

**MINUTES**  
REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION  
BOWEN COMPLEX CONFERENCE ROOM  
500 BOWEN ROAD  
WEDNESDAY, 2015-OCT-28, AT 6:00 P.M.

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PRESENT: Commissioner Ian Thorpe, Chair

Members: Commissioner Karen Alden  
Commissioner Mercedes Beaudoin-Lobb  
Commissioner Marsha Down  
Commissioner Howard Houle  
Commissioner Alec McPherson  
Commissioner Mark Swain  
Commissioner Maureen Young

Staff: R. Harding, Director, Parks, Recreation and Environment  
M. Smith, Manager of Recreation Services  
A. Groot, Manager of Facility Planning and Operations  
R. Tweed, Recording Secretary

REGRETS: Commissioner Gordon Fuller  
Commissioner Mike Horn  
Commissioner Wendy Pratt  
Commissioner Barry Sparkes

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1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:02 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 6.(c), Summer Games Legacy Funding.
- Add Item 12.(c), Add document "Mariner Field Lighting and Fencing Project" to delegation request form previous submitted.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda as amended be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the minutes from the Parks and Recreation Commission Special Open Meeting held on Wednesday, 2015-APR-22, at 6:33 p.m., and, the Regular Meeting held Wednesday, 2015-SEP-30, at 6:02 p.m., in the Bowen Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)

6. CHAIR'S REPORT:

(a) Review of Commission Meeting Start Time.

The timing and availability of Wednesday ferry sailings from Gabriola Island to Nanaimo are making attendance at the monthly meetings difficult for Commissioner Houle. Commission members were asked if they were amenable to changing the start time of the meetings from 6:00 p.m. to either 5:00 p.m., 5:30 p.m., or 7:00 p.m. Due to the absence of four Commissioners at this meeting, it was decided that the information would be circulated to all members via e-mail with a determination on changing the Parks and Recreation Commission start time to be made at the next meeting Commission meeting scheduled for Wednesday, 2015-NOV-25.

(b) Calendar reminder – PRC Christmas Social – 2015-DEC-02, 6:30 p.m.

(c) Summer Games Legacy Fund. As a follow up to the 2014 BC Summer Games three Legacy amounts were announced: \$20,000 for a portable stage; \$30,000 to the Nanaimo Foundation for two annual scholarships of \$1,000 each; and, \$20,000 to the City of Nanaimo Parks, Recreation and Environment for the purchase of at least one score clock for Beban Artificial Turf Fields.

It was moved and seconded that the Chair's Report be received. The motion carried unanimously.

7. REPORTS OF ADVISORY BODIES: (None.)

8. STAFF REPORTS:

(a) Staff Presentation – Nanaimo Aquatic Facilities Annual Maintenance and Upgrades 2015 – Les Harrison, Mark Demecha and Scott Pamminger.

Staff provided a PowerPoint and verbal presentation outlining the 2015 facilities maintenance and upgrades.

It was moved and seconded that the staff presentation be received. The motion carried unanimously.

(b) Harewood Centennial Park Youth Park – Kirsty MacDonald.

Delegations:

1. Harewood Neighbourhood Association.

Heather Campbell, Peggy Lake, and Chris Leigh attended to speak to their desire to have a skateboard park built at Harewood Centennial Park.

It was moved and seconded that the delegation be received. The motion carried unanimously.

Correspondence:

1. Letter dated 2015-SEP-15 from Heather Campbell, President, Harewood Neighbourhood Association.
2. Letter dated 2015-SEP-16 from Chris Leigh, Nanaimo Skateboard Association.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission support moving forward to Phase 1: Community Consultation, Site Analysis & Concept Design of the Harewood Youth Park as per the approved Harewood Centennial Park Improvement Plan and recommend that Council allocate \$10,000 (from the \$60,000 deferred revenue account) along with \$10,000 private contribution for this phase. The motion carried unanimously.

By consensus Commission decided to move delegations ahead of correspondence in the agenda.

9. DELEGATIONS (not related to a Report to Commission):

- (a) Ian Kalina, Chris Beaton, Joy Bremner, and Sally Williams, Elder - Nanaimo Aboriginal Centre/Boys & Girls Clubs - Development of a Community Facility (ideally located at Beban Park).

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (b) Austen Scott, Tracy Howell and Teri Smith (Mike Rhodes unable to attend) - Pacific Island Entertainment - Utilizing Beban Park Sports Fields or Caledonia Fields and parking lots to provide an outdoor music festival on Canada Day 2016.

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (c) Jereme MacKinnon, Mike Holyk, and Doug Neff - Nanaimo Minor Baseball Association - Mariner Field Lighting Project.

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (d) Sabrina Lorenz – Nob Hill Dog Off-Leash Park.

It was moved and seconded that the delegation be received. The motion carried unanimously.

***Commissioner Alden left the meeting at 8:20 p.m.***

***Commissioner Alden returned to the meeting at 8:21 p.m.***

10. CORRESPONDENCE: (not related to a Report to Commission)

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2015-OCT-02.

- (b) E-mail correspondence from Mark Swarek regarding LEAP.

It was moved and seconded that all correspondence items be received. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission not amend the existing criteria for eligibility under the LEAP program. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission direct staff to prepare a written response for Commission signature to Mr. Swarek to explain the outcome of the Commission decision to not amend the existing criteria for eligibility under the LEAP program and to reiterate that it is not a disability program. The motion carried unanimously

11. NOTICE OF MOTION: (None.)
12. OTHER BUSINESS: (None.)
13. QUESTION PERIOD: (No questions.)
14. BUSINESS ARISING: (Commission – Agenda Items Only)

- (a) Ian Kalina, Chris Beaton, Joy Bremner, and Sally Williams, Elder - Nanaimo Aboriginal Centre/Boys & Girls Clubs - Development of a Community Facility at Beban.

***Commission Houle left the meeting at 8:40 p.m.***

It was moved and seconded that the Parks and Recreation Commission refer the matter of the Development of a Community Facility at Beban Park to staff for review of the proposal and return to Commission with a report to provide advice on whether the concept is consistent with the existing park plan. The motion carried unanimously.

***Commissioner Down left the meeting at 8:41 p.m.***

***Commissioner Down returned to the meeting at 8:42 p.m.***

- (b) Austen Scott, Tracy Howell and Teri Smith - Pacific Island Entertainment - Outdoor Music Festival on Canada Day 2016.

It was moved and seconded that the Parks and Recreation Commission:

1. approve the concept of a Canada Day concert for 2016 at one of our major field locations – such location yet to be determined;
2. depending on the location determined, ask proponents to undertake a public awareness program with park users and the surrounding neighbourhood;
3. ask staff to work with the proponents on event planning details and required approvals; and,
4. ask staff to report back to Commission on a periodic basis to provide an update on the event planning progress.

The motion carried unanimously.



- (c) Jereme MacKinnon, Mike Holyk, and Doug Neff - Nanaimo Minor Baseball Association - Mariner Field Lighting and Fencing Project.

It was moved and seconded that the Parks and Recreation Commission refer the matter of the Mariner Field Lighting and Fencing Project to staff for return to Commission with a report on the concept. The motion carried unanimously.

- (d) Sabrina Lorenz – Nob Hill Dog Off-Leash Park.

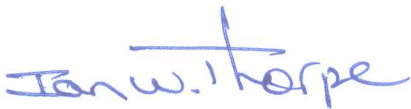
It was moved and seconded that the Parks and Recreation Commission refer the matter of a Dog Off-Leash area at Nob Hill Park to staff to initiate a community meeting. The motion carried unanimously.

15. ADJOURNMENT:

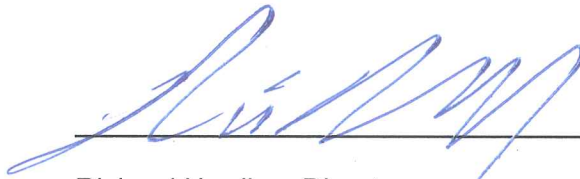
It was moved and seconded at 9:03 p.m. that the meeting adjourn. The motion carried unanimously.

APPROVED AS READ:

APPROVED FOR DISTRIBUTION:



Ian W. Thorpe, Chair  
Parks and Recreation Commission



Richard Harding, Director  
Parks, Recreation and Environment

CERTIFIED BY:

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Corporate Officer  
City of Nanaimo