

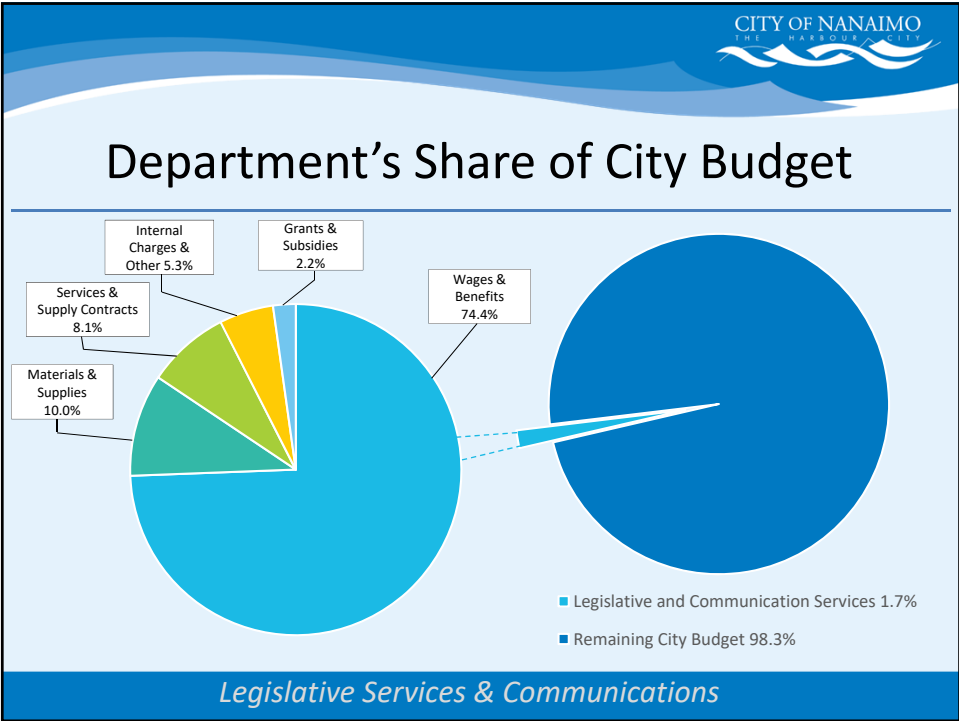


CITY OF NANAIMO
THE HARBOUR CITY

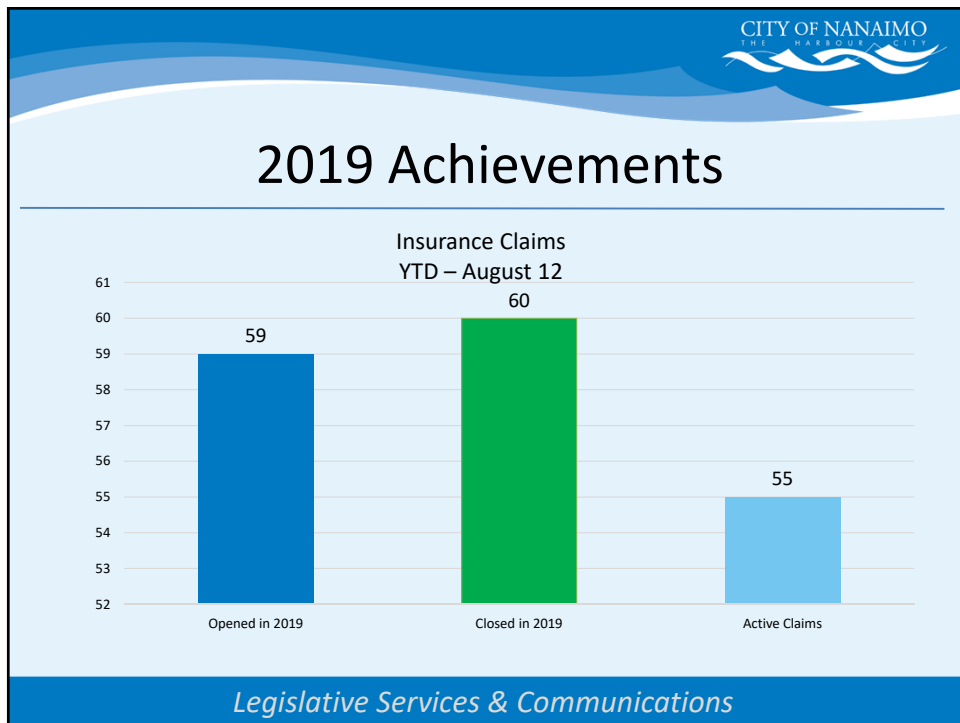
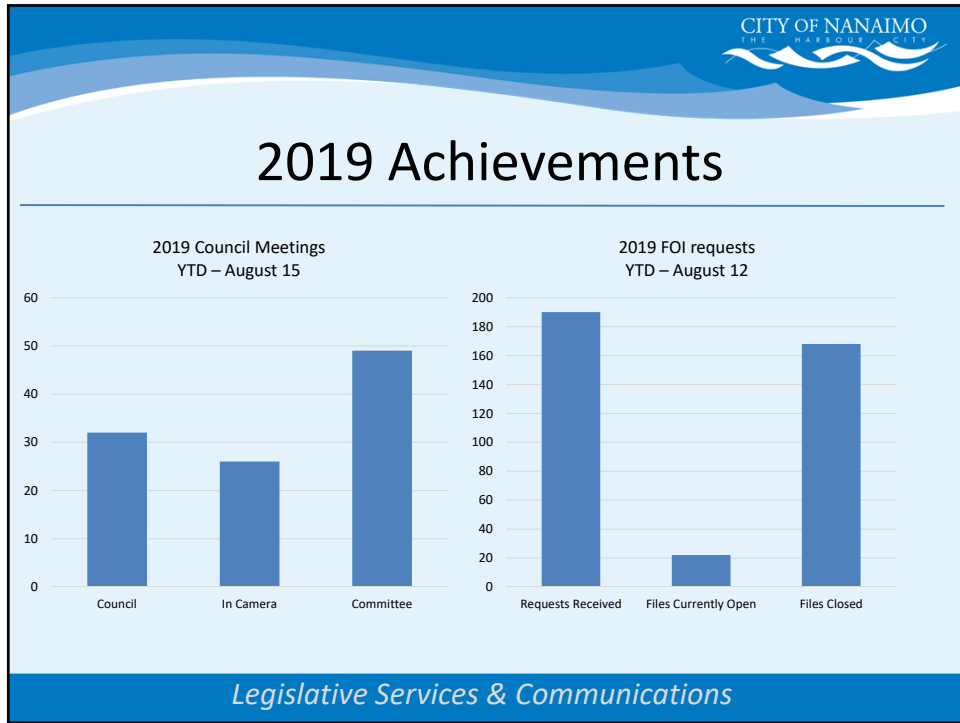
Overview

- Two unique business units in one
- Legislative, policy and administrative expertise
- Compliance with legislation
- Keep public informed
- Strategic communications advice

Legislative Services & Communications



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- ### 2019 Achievements
- New Council orientation
 - Strategic plan support
 - Privacy management program
 - Records management project
 - FOIPPA and Privacy Management training
 - Increased responsiveness to issues management
 - Increased social media presence – Instagram (cityofnanaimo)
 - Public engagement software – Bang the Table
- Legislative Services & Communications*



2020 Key Challenges

- Support for increasing number of Council & Committee meetings
- FOI & privacy management training and ongoing monitoring and control
- Electronic records management implementation and change management
- Public engagement software training and implementation

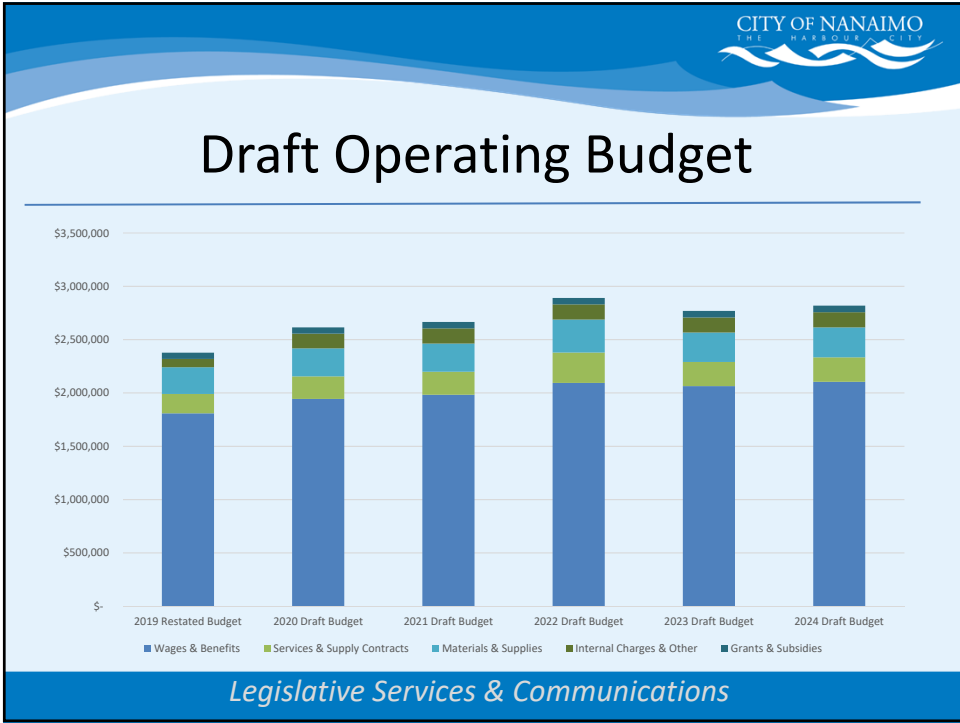


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2020 Key Initiatives

- Council meeting and committee meeting support
- City of Nanaimo Privacy Management Program
- Records Management pilot project Phase 4 - 6
- Critical strategic advice to senior management and Council
- Improve the annual communications plan
- Public engagement software training and implementation

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- ## Changes Not Included in Draft Budget
- **Business Case – Deputy City Clerk**
 - To provide appropriate coverage for City Clerk and allow the department to undertake new and support existing projects, including the Bylaw & Council policies renewal project
- Legislative Services & Communications*