

DATE OF MEETING MARCH 2, 2020

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SUBJECT **“SUBDIVISION CONTROL BYLAW 1989 No. 3260” PROPOSED AMENDMENTS TO THE MANUAL OF ENGINEERING STANDARDS AND SPECIFICATIONS (MoESS)**

OVERVIEW

Purpose: To provide Council with an update on the development of the Manual of Engineering Standards and Specifications Edition No. 13 that is planned for presentation to Council, as a Bylaw Amendment on 2020-APR-06.

The Manual of Engineering Standards and Specifications forms part of the “Subdivision Control Bylaw 1989 No. 3260” as Schedule ‘A’.

BACKGROUND

For the last fifteen months, the Engineering & Public Works Department has been developing changes to the Manual of Engineering Standards and Specifications (MoESS) as Proposed Edition No.13. This has involved collaboration, research and review, supported by internal and external resources and manual users.

With this revision, there was the opportunity to provide changes that support many of the City’s governing plans and strategies, including the Transportation Master Plan, Cross Connection Control Bylaw, and others.

Amendment project milestones include:

- Conducting reviews of several sections/chapters.
- Development of the Draft Changes, incorporating all recommendations into the MoESS document.
- Publishing a Review Package on the City’s website, for interested groups and individuals to provide feedback.
- Meeting with internal and external stakeholders to receive feedback.
- Presenting to the Governance and Priorities Committee (GPC) an overview introduction of what was included in this proposed edition of the manual and this projects timeline.
- Third party expert review of the entirety of proposed revisions.

DISCUSSION

Following the publication of the Review Package, on 2019-NOV-15, Staff reviewed feedback from internal and external input and made appropriate adjustments.

The Final Draft package was published on 2020-FEB-07, this package is the complete bylaw update based on previous consultation and expert review.

The amendments in this edition of the MoESS are intended to:

1. Align with Council's strategic direction.
2. Meet updated regulations.
3. Enhance long-term asset management results.
4. Align with best practices and community expectations.
5. Improve consistency and clarity.

CONCLUSION

A comprehensive revision process produced the MoESS Edition No. 13.

The next steps for the proposed edition of the MoESS include:

- Staff Report 2020-APR-06 (first, second and third reading of the bylaw amendment).
- Adoption 2020-APR-27 (fourth reading).
- Publication Date 2020-MAY-01. Final MoESS Edition No.13 document posted on the City's website.

SUMMARY POINTS

- A comprehensive revision process has produced the MoESS Edition No. 13.
- Revisions will provide updated engineering standards that reflect Council priorities, best practices and community expectations.
- Extensive consultation with internal and external stakeholders took place over 2019 and early 2020.
- The bylaw amendment is planned for Council's consideration on 2020-APR-06.

ATTACHMENTS

Attachment A - MoESS Edition No.13 Summary of Substantial Changes

Attachment B – Summary of Substantial Changes Presentation

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