

MINUTES
REGULAR COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2019-MAR-18, AT 5:30 P.M.

Present: Mayor L. Krog, Chair
Councillor S. D. Armstrong
Councillor D. Bonner
Councillor T. Brown
Councillor B. Geselbracht
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer
L. Mercer, Acting Director of Financial Services (vacated 7:33 p.m.)
J. Holm, Acting Director, Community Development
M. Desrochers, Client Support Specialist
S. Gurrie, City Clerk
K. Gerard, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 5:31 p.m.

2. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations; and,
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

The motion carried unanimously.

Council moved "In Camera" at 5:32 p.m.
Council moved out of "In Camera" at 6:52 p.m.

The Open meeting recessed at 6:52 p.m.
The Open meeting reconvened at 7:00 p.m.

3. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF THE MINUTES:

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Special Council Meeting held in the Douglas Rispin Room, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2019-FEB-20 at 10:00 a.m.
- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, on Monday, 2019-FEB-25 at 5:30 p.m.
- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC on Monday, 2019-MAR-04 at 3:30 p.m.

The motion carried unanimously.

5. MAYOR'S REPORT:

Mayor Krog spoke regarding the employees of the City of Nanaimo and thanked all employees for their service and dedication to the City.

6. CONSENT ITEMS:

It was moved and seconded that the following items be adopted by consent:

(a) Approval of Special Committee of the Whole Recommendations – 2019-MAR-11

1. Social Procurement for the City of Nanaimo

That Council join the Coastal Communities Social Procurement Initiative, and utilize the outcomes of the initiative to inform the City of Nanaimo's procurement policy.

That the Committee of the Whole recommend that Council appoint Councillor Hemmens as the Council representative to the Coastal Communities Social Procurement Initiative.

(b) Regular Committee of the Whole Recommendation – 2019-MAR-11

1. Request to Install a Peace Pole in Pirates Park

That the Committee of the Whole recommend that Council approve the installation of a peace pole in Pirates Park as requested.

(c) Committee of the Whole Minutes

1. Special Committee of the Whole Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC on Monday, 2019-FEB-04 at 1:30 p.m.
2. Special Committee of the Whole Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC on Monday, 2019-FEB-11 at 1:00 p.m.
3. Regular Committee of the Whole Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC on Monday, 2019-FEB-11 at 4:30 p.m.
4. Special Committee of the Whole Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC on Friday, 2019-FEB-15 at 8:30 a.m.

The motion carried unanimously.

7. REPORTS:

(a) 2018 Surplus Allocation

Introduced by Laura Mercer, Acting Director, Financial Services.

It was moved and seconded that Council direct staff to amend the allocation of funds under #1 - General Fund, to allocate \$1,400,000 from the General Capital Reserve fund to the General Financial Stability Reserve.

The motion was defeated.

Opposed: Mayor Krog, Councillors Armstrong, Brown, Hemmens, Thorpe, Turley

It was moved and seconded that Council approve the allocation of the 2018 operating surplus as follows:

1. General Fund

a. Property Purchase Reserve	\$ 1,600,000
b. General Capital Reserve	1,400,000
c. General Financial Stability Reserve	1,292,000
d. Unallocated General Surplus	<u>276,700</u>
	<u>\$ 4,568,700</u>

2. Sewer Fund

a. Sewer Reserve	\$ 675,000
b. Unallocated Sewer Surplus	<u>64,000</u>
	<u>\$ 739,000</u>

3. Water Fund

a. Water Distribution Reserve	\$ 2,000,000
b. Unallocated Water Surplus	<u>287,900</u>
	<u>\$ 2,287,900</u>

The motion carried unanimously.

L. Mercer vacated the Shaw Auditorium at 7:33 p.m.

(b) Development Permit No. DP1115 – 615 & 699 Harewood Road

Introduced by Jeremy Holm, Acting Director, Community Development.

It was moved and seconded that Council issue Development Permit No. DP1115 at 615 and 699 Harewood Road with the following variances:

- increase the maximum allowable height from 8m to 8.89m for Building A and 8.84m for Building B;
- reduce the minimum rear yard setback from 1.5m to 1.2m for proposed Lot A;
- reduce the required number of parking spaces for proposed Lot A from 8 spaces to 4; and,
- increase the maximum permitted percentage of small car spaces from 40% to 50% for proposed Lot B.

The motion carried unanimously.

(c) Development Permit No. DP1117 – 77 Chapel Street

Introduced by Jeremy Holm, Acting Director, Community Development.

It was moved and seconded that Council issue Development Permit No. DP1117 at 77 Chapel Street with the following variance:

- reduce the minimum front yard setback from 1.5m to 1.0m.

The motion carried unanimously.

(d) Rezoning Application No. RA415 – Unit 9, 2220 Bowen Road

Introduced by Jeremy Holm, Acting Director, Community Development.

Delegation:

1. Andrew Pederson spoke regarding updates and renovations completed and ensuring compliance with the Municipal, Provincial and Federal government laws regarding Cannabis Retail Stores.

It was moved and seconded that Zoning Amendment Bylaw 2019 No. 4500.135” (To rezone 2220 Bowen Road to allow “Cannabis Retail Store” as a site-specific use in the Community Corridor [COR3] Zone) pass first reading. The motion carried unanimously.

It was moved and seconded that “Zoning Amendment Bylaw 2019 No. 4500.135” pass second reading. The motion carried unanimously.

It was moved and seconded that Council direct Staff to secure the amenity contribution and BC Liquor and Cannabis Regulation Branch approval prior to adoption of the bylaw, should Council support the bylaw at third reading. The motion carried unanimously.

8. CORRESPONDENCE:

(a) RCMP Appreciation Day in British Columbia

Correspondence, dated 2019-FEB-28, from Martin von Holst, RCMP Day, Vernon Committee Chair, requesting a letter of support to designate February 1st as RCMP Appreciation Day.

It was moved and seconded that Council authorize the Mayor, on behalf of Council, to provide a letter to the RCMP Day Committee, in support of their efforts to designate February 1st as Royal Canadian Mounted Police Appreciation Day. The motion carried unanimously.

9. ADJOURNMENT:

It was moved and seconded at 7:48 p.m. that the meeting terminate. The motion carried unanimously.

CERTIFIED CORRECT:

CHAIR

CORPORATE OFFICER