

DATE OF MEETING NOVEMBER 5, 2018

AUTHORED BY SHEILA GURRIE, CITY CLERK/CORPORATE OFFICER

**SUBJECT 2019 ACTING MAYOR SCHEDULE**

## **OVERVIEW**

### **Purpose of Report**

To obtain Council approval of the 2019 Acting Mayor Schedule. |

### **Recommendation**

That Council approve the 2019 Acting Mayor Schedule.

## **BACKGROUND**

Part IV of the Council Procedure Bylaw 2018 No. 7272, which will take effect 2018-NOV-15, provides for the designation of Acting Mayor. The schedule covers the period of November 5, 2018 to December 31, 2019, due to the 2018 General Election.

Incumbents Councillors Thorpe and Armstrong are the first two acting mayors in the schedule. The remaining order was determined by random selection.

### **Acting Mayor**

- 15.1 *On an annual basis, the Corporate Officer will prepare a schedule to designate the Council Members to serve as Acting Mayor on a rotating basis.*
- 15.2 *The Acting Mayor will fulfill the responsibilities of the Mayor in his or her absence.*
- 15.3 *If both the Mayor and Acting Mayor are absent from the Council meeting, the Council Member who is next in rotation as Acting Mayor and is in attendance at the meeting will act as the Chair at the meeting. |*

## **OPTIONS**

1. |That Council approve the 2019 Acting Mayor Schedule.
  - **Legal Implication:** This report is pursuant to section 130 of the *Community Charter* and Council Procedure Bylaw 2018 No. 7272, which will take effect 2018-NOV-15.
2. That Council provide alternate direction. |

**SUMMARY POINTS**

- The Acting Mayor Schedule is developed in accordance with the “Council Procedure Bylaw 2018 No. 7272” which will come into effect 2018-NOV-15.

**ATTACHMENTS**

Attachment A – 2019 Acting Mayor Schedule ]

**Submitted by:** ]

Sheila Gurrie  
City Clerk and Corporate Officer]