

MINUTES
SPECIAL COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2018-MAR-26 AT 4:30 P.M.

Present: Mayor W. B. McKay, Chair
Councillor W. L. Bestwick (arrived 4:31 p.m.)
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor I. W. Thorpe
Councillor W. M. Yoachim

Absent: Councillor S. D. Armstrong

Staff: D. Lindsay, Director of Community Development
L. Mercer, Manager of Accounting Services (vacated 7:13 p.m.)
B. Sims, Director of Public Works and Engineering
W. Fulla, Manager of Business Asset & Financial Planning
(vacated 7:58 p.m.)
K. Fry, Fire Chief and Director of Public Safety
P. Rosen, Senior Manager of Engineering (vacated 6:25 p.m.)
M. Desrochers, Client Support Specialist
S. Gurrie, City Clerk
S. Snelgrove, Recording Secretary

1. CALL THE SPECIAL MEETING TO ORDER:

The Special Council Meeting was called to order at 4:31 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 4(c) Adoption of Minutes – Change date of Minutes from Wednesday, March 20, 2018 to Wednesday, March 1, 2018.
- (b) Add Agenda Item 9(c) Park Avenue and Eighth Street – Road, Sidewalk and Utility Cost Share.
- (c) Add Agenda Item 9(d) Covenant Amendment Application – No. CA7 – 4745 Ledgerwood Road.

Councillor Bestwick entered the Shaw Auditorium at 4:31 p.m.

- (d) Councillor Kipp advised that Harvey Thien was in attendance and wished to address Council as a late delegation regarding the Zoning Bylaw under Agenda Item 12 Delegations not related to a report to Council, and that he would be bringing forward a Notice of Motion under Agenda Item 11 Other Business regarding financial reports.

It was moved and seconded that Council add Harvey Thien as a late delegation, regarding an item not on the agenda, Zoning Bylaw, to Agenda Item 12 Delegations not related to a report to Council. The motion carried unanimously.

It was moved and seconded that Council add Greg Sorensen as a late delegation, regarding an item not on the agenda, Georgia Greenway, to Agenda Item 12 Delegations not related to a report to Council. The motion carried unanimously.

- (e) Councillor Hong advised that he would be bringing forward an item under Agenda Item 9(b) regarding correspondence related to the Nanaimo Recycling Exchange.

It was moved and seconded that Council add correspondence related to the Nanaimo Recycling Exchange to Agenda Item 9(b) Nanaimo Recycling Exchange Funding Options. The motion carried unanimously.

- (f) Councillor Hong advised that Craig Cookman was in attendance and wished to address Council as a late delegation regarding Agenda Item 9(b) Nanaimo Recycling Exchange Funding Options.

It was moved and seconded that Council add Craig Cookman as a late delegation regarding Agenda Item 9(b) Nanaimo Recycling Exchange Funding Options. The motion carried unanimously.

- (g) Councillor Bestwick advised that Lawrence Rieper was in attendance and wished to address Council as a late delegation regarding Agenda Item 7(b) Finance and Audit Committee Recommendations – Downtown Revitalization Tax Bylaw.

- (h) Councillor Bestwick advised he would be bringing forward a Notice of Motion under Agenda Item 11 Other Business regarding “Management Terms and Conditions of Employment Bylaw 2005 No. 7000”.

It was moved and seconded that Council add Lawrence Rieper as a late delegation to Agenda Item 7(b) Finance and Audit Committee Recommendations – Downtown Revitalization Tax Bylaw. The motion carried unanimously.

- (i) Councillor Fuller advised he would be bringing forward a Notice of Motion under Agenda Item 11 Other Business regarding unfunded liabilities.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

It was moved and seconded that Council move Agenda Item 12(a) Delegation from Scott Bradford regarding State of Child report to Agenda Item 5(a) Presentations. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Council Meeting (Public Hearing) held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Wednesday, 2018-MAR-01 at 7:00 p.m. be adopted as circulated. The motion carried unanimously.

5. MAYOR'S REPORT:

Mayor McKay advised that he met with representatives from the Chamber of Commerce and the Ministry of Finance regarding the speculation tax and changes have been made and their impact on the community.

6. DELEGATIONS (not related to a Report to Council):

- (a) Delegation from Scott Bradford, Executive Director, Nanaimo Child Development Centre Re: State of the Child Report

Dr. Hasselback, Medical Health Officer, and Amber Bruner, Children First, Early Years Coordinator, Island Health, spoke regarding the State of the Child Report – Nanaimo 2017, which advocates for strategic investments in the first years of a child's life and the key findings of the report including children in poverty, children in need of protection, and potential solutions. They requested that Council consider exploring seeking a designation of Nanaimo as a UNICEF Child Friendly City.

7. ADMINISTRATION:

- (a) Council Appointments to the Parcel Tax Roll Review Panel

Introduced by Sheila Gurrie, City Clerk.

It was moved and seconded that Council appoint Councillors Brennan, Thorpe and Armstrong as members and Councillor Hong as an alternate to the Parcel Tax Roll Review Panel for a term ending 2018-NOV-04. The motion carried unanimously.

- (b) Committee Recommendations

Introduced by Councillor Bestwick.

1. Downtown Revitalization Tax Exemption Program

Delegation:

1. Lawrence Rieper spoke regarding the boundaries of the area where the exemption applies.

It was moved and seconded that Council:

1. provide approval to establish a Downtown Revitalization Tax Exemption Program;
2. recommend that “Revitalization Tax Exemption Bylaw 2018 No 7261” (To create a new Downtown Revitalization Tax Exemption Program) pass three readings at a future Council Meeting.

The motion carried unanimously.

2. Bowen Road Corridor Traffic Signal Coordination ICBC Road Improvement Program

Introduced by Councillor Bestwick.

It was moved and seconded that Council direct Staff to allocate \$22,000 of ICBC’s Road Improvement Funding to the Bowen Road Traffic Signal Coordination plan. The motion carried unanimously.

3. College Drive Watermain Upgrade Contingency

Introduced by Councillor Bestwick.

It was moved and seconded that Council allocate \$210,000 from water reserves for the construction of the College Drive Watermain Upgrade project. The motion carried unanimously.

4. Tender #2086 Harbour Front Parkade Sprinkler Replacement

Introduced by Councillor Bestwick.

It was moved and seconded that Council approve additional funding of \$50,821.26 to complete the Harbourfront Sprinkler replacement from the General Parking Reserves. The motion carried unanimously.

5. Third Street Road and Utility Upgrade Cost Share

Introduced by Councillor Bestwick.

It was moved and seconded that Council direct Staff to enter into a cost sharing agreement with the developer of 525 Third Street, for the work, and to allocate:

- \$265,444 - Roads Development Cost Charge;
- \$50,000 - Developer Contribution;
- \$74,250 - Water Development Cost Charge;
- \$50,750 - Water Reserves; and,
- \$59,556 - General Reserves.

The motion carried unanimously.

(c) Advisory Committee Minutes

Introduced by Councillor Bestwick.

It was moved and seconded that Council receive for information the Minutes of the Finance and Audit Committee Meeting held in the Board Room, Service and Resource Centre, 411 Dunsmuir Street, Wednesday, February 14, 2018 at 9:00 a.m. The motion carried unanimously.

8. PUBLIC SERVICES:

(a) 2018 Strategic Directions – Community Planning and Development Committee

Introduced by Dale Lindsay, Director of Community Development.

It was moved and seconded that Council approve the Community Planning and Development Committee's 2018 Strategic Directions. The motion carried unanimously.

(b) Nanaimo Recycling Exchange Funding Options

Introduced by Bill Sims, Director of Engineering and Public Works.

Delegations:

1. Ian Gartshore spoke regarding the services the Nanaimo Recycling Exchange (NRE) offers, the public demand for recycling and zero waste, and the NRE's acceptance of products that other recyclers do not accept.
2. Jan Hastings, Executive Director of Nanaimo Recycling Exchange, and Ben Geselbracht, Vice Chair, Nanaimo Recycling Exchange Board, spoke regarding the development of their business plan, the closure of the NRE, costs associated with storage and transport of equipment, severance costs, demolition costs and requested that Council defer funding decisions until a business plan is presented to Council.
3. Craig Cookman, Vancouver Island Recycling & Waste Industry Coalition, spoke regarding the coalition's ability to accept products previously accepted by the NRE and changing recycling markets.

It was moved and seconded that Council receive the information in the staff report Nanaimo Recycling Exchange Funding Options dated March 26, 2018, and refer it to Staff for further discussions about the Nanaimo Recycling Exchange business plan. The motion carried.

Opposed: *Councillor Bestwick*

(c) Park Avenue and Eighth Street – Road, Sidewalk and Utility Cost Share

Introduced by Poul Rosen, Senior Manager of Engineering.

It was moved and seconded that Council direct Staff to enter into a cost share agreement with the developer of 425 Eighth Street to upgrade the road, sidewalk and watermain, and to allocate:

- \$80,000 from general reserve for the road and sidewalk; and,
- \$80,000 from Water Infrastructure funding within the current 2018-2022 Financial Plan.

The motion carried unanimously.

(d) Covenant Amendment Application – No. CA7 – 4745 Ledgerwood Road

Introduced by Dale Lindsay, Director of Community Development.

It was moved and seconded that Council direct Staff to proceed with a Public Hearing for Covenant Amendment Application No. CA7 at 4745 Ledgerwood Road. The motion carried unanimously.

P. Rosen vacated the Shaw Auditorium at 6:25 p.m.
The Special Council Meeting recessed at 6:25 p.m.
The Special Council Meeting reconvened at 6:35 p.m.

9. OTHER BUSINESS:

(a) Delegation re: Georgia Greenway

Greg Sorensen spoke regarding tree retention for the Georgia Greenway Project and options for the location and siting of the bridge.

Councillor Bestwick returned to the Shaw auditorium at 6:38 p.m.

Presentation:

1. Bill Sims, Director of Public Works and Engineering provided a presentation.

It was moved and seconded that Council refer the siting of the bridge in the Georgia Greenway Project to Staff for further discussions regarding tree retention. The motion carried.

Opposed: *Mayor McKay and Councillor Brennan*

(b) Notice of Motion – Councillor Bestwick re: Bylaw 7000

Councillor Bestwick advised he would be bringing forward a notice of motion for consideration at a future Council meeting regarding discussion and recommendations for “Management Terms and Conditions of Employment Bylaw 2005 No. 7000” and related bylaws.

(c) Notice of Motion – Councillor Fuller re: Unfunded Liabilities

Councillor Fuller advised he would be bringing forward a notice of motion for consideration at a future Council meeting regarding unfunded liabilities.

(d) Notice of Motion – Councillor Kipp re: Financial Reports

Councillor Kipp advised he would be bringing forward a notice of motion for consideration at a future Council meeting:

“Whereas Finance was working on a number of policies and some Administrative Procedures and Guidelines, that are not in place but are necessary such as; Budget and Fiscal Management Policy, Reserve Policy, Revenue Policy, Debt Management Policy that stem from the Core Services Review and subsequent Council actions and Council requests an update and timeframe for these policies.”

Councillor Brennan vacated the Shaw Auditorium at 7:13 p.m.

L. Mercer vacated at the Shaw Auditorium at 7:13 p.m.

(e) Councillor Hong re: Nanaimo Recycling Exchange

It was moved and seconded that Council direct Staff to meet with the Vancouver Island Recycling & Waste Industry Coalition to develop a plan to manage the closure of the Nanaimo Recycling Exchange to ensure that residents continue to receive service. The motion carried.

Opposed: *Mayor McKay, Councillor Thorpe.*

Councillor Brennan returned to the Shaw Auditorium at 7:21 p.m.

6. DELEGATIONS (not related to a Report to Council)(continued):

(b) Delegation from Larry Gardner, Manager of Solid Waste, Regional District of Nanaimo Re: Stage 3 of RDN's Solid Waste Management Plan

Larry Gardner, Manager of Solid Waste, Regional District of Nanaimo, spoke regarding the Regional District of Nanaimo's update to the Solid Waste Management Plan which includes addressing household hazardous waste, commercial and demolition waste, educating the community, mandatory waste separation and making diversion more profitable than disposal.

(c) Delegation re: Zoning Bylaw

Harvey Thien spoke regarding parking restrictions on Selby Street and changes to parking via the zoning bylaw.

W. Fulla vacated the Shaw Auditorium at 7:58 p.m.

10. QUESTION PERIOD:

- Brunie Brunie, re: Tree cutting in the City of Nanaimo.
- Ron Bolin, re: Integration between the Regional District of Nanaimo's waste management plan and the City of Nanaimo's plan and citizen involvement in the Nanaimo Recycling Exchange.

Councillor Brennan called a point of order regarding off topic discussion.

- Ron Bolin, re: Requirements for delegations to state their name and address.
- Dorothy Houghton, re: Information regarding where to take recycling with the closure of the Nanaimo Recycling Exchange.
- Pat McGee, re: Advising the public that the question period form is available for sign up prior to the start of question period.
- Jan Hastings, re: Clarification regarding the City's meeting with the Vancouver Island Recycling & Waste Industry Coalition.

11. ADJOURNMENT:

It was moved and seconded at 8:25 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER