

DATE OF MEETING June 17, 2020

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SUBJECT CONSIDERATION OF NEW PERMISSIVE TAX EXEMPTION APPLICATION AND PTE CASH GRANT FUNDING REQUEST – CLAY TREE SOCIETY

OVERVIEW

Purpose of Report

To obtain Council approval regarding Clay Tree Society's application for a Permissive Tax Exemption (PTE) for 2021 and a PTE Cash Grant funding request for their 2020 Property Taxes.

Recommendation

That the Finance and Audit Committee recommend that Council:

1. Award a Permissive Tax Exemption for the 2021 tax year to Clay Tree Society at 838 Old Victoria Road; and,
2. Award a PTE Cash Grant to Clay Tree Society in the amount of \$5,000 for their 2020 Property Taxes for their newly purchased property at 838 Old Victoria Road.

BACKGROUND

In prior years, new applications for a Permissive Tax Exemption were reviewed by the Grants Advisory Committee, who would then forward recommendations to approve or deny the applications to Council. With the dissolution of this Sub-Committee, the responsibility to review the new applications falls to the Finance and Audit Committee.

A copy of the Grants Policy and Guidelines document is attached to this report. Sections 7 and 8 provide specific direction on the evaluation of applications for permissive tax exemptions.

The new application received follows this report. The application meets the minimum criteria of being a not-for-profit organization that provides services to the community. The application consists of the following:

- Application page
- Questionnaire response
- Financial information
- Society Annual Report

DISCUSISON

THE CLAY TREE SOCIETY

The Clay Tree Society provides assistance and support for individuals with developmental disabilities by utilizing a variety of programs, techniques and system that help participants live a full life of quality and dignity. The Society was on the Permissive Tax Exemption Bylaw however due to a change in property ownership a new application is required.

The Clay Tree Society is also requesting a PTE Cash Grant of \$13,902.44 to cover the cost of their 2020 Property Taxes due to the ownership change of the property in November of 2019. The property located at 838 Old Victoria Road was previously owned by School District No.68 and was exempt. Under the current legislation when ownership changes exempt properties must reapply for a Permissive Tax Exemption. The deadline for 2020 PTE applications was June 30, 2019, however the sale of the property did not finalize until November 23, 2019.

The Committee is being asked to approve or deny a permissive tax exemption for 2021. Applications that are approved will be added to the 2021 Property Tax Exemption Bylaw that will come forward to Council in the fall of 2020.

OPTIONS

1. That the Finance and Audit Committee recommend that Council:
 - a) Award a Permissive Tax Exemption for the 2021 tax year to the Clay Tree Society at 838 Old Victoria Road; and,
 - b) Award a PTE Cash Grant to Clay Tree Society in the amount of \$5,000 for their 2020 Property Taxes for their newly purchased property at 838 Old Victoria Road.
 - Financial Implications: The 2020 budget for PTE Cash Grants is \$5,000 and the full balance is currently available.
2. That the Finance and Audit Committee recommend that Council:
 - a) Award a Permissive Tax Exemption for the 2021 tax year to the Clay Tree Society at 838 Old Victoria Road;
 - b) Award a PTE Cash Grant to Clay Tree Society in the amount of \$5,000 for their 2020 Property Taxes for their newly purchased property at 838 Old Victoria Road; and,
 - c) Award an additional Cash Grant funded from the Strategic Infrastructure Reserve (SIR) to Clay Tree Society in the amount of \$8,902.44 to cover the full 2020 Property Taxes for their new purchased property at 838 Old Victoria Road.
 - Financial Implications: The Clay Tree Society is requesting a one-time PTE Cash Grant of \$13,902.44 to cover the cost of their 2020 Property Taxes. The annual budget for PTE Cash Grants is \$5,000. Council's Strategic

Infrastructure Reserve (SIR) is available to Council for strategic initiatives as identified by Council and would be a possible source of funding should Council wish to support the full request. Due to the COVID-19 Pandemic, contributions to the SIR will be lower than originally projected for 2020.

3. That the Finance and Audit Committee provide alternate direction. |

SUMMARY POINTS

- The City has received one new application for a permissive exemption from the Clay Tree Society that meets the grants policy and guideline criteria for exemption.
- Clay Tree Society is requesting a one-time PTE Cash Grant of \$13,902.44 to cover the cost of their 2020 Property Taxes.

ATTACHMENTS:

- Attachment 1: Grants Policy and Guidelines
- Attachment 2: 2021 PTE-01 Clay Tree Society
- Attachment 3: 2020 PTE-02 Clay Tree Society Cash Grant

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