

# ATTACHMENT B



<b>Section:</b>	<b>Administration</b>	<b>1</b>
<b>Subsection:</b>	<b>Council – Meetings – “In Camera”</b>	<b>0560</b>
<b>Title:</b>	<b>Routine Release of “In Camera” Resolutions and Related Reports and Information</b>	<b>01</b>

## POLICY

The City of Nanaimo Council is responsible for providing good governance. The routine release of “In Camera” meeting resolutions and related reports and documentation, once the requirement for confidentiality has passed, will support Council being open and transparent, which is an important element of good governance. Council has also approved the release of voting results of resolutions considered at “In Camera” Meetings.

## REASON FOR POLICY

To provide a process for ensuring that the City of Nanaimo is being open and transparent in conducting City business.

## AUTHORITY TO ACT

Retained by Council.

## PROCEDURE

Council shall consider for approval the release of “In Camera” meeting resolutions, related reports and documentation, including voting results on a quarterly basis.

The Corporate Officer shall ensure the implementation of the Routine Release of “In Camera” Resolutions Policy by reviewing and preparing a listing of resolutions, related reports and documentation, including voting results for Council’s consideration on a quarterly basis. The report will appear as a business item on the next regular open Council agenda, to allow full publication in the agenda package and on the City’s website.

It is acknowledged that this policy does not limit a person’s right of access to records under the *Freedom of Information and Protection of Privacy Act*.

Date: 2013-MAY-13 Approved by: Council  
1. Amendment Date: 2013-SEP-23 “IC” Council