

DATE OF MEETING [JUNE 10, 2019]

AUTHORED BY [JAKE RUDOLPH, CHIEF ADMINISTRATIVE OFFICER]

SUBJECT [Strategic Plan Action Timelines]

OVERVIEW

Purpose of Report

To provide the Governance and Priorities Committee with the proposed timelines for the various Actions listed in the Draft Strategic Plan.

Recommendation

That the Governance and Priorities Committee recommend that Council approve the 2019-2022 Strategic Plan.

DISCUSSION

At the 2019-MAY-23 Special Council Meeting (e-Town Hall) Council received feedback from members of the public that highlighted the importance of timelines for the various Action Items in the Draft Strategic Plan. There was a general consensus among Council that timelines were necessary, at some point in the process, to track progress on Action Items and recognize outcomes. In addition, at the 2019-MAY-27 Council meeting, Council passed two motions to add or revise Action Items, and there was a Consent Item relating to a third Action Item regarding food security.

Staff have attached both the updated Draft Strategic Plan (Attachment A) as well as an Appendix to the Draft Strategic Plan (Attachment B) that lists the estimated timelines for each Action Item. The timelines are presented as an Appendix to the Draft Strategic Plan in order to provide more flexibility in adapting them as priorities change, enabling adjustments to be made without opening up the actual Strategic Plan document. The timelines represent Staff's best estimates, based on other priorities, staffing and workload, as to when the various Action Items will be started. The timelines will be subject to further review and revision when staff prepare their annual departmental Business Plans, or otherwise at the will of Council.

An alternative version of the Draft Strategic Plan with the timelines embedded in the document is provided as Attachment C for Council's consideration. |

SUMMARY POINTS

- [The latest Draft Strategic Plan incorporates public feedback, and decisions of Council following the 2019-MAY-23 e-Town Hall and the 2019-MAY-27 Council meeting.
- The timelines are estimated, and will be refined further during the preparation of annual departmental Business Plans in the coming months.

- Two alternative versions of the Strategic Plan are provided which provide a different formats for presenting the Action Plan timelines.

ATTACHMENTS

Attachment A: Updated version of Draft Strategic Plan

Attachment B: Appendix to the Strategic Plan with timelines for the individual Action Items

Attachment C: Updated version of Draft Strategic Plan with the timelines embedded

Submitted by:

Jake Rudolph
Chief Administrative Officer