

MINUTES
REGULAR COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2019-DEC-16, AT 4:00 P.M.

Present: Mayor L. Krog, Chair
Councillor S. D. Armstrong
Councillor D. Bonner
Councillor T. Brown (arrived 4:04 p.m.)
Councillor B. Geselbracht (vacated 10:36 p.m.)
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley (vacated 9:40 p.m.)

Staff: J. Rudolph, Chief Administrative Officer
R. J. Harding, General Manager, Parks, Recreation and Culture (vacated 8:52 p.m.)
B. Sims, General Manager, Engineering and Public Works (vacated 10:36 p.m.)
W. Fulla, Manager of Business, Asset and Financial Planning (arrived 8:06 p.m., vacated 8:26 p.m.)
L. Mercer, Director, Finance (vacated 8:26 p.m.)
J. Holm, Director, Development Approvals (vacated 10:41 p.m.)
B. Corsan, Director, Community Development (arrived 4:08 p.m., vacated 8:05 p.m.)
E. Williams, A/Director, Recreation and Culture (vacated 8:52 p.m.)
M. Duerksen, Recreation Coordinator (arrived 7:00 p.m., vacated 7:15 p.m.)
F. Farrokhi, Manager, Communications
J. Rose, Manager, Transportation (arrived 8:37 p.m., vacated 8:42 p.m.)
B. Thomas, Assistant Manager, Transportation (arrived 8:37 p.m., vacated 8:42 p.m.)
M. Desrocher, Technical Support Specialist - Network
S. Gurrie, Director, Legislative Services
N. Sponaugle, Legislative Services Clerk
S. Snelgrove, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 4:02 p.m.

2. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (f) law enforcement, if the Council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the Council or a delegate of Council;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under Section 98 [annual municipal report];

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved “In Camera” at 4:02 p.m.
Council moved out of “In Camera” at 6:02 p.m.

Council recessed the Open Meeting at 6:02 p.m.
Council reconvened the Open Meeting at 7:00 p.m.

3. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 7(b) Presentations - Anthony Everett, President and CEO, Tourism Vancouver Island, and Karen Bannister, Director of Destination Marketing and Executive Director, Tourism Vancouver Island re: Tourism Nanaimo attach presentation from Tourism Nanaimo to agenda.
- (b) Agenda Item 7(c) Presentations - Replace Robert Schmidt, Chief Development Officer, and McKay Quinn, Development Manager, PEG Developments with Cameron Gunter, Chief Executive Officer, PEG Developments.
- (c) Agenda Item 10 (c) - Replace Council Remuneration report with version attached to addendum to show updated numbering for the report options.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Regular Meeting of the Council of the City of Nanaimo held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2019-DEC-02 at 4:00 p.m. be adopted as circulated. The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog spoke regarding:

- Mid Island Child Care Planning Collaborative is looking for feedback from those who have a child receiving child care or are expecting a child and anticipate needing child care in the future. The City has partnered with neighbouring local governments, First Nation Governments and others to create a strategic, coordinated approach to increasing access to affordable and appropriate child care through the creation of new child care spaces in our community. Links to the surveys can be found at www.nanaimo.ca/goto/childcaresurvey.
- At the In Camera Council Meeting held 2019-DEC-02 Council appointed Mr. Tony James, Architect, to the Design Advisory Panel for a two year term, effective immediately and ending 2021-DEC-02.
- Mayor Krog wished everyone a very merry Christmas and offered congratulations to those receiving Civic Sport and Culture Merit Awards.

Mayor Krog vacated the Shaw Auditorium at 7:04 p.m. Acting Mayor Bonner assumed the Chair.

7. PRESENTATIONS:

(a) Civic Sport and Culture Merit Awards

Introduced by Councillor Thorpe.

Councillors Hemmens and Maartman presented awards to the following individuals:

2018-2019 Civic Merit Award Recipients Fall Ceremony
 Provincial Champions

Name	Event	Championship
Peter Korvin	4.0 Mixed Doubles Pickleball	2018 55+ BC Games
Anna Edgar	4.0 Mixed Doubles Pickleball	2018 55+ BC Games
Tom Lewis	Men's Singles Badminton - Recreational 70-74 yrs	2019 55+ BC Games
Toney Lambert	Men's Singles Badminton - Open 85+ yrs	2019 55+ BC Games
Dianne Smith	Women's Golf – Division B 60-64 yrs	2019 55+ BC Games
Mike Brenton	Men's Singles Darts 55-64 yrs	2019 55+ BC Games
Margaret Graham	Women's Mountain Biking – Cross Country Long Course 60- 64 yrs	2019 55+ BC Games
Laura Beck	Women's Mountain Biking – Cross Country Short Course 70- 74 yrs	2019 55+ BC Games
Annette Pietrzykowski	Women's Mountain Biking – Cross Country Short Course 65- 69 yrs	2019 55+ BC Games
Judy Villeneuve	Women's Mountain Biking – Mixed Relay 55-59 yrs	2019 55+ BC Games
Sheila King	Women's 8 ball – Singles 65+ yrs	2019 55+ BC Games
John Stymiest	Men's 100 M Freestyle – Swimming 60-64 yrs Men's 25 M Breaststroke – Swimming 60-64 yrs Men's 50 M Breaststroke – Swimming 60-64 yrs Men's 100 M Breaststroke – Swimming 60-64 yrs	2019 55+ BC Games
Nancy Ryan	Women's 25 M Backstroke – Swimming 70-74 yrs Women's 50 M Backstroke – Swimming 70-74 yrs	2019 55+ BC Games
Barry Sparkes	Men's 200 M - Track and Field 65-69yrs Men's 400 M – Track and Field 65-69yrs	2019 55+ BC Games

	Men's Pentathlon – Track and Field 65-69 yrs	
	Men's Long Jump – Track and Field 65-69 yrs	
Sven Donaldson	Men's High Jump – Track and Field 70-74 yrs	2019 55+ BC Games
	Men's Pole Vault – Track and Field 70-74 yrs	
Sandie Bissessur	Women's 400 M – Track and Field 65-69 yrs	2019 55+ BC Games
	Women's 800 M – Track and Field 65-69 yrs	
Bruce Bolton	Men's Relay – Mountain Biking 60-64 yrs	2019 55+ BC Games
Taylor McPherson	Division 1 – 50 M Freestyle – Swimming	2018 BCSSA Provincial Championships
	Division 2 – 100 IM – Swimming	2019 BCSSA Provincial Championships
	Medly Regional Relay – Swimming	
Cam Larnus	Division 5 – 50 M Freestyle – Swimming	2018 BCSSA Provincial Championships
	Division 6 – 200 IM – Swimming	2019 BCSSA Provincial Championships
	100 M Fly - Swimming	
Dylan Barberie	Division 4 – 200 M Medley Regional Relay - Swimming	2018 BCSSA Provincial Championships
Carter James	Division 5 – 50 M	2019 BCSSA Provincial Championships
Gage Zanette	John Barsby Cross Country Team	2018 BC High School Cross Country Championships
Jayden Watson	John Barsby Cross Country Team	2018 BC High School Cross Country Championships
Jake Putz	John Barsby Cross Country Team	2018 BC High School Cross Country Championships
Mike Edwards	John Barsby Cross Country Team	2018 BC High School Cross Country Championships
Patrick Canning	John Barsby Cross Country Team	2018 BC High School Cross Country Championships
Cole Chase	John Barsby Cross Country Team	2018 BC High School Cross Country Championships

Tessa Bell	High Jump 800 M Race Walk	2019 BC Junior Development Track & Field Championships
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2018-2019 Civic Merit Award Recipients – Fall Ceremony
International Champions

Arianna Phillips	200 M High Jump 4x100 relay	2019 World Special Olympics Summer Games
Gloria Young	Women's Slow-pitch	2019 Huntsman World Senior Games

M. Duerksen vacated the Shaw Auditorium at 7:15 p.m.

- (b) Anthony Everett, President and CEO, Tourism Vancouver Island, and Karen Bannister, Director of Destination Marketing and Executive Director, Tourism Vancouver Island re: Tourism Nanaimo

Anthony Everett, President and CEO, Tourism Vancouver Island, and Karen Bannister, Director of Destination Marketing and Executive Director, Tourism Vancouver Island, provided an update on Tourism in Nanaimo which included:

- How Destination Canada, Destination BC and Tourism Vancouver Island work together
- New strategic direction for Tourism Vancouver Island to support people and communities, suitably grow the visitor economy, respect nature and the environment
- Strategy statement is to unify Vancouver Island tourism economy, amplify good work taking place and collaborate on the Island to recognize the visitor economy

Mayor Krog returned to the Shaw Auditorium at 7:21 p.m. and resumed the Chair.

- Creating tourism for everyone and recognizing travellers with different needs
- Tourism is growing rapidly in Canada, demand is centralized in summer, trying to get a better understanding to shift thinking to travel at other times of the year
- Hidden costs of tourism include infrastructure needs beyond residents needs, managing and protecting special places, rising property values, climate change costs
- Provided an update on activities done since June
- Supporting the Tribal Journeys event, supporting Snuneymuxw First Nation and partnerships with Destination BC
- Want to increase positive resident engagement
- Having bi-directional conversations with consumers to develop and promote remarkable experiences, superior consumer experiences and encouraging resident engagement
- Discussed principles and values

(c) Cameron Gunter, Chief Executive Officer, PEG Developments

Cameron Gunter, Chief Executive Officer, PEG Developments, provided Council with a presentation regarding 100 Gordon Street:

- History of PEG and company overview
- Prince George hotel was a similar build
- Salt Lake City Courtyard by Marriott is a similar size and number of rooms
- Courtyard by Marriott in Nanaimo will be nine stories, 172 rooms, ground breaking in March 2020, construction duration is 12-19 months
- Intend to open in 2021 and work with the City to do a ground breaking sometime after the first year
- Updates will continue to be posted on PEG website

(d) Lauren Semple re: Urban Art Gallery Project and Open Art Wall

Lauren Semple provided an update regarding the Urban Art Gallery Project and Open Art wall initiative, one year after its completion, which included:

- Timeline of the project
- Funding and support provided by community partners and sponsors
- Project completed without grants or funding from any level of government
- 5 local artists participated
- Noted the benefits of street art includes increasing positive foot traffic, giving unused space a new purpose, fostering community pride
- Painted over 2450 square feet of surface, used 130 liters of paint and 451 cans of spray paint with 2251 volunteer hours
- Vandalism infrequent but does happen
- Open art wall is repainted every 4-6 weeks and a caretaker spends approximately 4 hours per month at the site
- Maintenance the of Urban Art Gallery is ongoing, group will continue to engage urban art programs for youth, help increase Nanaimo's public art inventory and create more open art walls

B. Corsan vacated the Shaw Auditorium at 8:05 p.m.

8. CONSENT ITEMS:

(a) Advisory Committee Minutes

It was moved and seconded that the following items be received by consent:

- Minutes of the Governance and Priorities Committee meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC on Monday 2019-NOV-04 at 1:00 p.m.
- Minutes of the Health and Housing Task Force meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC on Wednesday, 2019-NOV-13 at 3:00 p.m.

- Minutes of the Design Advisory Panel meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC on Thursday, 2019-NOV-14 at 5:00 p.m.

(b) Committee Recommendations

1. Governance and Priorities Committee Recommendation 2019-DEC-09

Advisory Committee on Accessibility and Inclusiveness

That Council establish an Advisory Committee on Accessibility and Inclusiveness and adopt the associated Terms of Reference as presented in “Attachment A” of the report titled “Advisory Committee on Accessibility and Inclusiveness”, dated 2019-DEC-09, including amendments for an at large membership model.

The motion carried unanimously.

W. Fulla and L. Mercer entered the Shaw Auditorium at 8:06 p.m.

9. DELEGATIONS:

(a) Les Barclay re: City of Nanaimo Government Transparency in 2019

Les Barclay provided Council with a presentation regarding the City of Nanaimo government transparency in regards to "Good Governance" in 2019 which included:

- Good governance as part of the strategic plan
- Importance of transparency and accountability
- Suggestions to improve governance transparency, what the City does well and what it needs to improve on
- Number of closed meetings and meetings at inconvenient times
- Financial data and reporting
- Pay for Regional District of Nanaimo board members
- Costs of consultants and how efficiency and effectiveness is evaluated
- Communication with Council and staff
- Language used can exclude and confuse

10. REPORTS:

(a) 2020-2024 Financial Plan Bylaw

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that “Financial Plan Bylaw 2019 No. 7307” (To confirm and adopt the 2020 – 2024 Financial Plan) pass first reading. The motion carried.

Opposed: Councillor Turley

It was moved and seconded that “Financial Plan Bylaw 2019 No. 7307” pass second reading. The motion carried.

Opposed: *Councillor Turley*

It was moved and seconded that “Financial Plan Bylaw 2019 No. 7307” pass third reading. The motion carried.

Opposed: *Councillor Turley*

(b) Internal Borrowing Resolution

Introduced by Laura Mercer, Director, Finance.

It was moved and seconded that Council approve internal borrowing from the Development Cost Charge (DCC) City Wide Drainage Reserve Fund in the amount of \$1,165,265 in 2020 and \$2,088,600 in 2021 to fund the Sanitary Sewer DCC project SS19: Millstone Trunk South, for a 20 year term at an interest rate of 2%. Repayment of the internal borrowing to be from sewer operations. The motion carried unanimously.

W. Fulla and L. Mercer vacated the Shaw Auditorium at 8:26 p.m.

(c) Council Remuneration

Introduced by Jake Rudolph, Chief Administrative Officer.

It was moved and seconded that Council:

1. approve the draft terms of reference to establish an independent task force commencing in 2020 to undertake the review of the Council Spending and Amenities Policy with a focus on Council Remuneration; and,
2. approve a Selection Committee comprising of the CAO, Director of Human Resources and Director of Legislative Services to review applicants and to select members of the Task Force, in accordance with the selection criteria contained in the Terms of reference.

The motion carried unanimously.

(d) 2020 Design Advisory Panel Key Date Calendar

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council approve the 2020 Design Advisory Panel key date calendar as presented. The motion carried unanimously.

(e) Design Advisory Panel Mandate and Objectives Amendment

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that Council direct Staff to amend the Design Advisory Panel Mandate and Objectives to include an alternate Council Member. The motion carried unanimously.

J. Rose and B. Thomas entered the Shaw Auditorium at 8:37 p.m.

(f) Departure Bay Road Seasonal Traffic Calming Pilot Project Update

Introduced by Bill Sims, General Manager, Engineering and Public Works.

J. Rose and B. Thomas vacated the Shaw Auditorium at 8:42 p.m.

(g) 2020/2021 Street Banner Design Competition - Theming

Introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

(h) 2020 Temporary Outdoor Public Art Recommendations

Introduced by Richard Harding, General Manager, Parks, Recreation and Culture.

It was moved and seconded that Council approve the 2020 Temporary Outdoor Public Art selections totaling \$28,000 as recommended by the selection panel:

<u>Artist Name</u>	<u>Artwork Name</u>	<u>Category</u>
Joanne Helm	Joy in the Life and Balance	A (\$1,000)
Maggie Wouterloot	History Needs a Rewrite	A (\$1,000)
Peter Achurch	Sea Bed	A (\$1,000)
Steve Milroy	The Fossil Laughs	A (\$1,000)
Bryan Faubert	Out from Out Where: Beyond Liminality	B (\$4,000)
Deryk & Samuel Houston	Jardiniere	B (\$4,000)
Joel Prevost	Name your dog!	B (\$4,000)
Maggie Wouterloot	Our Common Ancestor	B (\$4,000)
Marc Walter	Not Out of the Woods	B (\$4,000)
Troy Moth	Untitled	B (\$4,000)

The motion carried unanimously.

R. Harding and E. Williams vacated the Shaw Auditorium at 8:52 p.m.

(i) Request for Reconsideration – Tree Removal Permit

Introduced by Jeremy Holm, Director, Development Approvals.

Delegation:

1. Glenn Brower, Oceanview Golf Resort and Spa Ltd. spoke regarding:
 - Staff report says that tree removal permit for land development only issued after discretionary approvals have taken place
 - Official Community Plan application has been submitted
 - The need to put in legal access is coincidental to the land use application

- Need legal access to site for actions permitted under current zone
- Property is agricultural, zoned for silviculture
- Wanting to make use of property under existing zoning and want to harvest trees within road access
- Tree management plan is looking to take trees down over 550m road allocation
- Reasonable to have access to property through City roads
- Similarities between managed forests and agriculture properties
- Precedent doesn't apply as this is a different and unique application
- 30 trees need to be cut to access logging road

It was moved and seconded that Council overturn the Director's decision to deny a Tree Removal Permit for 950 Phoenix Way until the OCP Amendment, Rezoning, and Development Permit have been approved by Council, and detailed design for subdivision works and services has been issued Design Stage Acceptance. The motion was defeated. Opposed: Mayor Krog, Councillors Brown, Geselbracht, Hemmens, Thorpe

Councillor Turley vacated the Shaw Auditorium at 9:40 p.m.

It was moved and seconded that Council confirm the Director's decision to deny a Tree Removal Permit for 950 Phoenix Way until the OCP Amendment, Rezoning, and Development Permit have been approved by Council and detailed design for subdivision works and services has been issued Design Stage Acceptance. The motion carried. Opposed: Councillors Armstrong and Bonner

The Council meeting recessed at 9:41 p.m.

The Council meeting reconvened at 9:56 p.m.

(j) Development Permit Application No. DP1136 - 470 Franklyn Street

Introduced by Jeremy Holm, Director, Development Approvals.

It was moved and seconded that Council issue Development Permit No. DP1136 at 470 Franklyn Street with the following variances to:

- increase the building height from 12.0m to 15.3m; and
- reduce the minimum setback for a garbage enclosure adjacent to a property zoned for residential use from 3m to 0m.

The motion carried unanimously.

(k) Development Permit Application No. DP1152 - 2462 Rosstown Road

Introduced by Jeremy Holm, Director, Development Approvals.

It was moved and seconded that Council issue Development Permit No. DP1152 at 2462 Rosstown Road with the following variance:

- reduce the minimum watercourse setback from 7.5m to 0m in order to permit the construction of a shared access driveway within the watercourse leave strip area.

The motion carried unanimously.

(l) Rezoning Application No. RA401 - 4771 Hammond Bay Road

Introduced by Jeremy Holm, Director, Development Approvals.

It was moved and seconded that “Zoning Amendment Bylaw 2019 No. 4500.170” (To rezone 4771 Hammond Bay Road from Single Dwelling Residential [R1] to Low Density Residential [R6]) pass first reading. The motion carried unanimously.

It was moved and seconded that “Zoning Amendment Bylaw 2019 No. 4500.170” pass second reading. The motion carried unanimously.

It was moved and seconded that Council direct Staff to secure the community amenity contribution prior to adoption of the bylaw, should Council support the bylaw at third reading. The motion carried unanimously.

(m) Rezoning Application No. RA433 - 4271 Jingle Pot Road

Introduced by Jeremy Holm, Director, Development Approvals.

It was moved and seconded that “Zoning Amendment Bylaw 2019 No. 4500.168” (To rezone portions of 4271 Jingle Pot Road from Single Dwelling Residential [R1] and Duplex Residential [R4] to Low Density Residential [R6], R1, and R4) pass first reading. The motion carried unanimously.

It was moved and seconded that “Zoning Amendment Bylaw 2019 No. 4500.168” pass second reading. The motion carried unanimously.

It was moved and seconded that Council direct Staff to secure the community amenity contribution should Council support the bylaw at third reading. The motion carried unanimously.

(n) Proposed Telecommunications Tower - 2250 McGarrigle Road

Introduced by Jeremy Holm, Director, Development Approvals.

It was moved and seconded that Council give direction for Staff to provide a letter of concurrence to “Innovation, Science and Economic Development Canada” in response to a proposed 20m telecommunications facility at 2250 McGarrigle Road. The motion carried Opposed: *Councillor Geselbracht*

11. BYLAWS:

(a) “Sewer Regulation and Charge Amendment Bylaw 2019 No. 2496.32”

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2019 No. 2496.32” (To set the 2020 rates for sanitary sewer) be adopted. The motion carried unanimously.

(b) “Waterworks Rate and Regulation Amendment Bylaw 2019 No. 7004.15”

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2019 No. 7004.15” (To set the 2020 water rates) be adopted. The motion carried unanimously.

(c) “South West Bulk Water Rate Amendment Bylaw 2019 No. 7099.08”

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2019 No. 7099.08” (To set the 2020 bulk water rates for South West Extension) be adopted. The motion carried unanimously.

(d) “Municipal Solid Waste Collection Amendment Bylaw 2019 No. 7128.11”

It was moved and seconded that “Municipal Solid Waste Collection Amendment Bylaw 2019 No. 7128.11” (To update the bylaw to set rates for 2020) be adopted. The motion carried unanimously.

12. QUESTION PERIOD:

- Mr. Bill Manners, re: Agenda Item 10(c) Council Remuneration effective date, history of Council wages being increased, Agenda Item 10(c) PEG Developments and 10-year exemption.
- Mr. Les Barclay, re: Agenda item 7(b) Tourism Vancouver Island Presentation and posting the agreement on the website, cost of the 5 year agreement with Tourism Vancouver Island, how the 5 year agreement fits with the new Economic Development Task Force, Agenda Item 10(c) Council Remuneration and job description for Councillors.

Councillor Geselbracht vacated the Shaw Auditorium at 10:36 p.m.

B. Sims vacated the Shaw Auditorium at 10:36 p.m.

- Mr. Les Barclay, re: Agenda Item 10(c) Council Remuneration and Regional District of Nanaimo net pay.

J. Holm vacated the Shaw Auditorium at 10:41 p.m.

13. ADJOURNMENT:

It was moved and seconded at 10:42 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER