


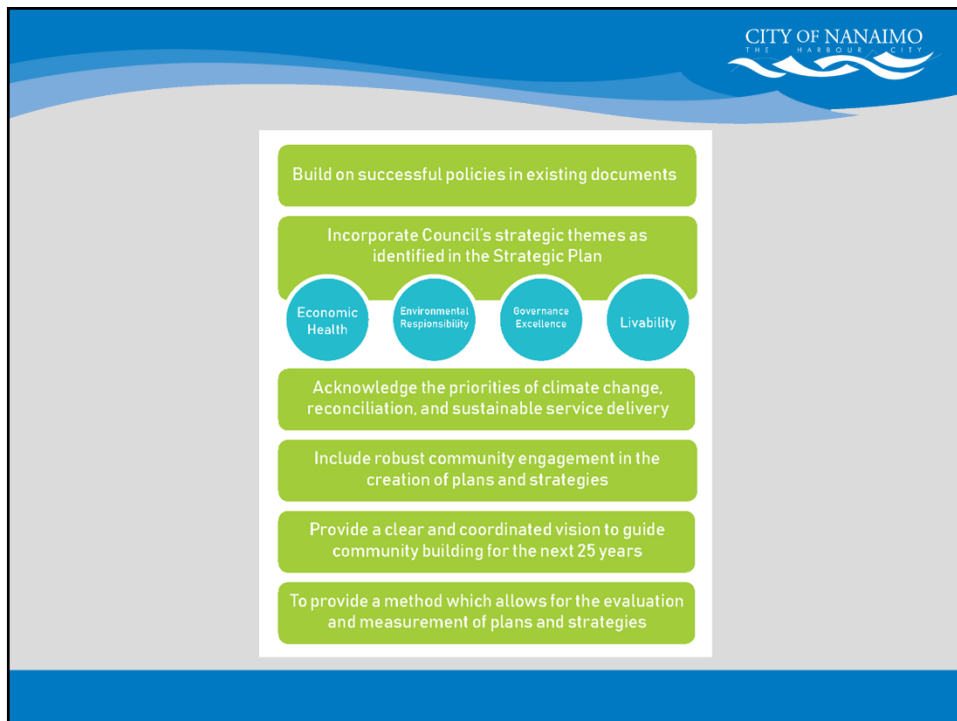
**Coordinated Strategic Policy Review
2020-2021**

Governance and Priorities Committee
2020-FEB-24



Purpose

To provide Council with the Terms of Reference (TOR) for the overall Coordinated Strategic Policy Review (2020-2021) process and an update on the progress to date.



**TERMS OF REFERENCE
COORDINATED STRATEGIC POLICY
REVIEW (2020-2021)
CITY OF NANAIMO**

INTRODUCTION

The City of Nanaimo is initiating a comprehensive update of a number of key strategic planning policy documents in 2020-2021. Central to this undertaking is an update of Nanaimo's 2008 Official Community Plan (OCP), the 2005 Parks, Recreation and Culture Plan (PRCP) and the Active and Sustainable Transportation Plan (ASTP).

Planning and engagement on these plans will be done as part of a broader process that involves coordinating engagement to inform the review of other strategic plans including:

- Economic Development Strategy (EDS)
- Water Supply Strategic Plan Update (WSSP), and
- Sustainability (CHG and Adaptation) Plan (SP).

Coordinating community engagement on these interrelated policy documents is intended to maximize community participation, ensure consistency between the plans, ensure efficient resource use, and avoid public confusion and potential engagement fatigue from multiple competing planning processes.

PURPOSE AND GOALS:

The goals of this project are to:

1. Design and implement a coordinated planning and engagement process that informs the review and development of the OCP, PRCP, ASTP, EDS, WSSP and SP.
2. Develop an updated OCP, PRCP, and ASTP for Council consideration by Fall, 2021.

Purpose and objectives of this project are to:

1. Update the OCP to include the significant policy documents created since 2008 (e.g. Transportation Master Plan and Affordable Housing Strategy).
2. Identify future Parks, Recreation, and Culture service delivery and development priorities for the next 10 years, including decisions for facility development, service delivery, and parks and open spaces management.
3. Fill information gaps with data generated through updated population models, land capacity analysis, and needs assessments.
4. Evaluate existing policies and practices (e.g. land use designations for nodes, corridors, and neighbourhoods, zero-edge development permit area guidelines, park acquisition framework, park classification system).
5. Consider combining several plans into one comprehensive document.
6. Include new priorities into the City's strategic policy fabric (e.g. Council's 2019-2022 Strategic Plan, Truth and Reconciliation, diversity and inclusion, climate change, and asset management), and
7. Develop an implementation and measurement framework towards the new and updated policy objectives.

TOR Key Elements:

- Purpose and Goals
- Guiding Principles
- Process and Timeline
- Steering Committee
- City Committees
- Public Consultation
- Resources

Project Management

**COORDINATED STRATEGIC
POLICY REVIEW (2020-2021)**

PROJECT CHARTER

CITY OF NANAIMO

Version 1.1
February 3, 2020

REQUEST FOR STATEMENT OF QUALIFICATIONS No. 2109

Coordinated Strategic Policy Planning, Engagement and Review

ISSUED: December 4, 2019

CLOSING LOCATION:
Purchasing Department
2020 Wilfrid Road
Nanaimo, BC
V9T 6J6

CLOSING DATE AND TIME:
Submissions must be received at the Purchasing Department prior to:
January 13, 2020 at 4:00 PM (12:00 hours) Pacific Time

CITY CONTACT:
Jennifer Gal, Buyer
Email: jgal@nanaimo.ca

Submissions will not be opened publicly.

NOTE: EMAIL SUBMISSIONS ARE NO LONGER ACCEPTED. ELECTRONIC SUBMISSIONS ARE ACCEPTED AT: <https://www.nanaimo.ca/procurement/>. AS DESCRIBED IN SECTION 2 OF THE DOCUMENT

December 2019

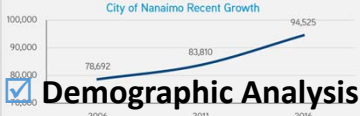
January 2020

February 2020

CITY OF NANAIMO
THE HARBOUR CITY

Background Research

- Parks, Recreation and Culture GIS Analysis
- Steep Slopes Development Permit Area (DPA) Review
- Land Inventory and Capacity Analysis
- Demographic Analysis



Year	Population
2006	78,692
2011	83,810
2016	94,525

CITY OF NANAIMO
THE HARBOUR CITY

Next Steps

- February 2020:**
 - Consultants confirmed
 - Finalize background research
- March 2020:**
 - Branding launch
 - Engagement framework to Council for approval
- May/June 2020:**
 - Engagement kickoff!

