

MINUTES
REGULAR COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2020-MAY-04, AT 4:30 P.M.

Present: Mayor L. Krog, Chair
Councillor S. D. Armstrong
Councillor D. Bonner
Councillor T. Brown
Councillor B. Geselbracht
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley (joined electronically)

Staff: J. Rudolph, Chief Administrative Officer
R. Harding, General Manager, Parks, Recreation and Culture
D. Lindsay, General Manager, Development Services
B. Sims, General Manager, Engineering and Public Works
S. Legin, General Manager, Corporate Services
K. Fry, Fire Chief (vacated 10:12 p.m.)
L. Mercer, Director, Finance (vacated 9:51 p.m.)
P. Rosen, Director, Engineering (arrived 7:00 p.m.)
B. Corsan, Director, Community Development
J. Holm, Director, Development Approvals (arrived 9:01 p.m.)
J. Rose, Manager, Transportation (arrived 7:00 p.m., vacated 8:45 p.m.)
F. Farrokhi, Manager, Communications
D. LaBerge, Manager, Bylaw Services (arrived 7:00 p.m.)
P. Stewart, Manager, Engineering Projects (vacated 7:00 p.m.)
W. Fulla, Manager, Business, Asset & Financial Planning (arrived 7:00 p.m., vacated 9:51 p.m.)
B. Thomas, Assistant Manager, Transportation (arrived 7:00 p.m., vacated 8:42 p.m.)
D. Johnstone, Communication and Digital Content Specialist (arrived 7:00 p.m.)
D. Stevens, Supervisor, Applications Support (arrived 6:47 p.m.)
S. Gurrie, Director, Legislative Services
K. Robertson, Deputy City Clerk
S. Snelgrove, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 4:31 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 2 Procedural Motion – Add *Community Charter* Section 90(1)(g) litigation or potential litigation affecting the municipality.

3. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved "In Camera" at 4:31 p.m.
Council moved out of "In Camera" at 6:46 p.m.

Council recessed the Open Meeting 6:46 p.m.
Council reconvened the Open Meeting at 7:00 p.m.

Mayor Krog advised this meeting of Council would be held in accordance with the *Community Charter*, "Council Procedure Bylaw 2018 No. 7272" and Ministerial Order No. M083.

2. INTRODUCTION OF LATE ITEMS: (continued)

- (b) Agenda Item 8(d) – Allocation of Unallocated Pedestrian Funds – Add Petition dated 2020-MAY-01, titled "Petition to Install Rectangular Rapid Flashing Beacons (RRFB) at the Bruce and Albion crosswalk".

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Special Council Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2020-APR-20, at 12:00 p.m. be adopted as circulated. The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog advised:

- The City is working with local non-profit food service providers by providing access to recreation facilities that would otherwise be closed as a result of the COVID-19 pandemic.
- Bottle donations are welcomed by the Nanaimo Food Bank and can be dropped off at multiple locations across the City.
- Nanaimo Food Share will use the Centennial Building at Beban Park to fill food boxes for the "Good Food Box" Program.
- City of Nanaimo Fire Rescue encourages residents to prevent the spread of wildfires by implementing "FireSmart" principles.
- In response to a request from BC Housing, the Province and City have agreed to use a portion of 285 Prideaux Street (Community Services Building) to operate an Emergency Response Centre which is scheduled to open in June.
- The City has launched an online form for submitting agenda-related questions to Council. The process will be updated after this Council meeting.
- Question Period during committee meetings continues to be suspended.
- Emergency Preparedness Week which runs May 3-9, 2020 is a national event coordinated by Public Safety Canada.
- The City encourages residents to make an emergency kit this week or check their kits if they already have one. Plan, Prepare, Be Aware! Know the risks in the community and prepare for emergencies.
- The City is aware of unauthorized bike trail building activity in Linley Valley and reminds residents and park users that the building of trails and parks on any parkland is not permitted.
- Those building the unauthorized trails are asked to stop and are advised that such activity is subject to fines. Anyone who notices this activity is asked to contact Bylaw Services.

- 133 years ago on Sunday, two explosions occurred in the No. 1 Esplanade Mine. The tragic accident took the lives of 150 miners.
- Flags have been lowered to half mast to remember the miners and a memorial plaque stands in place of the site of the Esplanade Mine at 1151 Milton Street.
- The explosion was the worst mining disaster in BC's history and the second worst in Canada.

7. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

(a) Advisory Committee Minutes

1. Minutes of the Health and Housing Task Force Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, on Wednesday, 2020-FEB-19, at 3:00 p.m.
2. Minutes of the Special Health and Housing Task Force Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Tuesday, 2020-APR-07, at 3:00 p.m.

The motion carried unanimously.

8. REPORTS:

(a) Committee and Task Force Meetings During COVID-19

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council:

1. direct Staff to reinstate the Design Advisory Panel;
2. direct Staff to reinstate Finance and Audit Committee meetings starting June 2020;
3. allow for Governance and Priorities Committee meetings to be scheduled as Special Council meetings during the COVID-19 pandemic; and
4. discontinue and suspend indefinitely, the Council Remuneration Task Force initiative.

The motion carried unanimously.

(b) Traffic Calming in Nanaimo

Introduced by Bill Sims, General Manager, Engineering and Public Works.

Presentation:

1. Jamie Rose, Manager, Transportation, provided Council with a presentation regarding traffic calming. Highlights included:

- Over time priorities evolved from efficiency and mobility to creating safe, sustainable and livable communities
- The City's Official Community Plan, Transportation Master Plan and Traffic Guidelines all make safety, efficiency, livability and sustainability priorities
- Nanaimo has mix of road networks developed over time using a variety of styles
- Data is collected to make evidence based decisions and solutions
- Traffic calming guidelines provide a systematic process to receive concerns, process them and come up with a solution

Council discussion took place regarding:

- Public input on decision making
- Timelines for sharing information
- Lost Lake Road traffic calming options
- Updating Traffic Calming Guidelines overall and to be less tolerant of speeding issues
- Public database as a communication tool to signal traffic related demands in Nanaimo

(c) Pedestrian Infrastructure and Education, Planning and Prioritization

Presentation:

1. Barbara Thomas, Assistant Manager, Transportation, provided Council with a presentation regarding pedestrian infrastructure. Highlights included:
 - Pedestrian infrastructure categorized as crossings or linear features with three different types of crossings used in Nanaimo
 - Crosswalks are a provincial standard
 - Considerations taken into account when determining where to install crosswalks include plans, underground infrastructure and mobility hubs
 - Design guidance retrieved from a variety of sources
 - Philosophy of access for all ages and abilities
 - Complaints process and funding for projects
 - Combining strategic priorities with asset renewal to optimize asset expenditures

Council discussion took place regarding:

- Cycling and pedestrian advocacy
- Communicating decisions to the public
- Process for ranking projects
- Funding sources and availability versus demand for upgrades and increased traffic calming, sidewalks, parking regulations and enforcement
- Trying to find ways to merge projects to optimize costs
- Community contribution program for neighbourhoods to pay for upgrades

- Council's priorities and inclusion in determining which crosswalks are updated

B. Thomas vacated the Shaw Auditorium at 8:42 p.m.

(d) Allocation of Unallocated Pedestrian Funding

Introduced by Bills Sims, General Manager, Engineering and Public Works.

It was moved and seconded that Council approve the recommendation that the \$300,000 Pedestrian Unallocated Funds be allocated to the projects listed under "Intersection Upgrades". The motion carried unanimously.

Mayor Krog acknowledged receipt of the Petition to Install Rectangular Rapid Flashing Beacons (RRFB) at the Bruce and Albion crosswalk.

J. Rose vacated the Shaw Auditorium at 8:45 p.m.

The Council Meeting recessed at 8:50 p.m.

The Council Meeting reconvened at 9:01 p.m.

J. Holm entered the Shaw Auditorium at 9:01 p.m.

(e) 2020 – 2024 Financial Plan Options

Introduced by Shelley Legin, General Manager, Corporate Services.

Laura Mercer, Director, Finance, provided a verbal presentation regarding:

- Review of advantages and disadvantages of the three options
- 2021-2024 tax increases are a starting point which may change depending on Council decisions
- Reserves as a one time funding source
- Economic uncertainty related to COVID-19

It was moved and seconded that Council direct Staff to prepare the "Financial Plan Amendment Bylaw 2020 No. 7307.01" based on the current Final 2020 – 2024 Financial Plan, Option #1.

It was moved and seconded that Council amend the motion to delay the Front Street bike lane project to a future year. The motion was defeated.

Opposed: Mayor Krog, Councillors Bonner, Brown, Geselbracht, Hemmens, Maartman, Thorpe

The vote was taken on the main motion as follows:

That Council direct Staff to prepare the "Financial Plan Amendment Bylaw 2020 No. 7307.01" based on the current Final 2020 – 2024 Financial Plan, Option #1. The motion carried.

Opposed: Councillors Bonner, Turley

W. Fulla and L. Mercer vacated at the Shaw Auditorium at 9:51 p.m.

(f) Community Policing and Services Office – 18 Victoria Crescent

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council terminate the current lease of the Community Policing and Services Office at 18 Victoria Crescent and relocate the City's bylaw parking function to the Service and Resource Centre. The motion carried unanimously.

(g) Liquor Licence Application No. LA142 - 940 Old Victoria Road

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council recommend the Liquor Cannabis and Regulation Branch approve the application for 940 Old Victoria Road (Wolf Brewing Company) to amend their liquor licence to permit the hours of operation to be 9:00 a.m. to 11:00 p.m. seven days per week. The motion carried unanimously.

(h) Mapping Amendments to the Zoning Bylaw

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that "Zoning Amendment Bylaw 2020 No. 4500.175" (To amend Schedule A – Zoning Map with general mapping amendments) pass first reading. The motion carried unanimously.

It was moved and seconded that "Zoning Amendment Bylaw 2020 No. 4500.175" pass second reading. The motion carried unanimously.

It was moved and seconded that Council waive the Public Hearing for "Zoning Amendment Bylaw 2020 No. 4500.175", pursuant to *Local Government Act* section 464(2). The motion carried unanimously.

(i) Rezoning Application No. RA449 – 5801 Turner Road

Introduced by Dale Lindsay, General Manager, Development Services.

No action was taken on this matter.

9. QUESTION PERIOD:

Sheila Gurrie, Director, Legislative Services, advised that questions had been previously circulated to Council and Council was welcome to respond.

1. Lynn Thomas, re: Agenda Item 8(b) Traffic Calming in Nanaimo
2. Lynn Thomas, re: Agenda Item 8(b) Traffic Calming in Nanaimo
3. Darcy J. Ambler, re: Agenda Item 8(b) Traffic Calming in Nanaimo
4. Ian Gartshore, re: Agenda Item 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
5. Taryn Silver, re: Agenda Item 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization

6. Nick Camucci, re: Agenda Item 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
7. Wendy Thomas, re: Agenda Item 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
8. Lynn Thompson, re: Agenda Item 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
9. Wendy Thoms, re: Agenda Item 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
10. Wanda Thompson, re: Agenda Item 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
11. Lynda Walker, re: Agenda Item 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
12. John Dacombe, re: Agenda Item 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
13. Wanda Thompson, re: 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
14. Darcy J. Ambler, re: 8(c) Pedestrian Infrastructure and Education, Planning and Prioritization
15. Robert Weston, re: Agenda Item 8(d)(1) Petition to Install Rectangular Rapid Flashing Beacons (RRFB) at the Bruce and Albion crosswalk
16. Wendy Thompson, re: Agenda Item 8(d)(1) Petition to Install Rectangular Rapid Flashing Beacons (RRFB) at the Bruce and Albion crosswalk
17. Darcy J. Ambler, re: Allocation of Unallocated Pedestrian Funds

K. Fry vacated the Shaw Auditorium at 10:12 p.m.

10. ADJOURNMENT:

It was moved and seconded at 10:13 p.m. that the meeting terminate. The motion carried unanimously.

CERTIFIED CORRECT:

CHAIR

CORPORATE OFFICER