

MINUTES
GOVERNANCE AND PRIORITIES COMMITTEE MEETING
BOARDROOM, SERVICE AND RESOURCE CENTRE,
411 DUNSMUIR STREET, NANAIMO, BC
MONDAY, 2019-SEP-09, AT 1:00 P.M.

Present: Councillor B. Geselbracht, Chair
Mayor L. Krog
Councillor S. D. Armstrong
Councillor D. Bonner
Councillor T. Brown
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer
R. J. Harding, General Manager, Parks, Recreation and Culture
D. Lindsay, General Manager, Development Services
J. Van Horne, Director of Human Resources (vacated 1:58 p.m., returned 2:26 p.m.)
B. Corsan, Director, Community Development (vacated 3:01 p.m.)
J. Elliot, Director, Public Works
M. Squire, Manager, Water Resources
F. Farrokhi, Manager, Communications
L. Bhopalsingh, Manager, Community and Cultural Planning
B. Zurek, Planner
K. Kronstal, Planner (vacated 2:35 p.m.)
C. Sholberg, Community Heritage Planner
M. Koch, Parks & Open Space Planner
A. Manhas, Economic Development Officer (vacated 3:09 p.m.)
A. Fipke, Capital Project Management Specialist
D. Blackwood, Client Support Specialist (vacated 1:09 p.m.)
S. Gurrie, Director, Legislative Services
N. Sponaugle, Legislative Services Clerk
J. Vanderhoef, Recording Secretary

1. CALL THE GOVERNANCE AND PRIORITIES COMMITTEE MEETING TO ORDER:

The Governance and Priorities Committee Meeting was called to order at 1:00 p.m.

2. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF THE MINUTES:

It was moved and seconded that the Minutes of the Governance and Priorities Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Monday, 2019-AUG-26 at 2:00 p.m. be adopted as circulated. The motion carried unanimously.

4. REPORTS:

a. COMMUNITY WELLNESS/LIVABILITY:

1. 2020 Strategic Policy Development

Introduced by Dale Lindsay, General Manager, Development Services.

Lisa Bhopalsingh, Manager, Community and Cultural Planning, provided a presentation regarding:

- Overview of the purpose of the Official Community Plan (OCP)
- History of previous OCP plans
- Current focus on environment
- Most objectives outlined in the current OCP have been completed
- A requirement of reviewing the OCP is to engage with other local governments such as the Regional District of Nanaimo and Snuneymuxw First Nation
- A lot has changed in the community since 2008 when the current OCP plan was adopted

Committee discussion took place regarding engaging with School District 68.

Madeline Koch, Parks & Open Space Planner, provided a presentation regarding:

- Overview of the purpose of the Parks, Recreation, Culture and Facilities Plan
- The current plan was developed in 2005 and at this point most of the goals outlined in this plan have been achieved
- A new plan provides opportunity to renew directives, goals and potential partnerships
- Modernizing the plan with opportunities for climate change, environmental protection and inclusiveness

Committee discussion took place regarding:

- Cultural Plan for a Creative Nanaimo being updated
- Climate change and environmental mitigation being included in the plan
- New staff positions being posted and filled within the Parks and Recreation department

Annalisa Fipke, Capital Project Management Specialist, provided a presentation regarding:

- Overview of the Active and Sustainable Transportation Plan
- The Transportation Master Plan was completed in 2014
- Projects accomplished so far: Harewood bikeway, Dover bikeway, Boundary bikeway, Georgia Greenway and other projects are underway
- Community partnerships: cycling coalitions in Nanaimo, RCMP, School District 68, Island Health and Canadian National Institute for the Blind
- Emerging best practices and learning from other municipalities
- The Transportation Master Plan would remain the guiding document and the Active and Sustainable Transportation Plan would build on it
- Methods of measuring usage and confirming that projects are meeting community expectations

Committee discussion took place regarding:

- Effectiveness of the Active and Sustainable Transportation Plan
- Methods for reviewing the needs of the community
- Making roads safer and educating the community on road safety
- Increasing bicycling culture
- How are we measuring progress/success and how can we communicate this to the public
- Prioritizing investment in sidewalk and bike lane infrastructure
- Staff collaborating on projects for one cohesive network
- Increased use of e-bikes
- Embedding a method of measuring usage into the Active and Sustainable Transportation Plan

J. Van Horne vacated the Boardroom at 1:58 p.m.

Lisa Bhopalsingh, Manager, Community Planning, provided a presentation regarding the 2020 Strategic Policy Review and the planned schedule for public engagement, the draft work plan and Council's involvement.

F. Farrokhi, Manager, Communications, provided a presentation regarding:

- Examples of new methods of public engagement: digital engagement, interactive displays and placement of displays
- Engaging with the public and making education about projects fun to target a variety of demographics within the community
- Working with School District 68 to teach students about local projects so they can teach their families
- Meeting with key focus groups to gain insight into the needs of specific areas, as well as, wider stakeholder engagement
- Bang the Table online engagement platform
- International Association for Public Participation Spectrum: Inform, Consult, Involve, Collaborate, Empower

Committee discussion took place regarding:

- Community Engagement Task Force made similar suggestions
- Bang the Table being a tool to measure more online engagement for data collection
- Plan to launch Bang the Table in November, 2019
- Methods of measuring engagement

J. Van Horne returned to the Boardroom at 2:26 p.m.

- Restrictions around the use of personal information
- Using Bang the Table for e-town hall meetings

K. Kronstal vacated the Boardroom at 2:35 p.m.

Lisa Bhopalsingh, Manager, Community Planning, provided a presentation regarding the 2020 Strategic Policy Review and Draft Guiding Principles:

- Building on successful policies
- Incorporating Council's Strategic Themes
- Acknowledging priorities of climate change, reconciliation and sustainable service delivery
- Include robust engagement in creation of plans
- Provide a clear vision to guide community building for the next 25 years

Committee discussion took place regarding:

- Adding measurement to the list of guiding principles to ensure tracking of progress
- Putting a pause on applications during the OCP review – leaving review of applications at Council's discretion
- Evaluating the success of policies
- Review of OCP every 10 years is not required but is best practice
- Achievability of goals within these plans addressing important issues of people living in Nanaimo today
- Budget allocated for this review project
- Updates to the Community Sustainability Action Plan and environmental goals being included in the OCP

B. Corsan vacated the Boardroom at 3:01 p.m.

It was moved and seconded that the Governance and Priorities Committee recommend Council endorse the draft work plan and guiding principles for the 2020 strategic policy development process:

- a. Build on successful policies in existing documents;
- b. Incorporate Council's strategic themes identified in the Strategic Plan: Environmental Responsibility, Governance Excellence, Livability, and Economic Health;

- c. Acknowledge and address the priorities of climate change, reconciliation, and sustainable service delivery;
- d. Include robust community engagement in the creation of plans and strategies;
- e. Provide a clear and coordinated vision to guide community-building for the next 25 years; and,
- f. To provide a method which allows for the evaluation and measurement of plans and strategies.

The motion carried unanimously.

b. AGENDA PLANNING:

A. Manhas vacated the Boardroom at 3:09 p.m.

1. Governance and Priorities Committee Agenda Planning

Committee discussion took place regarding:

- The Governance and Priorities Committee meeting scheduled for 2019-SEP-30 potentially being rescheduled
- Information regarding handling of documents under the *Freedom of Information and Protection of Privacy Act*
- Youth Advisory Committee to be included as part of the upcoming Procedure Bylaw and Engagement topic
- Active transportation as a future topic
- Costs associated with building sidewalks

5. QUESTION PERIOD:

No one in attendance wished to ask questions.

6. ADJOURNMENT:

It was moved and seconded at 3:20 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER