

DATE OF MEETING JULY 13, 2020

AUTHORED BY SHEILA GURRIE, DIRECTOR, LEGISLATIVE SERVICES

SUBJECT Council Resolutions Update

OVERVIEW

Purpose of Report:

To provide Council with an update of Council Resolutions that are completed as well as those that are still outstanding.

BACKGROUND

On February 25, 2019, staff brought forward Council resolutions made by current and previous Council's for the dates January 1, 2017 to February 2019, to provide a snapshot of what resolutions had been completed and those that remained outstanding. This information report was meant to provide the list of resolutions reflecting the work that was completed, in-progress, or not yet started. Council wished to have this update on an annually basis.

DISCUSSION

At meetings of Council, either Regular Meetings or Special Meetings, Council makes resolutions to move forward the business of the City of Nanaimo. Staff then prepare these resolutions, or "action items", in a list format in order to track and complete them as part of our work plan. These resolutions are updated and reviewed by Staff on a regular basis to reflect whether they are in-progress; complete; cancelled; or, not started.

Attached are two spreadsheets containing resolutions from January 1st 2019 up to and including April 15, 2020. One spreadsheet reflects resolutions that are complete and the other spreadsheet reflects resolutions that are in different stages of progress, or not started.

CONCLUSION

Future information reports to Council reflecting the status of Council Resolutions will be brought forward on a more frequent basis in order to limit the amount of information provided for at one time.

SUMMARY POINTS

- Council resolutions are the motions made at meetings of Council to further business of the City of Nanaimo.

- Staff prepares and monitors these resolutions in a list format as part of our work plans.
- Future update reporting resolutions will come to Council on a more frequent basis.

ATTACHMENTS

Attachment A: List of Completed Resolutions

Attachment B: List of Outstanding Resolutions |

Submitted by:

Sheila Gurrie

Director, Legislative Services |