

# Attachment 3



## CITY OF NANAIMO APPLICATION FOR PERMISSIVE TAX EXEMPTION

Office Use

ORGANIZATION: Enchanted Woodland Childcare Centre		DATE: June 28, 2018	
ADDRESS: 1243 Nelson St. Nanaimo, BC V9S 5J4		PRESIDENT: John Ruffell, Chair of the Board of Directors	
		SENIOR STAFF MEMBER: Ruth Lahtinen-Shaw	
		POSITION: Executive Director	
		CONTACT: Ruth Lahtinen-Shaw	
TELEPHONE: 250-741-1243		TELEPHONE: 250-741-1243	
GEOGRAPHIC AREA SERVED BY THE ORGANIZATION: Nanaimo			
NO. OF FULL TIME STAFF: 6		NO. OF PART TIME STAFF: 4	
NO. OF COMMUNITY VOLUNTEERS: 0		NO. OF VOLUNTEER HOURS PER YEAR: 0	
CLIENTS SERVED, LAST YEAR: 45 families		CLIENTS SERVED, THIS YEAR (PROJECTED): 42 families	
B.C. SOCIETY ACT REG. NO.: S0025151		REVENUE CANADA CHARITABLE REG. NO.:	
CURRENT BUDGET: \$476,525.37 Revenue		LEGAL DESCRIPTION OF PROPERTY: LTA, DLG, SEC 1, NR, LD 32, PLN 50077 - LSE	
INCOME \$128.82 current budget			
EXPENSES: \$476,396.55		TAX FOLIO NUMBER: 85047.005	
NEXT YEAR PROJECTED: \$511,500.78			
INCOME: \$2,244.64		CURRENT YEAR TAXES (IF KNOWN): \$5,647.78	
EXPENSES: \$509,256.14			
SIGNATURE: Ruth Lahtinen-Shaw		TITLE/POSITION: Executive Director	DATE: June 28, 2018
<p><b>NOTE:</b> YOUR ORGANIZATION'S MOST RECENT YEAR-END FINANCIAL STATEMENTS AND CURRENT YEAR-TO-DATE FINANCIAL STATEMENTS MUST BE ATTACHED TO THE APPLICATION FORM (INCLUDING A BALANCE SHEET AND INCOME STATEMENT).</p>			

## CITY OF NANAIMO GRANT QUESTIONNAIRE

1. Please describe the Purpose or Mandate of your organization in this community.

The purpose of Enchanted Woodland Childcare Center is to provide high quality care and early learning experiences for our the children in our care, the children of the clients in our childcare center.

We believe that the early years are critical to how each child will learn, grow and develop.

2. Please list the programs and services provided by your organization.

Childcare for children 0-5 years, education preschool program

3. Are you planning to change or add to current programs and services in the future?

Not at this time.

4. Please describe the role of volunteers in your organization.

Volunteer work is done by our current clients to keep our costs down; yard maintenance and playground upkeep.

We are run by a volunterr board of directors who meet once a month to review finanical reports, work on current projects and oversee the general day to day operations of the center.

5. Please list all grants received from the City of Nanaimo, Regional District of Nanaimo, and other governments or service clubs.

Gaming grant from BC Gaming.

We will be applying for funding from the Rotary Club for the replacement of our playground as it is in need of replacement.

## CITY OF NANAIMO GRANT QUESTIONNAIRE

6. Please provide details of fees for service in your organization, and how costs and fees are determined.

Currently our fees are: \$965 for a full-time under 3 spots, \$53.5/day, and \$785 for a full-time 3-5 years spot, and \$45/day. We compare our rates to others in the city and try to maintain accesible childcare for our clients, yet offer competative and appropriate compensation to our staff.

We will be needing to raising our fees next year to give our staff a wade increase to address staff rentention issues that are common in the field of childcare.

7. If your organization is a branch of a larger organization, please indicate how this affects the financial and other information you have provided.

N/A

8. If you lease or rent out part of your premises: please note the amount of space rented (sq ft), total square feet of the premises, name of organization renting the space, and the annual rent received.

Please find the attached copy of our lease agreement with VIHA.

9. Please describe current or planned approaches to self generated income.

We generate income from our client user fees, and will need to raise those as our budget dictates. We have budgeted \$6,500 this year for fundraising and that presents a challenge in itself as we are competing with many, many other organizations that too, are feeling the pinch in the rising cost of operating a business in the service industry.

## CITY OF NANAIMO GRANT QUESTIONNAIRE

10. Is there any other information about your organization that you would like to provide to support your application?

Please see the attached letter.

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11. In what ways would you recognize the City's support, should you receive a Permissive Tax Exemption?

A commendation in our parent handbook under the financial category and a notice of support on our community wall.

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1243 Nelson Street, Nanaimo, BC V9S 5J4  
(250)741-1243 fax (250)741-1245  
enchantedwoodland@shaw.ca

Attention: Jamie Slater  
Finance Department  
City of Nanaimo  
455 Wallace Street  
Nanaimo BC  
V9R 5J6

June 29, 2018

Dear Jamie Slater,

On behalf of the Board of Directors of Enchanted Woodland Children's Society, I would like to apply for a Permissive Tax Exemption in the amount of \$5,647.78. I have come back to the Management position here at Enchanted after being away for a few years raising my own child. It has been a wonderful homecoming of sorts. I was an Early Childhood Educating student with then, Malaspina here at Enchanted many years ago and the place is still a great place of early learning.

Enchanted Woodland is a group childcare centre that is governed by a non-profit society consisting of a group of volunteers that are elected to act as the Board of Directors. We are in our 19th year of operation offering quality child care services to children from birth to 5 years of age. We currently serve almost 50 families, employ 10 staff and have an extensive waitlist of families waiting for care. Our mission here at Enchanted Woodland is to support the full development of each child through positive early learning experiences with licensed Early Childhood Educators. Our goal is that these relationships will have a profound impact on the overall health and well-being these children, an investment into their future and that of our community.

Each year brings funding challenges as the cost of daily operations increases. We strive to maintain the high standards that we have held ourselves to over the years and are always seeking to improve. The facilitation of our quality program requires adequate funds to attract and retain professional and qualified staff, provide appropriate early learning programming and a safe, healthy environment to ensure that our families can rely on high quality, dependable service. The majority of our revenue comes from parent fees and the balance from government sources and fundraising events and activities. We raised our fees again this past September but continue to struggle to balance high quality care and affordability for our families.

Our classrooms contain materials for children to engage in imaginative play, appropriate art experiences and various toys to develop their emerging skills. These materials are routinely replaced and exchanged to maintain optimum safety and learning. The emphasis is on authentic and meaningful learning. The Centre has a nature area where the woodland is our natural classroom. Our hope for the next few years is to create build on this natural space creating additions to encourage and stimulate physical literacy.

We offer healthy snack program twice a day, every day as part of the preschool program. In addition, we believe in supporting and creating a strong sense of community by bringing all staff and children together to share in hot meals for Easter, Mother's Day, Father's Day, Thanksgiving & Christmas as well as inviting our staff, children and families to 3 social events annually.

We have opened our doors to future Early Care Education student from Vancouver Island University and other credited educational institutions, they come here as students to participate as part of our team for a mentorship and most often leave with a real sense of accomplishment and a great stepping stone to their future.

We involve our local elder care facilities in holiday celebrations with visits from our children during Valentines, Easter, summer, Thanksgiving, Halloween and Christmas. Our children go and perform a mini concert of sing-a-long songs with a visit after. These are great experiences for connecting the generation gaps and learning from one another.

Currently many changes have come to us from the Ministry of Children and Families. We have opted into, been accepted into the government's fee reduction initiative program where we receive funding that subsidizes each licensed spot here. This is a part of the government's election promise to work toward a Universal Childcare System. This fee reduction is saving our parents a sizable amount of money. Part of the contract was an agreement that facility fees would not be substantially raise for the one-year term. There would be acceptations made on a case by case basis. In Nanaimo there are centres that were opted in, raise their fees significantly and that has cause a lot of turmoil for those of us in the field. These are private centers, looking to increase their bottom dollar. There have been no answers from the ministry as to the acceptance of these centres into the funding program. These centers have stated that they are now passing these increased revenues on to their staff by way of increased wages. We too, wish that we could address staff ages here. We entered the agreement in good faith that we would not raise our fees in a manner that was untypical of previous years. We budgeted to fundraise for that difference and keep our fees at current rates. However, we are finding, as is everyone who is fundraising that money is hard to find.

We will be having to raise our fees for next year to address staff wages. We hear from the government that they have plans to address the staff retention and wage issues currently in the field, but there is no set date in place. We cannot wait for the ministry to act while our staff look fondly at other, private childcare centers who can offer a better compensation package. We have been lucky to secure a five-year lease with VIHA on stable terms to budget for the next several years. He cost of most everything else has and continues to climb steadily.

The receipt of Permissive Tax Exemption would assist with the costs associated to our service delivery here. We look forward to maintaining our high standards of early learning and providing high quality care with your acceptance of our application.



Sincerely,  
Ruth Lahtinen-Shaw  
Executive Director, Enchanted Woodland Childcare Centre

**Enchanted Woodland Children's Society**  
**Financial Statements**

*December 31, 2017*  
*(Unaudited - see Notice to Reader)*

## Notice To Reader

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On the basis of information provided by management we have compiled the statement of financial position of Enchanted Woodland Children's Society as at December 31, 2017 and the statement of operations and changes in net assets for the year then ended. We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon. Readers are cautioned that these statements may not be appropriate for their purposes.

Nanaimo, British Columbia

March 21, 2018

*MNP* **LLP**

Chartered Professional Accountants

**Enchanted Woodland Children's Society**  
**Statement of Financial Position**

*As at December 31, 2017*  
*(Unaudited - see Notice to Reader)*

	<b>2017</b>	<b>2016</b>
<b>Assets</b>		
<b>Current</b>		
Cash and term deposit	72,711	76,887
Accounts receivable	5,820	6,054
Externally restricted cash - gaming	66	14,750
Prepaid expenses and deposits	661	1,925
	<b>79,258</b>	<b>99,616</b>
<b>Capital assets</b>	<b>20,151</b>	<b>25,483</b>
<b>Internally restricted short term deposits</b>	<b>97,702</b>	<b>97,113</b>
	<b>197,111</b>	<b>222,212</b>
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals	3,730	15,221
Deferred contributions	66	14,750
	<b>3,796</b>	<b>29,971</b>
<b>Net Assets</b>		
Unrestricted	75,462	69,645
Internally restricted	97,702	97,113
Invested in capital assets	20,151	25,483
	<b>193,315</b>	<b>192,241</b>
	<b>197,111</b>	<b>222,212</b>

Approved on behalf of the Board

\_\_\_\_\_  
 Director

\_\_\_\_\_  
 Director

**Enchanted Woodland Children's Society**  
**Statement of Operations**

*For the year ended December 31, 2017*  
*(Unaudited - see Notice to Reader)*

	2017 <i>Budget</i>	2017	2016
<b>Revenues</b>	<b>374,903</b>	<b>369,892</b>	<b>358,367</b>
<b>Other income</b>			
CCOF wage subsidy	67,200	69,000	68,891
Emergency income	720	810	795
Fundraising	4,000	403	1,799
Community gaming grant	14,750	14,684	14,861
Investment income	1,400	589	(477)
Membership fees	1,000	1,050	1,100
Other donations and grants	-	651	677
	<b>89,070</b>	<b>87,187</b>	<b>87,646</b>
<b>Total revenue</b>	<b>463,973</b>	<b>457,079</b>	<b>446,013</b>
<b>Expenses</b>			
Advertising and promotion	350	211	100
Amortization	2,000	5,332	3,927
Bad debts	-	-	49
Bank charges and interest	1,200	1,695	1,401
Dues and memberships	1,600	1,253	1,118
Fundraising	-	485	135
Insurance	3,000	2,985	2,980
Janitorial	11,000	10,797	9,869
Meals and snacks	4,500	4,727	4,359
Office	4,950	4,228	5,441
Playground improvements	1,500	35	104
Professional development	5,000	3,444	2,358
Professional fees	6,000	7,885	8,049
Property taxes	5,359	5,753	5,359
Rent	8,081	8,081	8,081
Repairs and maintenance	2,600	2,259	3,288
Salaries, wages and benefits	393,840	364,826	381,901
Subcontracts	13,517	19,297	9,835
Supplies	4,600	6,798	5,390
Utilities	7,000	5,914	6,113
	<b>476,097</b>	<b>456,005</b>	<b>459,857</b>
<b>Excess (deficit) of revenue over expenses</b>	<b>(12,124)</b>	<b>1,074</b>	<b>(13,844)</b>

**Enchanted Woodland Children's Society**  
**Statement of Changes in Net Assets**

*For the year ended December 31, 2017*  
*(Unaudited - see Notice to Reader)*

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	<i>Unrestricted</i>	<i>Internally restricted</i>	<i>Invested in capital assets</i>	<b>2017</b>	<b>2016</b>
<b>Net assets beginning of year</b>	69,645	97,113	25,483	<b>192,241</b>	206,085
<b>Excess (deficiency) of revenue over expenses</b>	5,817	589	(5,332)	<b>1,074</b>	(13,844)
<b>Net assets, end of year</b>	<b>75,462</b>	<b>97,702</b>	<b>20,151</b>	<b>193,315</b>	192,241

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**Enchanted Woodland Children's Society**  
**Notes to the Financial Statements**

*For the year ended December 31, 2017*  
*(Unaudited - see Notice to Reader)*

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**1. Internally restricted short term deposits**

Internally restricted short term deposits consist of cashable GIC's bearing interest at .5 to .9%. Maturity dates range from January 31, 2018 - August 24, 2018.

	<b>2017</b>	<b>2016</b>
Internally restricted short term deposits	<b>97,702</b>	<b>97,113</b>

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**2. Internally restricted net assets**

In 2004, the board of directors approved the following uses for these funds:

	<b>2017</b>	<b>2016</b>
Operating contingency reserve representing 21% (2017 - 21%) of budgeted expenditures	<b>97,702</b>	<b>97,113</b>

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# Enchanted Woodland Children's Society

## Balance Sheet As at 05/31/2018

### ASSET

#### CURRENT ASSETS

GIC Investments - General		118,377.78
Royal Bank 100-042-1 General		68,666.89
Royal Bank 103-342-2 Gaming		8,229.27
Accounts Receivable		2,645.50
Petty Cash		150.00
Petty Cash - Office		9.60
Prepaid Expenses & Deposits		660.87

<b>TOTAL CURRENT ASSETS</b>		<u>198,739.91</u>
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#### CAPITAL ASSETS

Computer	4,064.68	
A/A - Computer	-3,542.09	
Net - Computer		522.59
Daycare Furniture & Equipm...	27,034.49	
A/A - Daycare Furn. & Equip.	-29,540.64	
Net - Daycare Furn. & Equip.		-2,506.15
Office Furniture & Equipment	2,624.07	
A/A - Office Furn. & Equip.	-2,179.81	
Net - Office Furn. & Equip.		444.26
Daycare Supplies	32,507.75	
A/A - Daycare Supplies	-30,694.84	
Net - Daycare Supplies		1,812.91
Playground Improvements		19,877.30

<b>TOTAL CAPITAL ASSETS</b>		<u>20,150.91</u>
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<b>TOTAL ASSET</b>		<u><u>218,890.82</u></u>
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### LIABILITY

#### CURRENT LIABILITIES

Sick Day Payable		2,887.75
Vacation Payable		4,343.24
WCB Payable		741.20
Unearned Revenue		8,669.82
EI Payable	1,190.11	
CPP Payable	2,639.70	
Income Taxes Payable	3,448.51	
Receiver General Payable		7,278.32

<b>TOTAL CURRENT LIABILITIES</b>		<u>23,920.33</u>
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<b>TOTAL LIABILITY</b>		<u>23,920.33</u>
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### EQUITY

#### EQUITY

Retained Earnings - Previous ...		1,074.59
Internally Restricted		97,113.41
Invested In Capital Assets		25,483.10
Unrestricted		69,644.81
Current Earnings		1,654.58

**Enchanted Woodland Children's Society**  
**Balance Sheet As at 05/31/2018**

TOTAL EQUITY	<u>194,970.49</u>
TOTAL EQUITY	<u>194,970.49</u>
LIABILITIES AND EQUITY	<u><u>218,890.82</u></u>

# Enchanted Woodland Children's Society

## Comparative Income Statement

	Actual 01/01/2018 to 05/31/2018	Actual 01/01/2017 to 05/31/2017
<b>REVENUE</b>		
<b>REVENUE</b>		
Infant/Toddler	57,154.50	57,627.66
Pre-School	92,912.00	93,039.01
Subsidy - Pre-School	5,445.00	5,500.00
Subsidy - Infant/Toddler	0.00	0.00
Drop-In - Pre-School	45.00	486.75
Drop-In - Infant/Toddler	53.50	0.00
Emergency Revenue	75.00	45.00
Fundraising Revenue	0.00	237.24
Gaming Revenue	6,145.85	6,145.85
Other Donations & Grants	0.00	0.00
Interest Revenue	0.00	0.09
Administration Fee	3,068.98	30.00
Membership Fee	125.00	75.00
Miscellaneous Income	444.01	184.53
CCOF Wage Subsidy	29,653.72	28,708.48
<b>TOTAL REVENUE</b>	<u>195,122.56</u>	<u>192,079.61</u>
<b>TOTAL REVENUE</b>	<u>195,122.56</u>	<u>192,079.61</u>
<b>EXPENSE</b>		
<b>PAYROLL EXPENSES</b>		
Wages & Salaries	134,690.61	132,475.68
Sick Time Expense	4,202.13	7,277.67
Sub-Contracts	9,623.00	6,108.38
EI Expense	3,059.80	1,688.81
CPP Expense	5,957.41	5,874.41
WCB Expense	2,055.90	1,759.59
Employee Benefits	2,800.27	2,782.88
<b>TOTAL PAYROLL EXPENSES</b>	<u>162,389.12</u>	<u>157,967.42</u>
<b>GENERAL &amp; ADMINISTRATIO...</b>		
Accounting & Legal	3,631.75	2,601.80
Advertising & Promotions	10.00	0.00
Amortization	0.00	0.00
Bad Debts	0.00	0.00
Bank Charges & Interest	786.06	873.93
Board Expenses	138.53	226.65
Cleaning Supplies & Janit...	4,546.46	4,201.26
Consulting & Honorariums	0.00	0.00
Courier & Postage	51.72	0.00
Daycare & Entertainment ...	4,167.04	1,513.88
Dues, Fees & Licenses	110.00	996.00
Fundraising Expenses	0.00	0.00
Garbage	575.00	775.00
Insurance	0.00	0.00
Internet	0.00	497.30
Meals & Snacks	3,137.42	1,542.44
Mileage	0.00	0.00

## Enchanted Woodland Children's Society Comparative Income Statement

	Actual 01/01/2018 to 05/31/2018	Actual 01/01/2017 to 05/31/2017
Office Supplies	835.64	776.21
Playground Expense	0.00	35.00
Professional Development	92.00	295.00
Professional Developmen...	1,629.00	0.00
Promotions & Special Eve...	0.00	68.46
Property Taxes	2,983.35	5,752.75
Rent	2,791.65	3,367.10
Repair & Maintenance	141.84	369.60
Security	1,321.74	0.00
Special Project	0.00	0.00
Staff Incentive	946.87	305.77
Staff Uniforms & Vest	0.00	40.22
Telephone	505.83	0.00
Travel & Entertainment	745.45	0.00
Utilities	1,931.51	2,511.39
<b>TOTAL GENERAL &amp; ADMINIST...</b>	<u>31,078.86</u>	<u>26,749.76</u>
<b>TOTAL EXPENSE</b>	<u>193,467.98</u>	<u>184,717.18</u>
<b>NET INCOME</b>	<u><u>1,654.58</u></u>	<u><u>7,362.43</u></u>

# Enchanted Woodland Children's Society

## Comparative Income Statement

	Actual 05/01/2018 to 05/31/2018	Actual 05/01/2017 to 05/31/2017
<b>REVENUE</b>		
<b>REVENUE</b>		
Infant/Toddler	12,212.00	11,715.50
Pre-School	19,130.00	19,689.25
Subsidy - Pre-School	1,100.00	1,100.00
Subsidy - Infant/Toddler	0.00	0.00
Drop-In - Pre-School	0.00	177.00
Drop-In - Infant/Toddler	0.00	0.00
Emergency Revenue	30.00	30.00
Fundraising Revenue	0.00	0.00
Gaming Revenue	1,229.17	1,229.17
Other Donations & Grants	0.00	0.00
Interest Revenue	0.00	0.00
Administration Fee	2,202.72	30.00
Membership Fee	50.00	50.00
Miscellaneous Income	101.25	23.10
CCOF Wage Subsidy	6,300.60	5,972.16
<b>TOTAL REVENUE</b>	<u>42,355.74</u>	<u>40,016.18</u>
<b>TOTAL REVENUE</b>	<u>42,355.74</u>	<u>40,016.18</u>
<b>EXPENSE</b>		
<b>PAYROLL EXPENSES</b>		
Wages & Salaries	30,520.55	30,168.38
Sick Time Expense	951.73	1,095.30
Sub-Contracts	45.00	0.00
EI Expense	694.23	660.51
CPP Expense	1,319.85	1,288.31
WCB Expense	387.01	370.50
Employee Benefits	391.88	589.97
<b>TOTAL PAYROLL EXPENSES</b>	<u>34,310.25</u>	<u>34,172.97</u>
<b>GENERAL &amp; ADMINISTRATIO...</b>		
Accounting & Legal	1,909.75	900.80
Advertising & Promotions	0.00	0.00
Amortization	0.00	0.00
Bad Debts	0.00	0.00
Bank Charges & Interest	133.07	303.10
Board Expenses	138.53	226.65
Cleaning Supplies & Janit...	744.32	850.56
Consulting & Honorariums	0.00	0.00
Courier & Postage	0.00	0.00
Daycare & Entertainment ...	639.84	385.65
Dues, Fees & Licenses	0.00	40.00
Fundraising Expenses	0.00	0.00
Garbage	0.00	0.00
Insurance	0.00	0.00
Internet	0.00	98.57
Meals & Snacks	745.99	270.10
Mileage	0.00	0.00

## Enchanted Woodland Children's Society Comparative Income Statement

	Actual 05/01/2018 to 05/31/2018	Actual 05/01/2017 to 05/31/2017
Office Supplies	56.76	63.57
Playground Expense	0.00	0.00
Professional Development	0.00	0.00
Professional Developmen...	514.00	0.00
Promotions & Special Eve...	0.00	62.48
Property Taxes	596.67	5,752.75
Rent	558.33	673.42
Repair & Maintenance	0.00	0.00
Security	660.87	0.00
Special Project	0.00	0.00
Staff Incentive	464.72	93.01
Staff Uniforms & Vest	0.00	15.01
Telephone	265.01	0.00
Travel & Entertainment	0.00	0.00
Utilities	445.32	537.00
<b>TOTAL GENERAL &amp; ADMINIST...</b>	<u>7,873.18</u>	<u>10,272.67</u>
<b>TOTAL EXPENSE</b>	<u>42,183.43</u>	<u>44,445.64</u>
<b>NET INCOME</b>	<u><u>172.31</u></u>	<u><u>-4,429.46</u></u>

# Enchanted Woodland Children's Society

## Comparative Gross Margin Income Statement

	Actual 01/01/2018 to 05/31/2018	Budget 01/01/2018 to 05/31/2018
<b>OPERATING REVENUE</b>		
<b>REVENUE</b>		
Infant/Toddler	57,154.50	51,000.00
Pre-School	92,912.00	86,240.00
Subsidy - Pre-School	5,445.00	12,560.00
Subsidy - Infant/Toddler	0.00	9,000.00
Drop-In - Pre-School	45.00	225.00
Drop-In - Infant/Toddler	53.50	133.75
Emergency Revenue	75.00	312.50
Fundraising Revenue	0.00	1,666.65
Gaming Revenue	6,145.85	6,145.80
Other Donations & Grants	0.00	0.00
Interest Revenue	0.00	104.15
Administration Fee	3,068.98	2,153.95
Membership Fee	125.00	416.65
Miscellaneous Income	444.01	0.00
CCOF Wage Subsidy	29,653.72	27,552.00
<b>TOTAL REVENUE</b>	<u>195,122.56</u>	<u>197,510.45</u>
<b>TOTAL OPERATING REVENUE</b>	<u>195,122.56</u>	<u>197,510.45</u>
<b>GROSS MARGIN</b>	<u>195,122.56</u>	<u>197,510.45</u>
<b>OPERATING EXPENSE</b>		
<b>PAYROLL</b>		
Wages & Salaries	134,690.61	144,560.75
Sick Time Expense	4,202.13	0.00
Sub-Contracts	9,623.00	8,762.05
EI Expense	3,059.80	2,970.45
CPP Expense	5,957.41	7,137.80
WCB Expense	2,055.90	1,845.70
Employee Benefits	2,800.27	3,333.30
<b>TOTAL PAYROLL</b>	<u>162,389.12</u>	<u>168,610.05</u>
<b>GENERAL AND ADMINISTRAT...</b>		
Accounting & Legal	3,631.75	2,500.00
Advertising & Promotions	10.00	41.65
Amortization	0.00	1,666.65
Bad Debts	0.00	0.00
Bank Charges & Interest	786.06	625.00
Board Expenses	138.53	166.65
Cleaning Supplies & Janit...	4,546.46	4,583.30
Consulting & Honorariums	0.00	0.00
Courier & Postage	51.72	0.00
Daycare & Entertainment ...	4,167.04	1,916.65
Dues, Fees & Licenses	110.00	666.65
Fundraising Expenses	0.00	83.30
Garbage	575.00	666.65
Insurance	0.00	1,250.00
Internet	0.00	0.00

**Enchanted Woodland Children's Society**  
**Comparative Gross Margin Income Statement**

	Actual 01/01/2018 to 05/31/2018	Budget 01/01/2018 to 05/31/2018
Meals & Snacks	3,137.42	1,875.00
Mileage	0.00	0.00
Office Supplies	835.64	833.30
Playground Expense	0.00	208.30
Professional Development	92.00	1,458.30
Professional Developmen...	1,629.00	0.00
Promotions & Special Eve...	0.00	208.30
Property Taxes	2,983.35	2,983.30
Rent	2,791.65	2,791.65
Repair & Maintenance	141.84	625.00
Security	1,321.74	550.80
Special Project	0.00	0.00
Staff Incentive	946.87	500.00
Staff Uniforms & Vest	0.00	145.80
Telephone	505.83	625.00
Travel & Entertainment	745.45	0.00
Utilities	1,931.51	2,916.65
<b>TOTAL GENERAL AND ADMIN...</b>	<u>31,078.86</u>	<u>29,887.90</u>
<b>TOTAL OPERATING EXPENSE</b>	<u>193,467.98</u>	<u>198,497.95</u>
<b>INCOME FROM OPERATIONS</b>	<u>1,654.58</u>	<u>-987.50</u>
<b>NET INCOME</b>	<u><u>1,654.58</u></u>	<u><u>-987.50</u></u>

# Enchanted Woodland Children's Society

## Comparative Gross Margin Income Statement

	Actual 05/01/2018 to 05/31/2018	Budget 05/01/2018 to 05/31/2018
<b>OPERATING REVENUE</b>		
<b>REVENUE</b>		
Infant/Toddler	12,212.00	10,200.00
Pre-School	19,130.00	17,248.00
Subsidy - Pre-School	1,100.00	2,512.00
Subsidy - Infant/Toddler	0.00	1,800.00
Drop-In - Pre-School	0.00	45.00
Drop-In - Infant/Toddler	0.00	26.75
Emergency Revenue	30.00	62.50
Fundraising Revenue	0.00	333.33
Gaming Revenue	1,229.17	1,229.16
Other Donations & Grants	0.00	0.00
Interest Revenue	0.00	20.83
Administration Fee	2,202.72	430.79
Membership Fee	50.00	83.33
Miscellaneous Income	101.25	0.00
CCOF Wage Subsidy	6,300.60	5,510.40
<b>TOTAL REVENUE</b>	<u>42,355.74</u>	<u>39,502.09</u>
<b>TOTAL OPERATING REVENUE</b>	<u>42,355.74</u>	<u>39,502.09</u>
<b>GROSS MARGIN</b>	<u>42,355.74</u>	<u>39,502.09</u>
<b>OPERATING EXPENSE</b>		
<b>PAYROLL</b>		
Wages & Salaries	30,520.55	28,912.15
Sick Time Expense	951.73	0.00
Sub-Contracts	45.00	1,752.41
EI Expense	694.23	594.09
CPP Expense	1,319.85	1,427.56
WCB Expense	387.01	369.14
Employee Benefits	391.88	666.66
<b>TOTAL PAYROLL</b>	<u>34,310.25</u>	<u>33,722.01</u>
<b>GENERAL AND ADMINISTRAT...</b>		
Accounting & Legal	1,909.75	500.00
Advertising & Promotions	0.00	8.33
Amortization	0.00	333.33
Bad Debts	0.00	0.00
Bank Charges & Interest	133.07	125.00
Board Expenses	138.53	33.33
Cleaning Supplies & Janit...	744.32	916.66
Consulting & Honorariums	0.00	0.00
Courier & Postage	0.00	0.00
Daycare & Entertainment ...	639.84	383.33
Dues, Fees & Licenses	0.00	133.33
Fundraising Expenses	0.00	16.66
Garbage	0.00	133.33
Insurance	0.00	250.00
Internet	0.00	0.00

**Enchanted Woodland Children's Society**  
**Comparative Gross Margin Income Statement**

	Actual 05/01/2018 to 05/31/2018	Budget 05/01/2018 to 05/31/2018
Meals & Snacks	745.99	375.00
Mileage	0.00	0.00
Office Supplies	56.76	166.66
Playground Expense	0.00	41.66
Professional Development	0.00	291.66
Professional Developmen...	514.00	0.00
Promotions & Special Eve...	0.00	41.66
Property Taxes	596.67	596.66
Rent	558.33	558.33
Repair & Maintenance	0.00	125.00
Security	660.87	110.16
Special Project	0.00	0.00
Staff Incentive	464.72	100.00
Staff Uniforms & Vest	0.00	29.16
Telephone	265.01	125.00
Travel & Entertainment	0.00	0.00
Utilities	445.32	583.33
<b>TOTAL GENERAL AND ADMIN...</b>	<u>7,873.18</u>	<u>5,977.58</u>
<b>TOTAL OPERATING EXPENSE</b>	<u>42,183.43</u>	<u>39,699.59</u>
<b>INCOME FROM OPERATIONS</b>	<u>172.31</u>	<u>-197.50</u>
<b>NET INCOME</b>	<u><u>172.31</u></u>	<u><u>-197.50</u></u>

Revenue	Item	2016 Budget	2016 Actuals	2017 Budget	2017 Actuals	2018 Budget	2018 monthly
	Infant fees	\$ 119,779.50	\$ 125,584.20	\$ 126,257.31	\$ 136,004.36	\$ 122,400.00	\$ 10,200.00
	preschool fees	\$ 205,244.00	\$ 212,966.20	\$ 228,907.41	\$ 219,217.69	\$ 206,976.00	\$ 17,248.00
	inf/tod subsidy	\$ 12,994.50	\$ 8,819.10	\$ 14,650.69	\$ -	\$ 21,600.00	\$ 1,800.00
	preschool subsidy	\$ 22,356.00	\$ 7,118.00	\$ 3,491.31	\$ 12,980.00	\$ 30,144.00	\$ 2,512.00
	inf/tod dropin	\$ 618.00	\$ 653.75	\$ 427.84	\$ -	\$ 321.00	\$ 26.75
	preschool dropin	\$ 1,548.00	\$ 3,225.75	\$ 1,168.85	\$ 1,560.00	\$ 540.00	\$ 45.00
	administration fee				\$ 130.00	\$ 100.00	\$ 8.33
	emergency funding (kits)	\$ 700.00	\$ 795.00	\$ 720.00	\$ 810.00	\$ 750.00	\$ 62.50
	fundraising	\$ 3,000.00	\$ 1,799.00	\$ 4,000.00	\$ 403.22	\$ 6,500.00	\$ 541.67
	donations/grants			\$ -	\$ 75.46	\$ -	\$ -
	Interest	\$ 1,200.00	\$ (477.00)	\$ 1,400.00	\$ 589.00	\$ 250.00	\$ 20.83
	Late Charge,Tax receipt			\$ -	\$ -	\$ -	\$ -
	Membership dues	\$ 1,210.00	\$ 1,100.00	\$ 1,000.00	\$ 1,050.00	\$ 1,000.00	\$ 83.33
	CCOF	\$ 67,778.00	\$ 68,891.00	\$ 67,200.00	\$ 69,000.00	\$ 66,124.80	\$ 5,510.40
	2018 CCOF April-Dec Admin top up					\$ 5,069.57	\$ 422.46
	Community Gaming Grant	\$ 14,750.00	\$ 14,861.00	\$ 14,750.00	\$ 14,684.00	\$ 14,750.00	\$ 1,229.17
	Misc income		\$ 677.00	\$ -	\$ 575.33	\$ -	\$ -
<b>Total Revenues</b>		<b>\$ 451,178.00</b>	<b>\$ 446,013.00</b>	<b>\$ 463,973.41</b>	<b>\$ 457,079.06</b>	<b>\$ 476,525.37</b>	<b>\$ 39,710.45</b>

**Expenses**

Payroll expenses		2016 Budget	2016 Actuals	2017 Budget	2017Actuals	2018 Budget	2018 monthly
	wages (inc. holiday pay)	\$ 329,594.00	\$ 331,937.53	\$ 338,665.82	\$ 317,815.51	\$ 346,945.86	\$ 28,912.16
	holiday and sick coverage, inc SD*	\$ 13,940.00	\$ 9,834.51	\$ 13,516.97	\$ 19,296.63	\$ 21,029.00	\$ 1,752.42
	El expense	\$ 8,516.00	\$ 8,989.54	\$ 9,115.10	\$ 6,251.51	\$ 7,129.16	\$ 594.10
	CPP expense	\$ 16,029.00	\$ 15,159.56	\$ 17,155.80	\$ 14,552.92	\$ 17,130.76	\$ 1,427.56
	WCB expense	\$ 3,789.00	\$ 4,819.86	\$ 4,365.55	\$ 4,398.82	\$ 4,429.77	\$ 369.15
	Sick time			\$ 12,516.00	\$ 13,355.39		\$ -
	Benefits	\$ 8,400.00	\$ 7,668.01	\$ 9,300.00	\$ 6,432.81	\$ 8,000.00	\$ 666.67
<b>total payroll expenses</b>		<b>\$ 380,268.00</b>	<b>\$ 378,409.01</b>	<b>\$ 404,635.24</b>	<b>\$ 382,103.59</b>	<b>\$ 404,664.55</b>	<b>\$ 33,722.05</b>

<b>Expenses Continued</b>	<b>2016 Budget</b>	<b>2016 Actuals</b>	<b>2017 Budget</b>	<b>2017 Actuals</b>	<b>2018 Budget</b>	
<b>Administration Expenses</b>						
Accounting and Legal	6000	8048.5	\$ 6,000.00	\$ 7,885.00	\$ 6,000.00	\$ 500.00
Advertising	310	20	\$ 100.00	\$ 10.00	\$ 100.00	\$ 8.33
Amortization	0	3926.57	\$ 2,000.00	\$ 5,332.19	\$ 4,000.00	\$ 333.33
Bad Debts	0	49.25	\$ -	\$ -		\$ -
Bank Charges	530	1401	\$ 1,200.00	\$ 1,694.69	\$ 1,500.00	\$ 125.00
Board Expenses	200	823.47	\$ 400.00	\$ 280.20	\$ 400.00	\$ 33.33
Cleaning/Janitorial	9100	9868.62	\$ 11,000.00	\$ 10,797.49	\$ 11,000.00	\$ 916.67
Consulting /Honorariums		0	\$ -	\$ -		\$ -
Courier and Postage	50	10.82	\$ -	\$ -		\$ -
Daycare/Entertain Supplies	4500	5389.5	\$ 4,600.00	\$ 4,171.28	\$ 4,600.00	\$ 383.33
Daycare Equipment						\$ -
Dues, fees, Licenses	1400	1118	\$ 1,600.00	\$ 1,253.00	\$ 1,600.00	\$ 133.33
Fundraising Expense	600	135		\$ 484.75	\$ 200.00	\$ 16.67
Garbage collection	1600	1415	\$ 1,600.00	\$ 1,850.00	\$ 1,600.00	\$ 133.33
Insurances	3000	2980	\$ 3,000.00	\$ 2,985.00	\$ 3,000.00	\$ 250.00
Interest and Penalties	0		\$ -			\$ -
Meals and Snacks	4500	4359	\$ 4,500.00	\$ 4,727.19	\$ 4,500.00	\$ 375.00
Mileage		0		\$ -		\$ -
Office/admin supplies	3846	2369.4	\$ 2,100.00	\$ 4,228.00	\$ 2,000.00	\$ 166.67
Playground Maintenance *	2000	103.8	\$ 1,500.00	\$ 35.00	\$ 500.00	\$ 41.67
Prof. Devel. (200.00/staff)	2200	2357.68	\$ 5,000.00	\$ 3,444.00	\$ 3,000.00	\$ 250.00
Prof. fees (first aid etc)	6000			\$ -	\$ 500.00	\$ 41.67
Promotions&Special Events	250	79.59	\$ 250.00	\$ 201.19	\$ 500.00	\$ 41.67
Property Taxes					\$ 7,160.00	\$ 596.67
Rent	8081.04	13439.62	\$ 13,439.62	\$ 13,833.77	\$ 6,700.00	\$ 558.33
Repairs/ Maintenance	2600	1872.55	\$ 1,000.00	\$ 1,461.00	\$ 1,500.00	\$ 125.00
Security/Alarm System	675	1321.74	\$ 1,322.00	\$ 660.87	\$ 1,322.00	\$ 110.17
Special project)	7000	740.21		\$ -		\$ -
Staff Incentives	1400	1574.51	\$ 1,000.00	\$ 1,077.95	\$ 1,200.00	\$ 100.00
Staff uniforms/vest		577.67	\$ 350.00	\$ 40.22	\$ 350.00	\$ 29.17
Telephone/Internet	3300	1756.16	\$ 2,500.00	\$ 1,249.70	\$ 1,500.00	\$ 125.00
Travel ECEBC/Workshops	4900	0	\$ -	\$ 284.76		\$ -
Utilities	9300	6112.57	\$ 7,000.00	\$ 5,913.90	\$ 7,000.00	\$ 583.33
<b>total administrative expenses</b>	<b>83342.04</b>	<b>71850.23</b>	<b>\$ 71,461.62</b>	<b>\$ 73,901.15</b>	<b>\$ 71,732.00</b>	<b>\$ 5,977.67</b>
<b>Total Expenses</b>	<b>463610.04</b>	<b>450259.24</b>	<b>\$ 476,096.86</b>	<b>\$ 456,004.74</b>	<b>\$ 476,396.55</b>	<b>\$ 39,699.71</b>
<b>Net Income</b>	<b>\$ (12,432.04)</b>	<b>\$ (4,246.24)</b>	<b>\$ (12,123.45)</b>	<b>\$ 1,074.32</b>	<b>\$ 128.82</b>	<b>\$ 10.74</b>

Revenue	Item	2016 Actuals	2017 Budget	2017 Actuals	2018 Budget	2019 Budget	2019 monthly
	Infant fees	\$ 125,584.20	\$ 126,257.31	\$ 136,004.36	\$ 122,400.00	\$ 155,156.40	\$ 12,929.70
	preschool fees	\$ 212,966.20	\$ 228,907.41	\$ 219,217.69	\$ 206,976.00	\$ 230,643.84	\$ 19,220.32
	inf/tod subsidy	\$ 8,819.10	\$ 14,650.69	\$ -	\$ 21,600.00	\$ 14,043.60	\$ 1,170.30
	preschool subsidy	\$ 7,118.00	\$ 3,491.31	\$ 12,980.00	\$ 30,144.00	\$ 20,876.16	\$ 1,739.68
	inf/tod dropin	\$ 653.75	\$ 427.84	\$ -	\$ 321.00	\$ 373.50	\$ 31.13
	preschool dropin	\$ 3,225.75	\$ 1,168.85	\$ 1,560.00	\$ 540.00	\$ 570.00	\$ 47.50
	administration fee			\$ 130.00	\$ 100.00	\$ 100.00	\$ 8.33
	emergency funding (kits)	\$ 795.00	\$ 720.00	\$ 810.00	\$ 750.00	\$ 750.00	\$ 62.50
	fundraising	\$ 1,799.00	\$ 4,000.00	\$ 403.22	\$ 6,500.00		\$ -
	donations/grants		\$ -	\$ 75.46	\$ -		\$ -
	Interest	\$ (477.00)	\$ 1,400.00	\$ 589.00	\$ 250.00	\$ 500.00	\$ 41.67
	Late Charge, Tax receipt		\$ -	\$ -	\$ -		\$ -
	Membership dues	\$ 1,100.00	\$ 1,000.00	\$ 1,050.00	\$ 1,000.00	\$ 1,000.00	\$ 83.33
	CCOF	\$ 68,891.00	\$ 67,200.00	\$ 69,000.00	\$ 66,124.80	\$ 66,124.80	\$ 5,510.40
	CCOF 10% Administration Top up				\$ 5,069.57	\$ 6,612.48	\$ 551.04
	Community Gaming Grant	\$ 14,861.00	\$ 14,750.00	\$ 14,684.00	\$ 14,750.00	\$ 14,750.00	\$ 1,229.17
	Misc income	\$ 677.00	\$ -	\$ 575.33	\$ -		\$ -
<b>Total Revenues</b>		<b>\$ 446,013.00</b>	<b>\$ 463,973.41</b>	<b>\$ 457,079.06</b>	<b>\$ 476,525.37</b>	<b>\$ 511,500.78</b>	<b>\$ 39,710.45</b>

**Expenses**

Payroll expenses		2016 Actuals	2017 Budget	2017 Actuals	2018 Budget	2019 Budget	2019 monthly
	wages (inc. holiday pay)	\$ 331,937.53	\$ 338,665.82	\$ 317,815.51	\$ 346,945.86	\$ 371,296.19	\$ 30,941.35
	holiday and sick coverage, inc SD*	\$ 9,834.51	\$ 13,516.97	\$ 19,296.63	\$ 21,029.00	\$ 23,047.50	\$ 1,920.63
	EI expense	\$ 8,989.54	\$ 9,115.10	\$ 6,251.51	\$ 7,129.16	\$ 7,648.70	\$ 637.39
	CPP expense	\$ 15,159.56	\$ 17,155.80	\$ 14,552.92	\$ 17,130.76	\$ 18,379.16	\$ 1,531.60
	WCB expense	\$ 4,819.86	\$ 4,365.55	\$ 4,398.82	\$ 4,429.77	\$ 4,752.59	\$ 396.05
	Sick time		\$ 12,516.00	\$ 13,355.39			\$ -
	Benefits	\$ 7,668.01	\$ 9,300.00	\$ 6,432.81	\$ 8,000.00	\$ 8,000.00	\$ 666.67
<b>total payroll expenses</b>		<b>\$ 378,409.01</b>	<b>\$ 404,635.24</b>	<b>\$ 382,103.59</b>	<b>\$ 404,664.55</b>	<b>\$ 433,124.14</b>	<b>\$ 33,722.05</b>

<b>Expenses Continued</b>		<b>2016 Actuals</b>	<b>2017 Budget</b>	<b>2017 Actuals</b>	<b>2018 Budget</b>	<b>2019 Budget</b>	<b>2018 monthly</b>
<b>Administration Expenses</b>							
	Accounting and Legal	8048.5	\$ 6,000.00	\$ 7,885.00	\$ 6,000.00	\$ 8,000.00	\$ 666.67
	Advertising	20	\$ 100.00	\$ 10.00	\$ 100.00	\$ 100.00	\$ 8.33
	Amortization	3926.57	\$ 2,000.00	\$ 5,332.19	\$ 4,000.00	\$ 4,000.00	\$ 333.33
	Bad Debts	49.25	\$ -	\$ -			\$ -
	Bank Charges	1401	\$ 1,200.00	\$ 1,694.69	\$ 1,500.00	\$ 1,500.00	\$ 125.00
	Board Expenses	823.47	\$ 400.00	\$ 280.20	\$ 400.00	\$ 250.00	\$ 20.83
	Cleaning/Janitorial	9868.62	\$ 11,000.00	\$ 10,797.49	\$ 11,000.00	\$ 11,000.00	\$ 916.67
	Consulting /Honorariums	0	\$ -	\$ -			\$ -
	Courier and Postage	10.82	\$ -	\$ -			\$ -
	Daycare/Entertain Supplies	5389.5	\$ 4,600.00	\$ 4,171.28	\$ 4,600.00	\$ 6,000.00	\$ 500.00
	Daycare Equipment						\$ -
	Dues, fees, Licenses	1118	\$ 1,600.00	\$ 1,253.00	\$ 1,600.00	\$ 1,600.00	\$ 133.33
	Fundraising Expense	135		\$ 484.75	\$ 200.00	\$ 200.00	\$ 16.67
	Garbage collection	1415	\$ 1,600.00	\$ 1,850.00	\$ 1,600.00	\$ 1,600.00	\$ 133.33
	Insurances	2980	\$ 3,000.00	\$ 2,985.00	\$ 3,000.00	\$ 3,000.00	\$ 250.00
	Interest and Penalties		\$ -				\$ -
	Meals and Snacks	4359	\$ 4,500.00	\$ 4,727.19	\$ 4,500.00	\$ 6,000.00	\$ 500.00
	Mileage	0		\$ -			\$ -
	Office/admin supplies	2369.4	\$ 2,100.00	\$ 4,228.00	\$ 2,000.00	\$ 2,000.00	\$ 166.67
	Playground Maintenance *	103.8	\$ 1,500.00	\$ 35.00	\$ 500.00	\$ 500.00	\$ 41.67
	Prof. Devel. (200.00/staff)	2357.68	\$ 5,000.00	\$ 3,444.00	\$ 3,000.00	\$ 3,000.00	\$ 250.00
	Prof. fees (first aid etc)			\$ -	\$ 500.00	\$ 500.00	\$ 41.67
	Promotions&Special Events	79.59	\$ 250.00	\$ 201.19	\$ 500.00	\$ 500.00	\$ 41.67
	Property Taxes				\$ 7,160.00	\$ 7,160.00	\$ 596.67
	Rent	13439.62	\$ 13,439.62	\$ 13,833.77	\$ 6,700.00	\$ 6,700.00	\$ 558.33
	Repairs/ Maintenance	1872.55	\$ 1,000.00	\$ 1,461.00	\$ 1,500.00	\$ 1,500.00	\$ 125.00
	Security/Alarm System	1321.74	\$ 1,322.00	\$ 660.87	\$ 1,322.00	\$ 1,322.00	\$ 110.17
	Special project)	740.21		\$ -			\$ -
	Staff Incentives	1574.51	\$ 1,000.00	\$ 1,077.95	\$ 1,200.00	\$ 1,200.00	\$ 100.00
	Staff uniforms/vest	577.67	\$ 350.00	\$ 40.22	\$ 350.00	\$ -	\$ -
	Telephone/Internet	1756.16	\$ 2,500.00	\$ 1,249.70	\$ 1,500.00	\$ 1,500.00	\$ 125.00
	Travel ECEBC/Workshops	0	\$ -	\$ 284.76			\$ -
	Utilities	6112.57	\$ 7,000.00	\$ 5,913.90	\$ 7,000.00	\$ 7,000.00	\$ 583.33
	<b>total administrative expenses</b>	<b>71850.23</b>	<b>\$ 71,461.62</b>	<b>\$ 73,901.15</b>	<b>\$ 71,732.00</b>	<b>\$ 76,132.00</b>	<b>\$ 5,977.67</b>
	<b>Total Expenses</b>	<b>450259.24</b>	<b>\$ 476,096.86</b>	<b>\$ 456,004.74</b>	<b>\$ 476,396.55</b>	<b>\$ 509,256.14</b>	<b>\$ 39,699.71</b>
	<b>Net Income</b>	<b>\$ (4,246.24)</b>	<b>\$ (12,123.45)</b>	<b>\$ 1,074.32</b>	<b>\$ 128.82</b>	<b>\$ 2,244.64</b>	<b>\$ 10.74</b>

**2018 PROPERTY TAX NOTICE**

**DUE DATE: July 3, 2018**



**5% PENALTY - END OF DAY JULY 3, 2018**

**5% PENALTY - END OF DAY AUGUST 9, 2018**

**PENALTIES WILL BE APPLIED TO UNPAID TAXES OR UNCLAIMED GRANT**

34707



ENCHANTED WOODLAND CHILDREN'S SOCIETY  
 1243 NELSON STREET  
 NANAIMO BC V9S 2K4

34495

LEGAL DESCRIPTION			
LT A, DL 97G, SEC 1, NR, LD 32, PLN 50077 - LSE			
TOTAL NET ASSESSED VALUES FOR TAXATION PURPOSES			
CLASS	GENERAL	SCHOOL	HOSPITAL
1 - Res	774,000	774,000	774,000
A - NOT ELIGIBLE FOR GRANT	B - BASIC GRANT UNDER AGE 65	C - SENIOR/ADDL AGE 65+ OR OTHER	

ACCOUNT/FOLIO	85047.005	ACCESS CODE	144319
PROPERTY ADDRESS	1243 NELSON STREET		
PID		RATES	

STATEMENT DATE: MAY 9, 2018

**SCHOOL TAXES COLLECTED ON BEHALF OF PROVINCE OF BC**

SCHOOL	250-387-0555	1.70870	1,322.53	1,322.53	1,322.53
Less: Home Owner Grant				(770.00)	(1,045.00)
<b>NET BASIC SCHOOL TAXES</b>			<b>1,322.53</b>	<b>552.53</b>	<b>277.53</b>

**LEVIES COLLECTED ON BEHALF OF OTHER AGENCIES**

B C ASSESSMENT	1-866-825-8322	0.04030	31.19	31.19	31.19
MUNICIPAL FINANCE AUTHORITY	250-383-1181	0.00020	0.15	0.15	0.15
REGIONAL DISTRICT GENERAL	250-390-4111	0.47980	371.37	371.37	371.37
REGIONAL DISTRICT PARKS		0.03540	27.40	27.40	27.40
REGIONAL DISTRICT SEWER BENEFITTING AREA		0.35650	275.93	275.93	275.93
REGIONAL HOSPITAL DISTRICT		0.17720	137.15	137.15	137.15
REGIONAL PARKS & TRAILS PARCEL TAX		14.00000	14.00	14.00	14.00
<b>NET OTHER GOVERNMENT TAXES</b>			<b>857.19</b>	<b>857.19</b>	<b>857.19</b>

**TAXES LEVIED BY CITY OF NANAIMO**

CITY GENERAL		4.28800	3,318.91	3,318.91	3,318.91
VANCOUVER ISLAND REGIONAL LIBRARY		0.19270	149.15	149.15	149.15
<b>NET MUNICIPAL TAXES</b>			<b>3,468.06</b>	<b>3,468.06</b>	<b>3,468.06</b>
<b>TOTAL NEW TAX LEVIES</b>			<b>5,647.78</b>	<b>4,877.78</b>	<b>4,602.78</b>
Tax Prepayments/Adjustments			0.00	0.00	0.00
<b>TOTAL TAXES DUE</b>			<b>5,647.78</b>	<b>4,877.78</b>	<b>4,602.78</b>

**NOTES: The \*Home Owner Grant must be claimed by the tax due date to avoid a penalty. The grant can be claimed without payment of taxes. Post marks will not be considered as date of payment. No exceptions.**

You are not currently enrolled in the Tax Installment Plan. If you were to enroll, your estimated monthly payment amount for next year's taxes would be \$495.00.



**CLAIM YOUR \*HOME OWNER GRANT ONLINE - [www.nanaimo.ca/goto/hog](http://www.nanaimo.ca/goto/hog)**

Customer Copy

**AMOUNT DUE JULY 3, 2018**

DETACH HERE

A - NO GRANT	B - BASIC GRANT	C - ADD'L GRANT
\$5,647.78	\$4,877.78	\$4,602.78

**2018 \*HOME OWNER GRANT APPLICATION**

SERVICE AND RESOURCE CENTRE: 411 DUNSMUIR STREET  
 MAIL TO: 455 WALLACE STREET NANAIMO BC V9R 5J6  
 (P) 250-755-4415 (E) PROPERTY.INFO@NANAIMO.CA

**CITY OF NANAIMO  
 DUE DATE: JULY 3, 2018**

Grant must be claimed by the due date each year you are eligible



## 2018 BC SOCIETY ANNUAL REPORT

BC Society • Societies Act

**NAME OF SOCIETY:** ENCHANTED WOODLAND CHILDREN'S SOCIETY  
**Incorporation Number:** S0025151  
**Business Number:** 86876 3137 BC0001  
**Filed Date and Time:** June 1, 2018 03:04 PM Pacific Time  
**Annual General Meeting (AGM) Date:** May 23, 2018

### REGISTERED OFFICE ADDRESS INFORMATION

**Delivery Address:**

1243 NELSON STREET  
NANAIMO BC V9S 5J4

**Mailing Address:**

1243 NELSON STREET  
NANAIMO BC V9S 5J4

### DIRECTOR INFORMATION AS OF May 23, 2018

**Last Name, First Name Middle Name:**

BASTARACHE, MATT

**Delivery Address:**

2772 JOANNA ST  
NANAIMO BC V9T 3X1

**Last Name, First Name Middle Name:**

BICKERTON, LAURA

**Delivery Address:**

1675 KING JOHN WAY  
NANAIMO BC V9T 3C3

**Last Name, First Name Middle Name:**

GAUTHIER, CHRISTOPHER

**Delivery Address:**

943 BEAUFORT DR  
NANAIMO BC V9S 2C7

**Last Name, First Name Middle Name:**

LAHTINEN-SHAW, RUTH

**Delivery Address:**

46 RANCHVIEW DR  
NANAIMO BC V9X 1Y4

**Last Name, First Name Middle Name:**

MARKS, KRISTY

**Delivery Address:**

1631 MEREDITH RD  
NANAIMO BC V9S 2M3

**Last Name, First Name Middle Name:**

RUFFELL, JOHN

**Delivery Address:**

2136 BROOKLYN PL  
NANAIMO BC V9R 7B6

**Last Name, First Name Middle Name:**

STEFUUK, KATE

**Delivery Address:**

1070 NELSON ST  
NANAIMO BC V9S 2K2

**CERTIFICATION**

I, Ruth Lahtinen-Shaw, certify that I have relevant knowledge of the society, and that I am authorized to make this filing.





CERTIFIED COPY  
Of a document filed with the  
Province of British Columbia  
Registrar of Companies

*Alhest*

CAROL PREST

## STATEMENT OF DIRECTORS AND REGISTERED OFFICE

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