

MINUTES
OPEN DESIGN ADVISORY PANEL MEETING
SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO, BC
THURSDAY, 2018-SEP-13 AT 5:00 P.M.

PRESENT: Members: Gur Minhas, Chair
 Dan Appell
 Frank Basciano
 Kevin Krastell
 Charles Kierulf

 Absent: Councillor Jerry Hong
 Martin Hagarty
 Will Melville

 Staff: Dave Stewart, Planner, Current Planning and Subdivision
 Laurie Nielsen, Recording Secretary

1. CALL THE DESIGN ADVISORY PANEL MEETING TO ORDER:

The Open Design Advisory Plan Meeting was called to order at 5:13 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Design Advisory Panel Meeting held in the Boardroom, 411 Dunsmuir Street, Nanaimo, BC, on Thursday, 2018-AUG-23 at 5:00 p.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

(a) Development Permit Application No. DP001108 - 1900 Griffiths Road (Lot 1)

Dave Stewart, Planner, Current Planning and Subdivision, introduced the project which consists of six pre-engineered mini-storage buildings and an accessory building containing an office and caretaker's suite. Mr. Stewart spoke regarding the site context including the onsite Garry oak meadow and pedestrian connectivity.

Derek Matthews, Civil Engineer, Herold Engineering presented the project. Mr. Matthews overviewed the site context, site grades and how the grades are approached within the building layouts, and building siting.

Pat Harrison, Landscape Architect, JPH Consultants Inc., presented the landscape plan and tree management program. Mr. Harrison spoke regarding storm water management, site security features, lighting and fencing.

Panel discussions took place regarding the following items:

- Storm water management.
- Pedestrian/vehicle circulation and wayfinding
- The addition of canopies over doorways.
- Suggestions were made to provide protection for building corners.
- Tree management and Garry oak tree protection methods.
- The density of plantings.
- Site lighting – sensor lighting within the drive aisles.
- The location and materials used for the garbage proposed enclosure.


It was moved and seconded that Development Permit Application No. DP1108 be accepted as presented with support for the variances. The following recommendations were provided:

- Consider flipping the building plans for Buildings A & F - to allow easier access to the parking area from the front entrance;
- Consider a slight reduction in parking to possibly provide an alternate use for the parking area near Garry oak meadow;
- Consider adding elements to add individual identities to each of the units;
- Consider using distinct building treatments or colours (ie. super graphics - oversize letters or numbers) at the ends of each building to enhance wayfinding;
- Consider adding canopies to the entrance doors; and provide details for the service doors to clearly identify them;
- Consider adding a base detail to each of the buildings;
- Consider a slight reduction in parking; and,
- Please provide a plant density ratio to Staff.

The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 6:03 p.m. that the meeting terminate. The motion carried unanimously.



CHAIR

CERTIFIED CORRECT:



CORPORATE OFFICER