

**MINUTES**  
ENVIRONMENT COMMITTEE MEETING  
BOARD ROOM, SERVICE AND RESOURCE CENTRE  
411 DUNSMUIR STREET, NANAIMO, BC  
TUESDAY, 2019-OCT-29, AT 5:00 P.M.

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Present: Councillor B. Geselbracht (Chair)  
Councillor T. Brown  
E. Boulanger (arrived 5:21 p.m.)  
D. Chen  
H. DesRoches  
L. Frey  
J. Lesemann  
L. McCunn  
W. Wells

Staff: J. Rudolph, Chief Administrative Officer  
R. J. Harding, General Manager, Parks, Recreation and Culture  
D. Lindsay, General Manager, Development Services  
B. Sims, General Manager, Engineering and Public Works (vacated  
6:07 p.m.)  
S. Gurrie, Director, Legislative Services  
S. Snelgrove, Deputy Corporate Officer (vacated 5:31 p.m.)  
K. Gerard, Recording Secretary

1. CALL THE ENVIRONMENT COMMITTEE MEETING TO ORDER:

The Environment Committee Meeting was called to order at 5:03 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, be adopted. The motion carried unanimously.

3. REPORTS:

(a) Introductions

Councillor Geselbracht and Councillor Brown introduced themselves and stated their interest in the Environment Committee and their goals for the committee.

1. Environment Committee members introduced themselves and stated their interest and goals for the Environment Committee.

E. Boulanger entered the Boardroom at 5:21 p.m.

2. City of Nanaimo Staff introduced themselves and explained their role regarding the Environment Committee, their background and work in relation to the environment, sustainability and initiatives each departments has taken to protect the natural areas and climate change.

(b) Meeting Procedures

Introduced by Sheila Gurrie, Director, Legislative Services.

Sky Snelgrove, Deputy Corporate Officer, provided the Environment Committee with a presentation regarding:

- Committee operating guidelines including roles of Committee members
- Council Procedure Bylaw 2018 No. 7272
- Committee proceedings
- Meeting basics including agenda printing timeline and quorum
- Presentations and delegations
- Motions and Minutes
- Notice of Motion procedures and closed meetings
- Question Period

S. Snelgrove vacated the Boardroom at 5:31 p.m.

(c) Terms of Reference

Dale Lindsay, General Manager, Development Services, provided committee members with an overview of the Terms of Reference, which included the following information:

- Bylaws and policies that will be brought forward to the committee by different departments, such as building code policies
- Capital and pilot projects to promote energy efficiency and environmental sustainability will be reviewed by the committee for input and recommendations to Council such as the Transportation Master Plan, BC Energy Step Code and the Complete Streets initiative

(d) Next Meeting Date

Introduced by Sheila Gurrie, Director, Legislative Services.

It was moved and seconded that the next Environment Committee Meeting will be held on Wednesday, 2019-NOV-20, 5:00 p.m. to 7:00 p.m. in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC. The motion carried unanimously.

(e) Future Meeting Items

Introduced by Dale Lindsay, General Manager, Development Services.

- Nov 20<sup>th</sup> – Environmental Projects/Programs Orientation
- Update on Active Transportation Masterplan and Complete Streets program
- Climate Resiliency Strategy
- Global Covenant of Mayors for Climate and Energy

Committee discussion took place regarding:

- Cycle of recycling materials: from pick up to drop off
- Discuss creating a “one-stop shop” regarding green initiatives, resources and groups in Nanaimo working toward environment sustainability and protection of natural areas
- Creating a environmental expo or fair where developers, environmental groups, youth and others will be brought together with awards given out for green initiatives in the community
- Communicating with Snuneymuxw First Nations
- Creating a webpage or communication strategy to showcase what the City is doing regarding environmental sustainability and future initiatives
- Creating a survey for residents regarding environmental issues
- Where can community members and residents go to see what is being done and how to join environmental resources/groups
- Promoting active transportation and creating an active transportation route map for all of Nanaimo

B. Sims vacated the Boardroom at 6:07 p.m.

- Invite other environmental groups to the Environment Committee meetings
- Short and long term goals and initiatives for climate change
- Create relationship with School District 68 and engage youth and school councils in green initiatives within the schools
- Research and communicate with other municipalities regarding green initiatives
- Look into encouraging strata type residential units to implement an organics recycling program

4. ADJOURNMENT:

It was moved and seconded at 6:21 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER