

MINUTES
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET,
MONDAY, 2015-SEP-28 AT 4:30 P.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim (entered at 4:45 pm)

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
T. P. Seward, A/General Manager of Community Development & Protective Services
D. Duncan, Manager of Financial Planning
V. Mema, Director of Finance
D. Lindsay, Director of Community Development
Chief C. Richardson, Nanaimo Fire Rescue
C. Davis, Manager of Sanitation, Recycling & PW Admin
B. Labelle, Manager, Manager Fleet/Service Center
P. Bradley, Manager, Labour Relations
S. Samborski, Sr Manager, Culture & Heritage
G. Goodall, Director of Engineering & Public Works
D. Blackwood, Client Support Specialist
G. Ferrero, Director of Information Technology & Legislative Services
P. Humphreys, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:38 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Agenda Item 8 (d) Impact of Staffing Levels on Recent Fires in Nanaimo – Add presentation by Fire Chief Craig Richardson and delegation of Mr. Mike Rispin and Mr. Chad Porter on behalf of the IAFF.
- (b) Councillor Bestwick advised that Mr. Kevin Storrie was in attendance and wished to address Council as a late delegation regarding Agenda Item 8 (b) Automated Collection of Solid Waste.
- (c) Councillor Brennan requested to move the delegation of Ms. Signy Madden on behalf of the United Way toward the front of the agenda as Agenda Item 5 (a) Presentations.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Open Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2015-JUL-06 at 4:30 p.m. and the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2015-JUL-13 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATION:

- (a) Ms. Signy Madden, Executive Director, United Way, provided a presentation showing appreciation for past volunteer and financial support from the City and highlighted their current campaign to enlist employees as United Way donors.

Councillor Yoachim entered the Shaw Auditorium at 4:45 p.m.

It was moved and seconded that Council receive the delegation of Ms. Signy Madden on behalf of the United Way. The motion carried unanimously.

7. CORPORATE SERVICES:

- (a) City of Nanaimo Long Term Financial Planning and Financial Reserves Position

Presentation:

- 1. Mr. Victor Mema, Director of Finance, provided a presentation regarding the status of the City's financial reserve funds and risk mitigation.

Councillor Yoachim vacated the Shaw Auditorium at 5:18 p.m.

It was moved and seconded that Council receive for information the report pertaining to City of Nanaimo Long Term Financial Planning and Financial Reserves Position. The motion carried unanimously.

Councillor Bestwick advised that Mr. Fred Taylor was in attendance and wished to address Council as a late delegation regarding Agenda Item 8 (a) Management and Operating Agreement Renewal – Nanaimo Museum.

It was moved and seconded to add Mr. Fred Taylor as a late delegation regarding Agenda Item 8 (a) Management and Operating Agreement Renewal – Nanaimo Museum. The motion carried unanimously.

- (b) Minutes of the Terminal/Nicol Corridor Streetscape Project Technical Steering Committee Meetings held:

- 2015-AUG-18
- 2015-AUG-25
- 2015-SEP-01

It was moved and seconded that Council receive for information the Minutes of the Terminal/Nicol Corridor Streetscape Project Technical Steering Committee meetings held on 2015-AUG-18, 2015-AUG-25 and 2015-SEP-01. The motion carried unanimously.

Councillor Yoachim returned to the Shaw Auditorium at 5:20 p.m.

8. COMMUNITY SERVICES:

- (a) Management and Operating Agreement Renewal – Nanaimo Museum

Presentation:

1. Ms. Debbie Trueman, General Manager, Nanaimo Museum, provided a presentation thanking the City for its ongoing support of the Museum and gave an overview of its various exhibits and programs.

Delegation:

1. Mr. Fred Taylor, re: the identifying name of the No. 1 Coal Mine Whistle at the Nanaimo Museum.

It was moved and seconded that Council receive the delegation of Mr. Fred Taylor. The motion carried unanimously.

It was moved and seconded that Council approve renewing the Nanaimo and District Museum Society's Management and Operating Agreement for a five (5) year term with an option to renew for another five (5) year term (as per the current agreement). The motion carried unanimously.

- (b) Automated Collection of Solid Waste

Delegation:

1. Mr. Kevin Storrie, re: completing the Core Services Review before voting on whether to purchase the automated garbage trucks.

Councillor Yoachim vacated the Shaw Auditorium at 6:00 pm.

It was moved and seconded that Council receive the delegation of Mr. Kevin Storrie. The motion carried unanimously.

Councillor Yoachim returned to the Shaw Auditorium at 6:01 pm.

It was moved and seconded that Council:

1. authorize Staff to proceed with phased implementation of an automated solid waste collection service over three years commencing in 2016 and as outlined in Recommendation Nos. 2, 3 and 4;
2. approve the purchase of six additional automated solid waste collection vehicles: two to be funded by the City's Equipment Replacement Reserve; and, four to be funded by short term borrowing from the Municipal Finance Authority of BC or through internal borrowing from reserves;
3. approve the purchase of approximately 90,000 wheeled bins to be funded by short term borrowing from the Municipal Finance Authority of BC or through internal borrowing from reserves; and,
4. approve commencement of a thorough public consultation and education program to facilitate the implementation of automated solid waste collection.

It was moved and seconded that Council postpone consideration of the motion related to the implementation of automated solid waste collection service until Staff prepare a report responding to Council's questions to be considered at a future Council meeting in October. The motion carried unanimously.

(c) Community Wildfire Protection Plan Grant Resolution

It was moved and seconded that Council support the City of Nanaimo application to the Union of British Columbia Municipalities for a Community Wildfire Protection Plan Grant. The motion carried unanimously.

(d) Impact of Staffing Levels on Recent Fires in Nanaimo

Presentation:

1. Chief Craig Richardson, Nanaimo Fire Services, provided a presentation detailing fire resource deployment in Nanaimo and comparing projected response times between 4-person and 2-person firefighter crews at a recent fire on Jester's Way.

Delegation:

1. Mr. Mike Rispin and Mr. Chad Porter, on behalf of the IAFF, spoke against the use of 2-person firefighter crews due to concerns over safety and inefficiency.

It was moved and seconded that Council receive the presentation of Chief Craig Richardson, Nanaimo Fire Services, and delegation of Mr. Mike Rispin and Mr. Chad Porter on behalf of the IAFF. The motion carried unanimously.

It was moved and seconded that Council receive for information the report pertaining to the Impact of Staffing Levels on Recent Fires in Nanaimo. The motion carried unanimously.

It was moved and seconded that Council direct Staff to implement a policy requiring that all Fire Rescue Department engines be staffed with a minimum of four personnel.

It was moved and seconded that Council postpone consideration of the motion to direct Staff to implement a policy requiring that all Fire Rescue Department engines be staffed with a minimum of four personnel until such time as Council has been provided with complete information on future plans with respect to Fire services including integrated risk management. The motion carried.

Opposed: *Councillors Brennan, Kipp, Pratt and Yoachim*

(e) In-House Parking Services

Presentation:

1. Mr. Rod Davidson, Manager of Parking Services, provided a presentation describing the history and current duties of the in-house Parking Services department in relation to contracted service operators.

It was moved and seconded that Council continue with Parking Services and administration as an in-house function and allow the Letter of Understanding with CUPE to expire at the end of 2015.

It was moved and seconded that Council postpone consideration of the motion to continue with Parking Services and administration as an in-house function and allow the Letter of Understanding with CUPE to expire at the end of 2015 until Staff has an opportunity to meet with CUPE and prepare a report for consideration at an October Council Meeting. The motion carried.

Opposed: *Councillor Thorpe*

Councillor Hong vacated the Shaw Auditorium at 8:26 p.m.

(f) Minutes of the Advisory Committee on Environmental Sustainability meeting held on 2015-JUL-08

It was moved and seconded that Council receive for information the Minutes of the Advisory Committee on Environmental Sustainability meeting held on 2015-JUL-08. The motion carried unanimously.

(g) Minutes of the Nanaimo Culture and Heritage Commission meeting held on 2015-JUL-15

It was moved and seconded that Council receive for information the Minutes of the Nanaimo Culture and Heritage Commission meeting held on 2015-JUL-15. The motion carried unanimously.

Councillor Hong returned to the Shaw Auditorium at 8:26 p.m.

- (h) Minutes of the Special Open Colliery Dams Select Committee meeting held on 2015-AUG-24 (Unadopted)
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It was moved and seconded that Council receive for information the unadopted Minutes of the Special Open Colliery Dams Select Committee meeting held on 2015-AUG-24. The motion carried unanimously.

9. CORRESPONDENCE (not related to a Report to Council):

- (a) Letter dated 2015-SEP-11 from Ms. Kym Elderkin, BeautyCouncil Western Canada, requesting support in revising current business licence bylaw requirements for cosmetology businesses
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It was moved and seconded that Council receive for information the letter dated 2015-SEP-11 from Ms. Kym Elderkin, BeautyCouncil Western Canada, requesting support in revising current business licence bylaw requirements for Cosmetology businesses. The motion carried unanimously.

13. QUESTION PERIOD:

- Ms. Rosemary Taylor, re: delegation topics.
- Mr. Don Bonner, re: automated garbage trucks; information from Staff reports.
- Mr. Robert Fuller, re: disposal of trees cut down in Colliery Dam Park.
- Mr. Fred Taylor, re: delegation topics, automated garbage trucks, committee minutes.

Councillor Kipp vacated the Shaw Auditorium at 8:51 p.m.

14. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (c) labour relations or other employee relations;
- (f) law enforcement, if the Council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

- (g) litigation or potential litigation affecting the municipality;
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried unanimously.

Council moved into "In Camera" at 8:58 p.m.

Council moved out of "In Camera" at 9:04 p.m.

15. ADJOURNMENT:

It was moved and seconded at 9:05 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

CORPORATE OFFICER