

**ADDENDUM**  
REGULAR COMMITTEE OF THE WHOLE MEETING  
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC  
MONDAY, 2015-OCT-26, AT 4:30 P.M.

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	<b>PAGES</b>
<b>8. COMMUNITY SERVICES:</b>	
(d) In-House Parking Services – Supplemental Information – replace Page 76 of Report with attached (adds “External Contractor Model” column to existing table)	1
 <b>14. PROCEDURAL MOTION:</b>	
Add the following sections under the <i>Community Charter</i> .	
Section 90(1):	
(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the <i>Freedom of Information and Protection of Privacy Act</i> ; and,	
Section 90(2):	
(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.	

Based on estimates provided by Robbins Parking and Canadian Corps of Commissionaires, a comparison of projected annual operating and maintenance expenditures for provision of Parking Service using an in-house model and an external contractor model has been provided.

The in-house model provides day time security and parking enforcement coverage delivered by 4.0 FTE's.

The external contractor model provides day time security and parking enforcement coverage delivered by 8.0 FTE's through two contractors.

**City of Nanaimo  
Parking Operations  
Total Operating and Maintenance Expenditures - In-House Model Based on 2015 Budget**

	<b>In-House Model</b>	<b>External Contractor Model</b> <sup>4</sup>	<b>External Contractor Model</b> <sup>5</sup>
Wages and Benefits	505,147	8,947	8,947
Services and Supply Contracts	538,598	925,462	1,027,558
Utilities	81,277	81,277	81,277
Materials & Supplies	35,240	12,040	12,040
Internal Charges & Other	167,731	161,971	161,971
<b>Annual Operating and Maintenance Expenditures</b>	<b>1,327,993</b>	<b>1,189,697</b>	<b>1,291,793</b>
<b>Estimated Savings</b>		<b>138,296</b>	<b>36,200</b>
Less: Transfer to Bylaw Services Budget		78,000	78,000
<b>Net Estimated Savings/(Cost)</b>		<b>60,296</b>	<b>(41,800)</b>

External Contractor Assumptions:

1. Commissioners will continue to provide evening security coverage
2. Current contracts with Robbins Parking for on-street coin collection, supply of parking meters and citation system would remain in effect until they expire.
3. Contractor will provide parking enforcement (3 patrollers/day - 8 hr shifts) 07:00 - 17:30, 7 days a week
4. Assume fair wage clause will apply for parking enforcement - level 1 rate
5. Assume fair wage clause will apply for parking enforcement - level 10 rate
6. Day time security would be contracted (2 patrollers/day - 8 hr shifts) 07:00 - 17:30, 7 days a week
7. Three bylaw enforcement officers - parking patrollers, parking manager and parking clerk positions would be eliminated and one bylaw enforcement - parking patroller would be transferred to Regulatory Services