

MINUTES

OPEN DESIGN ADVISORY PANEL MEETING SERVICE AND RESOURCE CENTRE BOARDROOM, 411 DUNSMUIR STREET, NANAIMO, BC THURSDAY, 2018-JUL-26 AT 5:00 P.M.

PRESENT: **Members:** Gur Minhas (Chair)
 Councillor Jerry Hong
 Daniel Appell
 Charles Kierulf
 Kevin Krastel

Absent: Frank Basciano
 Martin Hagarty
 Will Melville

Staff: L. Wright, Planner, Current Planning and Subdivision
 L. Nielsen, Recording Secretary

1. CALL THE DESIGN ADVISORY PANEL MEETING TO ORDER:

The Open Design Advisory Panel Meeting was called to order at 5:00 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Meeting of the Design Advisory Panel held in the Boardroom, 411 Dunsmuir Street, Nanaimo, BC, on Thursday 2018-JUL-12 at 5:00 p.m. be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

(a) Development Permit Application No. DP1097 – 1900 Griffiths Road (Lot 3)

Lauren Wright, Planner, Current Planning and Subdivision, introduced the project and spoke regarding the need to complete the subdivision process in order to move the application forward and the Boxwood Road extension.

Gunter Yost, Project Manager, Universal Estates BC Ltd., provided an overview of the project and spoke regarding site context, the intent of the building design and introduced the project team members in attendance.

Derek Matthews, Architectural Technologist, Herold Engineering presented the project and spoke regarding truck movements, parking area screening and the pathway connection to Boxwood Road.

- There is a secondary access from Griffiths Road.

- Vertical/Horizontal Hardie siding will be used for the warehouse.
- Accent colours - corporate colours of moving company.
- A timber canopy will be constructed to define the main entry - shed roof forms to tie into Boxwood area buildings.

Pat Harrison, Landscape Architect of JPH Landscape Consultants presented the landscape plan and spoke regarding the overall landscape plan including following the curvature of the road; landscape wall, proposed planting material (hardy varieties proposed), trees and incorporation of rain gardens.

Derek Matthews, Architectural Technologist, Herold Engineering, presented the site servicing requirements. The Griffiths Road frontage needs upgrading which will likely include a storm water upgrade. Mr. Matthews also discussed overland drainage, water infiltration, site access and water/sanitary.

Panel discussions took place regarding the following items:

- the proposed site access;
- landscape details re: site lighting, bike storage, fencing and garbage enclosure;
- the possible continuation of bioswale along Boxwood Road;
- architectural detailing re: window placement, trim/need to create some depth/shadow lines; and,
- the proposed location for mechanical equipment (proposed for the top of the pre-engineered building).


It was moved and seconded that Development Permit Application No. DP1097 be accepted as presented. The following recommendations were provided:

- Consider continuing the asphalt to the access on the Griffiths Road side of the property;
- Look at ways to strengthen the form and character on the lower side of the office (ie . trim/detail windows to create shadow line);
- Look at ways to provide screening for rooftop mechanical; and,
- Provide site details to Staff regarding: lighting, bike storage and garbage enclosure(s).

The motion carried unanimously.

5. ADJOURNMENT:

It was moved and seconded at 5:29 p.m. that the meeting terminate. The motion carried unanimously.



CHAIR

CERTIFIED CORRECT:



CORPORATE OFFICER