

DATE OF MEETING | JULY 25, 2018 |

AUTHORED BY | KIRSTY MACDONALD, PARKS AND OPEN SPACE PLANNER, AND  
SCOTT NEWLANDS, PARKS PROJECT COORDINATOR |

SUBJECT | **LEADERS IN ASSET MANAGEMENT PROGRAM UPDATE** |

## **OVERVIEW**

### **Purpose of Report**

To provide an update to the Parks, Recreation and Wellness Committee on the ongoing Leaders in Asset Management Program.

### **Recommendation**

That the report titled “Leaders in Asset Management Program Update” dated 2018-JUL-25, be received for information.

## **DISCUSSION**

In 2008, Canadian municipalities were asked to address aging infrastructure and challenges facing local governments in funding operations, renewal, and growth of their infrastructure. Asset Management (AM) principles and practices were developed to help local governments face these challenges. The City of Nanaimo (City) has been working hard to advance its AM practices for several years and desires to be a leader in adopting sustainable policies and practices.

The City has completed significant work in developing its Asset Management Plan. In 2010, the City completed the first AM Plan for Engineering and Public Works. In 2012, Council approved the 2012-2015 Strategic Plan that included Asset Management as a strategic priority. In 2017, a 20-Year Investment Plan and AM Update was presented to Council with strategies to reduce the funding gap. Currently, Parks and Recreation are working toward a detailed Facilities Asset Management Plan and are in the early stages of asset management planning for parks and trails amenities.

In 2015, the City was successful in obtaining a grant from the Federation of Canadian Municipalities (FCM) to support Leaders in Asset Management Programs (LAMP). Phase 1 of the LAMP program brought together 12 municipalities (including Nanaimo) to complete an AM Policy and Strategic Asset Management Plan and is now complete. Phase 2 of the grant funding changes focus to parks amenities and is now underway. All work must be completed by the end of 2018.

Phase 2 of LAMP is focussing on Levels of Service in two keys areas of our parks system; neighbourhood parks, and trails. Levels of Service is a complex term that describes the outputs or objectives that the City intends to deliver. This includes measures at the corporate, customer, and technical levels of the organization.

After a Request for Qualifications (RFQ) process in January 2018, a consulting team from Urban Systems was selected to coordinate the LAMP Phase 2 process. Early this year, the consultants have been establishing a vision and framework for the project. Over the spring, they have collected background data on neighbourhood parks and trails including amenities, condition and financial information for each site. In addition, the consultants have hosted three workshops with staff to better understand our current service levels for neighbourhood parks and trails.

Public engagement for this project is expected to begin this summer. Information about the project will be available on the City's website and several representative focus groups will be scheduled to open a dialog about levels of service with members of the community. The focus groups will include facilitated discussions amongst a broad group of people that capture all the demographics of our community. The findings from the focus groups will help to inform the framework and tools developed through this process.

In order to satisfy the grant requirements through FCM, the entire LAMP Phase 2 project will be complete by the end of December 2018. It is hoped that the template and tools developed can be used as a framework to determine levels of service for other asset groups in Nanaimo as well as in other Canadian municipalities. The final results will be shared with this Committee and Council when complete.

#### **SUMMARY POINTS**

- Phase 2 of the Leadership in Asset Management Program (LAMP) is underway
- The LAMP program is focusing on neighbourhood parks and trails
- Phase 2 of the LAMP program must be complete by the end of 2018
- It is hoped that the process from Phase 2 of the LAMP program can be used as a template for other service areas and municipalities

#### **ATTACHMENTS**

Schedule A - Consultant LAMP Project Milestones

#### **Submitted by:**

Kirsty MacDonald  
Parks and Open Space Planner

Scott Newlands  
Parks Project Coordinator

#### **Concurrence by:**

Richard Harding  
Director of Parks and Recreation