019	2019 Asset Management Reserve Fund Amendment Bylaws		Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
			<p>“911 Reserve Fund Establishing Bylaw 2019 No. 7295”</p> <p>“Cart Replacement Reserve Fund Establishing Bylaw 2019 No. 7296”</p> <p>“Copier Replacement Reserve Fund Establishing Bylaw 2019 No. 7297”</p> <p>“Emission Reduction Reserve Fund Establishing Bylaw 2019 No. 7298”</p> <p>“Housing Legacy Reserve Fund Establishing Bylaw 2019 No. 7299”</p> <p>“Information Technology Reserve Fund Establishing Bylaw 2019 No. 7300”</p> <p>“Nanaimo District Secondary School Community Field Reserve Fund Establishing Bylaw 2019 No. 7301”</p> <p>“Parking Reserve Fund Establishing Bylaw 2019 No. 7302”</p> <p>“Property Acquisition Reserve Fund Establishing Bylaw 2019 No. 7303”</p> <p>“Strategic Infrastructure Reserve Fund Establishing Bylaw 2019 No. 7304”</p> <p>“Sustainability Reserve Fund Establishing Bylaw 2019 No. 7305”</p> <p>passed three readings.</p>		
Council	11/4/2019	2019 Reserve Fund Establishment Bylaws		Laura Mercer;#331	Complete
Council	11/4/2019	Housing Agreement No. HA1 – 1400 Wingrove Street	<p>“Housing Agreement Bylaw 2019 No. 7306” passed three readings.</p> <p>Council directed Staff to register a covenant to reinforce the terms of the housing agreement.</p>	Dale Lindsay;#251	Complete
Council	11/4/2019	Development Permit Application No. DP1164 – 560 Third Street	<p>That Council issue Development Permit No. DP1164 at 560 Third Street to vary the City of Nanaimo “Off-Street Parking Regulations Bylaw 2018 No. 7266” to reduce the required number of parking spaces from 216 to 188.</p>	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	11/4/2019	Development Variance Permit No. DVP390 – 1074 Old Victoria Road	<p>Council issue Development Variance Permit No. DVP390 at 1074 Old Victoria Road with the following variances:</p> <ul style="list-style-type: none"> • reduce the front yard setback from 4.5m to 1.5m on the southern boundary of mobile home pad areas 14, 15, and 16; • reduce the front yard setback from 4.5m to 3.5m on the northern boundary of mobile home pad area 14; and • reduce the flanking side yard setback from 3.0m to 1.5m for mobile home pad area 16. 	Dale Lindsay;#251	Complete
Council	11/4/2019	507 Milton Street – Acceptance of Project Under the Revitalization Tax Exemption Bylaw	That Council approve the Revitalization Tax Exemption Agreement for a proposed 27-unit mixed-use building at 507 Milton Street.	Dale Lindsay;#251	Complete
Council	11/4/2019	"Zoning Amendment Bylaw 2019 No. 4500.154"	Bylaw adopted.	Dale Lindsay;#251	Complete
Council	11/4/2019	"Highway Closure and Dedication Removal Bylaw 2019 No. 7289"	Bylaw adopted.	Dale Lindsay;#251	Complete
Council	11/4/2019	"Highway Closure and Dedication Removal Bylaw 2019 No. 7290"	Bylaw adopted.	Dale Lindsay;#251	Complete
Council	11/4/2019	Request from Councillor Geselbracht re: Registration fee covered by City to attend the BC Municipal Climate Leadership Council in Richmond, BC, November 7-8, 2019	That Council approve the accommodation, travel, registration, and meal costs for Councillor Geselbracht to attend the BC Municipal Climate Leadership Council in Richmond, November 7-8, 2019.	Laura Mercer;#331	Complete
Council	11/18/2019	Governance and Priorities Committee Agenda Planning	That the Governance and Priorities Committee recommend that Council schedule a Governance and Priorities Committee Meeting on the topic of engagement, with an update on different emerging issues, and a focus on neighbourhood associations.	Sheila Gurrie;#28	Complete
Council	11/18/2019	Rezoning Application No. RA398 - 307 Hillcrest Avenue and 308/326 Wakesiah Avenue	<p>Bylaw 4500.164 passed first and second reading.</p> <p>It was moved and seconded that Council direct Staff to secure the community amenity contribution, public walkway, road dedication, lot consolidation, and a housing agreement, should Council support the bylaw at third reading.</p>	Dale Lindsay;#251	Complete
Council	11/18/2019	Dr. David Coupland, Nanaimo Medical Staff Association	It was moved and seconded that Council provide a letter of support for a fully funded tertiary hospital at Nanaimo Regional General Hospital in a timeline approved by the Nanaimo medical staff and the patients of Central and North Island.	Jake Rudolph;#442	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	11/18/2019	2020 Governance and Priorities Key Date Calendar	That the Governance and Priorities Committee recommend that Council adopt the 2020 Governance and Priorities Committee Key Date Calendar.	Sheila Gurrie;#28	Complete
Council	11/18/2019	Governance and Priorities Committee Agenda Planning	That the Governance and Priorities Committee recommend that Council invite a representative from the Coastal Community Social Procurement Initiative to make a presentation during the next available Governance and Priorities Committee Meeting.	Laura Mercer;#331	Complete
Council	11/18/2019	2020 Finance and Audit Committee Key Date Calendar	That the Finance and Audit Committee recommend that Council approve the 2020 Finance and Audit Committee Key Date Calendar.	Sheila Gurrie;#28	Complete
Council	11/18/2019	Nanaimo BMX Track Redevelopment Design	That the Finance and Audit Committee recommend that Council: 1. consider funding of \$35,000, during the 2020 - 2024 Financial Plan review, for detailed design and cost estimates for the Nanaimo BMX track redevelopment; and, 2. direct Staff to work with Nanaimo BMX Association and other stakeholders on the development of detailed design and costing for the project	Laura Mercer;#331	Complete
Council	11/18/2019	Emergency Medical Responder	That the Finance and Audit Committee recommend that Council consider funding an increase to the Nanaimo Fire Rescue training budget of \$66,750 in the first year (2020) and \$60,000 for the following five years (2021-2025) during the 2020 2024 Financial Plan review to raise the service level to Emergency Medical Responder (EMR).	Laura Mercer;#331	Complete
Council	11/18/2019	Heritage Home Grant Application - 911 Wentworth Street	That the Finance & Audit Committee recommend that Council approve a \$2,500 Heritage Home Grant for reroofing the Ivers/Honey Residence located at 911 Wentworth Street.	Dale Lindsay;#251	Complete
Council	11/18/2019	Delegation from Jennifer McAskill, Nanaimo Police Based Victim Services Society Co-Chair, and Cheryl Zapotichny, RCMP Victim Services Program Manager, requesting funding for Victim Services Program	That the Finance and Audit Committee recommend that Council direct Staff to prepare a report regarding the \$100,000 funding request from the Victim Services Program and that letters be sent to the Ministry of Public Safety and Solicitor General, and the Regional District of Nanaimo requesting that they increase funding to the Victim Services Program.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	11/18/2019	"General Fund Asset Management Amendment Bylaw 2019 No. 7186.01"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Sewer Fund Asset Management Amendment Bylaw 2019 No. 7187.01"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Water Fund Asset Management Amendment Bylaw 2019 No. 7188.01"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Highway Closure and Dedication Removal Bylaw 2019 No. 7292"	Adopted.	Dale Lindsay;#251	Complete
Council	11/18/2019	"911 Reserve Fund Establishing Bylaw 2019 No. 7295"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Cart Replacement Reserve Fund Establishing Bylaw 2019 No. 7296"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Copier Replacement Reserve Fund Establishing Bylaw 2019 No. 7297"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Emission Reduction Reserve Fund Establishing Bylaw 2019 No. 7298"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Housing Legacy Reserve Fund Establishing Bylaw 2019 No. 7299"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Information Technology Reserve Fund Establishing Bylaw 2019 No. 7300"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Nanaimo District Secondary School Community Field Reserve Fund Establishing Bylaw 2019 No. 7301"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Parking Reserve Fund Establishing Bylaw 2019 No. 7302"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Property Acquisition Reserve Fund Establishing Bylaw 2019 No. 7303"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Strategic Infrastructure Reserve Fund Establishing Bylaw 2019 No. 7304"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Sustainability Reserve Fund Establishing Bylaw 2019 No. 7305"	Adopted.	Laura Mercer;#331	Complete
Council	11/18/2019	"Housing Agreement Bylaw 2019 No. 7306"	Adopted.	Dale Lindsay;#251	Complete
Council	12/2/2019	Global Covenant of Mayors Canada and Showcase Cities Pilot Project	It was moved and seconded that Council support participation in the Global Covenant of Mayors Canada Showcase Cities pilot project and endorse the Mayor's Letter of Commitment.	Jake Rudolph;#442	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	12/2/2019	Rise and Report – To Release “In Camera” Motions Approved at the 2019-NOV-04, Health and Housing Task Force “In Camera” Meeting	1. That Council direct Staff to hire a contractor until June 2020 with funds re-purposed from the Drop-In Centre to coordinate the activities of the Health and Housing Task Force. 2. Council request Service Canada to engage Turner Strategies to assist the Health and Housing Task Force with its work starting January 2020.	Jake Rudolph;#442	Complete
Council	12/2/2019	2020 Environment Committee Recommendations 2019-NOV-20	That Council adopt the 2020 Environment Committee Key Date Calendar.	Sheila Gurrie;#28	Complete
Council	12/2/2019	2020 - 2024 Draft Financial Plan Recap	That Council direct Staff to update the 2020 – 2024 budget to cap the annual contribution to the Strategic Infrastructure Reserve at the 2019 level of 100% of annual Fortis Revenues and 67% of annual Casino Revenues.	Laura Mercer;#331	Complete
Council	12/2/2019	2020 - 2024 Draft Financial Plan Recap	That Council direct Staff to update the 2020 – 2024 budget to fund the design phase of the Marie Davidson Bike Park infrastructure upgrade at a cost of \$35,000 to be funded from the Strategic Infrastructure Reserve.	Laura Mercer;#331	Complete
Council	12/2/2019	2021 - 2024 Draft Financial Plan Recap	That Council direct Staff to update the 2020 – 2024 budget to increase the Nanaimo Fire Rescue training budget for six years to implement Emergency Medical Responder Training of \$66,750 in 2020 and \$60,000 a year for 2021 to 2025.	Laura Mercer;#331	Complete
Council	12/2/2019	2022 - 2024 Draft Financial Plan Recap	That Council direct Staff to update the 2020 – 2024 budget to fund the one time increase of \$30,756 to the Vancouver Island Symphony.	Laura Mercer;#331	Complete
Council	12/2/2019	2022 - 2024 Draft Financial Plan Recap	That Council direct Staff to update the 2020 – 2024 budget to fund the one time increase of \$30,756 to the Vancouver Island Symphony from the Strategic Infrastructure Reserve.	Laura Mercer;#331	Complete
Council	12/2/2019	2024 - 2024 Draft Financial Plan Recap	That Council direct Staff to update the 2020 – 2024 budget to increase the Nanaimo Victim Services annual operating grant by \$50,000 to fund 1 additional staff member funded from General Revenue.	Laura Mercer;#331	Complete
Council	12/2/2019	2025 - 2024 Draft Financial Plan Recap	That Council direct Staff to update the 2020 – 2024 budget to increase the Nanaimo Area Land Trust operating grant by \$5000 a year funded from General Revenue.	Laura Mercer;#331	Complete
Council	12/2/2019	2026 - 2024 Draft Financial Plan Recap	That Council defer consideration of the Manager of Sustainability position until the 2021 – 2025 Financial plan to allow for review and updating of the Community Sustainability Action Plan.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	12/2/2019	2027 - 2024 Draft Financial Plan Recap	That Council direct Staff to update the 2020 – 2024 budget to fund the design of the Loudon Boathouse from the Strategic Infrastructure Reserve.	Laura Mercer;#331	Complete
Council	12/2/2019	Budget Recap	It was moved and seconded that Council increase the Bylaw Enforcement Officers schedule from 35 hours to 40 hours per week and that the increase be partially funded from Parking Revenues with the rest to be funded from taxation	Laura Mercer;#331	Complete
Council	12/2/2019	Budget Recap	It was moved and seconded that Council remove the Council Contingency Fund from the 2020 Draft budget, that the Emergency Medical Responder training to be funded from the Strategic Infrastructure Reserve in 2020 and that the Deputy City Clerk position be added to the draft budget.	Laura Mercer;#331	Complete
Council	12/2/2019	2020 Acting Mayor Schedule	It was moved and seconded that Council approve the 2020 Acting Mayor Schedule.	Sheila Gurrie;#28	Complete
Council	12/2/2019	2020 Council Key Date Calendar	It was moved and seconded that Council approve the 2020 Council Key Date Calendar as presented	Sheila Gurrie;#28	Complete
Council	12/2/2019	2020 Appointment to the Vancouver Island Regional Library Board of Directors	It was moved and seconded that Council appoint Councillor Hemmens as trustee and Councillor Thorpe as alternate to the Vancouver Island Regional Library Board for a one-year term, 2020-JAN-01 to 2020-DEC-31.	Sheila Gurrie;#28	Complete
Council	12/2/2019	Amendment to Rates and Charges for Sanitary Sewer	Bylaw 2496.32 passed first, second and third reading.	Laura Mercer;#331	Complete
Council	12/2/2019	Amendment to Rates and Charges for Water	Bylaw 7004.15 passed first, second and third reading.	Laura Mercer;#331	Complete
Council	12/2/2019	Amendment to Rates and Charges for Municipal Solid Waste Collection	Bylaw 7128.11 passed first, second and third reading.	Laura Mercer;#331	Complete
Council	12/2/2019	Amendment to Bulk Water Rates for South West Extension	Bylaw 7099.08 passed first, second and third reading.	Laura Mercer;#331	Complete
Council	12/2/2019	Appointment of Bylaw Enforcement Officer	It was moved and seconded that Council appoint Mike Sherman as a Bylaw Enforcement Officer to enforce provisions of City of Nanaimo “Licencing and Control of Animals Bylaw 1995 No. 4923” and “Parks, Recreation and Culture Regulation Bylaw 2008 No. 7073”.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	12/2/2019	Development Permit Application No. DP1132 – 4474 Wellington Road	<p>It was moved and seconded that Council issue Development Permit No. DP1132 at 4474 Wellington Road with the following variances to:</p> <ul style="list-style-type: none"> • increase the maximum permitted building height from 14.0m to 14.15m; • reduce the minimum rear yard setback from 7.5m to 3.18m; • reduce the minimum landscape buffer for a garbage enclosure adjacent to a property zoned for residential use from 3m to 0m; • allow surface parking to the front of a building; and, • reduce the minimum dimensions of a loading space from 10m long and 3m wide to 5.8m long and 2.75m wide. 	Dale Lindsay;#251	Complete
Council	12/2/2019	Development Variance Permit Application No. DVP398 – 5485 Godfrey Road	<p>It was moved and seconded that Council issue Development Variance Permit No. DVP398 at 5485 Godfrey Road with the following variance:</p> <ul style="list-style-type: none"> • increase the maximum gross floor area for all accessory buildings from 90m² to 119m². 	Dale Lindsay;#251	Complete
Council	12/2/2019	“Zoning Bylaw Amendment Bylaw 2019 No. 4500.158”	<p>It was moved and seconded that “Zoning Bylaw Amendment Bylaw 2019 No. 4500.158” (To make general text and mapping amendments to City of Nanaimo Zoning Bylaw 2011 No. 4500) be adopted.</p>	Dale Lindsay;#251	Complete
Council	12/2/2019	“Zoning Amendment Bylaw 2019 No. 4500.161”	<p>It was moved and seconded that “Zoning Amendment Bylaw 2019 No. 4500.161” (To rezone 120 Commercial Street to allow Cannabis Retail Store as a site-specific use in the Core [DT1] zone) be adopted.</p>	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
			<p>That Council:</p> <ol style="list-style-type: none"> 1. approve the draft terms of reference to establish an independent task force commencing in 2020 to undertake the review of the Council Spending and Amenities Policy with a focus on Council Remuneration; and, 2. approve a Selection Committee comprising of the CAO, Director of Human Resources and Director of Legislative Services to review applicants and to select members of the Task Force, in accordance with the selection criteria contained in the Terms of reference. 		
Council	12/16/2019	Council Remuneration		Sheila Gurrie;#28	Complete
Council	12/16/2019	Governance and Priorities Committee Recommendation 2019-DEC-09	That Council establish an Advisory Committee on Accessibility and Inclusiveness and adopt the associated Terms of Reference as presented in "Attachment A" of the report titled "Advisory Committee on Accessibility and Inclusiveness", dated 2019-DEC-09, including amendments for an at large membership model.	Sheila Gurrie;#28	Complete
Council	12/16/2019	2020-2024 Financial Plan Bylaw	"Financial Plan Bylaw 2019 No. 7307" (To confirm and adopt the 2020-2024 financial plan) passed three readings.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
			That Council approve internal borrowing from the Development Cost Charge (DCC) City Wide Drainage Reserve Fund in the amount of \$1,165,265 in 2020 and \$2,088,600 in 2021 to fund the Sanitary Sewer DCC project SS19: Millstone Trunk South, for a 20 year term at an interest rate of 2%. Repayment of the internal borrowing to be from sewer operations.		
Council	12/16/2019	Internal Borrowing Resolution		Laura Mercer;#331	Complete
Council	12/16/2019	2020 Design Advisory Panel Key Date Calendar	That Council approve the 2020 Design Advisory Panel key date calendar as presented.	Sheila Gurrie;#28	Complete
Council	12/16/2019	Design Advisory Panel Mandate and Objectives Amendment	That Council direct Staff to amend the Design Advisory Panel Mandate and Objectives to include an alternate Council Member.	Sheila Gurrie;#28	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
			<p>That Council approve the 2020 Temporary Outdoor Public Art selections totaling \$28,000 as recommended by the selection panel:</p> <p>Artist Name Artwork Name Category Joanne Helm Joy in the Life and Balance A (\$1,000) Maggie Wouterloot History Needs a Rewrite A (\$1,000) Peter Achurch Sea Bed A (\$1,000) Steve Milroy The Fossil Laughs A (\$1,000) Bryan Faubert Out from Out Where: Beyond Liminality B (\$4,000) 5 Deryk & Samuel Houston Jardiniere B (\$4,000) Joel Prevost Name your dog! B (\$4,000) Maggie Wouterloot Our Common Ancestor B (\$4,000) Marc Walter Not Out of the Woods B (\$4,000) Troy Moth Untitled B (\$4,000)</p>		
Council	12/16/2019	2020 Temporary Outdoor Public Art Recommendations		Richard Harding;#252	Complete
			<p>It was moved and seconded that Council confirm the Director's decision to deny a Tree Removal Permit for 950 Phoenix Way until the OCP Amendment, Rezoning, and Development Permit have been approved by Council and detailed design for subdivision works and services has been issued Design Stage Acceptance.</p>		
Council	12/16/2019	Tree Removal Permit Application for 950 Phoenix Way		Dale Lindsay;#251	Complete
			<p>That Council issue Development Permit No. DP1136 at 470 Franklyn Street with the following variances to: increase the building height from 12.0m to 15.3m; and reduce the minimum setback for a garbage enclosure adjacent to a property zoned for residential use from 3m to 0m.</p>		
Council	12/16/2019	Development Permit Application No. DP1136 - 470 Franklyn Street		Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	12/16/2019	Development Permit Application No. DP1152 - 2462 Rosstown Road	That Council issue Development Permit No. DP1152 at 2462 Rosstown Road with the following variance: reduce the minimum watercourse setback from 7.5m to 0m in order to permit the construction of a shared access driveway within the watercourse leave strip area.	Dale Lindsay;#251	Complete
Council	12/16/2019	Rezoning Application No. RA433 - 4271 Jingle Pot Road	“Zoning Amendment Bylaw 2019 No. 4500.168” (To rezone portions of 4271 Jingle Pot Road from Single Dwelling Residential [R1] and Duplex Residential [R4] to Low Density Residential [R6], R1, and R4) passed two readings. Council direct Staff to secure the community amenity contribution should Council support the bylaw at third reading.	Dale Lindsay;#251	Complete
Council	12/16/2019	Proposed Telecommunications Tower - 2250 McGarrigle Road	It was moved and seconded that Council give direction for Staff to provide a letter of concurrence to “Innovation, Science and Economic Development Canada” in response to a proposed 20m telecommunications facility at 2250 McGarrigle Road.	Dale Lindsay;#251	Complete
Council	12/16/2019	“Sewer Regulation and Charge Amendment Bylaw 2019 No. 2496.32”	Bylaw adopted.	Laura Mercer;#331	Complete
Council	12/16/2019	Waterworks Rate and Regulation Amendment Bylaw 2019 No. 7004.15”	Bylaw adopted.	Laura Mercer;#331	Complete
Council	12/16/2019	“South West Bulk Water Rate Amendment Bylaw 2019 No. 7099.08”	Bylaw adopted.	Laura Mercer;#331	Complete
Council	12/16/2019	“Municipal Solid Waste Collection Amendment Bylaw 2019 No. 7128.11”	Bylaw adopted.	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	1/13/2020	2020 Social Planning Grant Recommendations	2020 Social Response Grants Organization Project Amount Nanaimo Region John Howard Society - Circles of Support \$15,000 United Way Central and Northern Vancouver Island Nanaimo Homeless Coalition - Communications Strategy Implementation Project \$15,000 Literacy Central Vancouver Island - Word on the Street \$30,000	Dale Lindsay;#251	Complete
Council	1/13/2020	Supervised Consumption Site Zoning Amendments	It was moved and seconded that Council direct Staff to bring forward a zoning bylaw amendment to amend the definition of office/medical dental to be interpreted more broadly but exclude Supervised Consumption Sites (SCS), and that the topic of SCS be forwarded to the Health and Housing Task Force.	Dale Lindsay;#251	Complete
Council	1/13/2020	Home Based Business Regulations	Zoning Amendment Bylaw 2020 No. 4500.149" passed first and second reading. "Sign Amendment Bylaw 2020 No. 2850.22" passed first, second and third reading.	Dale Lindsay;#251	Complete
Council	1/13/2020	Heritage Home Grant Application – 442 Milton Street	That Council approve a \$1,624 Heritage Home Grant for window repair to the Leynard Residence located at 442 Milton Street.	Dale Lindsay;#251	Complete
Council	1/13/2020	2020 Social Planning Grant Recommendations	That Council approve a total of \$85,000 for the 2020 Social Planning Grant allocations as follows: 2020 Community Vitality Grants Take a Hike Youth at Risk Foundation Nanaimo Take a Hike Program- Vehicle Purchase \$10,000 Spinal Cord Injury Organization of BC - Healthy Active Island Life with SCI \$5,000 Society for Equity, Inclusion and Advocacy (SEIA): Central Vancouver Island Project - Keep SEIA Housed \$10,000	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	1/13/2020	2020 Downtown Event Grant Recommendations	<p>1. 2020 Downtown Event Grant Recommendations</p> <p>That Council approve the 2020 Downtown Event Grant recommendations of \$150,000 as follows:</p> <p>A Capella Plus Choral Society A - Capella Plus Fall Concert - \$473</p> <p>B. Gallant Homes - B. Gingerbread Homes - \$7,500</p> <p>Friends of Heritage Society - Nanaimo Heritage Festival - \$13,000</p> <p>Friends of Nanaimo Jazz Society - Jazz Affair - \$4,000</p> <p>Greater Nanaimo Chamber of Commerce - Commercial Street Night Market - \$24,750</p> <p>Humanity in Community - Hub City Walls - \$15,000</p> <p>Malaspina Choral Society 50th Anniversary Gala - \$2,000</p> <p>Men's Resource Centre Hub City Soapbox Derby - \$7,325</p> <p>Nanaimo Artwalk Committee - Nanaimo Artwalk 2020 \$2,700</p> <p>Nanaimo Chapter Federation of Canadian Artists -Nanaimo Fine Art Show \$2,100</p> <p>Nanaimo Craft Beer Society - Nanaimo Craft Beer \$3500</p>	Richard Harding;#252	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	1/13/2020	2020 Downtown Event Grant Recommendations	Nanaimo Downtown Farmers Market Society - Nanaimo Downtown Farmers Market \$6,695 Nanaimo Dragon Boat Festival Society - Nanaimo Dragon Boat Festival \$10,000 Nanaimo International Jazz Festival Association - 10-Day Concert Series and 3-Day Festival \$17,000 Nanaimo Pride Society - Nanaimo Pride 2020 \$9,500 Old City Quarter Association - Christmas in the OCQ \$2,500 Old City Quarter Association - Halloween in the OCQ \$2,850 Old City Quarter Association - Hop Into Spring in the OCQ \$1,450 Old City Quarter Association - Sounds of Summer in the OCQ \$6,000 TheatreOne Emerging Voices \$4,000 Vancouver Island Regional Library Big Names, Little City – Canadian Author Reading Series \$806 Vancouver Island Regional Library - Vancouver Island Childrens' Book Festival (BookFest) \$3,750 Volume Studio Ltd. - SHINE2020 Nanaimo \$2,656 Wordstorm Society of the Arts Poetry SlamFest \$445	Richard Harding;#252	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
			<p>2020 Culture and Heritage Grant Recommendations</p> <p>That Council approve the 2020 Culture & Heritage Grant funding (Operating and Projects) recommendations of \$350,092 as follows:</p> <p>A Capella Plus Choral Society \$3,250 Friends of Nanaimo Jazz Society \$4,500 Heart of the Island Chorus Society \$2,300 Hub City Cinema Society \$10,500 Island Bel Canto Singers \$1,500 Island Consort Society \$1,750 L'Association des francophones de Nanaimo \$21,000 Malaspina Choral Society \$3,500 Mid Island Metis Nation Association \$11,000 Nanaimo Chamber Orchestra \$4,512 Nanaimo Chinese Cultural Society \$3,350 Nanaimo Concert Band Society \$7,750</p>		
Council	1/13/2020	2020 Culture and Heritage Grant Recommendations		Richard Harding;#252	Complete
			<p>Nanaimo International Jazz Festival Association \$20,000 Nanaimo Tidesmen - (BC Chapter of SPEBSQSA) \$2,375 Opera Nanaimo \$1,000 Pacific Coast Stage Company \$6,000 Pacific Institute of Bagpiping and Celtic Music \$3,250 Wordstorm Society of the Arts \$2,750 Crimson Coast Dance Society ** \$23,200 Nanaimo Conservatory of Music ** \$18,400 TheatreOne ** \$42,450 Vancouver Island Symphony ** \$89,244 Western Edge Theatre ** \$13,850 ** Recommended for continued three-year funding (2019 / 2020 / 2021)</p>		
Council	1/13/2020	2020 Culture and Heritage Grant Recommendations		Richard Harding;#252	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	1/13/2020	2020 Culture and Heritage Grant Recommendations	<p>Brechin United Church – Mission and Outreach Team Reconciliation Workshop – Building Bridges and Paddling Together \$800 Crimson Coast Dance Society - Leadership Development \$611 Crimson Coast Dance Society - Mixed Ability Dance Jams \$1,800 Crimson Coast Dance Society - Qwuyulush Nuwilum Xwa’alum Sumshàthut \$3,750 Federation of BC Writers - Youth & Elder Journaling Workshops at Salish Lelum \$500 Harbour City Jazz Society - JazzFest 2020 \$2,250 Mid Island Community Band Society - MICoba “Massed Bands” Project \$500 Nanaimo Ballroom Dance Society Island - Fantasy ball \$5,363 Nanaimo Blues Society Summertime Blues \$20,000 Nanaimo Sings! - Choral Festival Society Sing With Your Ears – A listening workshop for singers \$537 Pacific Institute of Bagpiping and Celtic Music Society - Pacific Gael Youth Band \$1,500</p>	Richard Harding;#252	Complete
Council	1/13/2020	2020 Culture and Heritage Grant Recommendations	<p>South End Community Association South End Day \$4,750 Vancouver Island Danish Canadian Club 2020 Federation of Danish Associations in Canada (Conference & AGM) \$3,000 Vancouver Island Short Film Festival Society Vancouver Island Short Film Festival \$6,200 Wordstorm Society of the Arts Wordstorm Website Redesign \$1,100</p>	Richard Harding;#252	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	1/13/2020	Development Permit Application No. DP1133 – 930 Terminal Avenue North	<p>It was moved and seconded that Council issue Development Permit No. DP1133 at 930 Terminal Avenue North with the following variances to:</p> <ul style="list-style-type: none"> • reduce the watercourse setback for St. George Creek from 15m to 7.5m; • increase the building height from 18.0m to 18.6m; • reduce the front yard setback from 5.5m to 3.6m; • reduce the required number of parking spaces from 56 to 54; and, • increase the maximum allowable percentage of small car spaces from 40% to 45% 	Dale Lindsay;#251	Complete
Council	1/13/2020	Development Variance Permit Application No. DVP392 – 3358 Stephenson Point Road	<p>It was moved and seconded that Council issue Development Permit No. DVP392 at 3358 Stephenson Point Road with the following variance:</p> <ul style="list-style-type: none"> • to increase the total gross floor area for accessory buildings on a lot from 90m2 to 171.8m2 to allow for the construction of an oversized accessory building at 3358 Stephenson Point Road. 	Dale Lindsay;#251	Complete
Council	1/13/2020	Development Variance Permit Application No. DVP396 – 4461 Wellington Road	<p>It was moved and seconded that Council issue Development Permit No. DVP396 at 4461 Wellington Road with the following variance:</p> <ul style="list-style-type: none"> • increase the maximum combined height for a fence and retaining wall within the rear and side yard setbacks from 2.4m to 3.51m. 	Dale Lindsay;#251	Complete
Council	1/13/2020	Development Variance Permit Application No. DVP397 – 3945 Biggs Road	<p>It was moved and seconded that Council issue Development Variance Permit No. DVP397 at 3945 Biggs Road to vary “Building Bylaw 2016 No. 7224”, subject to the terms and conditions specified in Attachment A of the report.</p>	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	1/13/2020	Development Variance Permit Application No. DVP399 – 3951 Jingle Pot Road	It was moved and seconded that Council issue Development Permit No. DVP399 at 3951 Jingle Pot Road with the following variance: • reduce the minimum rear yard setback requirement for the principle dwelling from 7.5m to 5.1m.	Dale Lindsay;#251	Complete
Council	1/13/2020	“Zoning Amendment Bylaw 2019 No. 4500.133”	Adopted.	Dale Lindsay;#251	Complete
Council	1/13/2020	“Financial Plan Bylaw 2019 No. 7307”	Adopted.	Laura Mercer;#331	Complete
Council	2/3/2020	Supervised Consumption Site Zoning Amendments	Bylaw 4500.173 passed 1st and 2nd reading.	Dale Lindsay;#251	Complete
Council	2/3/2020	Association of Vancouver Island and Coastal Communities Resolution - Whistleblower Legislation	It was moved and seconded that Council direct Staff to submit the following resolution to the Association of Vancouver Island and Coastal Communities for consideration at their 2020 Annual General Meeting: WHEREAS Whistleblower legislation has become statute for provincial government employees; AND WHEREAS Local Government does not have an independent third party to receive whistleblower complaints or concerns; THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities create an independent third party to handle complaints and concerns of local government employees and officials or lobby the Provincial Government to expand their program to include Local Government.	Sheila Gurrie;#28	Complete
Council	2/3/2020	Association of Vancouver Island and Coastal Communities Resolution - Solid Waste	It was moved and seconded that Council direct Staff to submit the following resolution to the Association of Vancouver Island and Coastal Communities for consideration at their 2020 Annual General Meeting: WHEREAS the Association of Vancouver Island and Coastal Communities has created a Special Committee for Solid Waste; AND WHEREAS developing a circular economy is a vital component of sustainable solid waste management; THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities expand the terms of reference for their Special Committee on Solid Waste to include circular economy.	Sheila Gurrie;#28	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2/3/2020	Association of Vancouver Island and Coastal Communities Resolution - Municipal Price Index	It was moved and seconded that Council direct Staff to submit the following resolution to the Association of Vancouver Island and Coastal Communities for consideration at their 2020 Annual General Meeting: WHEREAS Local Government and household spending are often compared by taxpayers through the lens of the Consumer Price Index which measures changes in the prices paid by household consumers for goods and services; AND WHEREAS Local Government purchases do not fall into the same category as household purchases with respect to the types of goods each purchases; THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities lobby the Provincial Government to create a Municipal Price Index that more accurately reflects the projected costs of the types of goods that municipalities purchase.	Sheila Gurrie;#28	Complete
Council	2/3/2020	Development Permit Application No. DP1156 - 666 Fitzwilliam Street	It was moved and seconded that Council issue Development Permit No. DP1156 at 666 Fitzwilliam Street with the following variances to: ● increase the building height from 12m to 15m; and ● reduce the front yard setback from 2.5m to 0m.	Dale Lindsay;#251	Complete
Council	2/3/2020	Liquor Licence Application No. LA140 - 6359 Hammond Bay Road	It was moved and seconded that Council recommend the Liquor Cannabis and Regulation Branch approve the application to permit liquor to be served at a spa located at 6359 Hammond Bay Road.	Dale Lindsay;#251	Complete
Council	2/3/2020	"Sign Amendment Bylaw 2020 No. 2850.22"	Bylaw 2850.22 adopted.	Dale Lindsay;#251	Complete
Council	2/3/2020	"Zoning Amendment Bylaw 2019 No. 4500.168"	Bylaw 4500.168 adopted.	Dale Lindsay;#251	Complete
Council	2/24/2020	Funding for Overdose Emergency Response Conference	That Council direct Staff to dispense \$200,000 received from the Ministry of Mental Health and Addictions to the British Columbia Patient Safety & Quality Council for the purpose of hosting a provincial Overdose Emergency Response Centre Conference in Nanaimo in 2020.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2/24/2020	British Columbia Poverty Reduction Grant Application	<p>That Council adopt the following resolution:</p> <p>“That the City of Nanaimo supports the Regional District of Nanaimo as the primary applicant to the UBCM Poverty Reduction Planning and Action grant program for a Social Needs Assessment and Strategy and supports the Regional District of Nanaimo to receive and manage the grant funding on its behalf”.</p>	Dale Lindsay;#251	Complete
Council	2/24/2020	CleanBC Better Homes Rebate Program 	<p>It was moved and seconded that Council:</p> <ol style="list-style-type: none"> 1. Direct Staff to coordinate with the Province of BC and participate in the CleanBC Better Homes Rebate Program; and, 2. Direct Staff to add \$100,000 to the 2020-2024 Financial Plan for the participation in the Province of BC CleanBC Better Homes Rebate Program with funding coming from the Emissions Reduction Reserve Fund. <p>It was moved and seconded that Staff report to Council on the program uptake following the release of the first quarter CleanBC Better Homes Rebate Program implementation results.</p>	Dale Lindsay;#251	Complete
Council	2/24/2020	Community Program Development Grant - Nanaimo Science and Sustainability Society (NS3)	<p>That Council approve the request from the Nanaimo Science and Sustainability Society (NS3) for a Community Program Development Grant in the amount of \$3,000 to assist in funding a Science in the Park summer program for children and families.</p>	Richard Harding;#252	Complete
Council	2/24/2020	Development Permit Application No. DP1134 – 633 Milton Street	<p>It was moved and seconded that Council issue Development Permit No. DP1134 at 633 Milton Street with the following variances to:</p> <ul style="list-style-type: none"> • increase the building height from 7.75m to 8.15m; • reduce the front yard setback from 8.5m to 4.3m; and • reduce the required number of parking spaces from 4 to 3. 	Dale Lindsay;#251	Complete
Council	2/24/2020	"Zoning Amendment Bylaw 2019 No. 4500.170"	<p>Bylaw adopted.</p>	Dale Lindsay;#251	Complete
Council	2/24/2020	BC Mayors Caucus	<p>It was moved and seconded that Council approve attendance and expenses for Mayor Krog to attend the BC Mayor’s Caucus from May 5th to May 6th, 2020.</p>	Laura Mercer;#331	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	2/24/2020 Committee Meeting 2020-FEB-10 	Committee Recommendation Governance and Priorities	<p>That Council revise the 2019-2022 Strategic Plan with the following amendments:</p> <ol style="list-style-type: none"> 1. Reword Key Focus Area 2 to read: “Ensure our community and transportation planning are multi-modal designed to encourage active and public transportation” 2. Reword the action item regarding public transit to read: “Work with the Regional District of Nanaimo to increase the efficiency and effectiveness of public transit services in the City” 3. Add “innovative” and remove “within our risk framework” under Key Focus Area 3 4. Add “as well as the health and safety of those in our community” under Key Focus Area 4 5. Add the following bullet as an action item: “Undertake a review of civic facilities to prioritize and plan for necessary upgrades, expansion and/or replacement” 6. Add “safe” under Council Priority 8. Add “connected” under Key Focus Area 7 10 Add the following bullet as an action item: “Support the work and implement the recommendations of the Health and Housing Task Force to address the health and housing crisis in our community” 11. Add the following bullet as an action item: “Implement improvements in the downtown core to increase pride of place, stimulate the economy and address public safety concerns” 	Sheila Gurrie;#28	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
			The vote was taken on the main motion as amended, as follows: 7. Reword Key Focus Area 6 to read: "Proactively address social disorder issues, enhance public safety and advocate for support to ensure our community is a safe place for all people to live, work, play, create and learn" 9. Add the following bullet as an action item: "Work with the RCMP, Bylaw Services, community and neighbourhood block watch programs to reduce social disorder issues and enhance public safety"		
Council	2/24/2020	2019 - 2022 Strategic Plan Amendments		Sheila Gurrie;#28	Complete
Council	2/24/2020	2019 – 2023 Financial Plan Amendment Bylaw	Bylaw 7279.02 passed first, second and third reading.	Laura Mercer;#331	Complete
Council	2/24/2020	Southern Community Transit Service Area Amendment Bylaw No. 1230.06, 2020"	It was moved and seconded that Council consent to the adoption of the "Southern Community Transit Service Area Amendment Bylaw No. 1230.06, 2020" and further, that the Regional District of Nanaimo be notified accordingly.	Sheila Gurrie;#28	Complete
Council	2/24/2020	Coordinated Strategic Review (2020 – 2021) Status Update	It was moved and seconded that Council receive the report titled "Coordinated Strategic Policy Review (2020-2021) Status Update" dated 2020-FEB-24, and adopt the attached Coordinated Strategic Policy Review (2020-2021) Terms of Reference.	Dale Lindsay;#251	Complete
Council	2/24/2020	"Zoning Amendment Bylaw 2019 No. 4500.148"	Bylaw adopted.	Dale Lindsay;#251	Complete
Council	2/24/2020	Correspondence dated 2020-JAN-31 from the City of Langley re: Modernizing the Motor Vehicle Act	It was moved and seconded that Council refer "Correspondence dated 2020-JAN-31 from the City of Langley re: Modernizing the Motor Vehicle Act" to the future Governance and Priorities Committee meeting regarding Transit and Sidewalks.	Sheila Gurrie;#28	Complete
Council	3/2/2020	Updated 2019 - 2022 Strategic Plan	It was moved and seconded that Council adopt the revised 2019-2022 Strategic Plan as seen in Attachment A of the report titled "Updated 2019-2022 Strategic Plan". The motion carried.	Laura Mercer;#331	Complete
Council	3/2/2020	Union of BC Municipalities Community Emergency Preparedness Fund Grant 2020	It was moved and seconded that Council endorse the application for the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund grant and the administration for \$25,000 to enhance the Emergency Operations Centre (EOC) capacity through the purchase of additional equipment.	Shelley Legin;#521	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
			That Council: 1. endorse "Attachment A" (Effective Municipal Government Advocacy Efforts) of the report titled "Municipal Government Advocacy" dated 2020-FEB-24; 2. direct Staff to proceed with drafting a robust social disorder advocacy strategy as outlined in "Attachment A" (Effective Municipal Government Advocacy Efforts) of the report titled "Municipal Government Advocacy" dated 2020-FEB-24; and, 3. Schedule a Governance and Priorities Committee meeting to review specific topics Council wishes to advocate for and why.		
Council	3/2/2020	Municipal Government Advocacy		Sheila Gurrie;#28	Complete
Council	3/2/2020	2019 - 2023 Financial Plan Amendment Bylaw	Bylaw 7279.02 adopted.	Laura Mercer;#331	Complete
			It was moved and seconded that Council approve the final design of the Bi-Directional Cycle Track on Front Street and amend the 2020 – 2024 Financial Plan to accelerate the Front: Terminal to Gabriola Ferry Road Asphalt Rehab Project from 2021 to 2020.		
Council	3/16/2020	Front Street Cycle Track Design Approval		Bill Sims;#413	Complete
			It was moved and seconded that: 1. Council direct Staff to proceed with a Public Hearing for Covenant Amendment Application No. CA11 at 6340 McRobb Avenue; and 2. Council direct Staff to amend covenants FB226410 and FB287633 should Council support the application following Public Hearing.		
Council	3/16/2020	Covenant Amendment Application No. CA11 - 6340 McRobb Avenue		Dale Lindsay;#251	Complete
			It was moved and seconded that Council issue Development Permit No. DP1143 at 2338 Kenworth Road with the following variances: • increase the maximum front yard setback to allow 100% of the building face to be more than 6m from the front property line; • allow parking between the front property line and the front face of the proposed building; • waive the minimum building height requirement to allow the building as proposed; and • reduce the minimum planting requirements of Minimum Landscape Treatment Level 1c within the front yard setback.		
Council	3/16/2020	Development Permit Application No. DP1143 - 2338 Kenworth Road		Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	3/16/2020	Great Coal Strike 1912-1914 - Plaque Proposal	It was moved and seconded that Council approve placement of the proposed Great Coal Strike of 1912-1914 plaque in Dallas Square (next to the "100 Years of Coal" memorial) as provided and paid for by the B.C. Labour Heritage Centre.	Dale Lindsay;#251	Complete
Council	3/16/2020	Committees and Task Forces	It was moved and seconded that Council postpone all Council taskforces and committee meetings, including Finance and Audit and Governance and Pories Committee, effective immediately.	Sheila Gurrie;#28	Complete
Council	3/16/2020	2020 Appointments to the Parcel Tax Roll Review Panel	It was moved and seconded that Council appoint Councillors Brown, Turley, Hemmens as primary members and Councillor Maartman as the alternate to the Parcel Tax Roll Review Panel for a term ending 2020-DEC-31	Sheila Gurrie;#28	Complete
Council	3/16/2020	Regional District of Nanaimo "Drinking Water and Watershed Protection Service Amendment Bylaw No. 1556.04, 2020"	It was moved and seconded that Council consent to the adoption of the "Drinking Water and Watershed Protection Service Amendment Bylaw No. 1556.04, 2020" and further, that the Regional District of Nanaimo be notified accordingly.	Sheila Gurrie;#28	Complete
Council	3/16/2020	Regional District of Nanaimo "Regional Growth Management Service Amendment Bylaw No. 1553.04, 2020"	It was moved and seconded that Council consent to the adoption of Regional District of Nanaimo, "Regional Growth Management Service Amendment Bylaw No. 1553.04, 2020" and further, that the Regional District of Nanaimo be notified accordingly.	Sheila Gurrie;#28	Complete
Council	3/16/2020	Regional District of Nanaimo "Regional Parks and Trails Service Area Amendment Bylaw No. 1231.07, 2020"	It was moved and seconded that Council consent to the adoption of "Regional District of Nanaimo Regional Parks and Trails Service Area Amendment Bylaw No. 1231.07, 2020" and further, that the Regional District of Nanaimo be notified accordingly.	Sheila Gurrie;#28	Complete
Council	3/16/2020	"Zoning Amendment Bylaw 2019 No. 4500.163"	Bylaw Adopted	Dale Lindsay;#251	Complete
Special Council	3/18/2020	2019 Surplus Allocation	It was moved and seconded that that Council approve the allocation of the 2019 operating surplus as follows: 1. General Fund a. Special Initiatives Reserve \$4,969,073 b. General Financial Stability Reserve 759,874 c. Strategic Partnership Reserve 200,000 \$5,927,947 2. Sewer Fund a. Sewer Reserve \$581,616 3. Water Fund a. Water Distribution Reserve \$ 1,069,989 Total Surplus Allocation \$ 7,579,552	Shelley Legin;#521	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Special Council	3/18/2020	Interim Business Property Tax Relief Program	It was moved and seconded that Council delay consideration on implementing the Interim Business Property Tax Relief program to 2021 pending further investigation.	Shelley Legin;#521	Complete
Special Council	3/18/2020	Millstone Trunk Sewer Project Funding	It was moved and seconded that Council approve the following changes to the 2020 budget: <ul style="list-style-type: none"> • Decrease the budget for Comox Area Sanitary Project by \$1,140,000, funded from the Sewer Asset Management Reserve Fund; and, • Increase the budget for DCC SS19: Millstone Trunk South by \$1,140,000, to be funded from internal borrowing and the Sewer Asset Management Reserve Fund. 	Bill Sims;#413	Complete
Special Council	4/1/2020	COVID-19 Response – Homeless/Vulnerable Population	It was moved and seconded that council: <ul style="list-style-type: none"> • Endorse the plan to provide additional temporary washrooms and hand sanitizing facilities in the downtown • Exempt the Health and Housing Task Force from the current suspension of committee in order to assist in the facilitation of planning for the vulnerable populations during the pandemic, and to make further recommendations to council as necessary. 	Dale Lindsay;#251	Complete
Special Council	4/1/2020	COVID-19 Response – Homeless/Vulnerable Population	It was moved and seconded that the City of Nanaimo coordinate with the Nanaimo Homelessness Coalition, BC Housing and Island Health to sanction and resource a coordinated emergency response for individuals experiencing homelessness in Nanaimo. The motion carried.	Dale Lindsay;#251	Complete
Special Council	4/1/2020	COVID-19 Response – Homeless/Vulnerable Population	It was moved and seconded that Council direct the Health and Housing Task Force to develop a food security plan; including funding, procurement and distribution options to provide safe and consistent meals for individuals experiencing homelessness and the vulnerable population.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Special Council	4/1/2020	COVID-19 Response – Homeless/Vulnerable Population	<p>It was moved and seconded that the following motions be deferred to the 2020-APR 06, Regular Council Meeting:</p> <p>“That the City of Nanaimo send updates two time each week to the Nanaimo Homelessness Coalition regarding the latest developments around solutions and ask Island Health and BC Housing to participate in those updates via the City of Nanaimo.”</p> <p>“That correspondence be sent to the Hon. Judy Darcy, Minister of Mental Health and Addictions, reiterating the City of Nanaimo’s willingness to be a test site for innovative approaches to addressing mental health and addiction challenges.”</p>	Sheila Gurrie;#28	Complete
Council	4/6/2020	2020 Environment Committee Workplan	That Council endorse the draft 2020 Environment Committee Workplan.	Richard Harding;#252	Complete
Council	4/6/2020	Development Permit Application No. DP1155 – 6117 Uplands Drive	It was moved and seconded that Council issue Development Permit No. DP1155 for the property at 6117 Uplands Drive with a variance to increase the building height from 14m to 15.85m.	Dale Lindsay;#251	Complete
Council	4/6/2020	Development Permit Application No. DP1167 – 400 Newcastle Avenue	<p>It was moved and seconded that Council issue Development Permit No. DP1167 at 400 Newcastle Avenue with the following variance:</p> <ul style="list-style-type: none"> • to reduce the minimum required side yard setback from 6m to 0m on the south property line for the proposed boatshed building. 	Dale Lindsay;#251	Complete
Council	4/6/2020	“Zoning Amendment Bylaw 2019 No. 4500.134”	Bylaw 4500.134 adopted.	Dale Lindsay;#251	Complete
Council	4/6/2020	“Zoning Amendment Bylaw 2020 No. 4500.149”	Bylaw 4500.149 adopted.	Dale Lindsay;#251	Complete
Council	4/6/2020	“Zoning Amendment Bylaw 2019 No. 4500.156”	Bylaw 4500.156 adopted.	Dale Lindsay;#251	Complete
Council	4/6/2020	Councillor Bonner re: Motion deferred from the Special Council Meeting, 2020 APR 01	It was moved and seconded that the City of Nanaimo send updates once per week via the Health and Housing Task Force or Staff, to the Nanaimo Homelessness Coalition regarding the latest development around solutions and ask Island Health and BC Housing to participate in those updates via the City of Nanaimo.	Dale Lindsay;#251	Complete

Meeting Type	Meeting Date	Item	Direction	Assigned To	Status
Council	4/6/2020	Councillor Bonner re: Motion deferred from the Special Council Meeting, 2020 APR 01	It was moved and seconded that correspondence be sent to the Hon. Judy Darcy, Minister of Mental Health and Addictions, reiterating the City of Nanaimo's willingness to be a test site for innovative approaches to addressing mental health and addiction challenges.	Dale Lindsay;#251	Complete
Council	4/6/2020	Correspondence from the Association of Vancouver Island and Coastal Communities (AVICC) dated 2020-MAR-20	It was moved and seconded that Council defer "Correspondence from the Association of Vancouver Island and Coastal Communities (AVICC) dated 2020-MAR-20", to the Special Council Meeting to be held on 2020-APR-09.	Sheila Gurrie;#28	Complete
Special Council	4/9/2020	2020 Revenue Anticipation Borrowing Requirements	"Revenue Anticipation Borrowing Bylaw 2020 No. 7308" (To provide for temporary borrowing of funds required to meet the current lawful expenditures of the City of Nanaimo) passed three readings.	Shelley Legin;#521	Complete
Special Council	4/9/2020	User Rate Billing Payment Due Date Extension	It was moved and seconded that Council extend the payment due date from 30 to 90 days on user rates billings issued after 2020-MAR-17	Shelley Legin;#521	Complete
Special Council	4/9/2020	Correspondence from the Association of Vancouver Island and Coastal Communities (AVICC) dated 2020-MAR-20	It was moved and seconded that the City of Nanaimo host the Association of Vancouver Island and Coastal Communities Conference in 2021.	Sheila Gurrie;#28	Complete