

**MINUTES**  
HEALTH AND HOUSING TASK FORCE MEETING  
BOARDROOM, SERVICE AND RESOURCE CENTRE  
411 DUNSMUIR STREET, NANAIMO, BC  
WEDNESDAY, 2019-NOV-13 AT 3:00 P.M.

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Present: Councillor Bonner, Chair  
Councillor Hemmens (vacated 4:59 p.m.)  
J. Harrison  
H. Hartman  
S. Madden  
Supt. C. Miller, Nanaimo Detachment, RCMP  
L. Murphy (joined via phone 3:49 p.m., disconnected 4:48 p.m.)  
K. Smythe

Absent: J. Fix  
K. Good  
A. LaHue  
E. Manson  
J. McCormick  
L. McHaffie  
M. McNaughton

Staff: J. Rudolph, Chief Administrative Officer (vacated 4:08 p.m.)  
D. Lindsay, General Manager, Development Services (vacated 4:53 p.m.)  
D. LaBerge, Manager, Bylaw Services (vacated 4:42 p.m.)  
L. Bhopalsingh, Manager, Community and Cultural Planning  
S. Gurrie, Director, Legislative Services (vacated 4:07 p.m.)  
S. Snelgrove, Deputy Corporate Officer (vacated 4:29 p.m.)  
G. Whitters, Recording Secretary

1. CALL THE HEALTH AND HOUSING TASK FORCE MEETING TO ORDER:

The Health and Housing Task Force Meeting was called to order at 3:07 p.m.

2. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public; and,

Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The Health and Housing Task Force Meeting moved “In Camera” at 3:07 p.m.  
The Health and Housing Task Force Meeting moved out of “In Camera” at 3:49 p.m.

L. Murphy joined via telephone at 3:49 p.m.

3. INTRODUCTION OF LATE ITEMS:

- (a) Add - Agenda Item 6(a) – Rise and Report to release "In Camera" motions approved at the 2019-NOV-04 "In Camera" Council Meeting.

4. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF MINUTES:

It was moved and seconded that the following minutes be adopted as circulated:

- Minutes of the Health and Housing Task Force meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC on Wednesday, 2019-OCT-02 at 3:00 p.m.
- Minutes of the Special Health and Housing Task Force meeting held in St. Matthew's Meeting Room, St. Paul's Anglican Church, 29 Church Street, Nanaimo, BC on Tuesday, 2019-OCT-29 at 11:30 a.m.

The motion carried unanimously.

J. Rudolph returned to the Boardroom at 3:52 p.m.

6. PRESENTATIONS:

- (a) Rise and Report - to release "In Camera" motions approved at the 2019-NOV-04 "In Camera" Council Meeting"

Councillor Bonner announced that during the 2019-NOV-04 “In Camera” Council meeting, Council approved the following motions:

"It was moved and seconded that Council direct Staff to hire a contractor until June 2020 with funds repurposed from the Drop-In Centre to coordinate the activities of the Health and Housing Task Force."

and

"It was moved and seconded that the Health and Housing Task Force recommend that Council request Service Canada to engage Turner Strategies to assist the Health and Housing Task Force with its work starting January 2020."

He noted that the funding from Service Canada is being matched by the Reaching Home Strategy.

(b) Next Steps for Future Meetings

Introduced by Lisa Bhopalsingh, Manager, Community and Cultural Planning.

Task Force discussion took place regarding:

- The hiring of Turner Strategies and use of HelpSeeker
- Portion of Reaching Home funding to pay for annual subscription of Helpseeker
- Turner strategies available from January - June
- Time frame for systems mapping
- Community feedback and engagement with organizations and groups
- Health and Housing progress report to Council in January
- Council's outstanding motions for the Task Force to discuss
- Turner Strategies to make recommendations and community to implement the plan

S. Gurrie vacated the Boardroom at 4:07 p.m.

- Role of the Nanaimo Homeless Coalition and its relationship with the Health and Housing Task Force
- Reaching Home funding is to be directed to coordinated access

J. Rudolph vacated the Boardroom at 4:08 p.m.

- Spectrum of homelessness
- Coordinated access that is taking place already
- Who is going to take ownership, give direction and keep momentum

(c) Jason Harrison, Executive Director, Canadian Mental Health Association, regarding the Canadian Alliance for Ending Homelessness Conference - Discussion of Common Themes

Jason Harrison, Executive Director, Canadian Mental Health Association, provided a presentation that included the following information:

- Sessions that he attended and what he learned:
  - Systems Planning: do what you can with what you have, small wins lead to bigger changes, you don't need everyone, focus on relationships and change management, move from system planning to systems planning

- Building Will and Leading Change: Don't get stuck with those that don't buy in, get core of willing partners, keep moving if people don't understand, keep working to bring others along, focus on what we know versus what we think we know, start the "bus" towards the destination
- Driving Reductions and Reaching and Sustaining Functional Zero: adopt built for zero principles, knowing people's names more important than goals, clear prioritization and selection criteria, buy-in to mission, data to inform decision making, people aren't numbers

Task Force discussion took place regarding:

- What housing is available and how to move people into it
- Making choices as a community
- Housing specific groups of people
- Including the health piece in this picture
- Eviction prevention

S. Snelgrove vacated the Boardroom at 4:29 p.m.

- Coordinated access meetings,
- Deciding housing priorities collectively
- What staffing levels would look like
- different views on what issues are,
- Consistent inventory of homeless
- Number of homeless, outreach team and services currently available
- Challenges of housing at Terminal and Labieux
- Cross referencing data and services between service providers and RCMP

D. LaBerge vacated the Boardroom at 4:42 p.m.

L. Murphy disconnected at 4:48 p.m.

J. Harrison continued his presentation regarding:

- Built for Zero website [www.bfzcanada.ca](http://www.bfzcanada.ca) that provides playbooks and instructions on how to deal with certain parts of the system
- What now:
  - Facilitate the implementation and use of a quality By Name List in Nanaimo: foundational step to designing a coordinated system, using implementation guideline from Built for Zero, Ad Hoc Committee of Coalition, Authentic engagement of stakeholders including groups such as indigenous partners, corrections, public safety, faith-based, etc.
- Approach to stakeholder engagement: Based on International Association for Public Participation (IAP2) principles to Inform, Consult and Involve
- True number of homeless compared to housing availability

D. Lindsay vacated the boardroom at 4:53 p.m.

Task Force discussion took place regarding:

- Coordinating Point in Time Count with registry week
- Informing and inviting people to the table
- The Vulnerability Assessment Tool
- How to respect work already done and combine data already available

Councillor Hemmens vacated the boardroom at 4:59 p.m.

(d) Rent Bank Proposed Workshop 2019-DEC-11

Introduced by Lisa Bhopalsingh, Manager, Community and Cultural Planning.

Task force discussion took place regarding holding a Rent Bank workshop on 2019-DEC-11.

7. QUESTION PERIOD:

No one was in attendance to ask questions.

8. ADJOURNMENT:

It was moved and seconded at 5:02 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER