

## MINUTES

### DESIGN ADVISORY PANEL MEETING

BOARDROOM, SERVICE AND RESOURCE CENTRE, 411 DUNSMUIR STREET, NANAIMO, BC  
THURSDAY, 2019-JUL-11, AT 5:00 P.M.

---

PRESENT:   Members:   Kevin Krastel, Chair  
                          Tyler Brown, Councillor  
                          Martin Hagarty  
                          Charles Kierulf  
                          Kate Stefiuk

                  Absent:   Steve Johnston  
                          Marie Leduc  
                          Gur Minhas

                  Staff:       C. Horn, Planner, Current Planning Section  
                          G. Stevenson, Planner, Current Planning Section  
                          L. Nielsen, Recording Secretary

1.    CALL THE DESIGN ADVISORY PANEL MEETING TO ORDER:

The Design Advisory Panel Meeting was called to order at 5:00 p.m.

2.    ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, be adopted. The motion carried unanimously.

3.    ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Meeting of the Design Advisory Panel, held in the Boardroom, Nanaimo, BC, on Thursday, 2019-JUN-27 at 4:58 p.m. be adopted as circulated. The motion carried unanimously.

4.    PRESENTATIONS:

(a)   Development Permit Application No. DP1141 – 215 Sabiston Street

Introduced by Caleb Horn, Planner, Current Planning Section. Mr. Horn spoke regarding the proposed 5-unit townhouse development and the requested front yard setback and building height variances.

Presentations:

1.    Jerry Ellins, Architect, Ellins Architect Inc., spoke regarding site history, building siting, site and neighbourhood context, architectural features the proposed site lighting plan; and, explained the proposed building height variance.

2. Victoria Drakeford, Landscape Architect, Victoria Drakeford Landscape Architect, spoke regarding the proposed landscape plan. Features include: a small playground, a bioswale, and mixed plantings (edibles and flowering plants).

It was moved and seconded that the Development Permit Application No. DP1141 be accepted as presented with support for the proposed variances. The following recommendations were provided:

- Consider ways to add individual identities to each unit,
- Consider squaring off the front porch.
- Look at the articulation/form and character of the east elevation.

The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 5:35 p.m. that the meeting terminate. The motion carried unanimously.

  
\_\_\_\_\_  
CHAIR

CERTIFIED CORRECT:

  
\_\_\_\_\_  
CORPORATE OFFICER