

DATE OF MEETING FEBRUARY 25, 2019

AUTHORED BY SHEILA GURRIE, CITY CLERK AND CORPORATE OFFICER

SUBJECT COUNCIL RESOLUTIONS UPDATE

OVERVIEW

Purpose of Report

To provide Council with an update on Council's completed and outstanding resolutions.

Recommendation

That the Council Resolutions Update report dated 2019-FEB-25 be received for information.

DISCUSSION

At meetings of Council, either a Regular Meeting of Council or Committee of the Whole, Council makes resolutions to forward the business of the City of Nanaimo. Staff then prepare these resolutions, or action items, in a list format in order to track and complete them as part of our work plan. These resolutions are updated and reviewed by Staff on a regular basis to reflect whether they are in-progress; complete; cancelled; or, not started.

The attached two spreadsheets show resolutions that are in different stages of progress as well as a complete list of all Council resolutions going back to the start of 2017.

Future updates reporting the status of Council Resolutions to Council will include the different strategic themes, from Council's Strategic Plan (when adopted), related to the resolutions. Data can be sorted in these updates to reflect alignment and progress made with respect to the Strategic Plan.

SUMMARY POINTS

- Council resolutions are the motions made at meetings of Council to further the business of the City of Nanaimo.
- Staff prepares and monitors these resolutions in a list format as part of our work plans.
- Future updates reporting resolutions status will add the Strategic Themes from Council's Strategic Plan.

ATTACHMENTS

Attachment A: Complete List of Resolutions from 2017-JAN-01 to present.

Attachment B: Outstanding (incomplete) List of Resolutions from 2017-JAN-01 to present.

Submitted by:

Sheila Gurrie
City Clerk and Corporate Officer