

**MINUTES**  
REGULAR COUNCIL MEETING  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,  
80 COMMERCIAL STREET, NANAIMO, BC  
MONDAY, 2020-APR-06, AT 5:00 P.M.

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Present: Mayor L. Krog, Chair  
Councillor S. D. Armstrong  
Councillor D. Bonner  
Councillor T. Brown  
Councillor B. Geselbracht  
Councillor E. Hemmens  
Councillor Z. Maartman  
Councillor I. W. Thorpe  
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer  
D. Lindsay, General Manager, Development Services  
B. Sims, General Manager, Engineering and Public Works  
J. Van Horne, Director, Human Resources  
P. Rosen, Director, Engineering (vacated 7:31 p.m.)  
D. Mousseau, Manager, Engineering and Environment (vacated 7:31 p.m.)  
D. Thompson, Manager, Construction Projects (vacated 7:53 p.m.)  
T. Daliran, Manager, Sanitation, Recycling & Cemeteries (vacated 7:53 p.m.)  
K. Gellein, Zero Waste Coordinator (vacated 7:53 p.m.)  
D. Blackwood, Client Support Specialist  
S. Gurrie, Director, Legislative Services  
K. Gerard, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 5:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 3 – Procedural Motion to Proceed In Camera - Add *Community Charter* Section 90(2):
  - (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

3. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations; and,

Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved “In Camera” at 5:00 p.m.

Council moved out of “In Camera” at 6:47 p.m.

Council recessed the Open Meeting 6:47 p.m.

Council reconvened the Open Meeting at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS (continued):

- (b) Agenda Item 10(a) – Downtown Sidewalks and Tree Repairs – Add Power Point presentation for information.
- (c) Agenda Item 10(c) – Development Permit Application No. DP1155 – 6117 Uplands Drive – Remove delegation from David Fawley, Denciti Development Corp.
- (d) Add Agenda Items 13(d) and 13(e) – Councillor Bonner re: Motions deferred from the Special Council Meeting, 2020-APR-01.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-MAR-02, at 4:30 p.m.

- Minutes of the Special Council Meeting (Public Hearing) held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Thursday, 2020-MAR-05, at 7:00 p.m.
- Minutes of the Special Council Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2020-MAR-09, at 11:00 a.m.
- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2020-MAR-16 at 4:30 p.m.
- Minutes of the Special Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2020-MAR-18, at 9:00 a.m.

The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog spoke regarding:

- City of Nanaimo Recreation Coordinators promote health and wellness with online activities such as Wellness Bingo, a scavenger hunt geared towards younger families and the Harbour City Photo Challenge.
- The City of Nanaimo held a Special Council meeting on 2020-APR-01 with each department providing an update on steps taken in dealing with COVID-19.
- On March 26<sup>th</sup> and 27<sup>th</sup>, 2020, the Province issued ministerial health orders and directives for local governments regarding supports for homeless individuals during COVID-19 including plans for housing individuals who need to be isolated, development of a food security plan and the addition of portable washrooms with hand sanitizing stations installed in the downtown area.
- Changes made to Council meeting procedures in accordance with Ministerial Order No. M083 include allowing for virtual and teleconference meetings, the public will not be permitted to attend open meetings and emergent bylaws can pass three readings and be adopted at the same meeting.
- Special Council meetings will be held in the Service and Resource Centre Boardroom and will be live streamed and recorded.
- Diabetes Canada sent correspondence stating that the pick-up of all textile donations from homes and donation bins across Canada have been suspended as of March 23, 2020.
- The role of Bylaw Enforcement Officers during the COVID-19 pandemic and requested that the public ensure that any questions or concerns regarding food safety or infractions are directed toward Island Health at 250-755-6315.
- Two major water main breaks occurred on Friday, April 3<sup>rd</sup> on Bowen Road. The City Public Works department Staff were on scene within 15 minutes and reacted quickly to shut the water down. Knappett Industries were called to repair the water main breaks and were on scene very quickly as well. Mayor Krog thanked Staff, Knappett Industries, the community and surrounding businesses for their assistance during this time.

- Mayor Krog wanted to ensure the community recognizes the disruption to our normal way of life and asked that everyone have patience and be kind during the COVID-19 pandemic. He thanked all essential service workers and daycare operators assisting essential service workers with childcare during this time.
- Mayor Krog thanked Council and City Staff for continuing their work during the COVID-19 pandemic.

7. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

(a) Advisory Committee Minutes

1. Minutes of the Environment Committee Meeting, held in the HR Training Room, City Hall, 455 Wallace Street, Nanaimo, BC, on Wednesday, 2020-JAN-22, at 5:00 p.m.
2. Minutes of the Governance and Priorities Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2020-FEB-24, at 1:00 p.m.

(b) Committee Recommendations

1. Approval of the Environment Committee Recommendation - 2020-MAR-11

1. 2020 Environment Committee Workplan

That Council endorse the draft 2020 Environment Committee Workplan.

The motion carried unanimously.

8. REPORTS:

(a) Downtown Sidewalks and Tree Repairs

Introduced by Bill Sims, General Manager, Engineering and Public Works.

Poul Rosen, Director, Engineering, spoke regarding the downtown sidewalks and tree repairs.

It was moved and seconded that Council direct Staff to complete sidewalk/tree repairs at the prioritized locations in the Downtown in 2020. The motion carried unanimously.

D. Mousseau and P. Rosen vacated the Shaw Auditorium at 7:31 p.m.

(b) Solid Waste Summary Report: 2019

Introduced by Bill Sims, General Manager, Engineering and Public Works.

Presentation:

1. Kirsten Gellein, Zero Waste Coordinator, and David Thompson, Manager, Construction Projects, spoke regarding the Solid Waste Summary Report: 2019 and provided Council with statistics comparing previous years to the first full year of automated service including a 90% decrease in Staff injuries and an increase in the land fill diversion rate.

T. Daliran, K Gellein and D. Thompson vacated the Shaw Auditorium at 7:53 p.m.

(c) Development Permit Application No. DP1155 – 6117 Uplands Drive

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council issue Development Permit No. DP1155 for the property at 6117 Uplands Drive with a variance to increase the building height from 14m to 15.85m. The motion carried unanimously.

(d) Development Permit Application No. DP1167 – 400 Newcastle Avenue

Introduced by Dale Lindsay, General Manager, Development Services.

It was moved and seconded that Council issue Development Permit No. DP1167 at 400 Newcastle Avenue with the following variance:

- to reduce the minimum required side yard setback from 6m to 0m on the south property line for the proposed boatshed building. The motion carried unanimously.

9. BYLAWS:

(a) “Zoning Amendment Bylaw 2019 No. 4500.134”

It was moved and seconded that “Zoning Amendment Bylaw 2019 No. 4500.134” (To rezone 1534 Extension Road from Single Dwelling Residential [R1] to Townhouse Residential [R6] with site-specific provisions to increase the maximum permitted floor area ratio) be adopted. The motion carried unanimously.

(b) “Zoning Amendment Bylaw 2020 No. 4500.149”

It was moved and seconded that “Zoning Amendment Bylaw 2020 No. 4500.149” (To amend the home-based business regulations) be adopted. The motion carried unanimously.

(c) “Zoning Amendment Bylaw 2019 No. 4500.156”

It was moved and seconded that “Zoning Amendment Bylaw 2019 No. 4500.156” (To rezone 4961 Songbird Place from Single Dwelling Residential [R1] to Residential Corridor [COR1]) be adopted. The motion carried unanimously.

10. OTHER BUSINESS:

(a) Correspondence dated 2019-DEC-04 from the Federation of Canadian Municipalities (FCM) and the Union of British Columbia Municipalities (UBCM)

It was moved and seconded that Council provide a voluntary contribution of \$950.29 to support the participation of elected officials from small communities at Federation of Canadian Municipalities (FCM) Board and Standing Committee meetings. The motion carried unanimously.

(b) Correspondence dated 2020-FEB-24 from the Office of the Ombudsperson reporting on files closed for the City of Nanaimo between October 1 and December 31, 2019

It was moved and seconded that Council receive the Correspondence dated 2020-FEB-24 from the Office of the Ombudsperson reporting on files closed for the City of Nanaimo between October 1 and December 31, 2019. The motion carried unanimously.

(c) Correspondence from the Association of Vancouver Island and Coastal Communities (AVICC) dated 2020-MAR-20

It was moved and seconded that Council defer “Correspondence from the Association of Vancouver Island and Coastal Communities (AVICC) dated 2020-MAR-20”, to the Special Council Meeting to be held on 2020-APR-09. The motion carried unanimously.

(d) Councillor Bonner re: Motion deferred from the Special Council Meeting, 2020-APR-01

It was moved and seconded that the City of Nanaimo send updates once per week via the Health and Housing Task Force or Staff, to the Nanaimo Homelessness Coalition regarding the latest development around solutions and ask Island Health and BC Housing to participate in those updates via the City of Nanaimo. The motion carried.

Opposed: Mayor Krog, Councillors Armstrong, Thorpe, and Turley

(e) Councillor Bonner re: Motion deferred from the Special Council Meeting, 2020-APR-01

It was moved and seconded that Council direct Staff to send correspondence be sent to the Hon. Judy Darcy, Minister of Mental Health and Addictions, reiterating the City of Nanaimo’s willingness to be a test site for innovative approaches to addressing mental health and addiction challenges. The motion carried.

Opposed: Mayor Krog, Councillors Armstrong and Thorpe

11. ADJOURNMENT:

It was moved and seconded at 8:26 p.m. that the meeting terminate. The motion carried unanimously.

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C H A I R

CERTIFIED CORRECT:

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CORPORATE OFFICER