Item	Details	Estimated Costs
VICC - 2 ½ days	March 2019 VICC provided detailed venue room rental estimate – unknown if taxes are included ($1070.40).	$8,920.00
Colour printer Host community is responsible to provide a printer for the AVICC (Millstone River Room)	Console Multifunction full colour including delivery and pickup. VICC provided estimated cost. *2016 AVICC the City of Nanaimo provided one of their printer's at no cost	$750.00
Decorations Host community will make arrangement for any special decorating, i.e. table centrepieces, staging, etc.	Estimated 250-350 delegates City could source through Parks Yard tulips/flower decorations for 25 – 35 tables @ $20.00 per table (not confirmed). These could be used for both nights This does not include any stand-alone arrangements. Another option could be renting through TripleT.	$700.00
20 Gifts Host community identifies, purchases and wraps local, representative gift for speakers (no more than $25-30)	Apparently, Tourism Nanaimo has committed to assisting in scouting and contracting the purchase at a suggest price of $40. per (if taxes are added the cost increases to approximately $45.00). This does not include wrapping.	$900.00
Entertainment for Friday Welcome Reception and Saturday Banquet Host community identifies and pays for potential entertainers for approval by AVICC	VICC noted an option on their estimate of utilizing Wellington High School Jazz Trio for a donated cost to the program of $200.00 per night but unknown where this cost figure was obtained. A professional jazz duo or group would be approximately $1,000.00 per night. Tourism Nanaimo has connections to local event promoters.	$2,000.00
20+ Trade Show Booths Host community provides the facility, tables, chairs, linens/skirting and pipe and drape for booths.	VICC indicated linens and skirting had no additional costs as these are included in "meeting facilities". Need to confirm if booths are included. $85.00 per booth & taxes	$1,904.00
Wi-Fi Host community to provide	VICC makes no mention of this in their estimate.	No Charge
PA System	AVICC provides all equipment for sound, screens, projectors etc	No Charge
Total Estimated Costs	VICC has estimated between $11,170.00 - $11,970.00.	**$15,174.00**
Economic Impact	350 people x 3 days x $315.00	**$330,750.00**

2016 Nanaimo hosted AVICC at a cost of $12,000.00