

Governance and Priorities Committee Meeting Minutes – 2019-APR-29

Section regarding Committees, Boards, Round Tables and Task Forces for reference.

- (1) Committees, Boards, Roundtables, and Task Forces 10:30 a.m. - 12:00 p.m.

Introduced by Sheila Gurrie, City Clerk.

Sheila Gurrie, City Clerk, provided a presentation regarding Committees, which included the following information:

- Design Advisory Panel and the Board of Variance are technical and legislated
- Current meetings and engagement processes available to the public
- Committees, task forces, boards and roundtables should fit into the four strategic themes
- Consideration of which engagement process adds the most value to the tasks that Council undertakes
- The momentum of a committee enthusiasm

Committee discussion took place regarding:

- Resources and Staff capacity for meetings
- Effectiveness of past Committees
- The purpose of the Governance and Priorities Committee (GPC)
- Community engagement through committees
- Potential committees including the Social Planning Advisory Committee (SPAC), Environmental Committee and Grants Advisory Committee
- Online engagement advancements
- Assigning specific tasks and timelines to task forces
- Clarifying the role of the Finance and Audit Committee
- The purpose of the Grants Advisory Committee
- Keeping all fiscal decisions at Finance and Audit Committee meetings
- Changing Finance and Audit Committee name to Finance Committee
- The concept of the “Intersectional Committee” and creating a terms of reference that includes all voices
- Public calendar for upcoming GPCs
- Quarterly roundtables or Committee of the Whole meetings
- Creation of an Arts and Culture Task Force that meets quarterly
- Community Engagement Task Force
- Committees born out of task forces
- Challenges with chairing meetings
- Potential Task Forces including Official Community Plan, Economic Development and Active Transportation

- Success of the Cannabis Task Force and the Transportation Masterplan Task Force
- Grants Advisory Committee allowing for a more robust discussion of subjective Permissive Tax Exemptions
- Creating a task force to identify focus areas

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to strike an Environmental Committee with the Terms of Reference to be determined after the 2019-MAY-13 Governance and Priorities Committee Meeting. The motion carried unanimously.

Committee discussion continued regarding:

- Potential legal implications of the Intersectional Advisory Board
- Location of meetings
- Engage with all members of the community
- Recruitment of members for the committees

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to strike an Intersectional Advisory Board and create the Terms of Reference.

It was moved and seconded that the following motion be deferred to a future Governance and Priorities Committee Meeting:

“It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to strike an Intersectional Advisory Board and create the Terms of Reference.”

The motion carried unanimously.

It was moved and seconded that the Governance and Priorities Committee recommend that Council direct Staff to provide a report on the grants approval process. The motion carried unanimously.

By unanimous consent, the Governance and Priorities Committee began the presentation regarding Transportation in Nanaimo.