

**MINUTES**  
SPECIAL COMMITTEE OF THE WHOLE MEETING  
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,  
80 COMMERCIAL STREET, NANAIMO, BC  
MONDAY, 2018-DEC-17 AT 1:00 P.M.

---

Present: Mayor L. Krog  
Councillor S. D. Armstrong  
Councillor D. Bonner  
Councillor T. Brown  
Councillor B. Geselbracht (entered 1:02 p.m.)  
Councillor E. Hemmens  
Councillor Z. Maartman  
Councillor I. W. Thorpe  
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer  
D. Lindsay, Director of Community Development (vacated 3:31 p.m.)  
B. Sims, Director of Engineering and Public Works  
K. Fry, Fire Chief (entered 1:08 p.m., vacated 1:58 p.m.)  
L. Mercer, Acting Director of Finance  
B. Corsan, Deputy Director, Community Development  
P. Stewart, Manager, Engineering Projects (vacated 2:43 p.m.)  
L. Bhopalsingh, Manager, Community and Cultural Planning (vacated 2:43 p.m.)  
K. Nobel, Capital Project Management Specialist (vacated 2:43 p.m.)  
K. Kronstal, Social Planner (vacated 2:43 p.m.)  
S. Gurrie, City Clerk (vacated 2:11 p.m.)  
S. Snelgrove, Deputy Corporate Officer (entered 2:14 p.m.)  
G. Whitters, Recording Secretary

1. CALL THE SPECIAL MEETING TO ORDER:

The Special Committee of the Whole Meeting was called to order at 1:00 p.m.

2. APPROVAL OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2018-NOV-26 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

4. REPORTS:

(a) Waterfront Walkway – Project Summary

Introduced by Dale Lindsay, Director, Community Development.

Councillor Geselbracht entered the Shaw Auditorium at 1:02 p.m.

Bill Corsan, Deputy Director, Community Development, provided a presentation regarding the Waterfront Walkway.

K. Fry entered the Shaw Auditorium at 1:08 p.m.

It was moved and seconded that the report titled “Waterfront Walkway – Project Summary”, dated 2018-DEC-17, be received for information. The motion carried unanimously.

(b) 1 Port Drive – Background Information

Introduced by Dale Lindsay, Director, Community Development.

Bill Corsan, Deputy Director, Community Development, Phil Stewart, Manager, Engineering Projects, and Karin Kronstal, Social Planner, provided background information regarding 1 Port Drive.

K. Fry vacated the Shaw Auditorium at 1:58 p.m.

S. Gurrie vacated the Shaw Auditorium at 2:11 p.m.

S. Snelgrove entered the Shaw Auditorium at 2:14 p.m.

It was moved and seconded that the report titled “1 Port Drive – Background Information” dated, 2018-DEC-17, be received for information. The motion carried unanimously.

L. Bhopalsingh, K. Kronstal, K. Nobel, and P. Stewart vacated the Shaw Auditorium at 2:43 p.m.

(c) Cannabis Regulation

Introduced by Dale Lindsay, Director, Community Development.

Dale Lindsay, Director of Community Development, provided a presentation and overview regarding cannabis regulation.

It was moved and seconded that the report titled “Cannabis Regulation, dated 2018-DEC-17, be received for information. The motion carried unanimously.

D. Lindsay vacated the Shaw Auditorium at 3:13 p.m.

The Special Committee of the Whole meeting recessed at 3:13 p.m.

The Special Committee of the Whole meeting reconvened at 3:25 p.m.

(d) Committee of the Whole Workshops

Introduced by Jake Rudolph, Chief Administrative Officer.

Jake Rudolph, Chief Administrative Officer, provided information on potential upcoming meetings and workshops for 2019.

Committee discussion took place regarding:

- Location of meetings
- Adding more Committee of the Whole Meetings
- Consistently scheduled Monday afternoons for workshops
- Dates, times and topics for meetings
- Format of Committee of the Whole Meetings
- Acoustics and streaming capabilities at the Service and Resource Centre
- Reconfiguration of the Shaw Auditorium

It was moved and seconded that the Committee of the Whole Workshops report, dated 2018-DEC-17, be received for information. The motion carried unanimously.

5. QUESTION PERIOD:

No one in attendance wished to ask questions.

6. ADJOURNMENT:

It was moved and seconded at 4:08 p.m. that the meeting terminate. The motion carried unanimously.

---

C H A I R

CERTIFIED CORRECT:

---

CORPORATE OFFICER