

MINUTES
DESIGN ADVISORY PANEL MEETING
BOARDROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2020-JAN-23, AT 5:00 P.M.

Present: Kevin Krastel (Chair)
Tyler Brown, Councillor
Tony James
Steve Johnston
Charles Kierulf
Marie Leduc
Kate Stefiuk

Absent: Gur Minhas

Staff: J. Holm, Director, Development Approvals
L. Brinkman, Planner, Current Planning Section
(vacated 5:41 p.m., returned 6:16 p.m.)
S. Robinson, Planning Assistant, Current Planning Section
M. Wilkins, Recording Secretary

1. CALL THE DESIGN ADVISORY PANEL MEETING TO ORDER:

The Design Advisory Panel Meeting was called to order at 5:02 p.m.

2. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Regular Meeting of the Design Advisory Panel Meeting, held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2019-NOV-28 at 5:30 p.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS

- (a) Appointment of Mr. Tony James, Architectural Institute of British Columbia, representative to the Design Advisory Panel

The Chair introduced Mr. Tony James, AIBC member, to the Design Advisory Panel.

It was moved and seconded that Mr. Tony James be welcomed to the Design Advisory Panel. The motion carried unanimously.

(b) Development Permit Application No. DP1161 – 4157 Verte Place

Introduced by Lisa Brinkman, Planner, Current Planning Section, a 27-unit multi-family development.

Presentations:

1. Meredith Mitchell, Landscape Architect, M2 Landscape Architecture, spoke regarding the access point at Jingle Pot Road; a higher retaining wall flush to the municipal sidewalk on Jingle Pot Road; planting bed with evergreen trees, lower retaining wall and trellis; and the addition of a small amenity space with two picnic tables and a view to the park area.
2. Czar Villanueva, Landscape Architect, TA Architectural Design Ltd., spoke regarding Building 1 and 2 now fully enclosed, façade along Verte Place revised, stone column base height increased to same height as sliding doors, addition of double gables added on front façade facing Jingle Pot Road to reduce roof mass and improve character, landscape treatment along Jingle Pot Road revised to improve streetscape.

Panel discussions took place regarding:

- The possibility of adding more indigenous plants
- The Jingle Pot Road retaining wall
- Highlighting pedestrian access with a unique feature.

It was moved and seconded that the Development Permit Application No. DP1161 be accepted as presented with support for the proposed Building Height, Retaining Wall Height, and Landscaping variances. The following recommendations were provided:

- Consider adding indigenous plants where landscape areas transition into the wetlands area; and,
- Consider adding benches near entry areas.

The motion carried unanimously.

L. Brinkman vacated the Boardroom at 5:41 p.m.

(c) Development Permit Application No. DP1167 – 400 Newcastle Avenue

Sadie Robinson, Planning Assistant, Current Planning Section, introduced the project, and spoke regarding the proposed replacement of existing Boatshed “A”.

Presentations:

1. Robert (Bob) Hoffstrom, Nanaimo Yacht Club, gave a PowerPoint presentation and spoke regarding several issues identified in their Need Analysis: costly repairs versus replacement of Boat Shed “A”, safety concerns for snow removal, open-web decking for light penetration and added safety, use of existing steel pilings.
 - The boatshed is 50+ years old
 - Increased demand for boat sheds
 - Replacement of roof panels
 - Deterioration of wood and Styrofoam flotation
 - Proposed use of a coated, heavier-gauge steel on roof and membranes with skylights and permanent rings for attaching fall protection equipment
 - Proposed roof is designed to allow personnel to easily push snow in the water, 2' x 8' rafters to walk on, and snow load doubled to 22 pounds per sq. ft.
 - Most lighting will be inside a shed

Panel discussions took place regarding:

- Fire protection
- Snow load concerns and safety
- Form and character
- Lighting

L. Brinkman returned to the Boardroom at 6:16 p.m.

It was moved and seconded that the Development Permit Application No. DP1167 be accepted as presented with support for the proposed side yard setback variance required to replace the first row of Boatshed 'A'. The following recommendation was provided:

- Consider lighting that is sensitive to the neighbourhood

The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 6:23 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER