

MINUTES
REGULAR COUNCIL MEETING
SHAW AUDITORIUM, VANCOUVER ISLAND CONFERENCE CENTRE,
80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2018-DEC-03 AT 4:00 P.M.

Present: Mayor L. Krog
Councillor S. D. Armstrong
Councillor D. Bonner
Councillor T. Brown
Councillor B. Geselbracht
Councillor E. Hemmens
Councillor Z. Maartman
Councillor I. W. Thorpe
Councillor J. Turley

Staff: J. Rudolph, Chief Administrative Officer
R. J. Harding, Director of Parks and Recreation (arrived 7:09 p.m., vacated 7:30 p.m.)
D. Lindsay, Director of Community Development (arrived 7:37 p.m.)
B. Sims, Director of Engineering and Public Works
L. Mercer, Acting Director of Financial Services (arrived 7:01 p.m., vacated 7:43 p.m.)
D. Thompson, Acting Manager, Sanitation, Recycling and Public Works Administration (arrived 7:01 p.m., vacated 7:43 p.m.)
J. Elliot, Senior Manager, Public Works (arrived 7:01 p.m., vacated 7:43 p.m.)
D. Myles, Manager, Roads and Traffic Services (arrived 7:01 p.m., vacated 7:30 p.m.)
A. Britton, Manager, Parks Operations (arrived 7:01 p.m., vacated 7:30 p.m.)
M. Strain, Senior Project Manager (arrived 7:01 p.m., vacated 7:43 p.m.)
S. Peabody, Acting Manager, Revenue Services (arrived 7:01 p.m., vacated 7:43 p.m.)
D. Blackwood, Client Support Specialist
S. Gurrie, City Clerk
K. Gerard, Recording Secretary

1. CALL THE REGULAR MEETING TO ORDER:

The Regular Council Meeting was called to order at 4:00 p.m.

2. PROCEDURAL MOTION TO PROCEED IN CAMERA:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter*:

Section 90(1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations;

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Community Charter Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved “In Camera” at 4:00 p.m.

The Regular Council meeting recessed at 6:55 p.m.

The Regular Council meeting reconvened at 7:00 p.m. in the Shaw Auditorium.

L. Mercer, D. Thompson, J. Elliot, D. Myles, A. Britton S. Peabody and M. Strain entered the Shaw Auditorium at 7:01 p.m.

3. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 7(b) – Snow and Ice Removal – Add Presentation from Al Britton, Manager, Parks Operations.

4. APPROVAL OF THE AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF THE MINUTES:

It was moved and seconded that the following Minutes be adopted as circulated:

- Minutes of the Inaugural Council Meeting held in the Mt. Benson Ballroom, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC on Monday, 2018-NOV-05, at 7:00 p.m.

- Minutes of the Regular Council Meeting held in the Shaw Auditorium, Vancouver Island Conference Centre, 80 Commercial Street, Nanaimo, BC, on Monday, 2018-NOV-19, at 4:00 p.m.

The motion carried unanimously.

6. MAYOR'S REPORT:

Mayor Krog spoke regarding the budget process, property tax increase and the significant historical, present and future needs of the City of Nanaimo.

7. PRESENTATIONS:

(a) Canadian Public Works Association

Introduced by Bill Sims, Director, Engineering and Public Works.

Matt Brown, President, British Columbia Public Works Association, spoke regarding the Public Works Week held in Nanaimo, the activities and public feedback received. He presented Mayor Krog with the 2018 Canadian Public Works Association National Public Works Week Award.

R. Harding entered the Shaw Auditorium at 7:09 p.m.

(b) Snow and Ice Removal

David Myles, Manager, Roads & Traffic Services and Al Britton, Manager, Parks Operation, provided Council with a presentation regarding Snow and Ice Clearing, which included:

- Typical weather in Nanaimo and winter weather in previous years
- Trucks and equipment used in snow removal, salting, sanding and brine distribution to ensure roads are safe and cleared
- Budget and reserve budget
- Priority routes and sidewalks
- GPS and the benefits of having the GPS system installed in each of the trucks
- Parks Operations responsibilities include recreation centres, park stairs and sidewalks in the downtown area, harbourfront walkway, commuter trails and civic buildings
- Priority areas for Parks Operations, snow clearing and equipment used
- Salt used for de-icing is safe for pets

Z. Maartman vacated the Shaw Auditorium at 7:29 p.m.

A. Britton, R. Harding, and D. Myles vacated the Shaw Auditorium at 7:30 p.m.

8. CONSENT ITEMS

(a) Advisory Committee Minutes

It was moved and seconded that the following items be received for information:

- Minutes of the Open Community Vitality Committee Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Wednesday, 2018-SEP-05, at 4:30 p.m.
- Minutes of the Community Engagement Task Force Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Tuesday, 2018-SEP-25, at 4:30 p.m.
- Minute of the Open Design Advisory Panel Meeting held in the Boardroom, Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2018-OCT-11 at 5:00 p.m.

The motion carried unanimously.

Z. Maartman returned to the Shaw Auditorium at 7:32 p.m.

9. REPORTS

(a) 2019 Council Key Date Calendar

Introduced by Sheila Gurrie, City Clerk.

It was moved and seconded that Council approve the 2019 Council Key Date Calendar as presented. The motion carried unanimously.

(b) Amendment to Rates and Charges for Sanitary Sewer

Introduced by Laura Mercer, Acting Director, Financial Services.

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2018 No. 2496.31” (To set the 2019 rates for sanitary sewer) pass first reading. The motion carried unanimously.

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2018 No. 2496.31” pass second reading. The motion carried unanimously.

It was moved and seconded that “Sewer Regulation and Charge Amendment Bylaw 2018 No. 2496.31” pass third reading. The motion carried unanimously.

(c) Amendment to Rates and Charges for Water

Introduced by Laura Mercer, Acting Director, Financial Services.

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2018 No. 7004.14” (To set the 2019 water rates) pass first reading. The motion carried unanimously.

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2018 No. 7004.14” pass second reading. The motion carried unanimously.

It was moved and seconded that “Waterworks Rate and Regulation Amendment Bylaw 2018 No. 7004.14” pass third reading. The motion carried unanimously.

D. Lindsay entered the Shaw Auditorium at 7:37 p.m.

(d) Amendment to Bulk Water Rates for South West Extension

Introduced by Laura Mercer, Acting Director, Financial Services.

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2018 No. 7099.07” (To set the 2019 bulk water rates for South West Extension) pass first reading. The motion carried unanimously.

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2018 No. 7099.07” pass second reading. The motion carried unanimously.

It was moved and seconded that “South West Bulk Water Rate Amendment Bylaw 2018 No. 7099.07” pass third reading. The motion carried unanimously.

(e) Amendment to Rates and Charges for Municipal Solid Waste Collection

Introduced by Laura Mercer, Acting Director, Financial Services.

It was moved and seconded that “Municipal Solid Waste Collection Amendment Bylaw 2018 No. 7128.10” (To update the bylaw for the implementation of automated garbage collection and set the rates for 2019) pass first reading. The motion carried unanimously.

It was moved and seconded that “Municipal Solid Waste Collection Amendment Bylaw 2018 No. 7128.10” pass second reading. The motion carried unanimously.

It was moved and seconded that “Municipal Solid Waste Collection Amendment Bylaw 2018 No. 7128.10” pass third reading. The motion carried unanimously.

J. Elliot, L. Mercer, S. Peabody, M. Strain, and D. Thompson vacated the Shaw Auditorium at 7:43 p.m.

(f) Development Variance Permit Application No. DVP370 – 406 Harwell Road

Introduced by Dale Lindsay, Director, Community Development.

Mayor Krog requested that Council hear anyone wishing to speak with respect to DVP370 – 406 Harwell Road.

No one in attendance wished to speak with respect to DVP370.

It was moved and seconded that Council issue Development Variance Permit No. DVP370 at 406 Harwell Road with the following variance:

- reduce the minimum rear yard setback from 7.5m to 5.8m for the proposed addition.

The motion carried unanimously.

(g) “Housing Agreement Bylaw 2018 No. 7276” – 20 Prideaux Street (Nanaimo Affordable Housing Society)

Introduced by Dale Lindsay, Director, Community Development.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7276” (To authorize a housing agreement between the City of Nanaimo and the Nanaimo Affordable Housing Society pertaining to 20 Prideaux Street) pass first reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7276” pass second reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7276” pass third reading. The motion carried unanimously.

(h) “Housing Agreement Bylaw 2018 No. 7277” – 285 Rosehill Street (Vancouver Island Mental Health Society)

Introduced by Dale Lindsay, Director, Community Development.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7277” (To authorize a housing agreement between the City of Nanaimo and the Vancouver Island Mental Health Society pertaining to 285 Rosehill Street) pass first reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7277” pass second reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7277” pass third reading. The motion carried unanimously.

- (i) “Housing Agreement Bylaw 2018 No. 7278” – 10 Buttertubs Drive (Nanaimo Affordable Housing Society)

Introduced by Dale Lindsay, Director, Community Development.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7278” (To authorize a housing agreement between the City of Nanaimo and the Nanaimo Affordable Housing Society pertaining to 10 Buttertubs Drive) pass first reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7278” pass second reading. The motion carried unanimously.

It was moved and seconded that “Housing Agreement Bylaw 2018 No. 7278” pass third reading. The motion carried unanimously.

10. ADJOURNMENT:

It was moved and seconded at 7:56 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER