

DATE OF MEETING | DECEMBER 12, 2018 |

AUTHORED BY | MARY SMITH, MANAGER, RECREATION SERVICES
PARKS AND RECREATION |

SUBJECT TRAVEL ASSISTANCE GRANT – NANAIMO SQUASH CLUB

OVERVIEW

Purpose of Report

To obtain Council approval of a request for a Travel Assistance Grant. |

Recommendation

That the Finance and Audit Committee recommend that Council approve the request from the Nanaimo Squash Club for a Travel Assistance Grant in the amount of \$100 for one (1) player to attend the Alberta Jesters Junior Open held from 2018-NOV-09 through NOV-11 in Calgary, AB.

BACKGROUND

The City of Nanaimo provides a contingency account for amateur sports and cultural groups, and individuals to travel within B.C. (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups qualifying in Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within B.C. or \$100 per person to a maximum of \$2,000 per application for travel outside of B.C. Requests are considered on a first-come, first-served, basis as funds remain available.

Staff review all Travel Assistance Grant applications and forward the recommendation to Council for approval.

On 2018-NOV-15, Staff reviewed a Travel Assistance Grant application submitted by the Nanaimo Squash Club in the amount of \$100 for one (1) player to attend the national level tournament, Alberta Jesters Junior Open, held from 2018-NOV-09 through NOV-11 in Calgary, AB. Staff determined that this application met all of the grant criteria and recommend that Council approve the application.

OPTIONS

1. That the Finance and Audit Committee recommend that Council approve the request from the Nanaimo Squash Club for a Travel Assistance Grant in the amount of \$100 for one (1) player to attend the Alberta Jesters Junior Open held from 2018-NOV-09 through NOV-11 in Calgary, AB
 - **Budget Implication:** To date, there has been \$5,900 allocated or pending from the 2018 Travel Grant Contingency Funds. If the above travel grant of \$100 is approved \$1,500 will remain available for any additional 2018 travel grant requests.
 - **Engagement Implication:** Promotes excellence in sports and culture.

2. Deny the Travel Assistance Grant application.
 - **Budget Implication:** To date, there has been \$5,900 allocated or pending from the 2018 Travel Grant Contingency Funds. If the above travel grant of \$100 is denied, \$1,600 will remain available for any additional 2018 travel grant requests.

SUMMARY POINTS

- Funds are allocated yearly for Travel Assistance Grants.
- The group's application meets all of the required criteria.
- To date, there have been \$5,900 allocated or pending from the 2018 Travel Grants Contingency Funds and \$1,600 remains available for 2018 travel grant requests.

ATTACHMENTS

Attachment A – Travel Assistance Grant Application
Attachment B – Travel Assistance Evaluation Form

Submitted by:

Mary Smith
Manager, Recreation Services

Concurrence by:

Richard Harding
Director, Parks and Recreation