

DATE OF MEETING | October 7, 2019 |

AUTHORED BY | SKY SNELGROVE, STENO COORDINATOR/DEPUTY CORPORATE OFFICER

SUBJECT | **PROPOSED AMENDMENTS TO “COUNCIL PROCEDURE BYLAW 2018 NO. 7272”**

## **OVERVIEW**

### **Purpose of Report**

To obtain Council approval to proceed with three readings and adoption of “Council Procedure Bylaw 2019 No. 7272.01”. |

### **Recommendation**

That:

1. “Council Procedure Amendment Bylaw 2019 No. 7272.01” (To remove references to the Committee of the Whole and include amendments related to delegations, task forces and other administrative matters) pass first reading;
2. “Council Procedure Amendment Bylaw 2019 No. 7272.01” pass second reading;
3. “Council Procedure Amendment Bylaw 2019 No. 7272.01” pass third reading.

## **BACKGROUND**

At the 2019-JUL-15 Committee of the Whole (COW) Meeting Staff brought forward proposed amendments to “Council Procedure Bylaw 2018 No. 7272” and requested feedback from the COW regarding proposed changes. The COW deferred consideration and requested that the Governance and Priorities Committee review the proposed changes.

The Governance and Priorities Committee reviewed the amendments at their meeting held 2019-SEP-30 and unanimously recommended the amendments be approved. |

## **DISCUSSION**

If Council gives three readings to “Council Procedure Bylaw 2019 No. 7272.01” Staff will provide public notice as required under the *Community Charter* before bringing the bylaw forward for adoption at the October 21, 2019 Council Meeting. If adopted, the effective date of the bylaw will be November 1, 2019.

As discussed at the Governance and Priorities Committee meeting held September 30, 2019, staff intend to bring forward, within six months, a status update regarding the functions of the bylaw and will identify any areas that need further changes. |

## **OPTIONS**

1. That:
  1. "Council Procedure Amendment Bylaw 2019 No. 7272.01" (To remove references to the Committee of the Whole and include amendments related to delegations, task forces and other administrative matters) pass first reading;
  2. "Council Procedure Amendment Bylaw 2019 No. 7272.01" pass second reading;
  3. "Council Procedure Amendment Bylaw 2019 No. 7272.01" pass third reading
  - The advantages of this option: Proposed changes are consistent with Governance and Priorities Committee and Council direction and align with staff processes.
  - The disadvantages of this option: The change of dates and times of agenda processing would require a period of adjustment for Council, staff and the public.
2. That Council deny three readings to "Council Procedure Amendment Bylaw 2019 No. 7272.01".
  - The advantages of this option: Council would have more time to review proposed changes.
  - The disadvantages of this option: If denied, Staff would request further direction from Council which would result in a delay for bylaw implementation. |

### **SUMMARY POINTS**

- Staff brought forward proposed changes to "Council Procedure Bylaw 2018 No. 7272" at the 2019-JUL-15 Committee of the Whole Meeting and 2019-SEP-30 Governance and Priorities Committee Meeting.
- Proposed amendments relate to the conclusion of the Committee of the Whole, the addition of taskforces, changes to delegation rules, agenda and addendum publishing dates and administrative matters.
- If approved, "Council Procedure Bylaw 2019 No. 7272.01" will be brought forward to Council for adoption at the 2019-OCT-21 Council meeting and will become effective 2019-NOV-01.

### **ATTACHMENTS:**

Attachment A: Governance and Priorities Committee Report dated 2019-SEP-30

Attachment B: 2019-SEP-30 Draft Version of "Council Procedure Amendment Bylaw 2019 No. 7272.01"

Attachment C: "Council Procedure Amendment Bylaw 2019 No. 7272.01" |

**Submitted by:**

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Director, Legislative Services