

AGENDA

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
BOWEN COMPLEX CONFERENCE ROOM
500 BOWEN ROAD
WEDNESDAY, 2015-OCT-28, COMMENCING AT 6:00 P.M.

CHAIR: COMMISSIONER IAN THORPE

1. **CALL THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:** *(See Addendum if applicable.)*

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the agenda, or the amended agenda.)

4. **ADOPTION OF MINUTES:**

Minutes from the Parks and Recreation Commission Special Open Meeting held on Wednesday, 2015-APR-22, at 6:33 p.m., and, the Regular Meeting held Wednesday, 2015-SEP-30, at 6:02 p.m., in the Bowen Complex Conference Room.

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(Motion required to adopt the minutes as circulated.)

5. **PRESENTATIONS:** (None.)

6. **CHAIR'S REPORT:**

(a) Review of Commission Meeting Start Time.

(b) Calendar reminder – PRC Christmas Social – 2015-DEC-02, 6:30 p.m.

(Motion required to receive the Chair's report.)

7. **REPORTS OF ADVISORY BODIES:** (None.)

8. **STAFF REPORTS:**

(a) **Staff Presentation – Nanaimo Aquatic Facilities Annual Maintenance and Upgrades 2015 – Les Harrison, Mark Demecha and Scott Pamminger.**

(Motion required to receive the staff presentation.)

(b) **Harewood Centennial Park Youth Park – Kirsty MacDonald.**

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Purpose: To update the Commission on park improvement implementation and request commencement of Phase 1 design development of the future youth park.

Delegations: (10 minutes)

1. Harewood Neighbourhood Association.

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Correspondence:

1. Letter dated 2015-SEP-15 from Heather Campbell, President, Harewood Neighbourhood Association.
2. Letter dated 2015-SEP-16 from Chris Leigh, Nanaimo Skateboard Association.

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Staff Recommendation: That the Parks and Recreation Commission support moving forward to Phase 1: Community Consultation, Site Analysis & Concept Design of the Harewood Youth Park as per the approved Harewood Centennial Park Improvement Plan and recommend that Council allocate \$10,000 (from the \$60,000 deferred revenue account) along with \$10,000 private contribution for this phase.

(Motion required to adopt recommendation.)

9. **CORRESPONDENCE:**

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2015-OCT-02.

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- (b) E-mail correspondence from Mark Swarek regarding LEAP.

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(Motion required to receive the correspondence.)

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:** *(Motion required to review other business.)*

12. **DELEGATIONS (not related to a Report to Commission):** (10 MINUTES)

- (a) Ian Kalina, Chris Beaton, and Joy Bremner - Nanaimo Aboriginal Centre/Boys & Girls Clubs - Development of a Community Facility (ideally located at Beban Park).

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(Motion required to receive the delegation.)

- (b) Austen Scott and Mike Rhodes - Pacific Island Entertainment - Utilizing Beban Park Sports Fields or Caledonia Fields and parking lots to provide an outdoor music festival on Canada Day 2016.

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(Motion required to receive the delegation.)

- (c) Jereme MacKinnon, Mike Holyk, and Doug Neff - Nanaimo Miner Baseball Association - Mariner Field Lighting Project. Pg. 28

(Motion required to receive the delegation.)

- (d) Sabrina Lorenz – Nob Hill Dog Off-Leash Park.

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(Motion required to receive the delegation.)

13. **QUESTION PERIOD:** *(Public - Agenda Items Only.)*
14. **BUSINESS ARISING:** *(Commission – Agenda Items Only.)*
15. **ADJOURNMENT:** *(Motion required to adjourn.)*

2015-OCT-23

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**MINUTES
SPECIAL OPEN MEETING OF THE
PARKS AND RECREATION COMMISSION MEETING
TO BE HELD IN THE
BOWEN COMPLEX CONFERENCE ROOM
500 BOWEN ROAD
ON WEDNESDAY, 2015-APR-22, 6:30 P.M.**

PRESENT: Commissioner Ian Thorpe, Acting Chair

Members: Commissioner Karen Alden
Commissioner Mercedes Beaudoin-Lobb
Commissioner Marsha Down
Commissioner Mike Horn
Commissioner Wendy Pratt
Commissioner Graham Savage
Commissioner Barry Sparkes
Commissioner Maureen Young

Staff: Richard Harding, Director, Parks, Recreation and Environment
Mary Smith, Manager of Recreation Services
Robin Tweed, Recording Secretary

REGRETS: Commissioner Gordon Fuller
Commissioner Howard Houle
Commissioner Alec McPherson

1. CALL THE SPECIAL OPEN MEETING TO ORDER::

Staff called the Special Open Meeting of the Parks and Recreation Commission to order at 6:33 p.m.

2. SELECTION OF ACTING CHAIR:

Commissioner Ian Thorpe was nominated to act as Chair for 2015-APR-22 Special Open and "In Camera" meeting of the Parks and Recreation Commission. As there were no further nominations Commissioner Thorpe was declared as the Acting Chair for the Special Open and "In Camera" meetings.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Open Parks and Recreation Commission Meeting held Thursday, 2015-MAR-19, at 5:32 p.m. in the Bowen Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. **PROCEDURAL MOTION:**

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the Community Charter Section 90(1):

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

The motion carried.

Opposed: Commissioner Marsha Down.

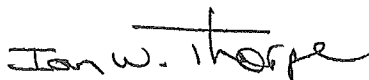
Commission moved into "In Camera" at 6:37 p.m.
Commission moved out of "In Camera" at 7:01 p.m.

6. **QUESTION PERIOD:** (No questions.)

7. **ADJOURNMENT:**

It was moved and seconded at 7:01 p.m. that the meeting adjourn. The motion carried unanimously.

APPROVED AS READ:



Ian Thorpe, Chair
Parks and Recreation Commission

APPROVED FOR DISTRIBUTION:



Richard Harding, Director
Parks, Recreation and Environment

CERTIFIED BY:

Corporate Officer
City of Nanaimo

MINUTES
REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
BOWEN COMPLEX CONFERENCE ROOM
500 BOWEN ROAD
WEDNESDAY, 2015-SEP-30, AT 6:00 P.M.

PRESENT: Commissioner Ian Thorpe, Chair

Members: Commissioner Karen Alden
Commissioner Mercedes Beaudoin-Lobb
Commissioner Marsha Down
Commissioner Mike Horn
Commissioner Alec McPherson
Commissioner Wendy Pratt
Commissioner Barry Sparkes
Commissioner Mark Swain (*arrived at 6:06 p.m.*)
Commissioner Maureen Young

Staff: R. Harding, Director, Parks, Recreation and Environment
M. Smith, Manager of Recreation Services
A. Britton, Manager of Parks Operations
R. Tweed, Recording Secretary

REGRETS: Commissioner Gordon Fuller
Commissioner Howard Houle

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:02 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Added Item 8 (c) Buttertubs Marsh Management Plan Review
- Removed Item 14 (a) Delegation – Ian Kalina & Chris Beaton
- Added to Item 14 (b) Delegation – Daniel Appell – proposed survey form.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda as amended be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the minutes of the regular Parks and Recreation Commission meetings held Wednesday, 2015-JUL-15, at 6:03 p.m., and Wednesday, 2015-JUL-22, at 6:02 p.m., in the Bowen Complex Conference Room, be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)

6. CHAIR'S REPORT:

- (a) Appointment of Barry Sparkes as the Recreation Committee representative to the City of Nanaimo Grants Advisory Committee.
- (b) 2016 Key Date Calendar for Commission and Committees.

It was requested that the dates for the AVICC be added to the calendar.

It was moved and seconded that the 2016 Key Date Calendar for Commission and Committees be adopted as amended with the inclusion of the AVICC dates. The motion carried unanimously.

- (c) Introduction and welcome to new District of Lantzville representative Mark Swain.
- (d) The Commission wished Commissioner Mercedes Beaudoin-Lobb a "Happy Birthday" through song.

It was moved and seconded that the Chair's Report be received. The motion carried unanimously.

7. REPORTS OF ADVISORY BODIES: (None.)

8. STAFF REPORTS:

- (a) Food Truck Vendors - Tamera Rogers and Bruce Anderson, Planning & Design Section, Community Development Department, City of Nanaimo.

Commission requested that the recommendation be adopted and asked staff to propose an alternative downtown map, which is less restrictive of the boundary areas and shows additional location opportunities, be prepared to be presented with the original downtown map in their Report to Council.

It was moved and seconded that the Parks and Recreation Commission endorse the proposed food truck licensing process and recommend Council approval. The motion carried unanimously.

- (b) Staff Presentation - Explore Nanaimo with Team Horticulture – Michelle Wallace, Nacole Ondra and Gail Pasaluko.

The Horticulture staff provided an in-depth and informative PowerPoint presentation and spoke to efforts of staff to reduce water consumption and yet continue to maintain interesting and beautiful plantings throughout the City.

It was moved and seconded that the presentation be received. The motion carried unanimously.

Commissioners Down, Horn, and McPherson left the Conference Room at 7:45 p.m.

(c) Travel Assistance Grant – Nanaimo Lawn Bowling Club – Mary Smith.

It was moved and seconded that the Parks and Recreation Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Lawn Bowling Club in the amount of \$600.00 for six (6) athletes to attend the Blind Bowls Association of Canada National Championships, held in Calgary, Alberta. The motion carried unanimously.

(d) Travel Assistance Grant – Nanaimo Senior B Timbermen Lacrosse Club – Mary Smith.

It was moved and seconded that the Parks and Recreation Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Senior B Timbermen Lacrosse Club in the amount of \$1500.00 for fifteen (15) athletes to attend the 2015 Presidents Cup National Lacrosse Championship, being held in St. Catharines, Ontario. The motion carried unanimously.

*Commissioners Down and Horn returned to the Conference Room at 7:46 p.m.
Commissioner McPherson returned to the Conference Room at 7:47 p.m.*

(e) Buttertubs Marsh Management Plan Review – Rob Lawrance.

It was moved and seconded that the Parks and Recreation Commission receive the report for information. The motion carried unanimously.

9. INFORMATION ONLY ITEMS:

(a) 2016 Triathlon Event – Richard Harding (Verbal).

Commission was updated on the Triathlon Event scheduled for 2016-JUN-24 to 2016-JUN-26 at Westwood Lake.

(b) Nanaimo Community Gardens Society Greenhouse – Richard Harding (Verbal).

Commission was updated on the status of the Nanaimo Community Gardens Society Greenhouse project.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

10. CORRESPONDENCE: (not related to a Report to Commission)

(a) Minutes of the Nanaimo Harbour City Seniors Board of Directors meetings, held 2015-SEP-04.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

11. NOTICE OF MOTION: (None.)

12. OTHER BUSINESS: (None.)

13. DELEGATIONS (not related to a Report to Commission):

- (a) Ian Kalina & Chris Beaton – Community Facility at Beban – removed *(at the request of the presenters this was deferred to the 2015-OCT-28 PRC meeting)*
- (b) Daniel Appell – Park Planning and Development Process.

Mr. Appell advised the Commission that the park planning processes approved by Commission and Council are flawed (with Maffeo Sutton Park as an example) and requested that Commission stop the process and direct staff to work with him to modify the Maffeo Sutton Park Plan process with his role being as mentor and to oversee the Plan in order to steer it in a direction that he felt would be appropriate.

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (c) Jai Brookes – Dogzilla – New Contract – Maffeo Sutton Park.

Mr. Brookes provided a verbal presentation on the history of his provision of food service in Maffeo Sutton Park and wished to confirm to Commission his interest in continuing to provide food service at the Park.

It was moved and seconded that the delegation be received. The motion carried unanimously.

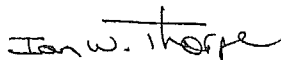
14. QUESTION PERIOD: (No questions)

15. BUSINESS ARISING FROM PRESENTATIONS AND DELEGATIONS: (None.)

16. ADJOURNMENT:

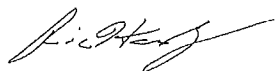
It was moved and seconded at 8:26 p.m. that the meeting adjourn. The motion carried unanimously.

APPROVED AS READ:



Ian Thorpe, Chair
Parks and Recreation Commission

APPROVED FOR DISTRIBUTION:



Richard Harding, Director
Parks, Recreation and Environment

CERTIFIED BY:

Corporate Officer
City of Nanaimo

City of Nanaimo
REPORT TO THE
PARKS AND RECREATION COMMISSION

DATE OF MEETING: 2015-OCT-28

AUTHORED BY: KIRSTY MACDONALD
PARKS AND OPEN SPACE PLANNER

RE: HAREWOOD CENTENNIAL PARK YOUTH PARK

STAFF RECOMMENDATION:

That the Parks and Recreation Commission support moving forward to Phase 1: Community Consultation, Site Analysis & Concept Design of the Harewood Youth Park as per the approved Harewood Centennial Park Improvement Plan and recommend that Council allocate \$10,000 (from the \$60,000 deferred revenue account) along with \$10,000 private contribution for this phase.

PURPOSE:

To update the Commission on park improvement implementation and request commencement of Phase 1 design development of the Youth Park as per the approved Harewood Centennial Park Improvement Plan.

BACKGROUND:

Harewood Centennial Park is a destination for many residents of South Nanaimo and the Harewood neighborhood. The 15.7 acres (6.4 hectare) park is situated adjacent to John Barsby High School and its facilities. Harewood is an area in transition with many new residential houses, commercial developments, VIU expansion and the construction of Tillicum Lelum House. In 2010, City Council adopted an improvement plan for Harewood Centennial Park to ensure that the outdated park amenities were improved to meet the recreational needs and desires of the changing community. Implementation of this plan was to be completed over many years.

Since the Harewood Centennial Park Improvements Plan was adopted in 2010, several improvements have been implemented. Many community partners have participated in this project to date including School District 68 and the Nanaimo Lions Club. Accomplishments and other park partners are outlined below. A site plan that outlines the existing and future park layout is attached as Attachment A.

Accomplishments:

- Installation of a playground for kids 2-12 that wraps around the water park and increases use for all four seasons
- Improved climbing wall in partnership with the Romper Room Indoor Climbing Centre
- Improved public parking
- Removal of the barn/yard
- Public access to over 3 acres of additional parkland
- Mountain bike area in partnership with the Nanaimo Mountain Bike Association
- Public art gateways
- Some improvements to the existing lacrosse box
- Site filling/preparation for future phases
- Underground utility upgrades

Many improvements outlined in the plan are still planned in the future. Some are identified in capital budgets, others are in the design phase, and some are in future long term plans. Future Improvements are outlined below:

Future Park Improvements:

- Perimeter trail construction (mostly soft surface trail) - anticipated to begin in 2016
- Improved washroom/change room (inside and out) - anticipated to begin in 2016
- Further improvements to the existing lacrosse box - anticipated to begin in 2018
- Covered sport court adjacent to the existing lacrosse box - anticipated to begin in 2018 – the working group, consisting of community members and sport teams, has agreed upon conceptual design
- Storm water management features to collect and filter rainwater - -ongoing with grant and development partnership opportunities
- Public art partnerships with high school and neighbourhood - potential to begin in 2016
- Interpretive signage about the Chase River and Park history - potential to begin in 2016
- Increased park lighting - long term
- Sports field improvements - long term
- Additional shade tree planting - ongoing with grant and development partnership opportunities
- Additional habitat restoration along the Chase River - ongoing with grant and development partnership opportunities
- Youth park (skate park, basketball and/or pump track-bike area) - not currently in the 5 year capital plan

Youth Park:

The idea of a youth park focused on youth aged 10-18 was a key theme in the public input process. Youth in the Harewood area need a safe place to be active and this park is an ideal location for them. A youth park has always been identified as an improvement in the park plan.

A \$60,000 community contribution has been made available to City of Nanaimo through a rezoning process and has been allocated towards recreational improvements at Harewood Centennial Park. The Harewood Neighbourhood Association requested that the next phase of park improvements focus on the youth park. The skateboarding community is also actively fundraising for the future youth park and may contribute as a partner to this project.

Youth Participation:

A youth workshop was held at John Barsby Community School on July 23rd to discuss the youth park. Over 40 people (youth and youth-at-heart) attended this "jam" to give input and support into the youth park vision (see Attachment B). This event was initiated by the Harewood Neighborhood Association. Many ideas were discussed by the youth including the desire for a skate bowl, skate plaza, pump track, and basketball area, and "skateable" public art and storm water management features.

Design Process:

A two-phased approach is suggested to design the youth park. Staff recommend beginning phase one of the design process in 2016 and spending up to \$20,000 toward this toward conceptual design development of a multi-phased youth park project. Partial funds could be allocated from the \$60,000 community contribution with partial proceeds coming from community partners. The concept design can then guide future capital planning, fundraising and is needed for further project partnerships.

The proposed two-phase design process is as follows:

Phase 1: Community Consultation, Site Analysis & Concept Design (to be completed in 2016)

The following activities would be completed in a collaborative process. Active participation by youth and other members of the Harewood Neighbourhood Association (HNA), John Barsby School, and skate community throughout the development process will be valuable for the long term success of the project.

- Youth park "jam" workshop - completed 2015-JUL-23
- Digital Site Survey - completed August 2015
- Engage skate park design consultant
- Host a design workshops - the skate park design consultant will meet with a committee including City Staff, the HNA, John Barsby School, and other local youth and community members through a series of key stakeholder meetings and 'all are welcome' design workshops/open houses
- Use online forums and onsite signage to communicate progress and ideas
- Develop alternative design concepts with consultant and review with committee
- Refine and develop preferred design concept with consultant and review with committee
- Prepare final design concept and budget with consultant and review with committee and public at open house
- Prepare a youth park management/maintenance strategy to address common conflicts/issues such as graffiti, access to washrooms, lighting, seating, noise reduction, views, user conflict, and drinking water, accessibility to various skill levels and wheels, CPTED and park stewards
- Present final design concept and budget to review with committee, Parks and Recreation Commission, and Council for approval and inclusion in future capital plans

Phase 2: Technical Design and Construction Drawings
(to be completed when budgets and community partners are in place)

- Detailed design development and phasing plans
- Prepare technical specifications and sealed construction drawings
- Detailed cost estimation

STRATEGIC PLAN CONSIDERATIONS:

Asset Management: ensuring that Harewood Centennial Park meets current and future community needs.

Community Partnership Building: seeking community partnerships for future amenity building and improvements.

Respectfully submitted,

Concurrence by:



Kirsty MacDonald
PARKS & OPEN SPACE PLANNER
PARKS, RECREATION AND ENVIRONMENT

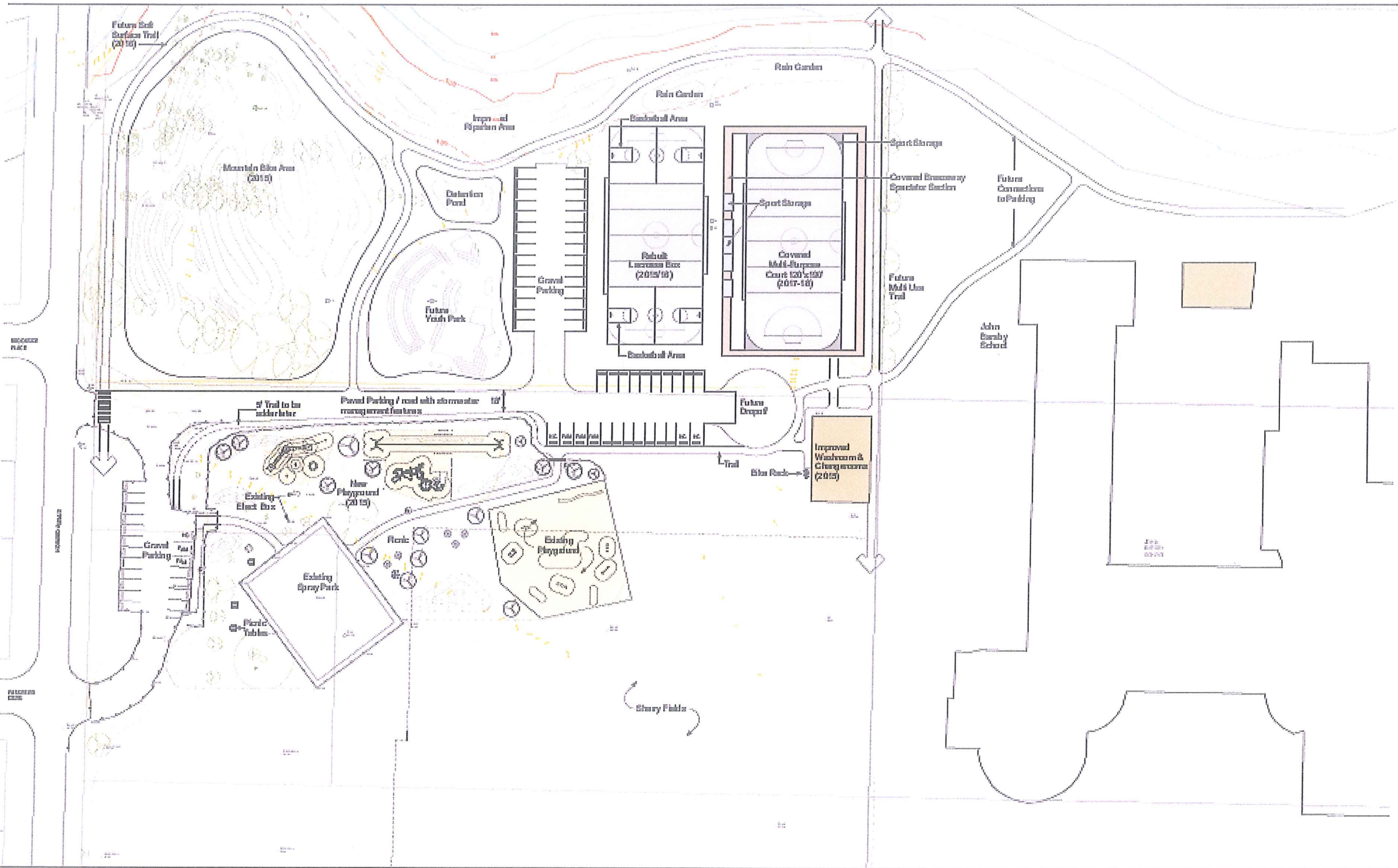
Richard Harding
DIRECTOR
PARKS, RECREATION AND ENVIRONMENT

Attachments

2015-OCT-23
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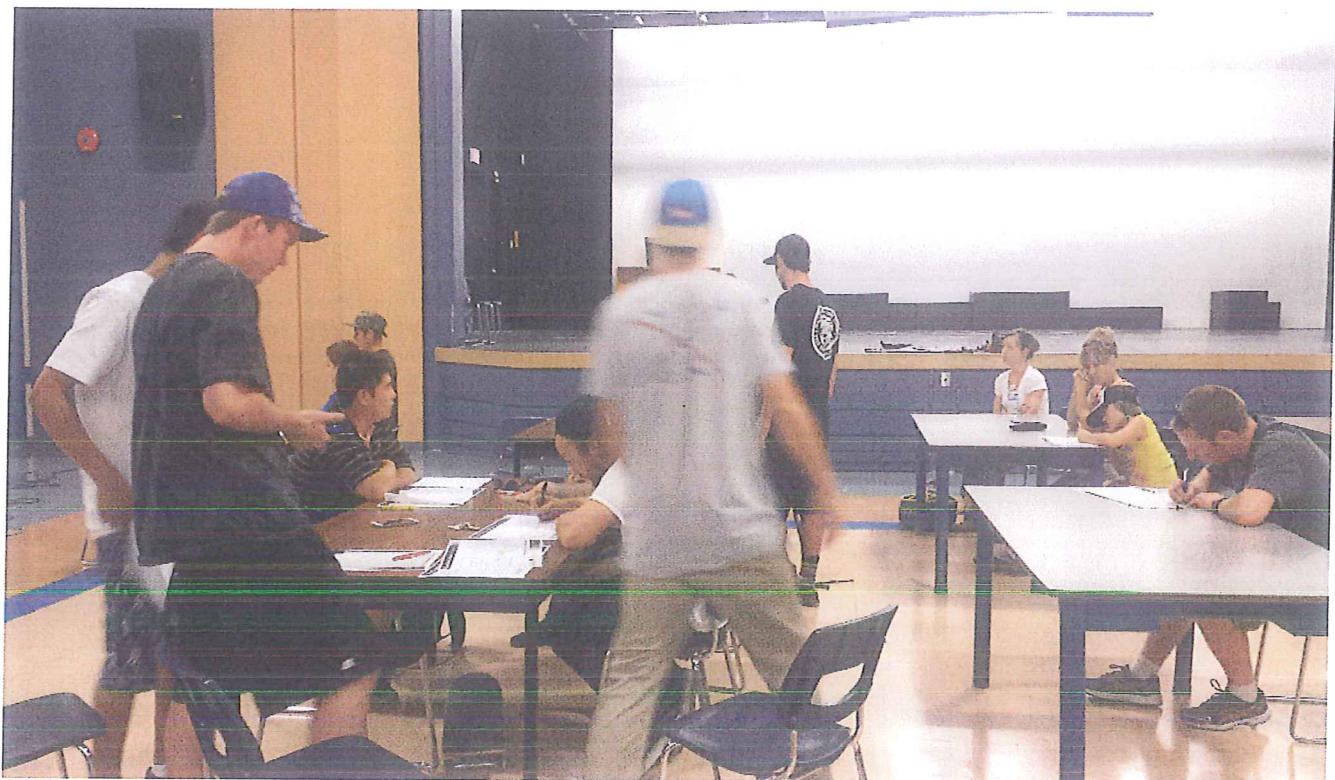
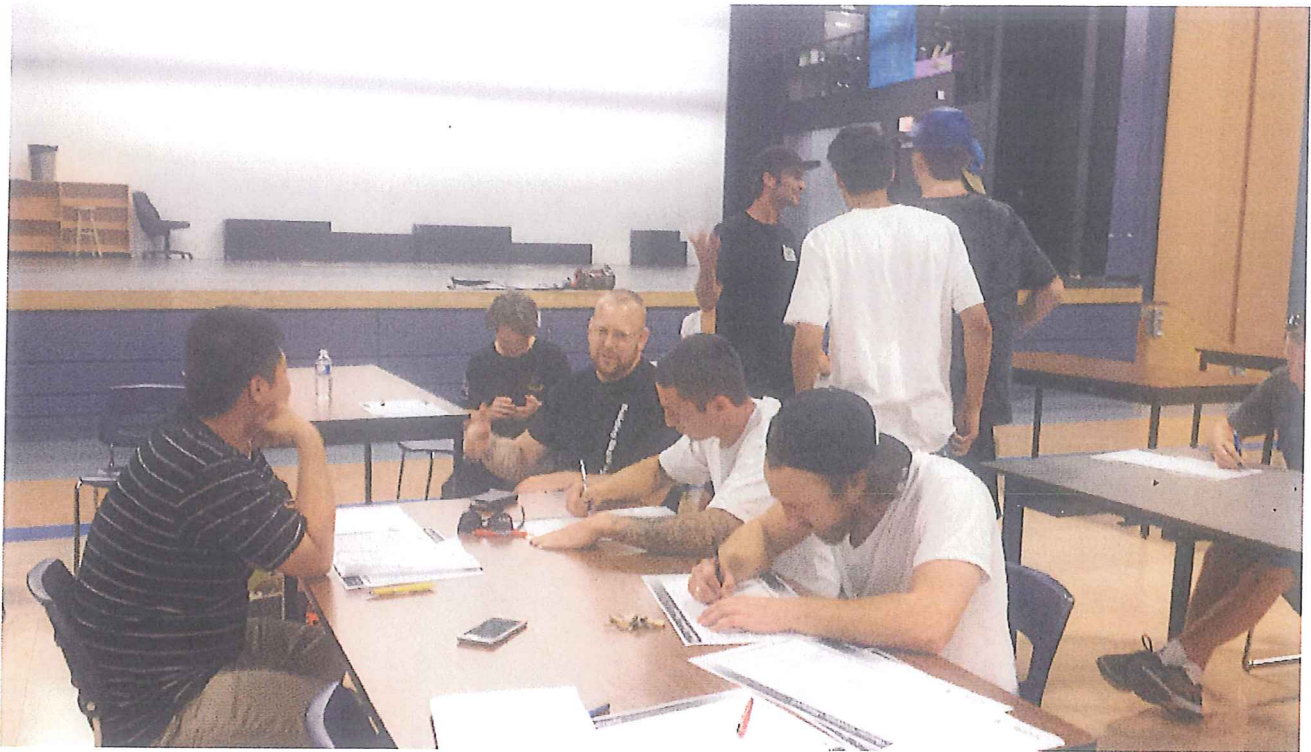
ATTACHMENT A

HAREWOOD CENTENNIAL PARK SITE PLAN



ATTACHMENT B

YOUTH PARK "JAM"
2015-JUL-23

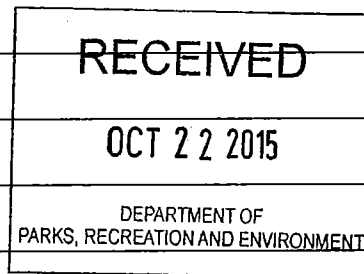




**REQUEST TO APPEAR AS A DELEGATION
ON 2015- OCT -28**

Please note: Delegations may also apply on-line at: <http://www.nanaimo.ca/delegation/prc.aspx>

NAME OF PERSON MAKING PRESENTATION: Harewood Neighbourhood Association ADDRESS: PHONE: home NAME OF APPLICANT IF OTHER THAN ABOVE: C/O HEATHER CAMPBELL, PRESIDENT, HNA
DETAILS OF PRESENTATION:
To speak in support of the youth park design and planning moving forward at Harewood Centennial Park.



PLEASE NOTE

- **Electronic presentations** must be provided on a CD, memory stick, or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks and Recreation Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

Harewood **NEIGHBOURHOOD** Association

September 15, 2015

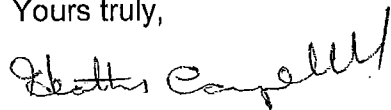
City of Nanaimo
To Whom It May Concern:

This note from the Harewood Neighbourhood Association is to notify The City of Nanaimo that we would like to use the approximately \$60,000, held in reserve for our association, for a 'community contribution' towards the creation of a Youth Park, specifically a Skate Park within the Centennial Park area. If the skate park construction is not initiated within 2 years, we request the opportunity for H.N.A. to re-evaluate our decision as to the distribution of our funds.

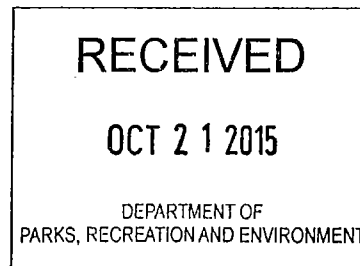
We confirmed this intention via a motion passed at a regular meeting of the Harewood Neighbourhood Association on September 15th, 2015

We look forward to working together on this exciting project for the youth of Harewood.

Yours truly,



Heather Campbell, President HNA



H.N.A. is a community driven society dedicated to enhancing the quality of life and the environment of the Harewood Community. Meetings are held the third Tuesday of the month, in the Georgia House portable, by Georgia Avenue community School.

September 16 2015

To the City of Nanaimo and who it may concern

The Nanaimo Skateboard association finished our last Take it to the Park series event for the 2015 on Sunday. We've been fundraising for three years now and we have raised close to \$7000. Our monies raised are 100% for the Harewood Youth Skatepark at Harewood Centennial Park, We'd like to put our money earned towards the Newline design that Kyle Dion is working on. We're working on other fundraising projects over the fall and winter with the Harewood Neighborhood Association.

Our goal is to leave a timeless skateboard park for the youth of Harewood to use and enjoy for decades to come. We are passionate about this project and with your help and the help of other groups in the community we'll be able to build something very special with Newline Skateparks in Harewood.

We've spoken to Kyle from Newline about building the park in two phases. The street course would be the first phase and a bowl is the consensus for phase two. We're also going to be working with the Nanaimo BMX community to add a pump track to this design.

We're trying to unite as many groups in the community to help leave a destination skatepark in Harewood. This skatepark will bring people from all over Vancouver Island to Harewood it will contribute to the economy in Nanaimo and Harewood. It will also provide a safe environment for the youth in Harewood.

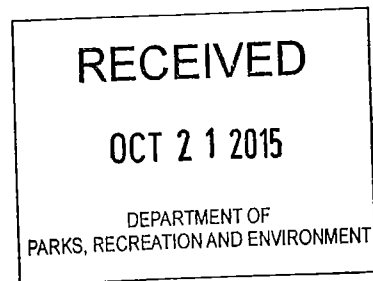
If you have any questions or would like to discuss any details I'd love to hear from you. Feel free to reach out at any time.

Sincerely

Chris Leigh



Nanaimo Skateboard Association



Island Riders Boardshop !

NANAIMO HARBOUR CITY SENIORS SOCIETY

Minutes of the Board of Directors Meeting

October 2, 2015

In attendance: Bettie Godfrey presiding, Maureen Evans, Jan Leine, Joanne Husband, Lorraine Fisher, Bill Roos, Gordon Pascoe and Michele Duerksen

Absent with regrets: John Westhead and Joy Vikstrom.

Call to Order: President Bettie Godfrey called the meeting to order at 9:30 a.m.

Adoption of the Agenda: Joanne moved that the Agenda be adopted as distributed, second Jan. Carried.

Adoption of the Minutes; Lorraine moved that the Minutes of the September 4, 2015 meeting be adopted as distributed. Second Bill. Carried.

There was no business arising from the Minutes.

Correspondence: Bettie said that she would look into what was required to Register our Society with Canada Revenue.

Treasurer's Report: Joy left her report which was distributed to all the members. Maureen moved that we accept Joy's report as distributed. Second Gordon. Carried

There was a short discussion about our Gaming License which Bettie will look into.

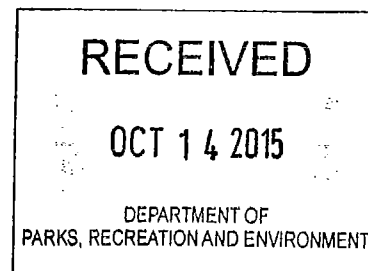
Marketing Report: Joanne reported that she and Bettie had their picture taken with President of the Bowen Park Senior Songsters, Donalda Lapointe, who presented NHCSS with a \$100 donation toward seniors' activities. A thank you note and tax receipt has been sent to Donalda.

Joanne noted that she had put free ads for the Crafters' Fun Fair into

- a. the website
- b. Serious Coffee
- c. Harbour Living
- d. Seniors Living

Joanne also reported that she had distributed 28 sets of Theatre Angel tickets to our seniors members.

Gordon moved to accept Joanne's report, second Lorraine. Carried.



Seniors' Coordinator Report: Michelle Duerksen reported that Nanaimo's Poet Laureate, Naomi Beth Wakan gave a program to our Senior's on Memoir Writing. Her class was fully attended.

Brian Sugiami also has a new program this Fall, Sculpt and Tone. This too is very popular with our members.

The Newsletter will now be published every two months starting November/December.

Nanaimo has also been designated as an Age Friendly City.

Joanne moved that Michele's Report be accepted as presented, second Jan. Carried.

Bettie Godfrey, President Bettie reported that she had a call from Wally Lawrence of the Table Tennis group to the effect that they'd like some money from NHCS for better balls. Due to time limits, this topic was not discussed further at this meeting.

Unfinished Business:

National Seniors Day, October 1, 2015. This is the first year to recognize this day. Michele and her crew made coffee, tea and served mini-muffins to the Seniors as they came thru the lobby. Most did not know why they were getting these treats but they all enjoyed them. Members of the Board of Directors helped out where needed. Good job Michele and to your crew and to the Board Members who were able to get there..

Our New Members' Tea will be held on October 21 from 10:00 a.m. to Noon. New Members will be called and given a time to come so there will be no back up in the lobby.

The Crafters' Fun Fair will be held in Room 1 on November 19, 2015 from 10:00 a.m. to 3:00 p.m.

Lorraine prepared a letter for the BC Seniors' Game Chair which she read and was revised in part. She will also include our Policy and Procedures Regarding Funding.

New Horizons: John distributed a letter to all groups for discussion. Bettie will also go around to groups of they need more information.

Bill made a Motion to adjourn the Meeting at 11:00a.m. Second Jan

The next meeting will be on **November 6, 2015.**

REDACTED

REDACTED

REDACTED

-----Original Message-----

From: Webmaster

Sent: Wednesday, August 19, 2015 4:27 PM

To: Webmaster; Dept. of Parks Rec. and Environment

Subject: Request to Appear as Delegation

Nan Aboriginal Centre/Boys & Girls Clubs has requested an appearance before the Parks and Recreation Commission. The request is made on behalf of Ian Kalina & Chris Beaton.

The requested date is Sep 30, 2015.

The requested meeting is:
Parks and Recreation Commission

Presenter's information

Address:

City: Nanaimo

Province: BC

Postal Code:

Home Phone: (250)

Email:

Bringing a presentation: No

Business Phone: (250)

Details of Presentation:

Share our vision for the development of a community facility that is architecturally inspired by traditional building forms used by local First Nations, is ideally located at Beban Park, that supports cultural activities, as well as youth and childcare services.

NOTE: At the presenters request, this delegation was deferred to the 2015-OCT-28 Parks and Recreation Commission meeting.

-----Original Message-----

From: Webmaster
Sent: Wednesday, October 21, 2015 10:04 AM
To: Webmaster; Dept. of Parks Rec. and Environment
Subject: Request to Appear as Delegation

Pacific Island Entertainment has requested an appearance before the Parks and Recreation Commission. The request is made on behalf of Austen Scott/Mike Rhodes.

The requested date is Oct 28, 2015.

The requested meeting is: Parks and Recreation Commission

Presenter's information:

Address:
City: Nanaimo
Province: BC
Postal Code:
Home Phone: (250)
Email:

Bringing a presentation: No

Business Phone: (250)

Details of Presentation:

We are Pacific Island Entertainment. Our goal is to provide an outdoor music festival on Canada Day 2016 to provide entertainment to all ages and celebrate Canada with a party that has economic benefit to Nanaimo.

A portion of our proceeds will also benefit local charities. TBD.

This is a new concept for Nanaimo which we hope will become an annual event.

We would like to discuss the possibility of utilizing the sports fields at Caledonia Park or Beban Park.

We have preliminary support from the RCMP as well as Auxiliary RCMP. We are experienced in the planning and execution of outdoor music events and hope to bring top tier talent to Nanaimo for all to enjoy. An action plan has been remitted with our application.

SPECIAL EVENT APPLICATION

FOR EVENTS IN CITY PARKS

Submission of this application constitutes a request to use City of Nanaimo park space and does not guarantee event approval. Fees will be calculated on approval of application.

DATE OF APPLICATION: OCTOBER 5/15

ORGANIZING BODY/COMPANY: PACIFIC ISLAND ENTERTAINMENT

REGISTERED NON-PROFIT: Yes ☐ provide registration # _____

No ☒ provide City of Nanaimo business licence # 5024645

EVENT CONTACT NAME(S): TERI SMITH

MAILING ADDRESS: _____

TELEPHONE: (home) _____ (work) _____ (cell) _____

EMAIL ADDRESS: _____

EVENT NAME: CANADA DAY NANAIMO

EVENT DATE(S): JULY 1, 2016 DESIRED LOCATION: CALEDOONIA PARK OR

BOOKING START DATE & TIME: JUNE 30 9AM - BEBAN PARK SPORTS FIELDS
(Include time needed for setup)

BOOKING END DATE & TIME: JULY 2 6AM (Include time needed for teardown/cleanup)

START TIME OF EVENT PROPER: JULY 1 1PM END TIME OF EVENT PROPER: JULY 1 10PM

ANTICIPATED MAXIMUM ATTENDANCE: 5000 PER DAY

ANTICIPATED AUDIENCE/PARTICIPANT DEMOGRAPHIC (check all that apply):

Seniors(60 & over) _____ adult(19 & over) ☒ youth(13-18) ☒ children(12 & under) ☒ family ☒

ADMISSION: No charge _____ By Donation _____ Fee \$50-7500 PER DAY DEPENDS ON BUDGET
(specify amount)

SALES OF: Food Yes ☒ No _____ Local Food Vendors
Event Related Merchandise Yes ☒ No _____ (please list items) VANCOUVER ISLAND SYMPHONY
ARTISTS T-SHIRTS & CDs

MUSIC FEATURED (live or otherwise): Genre COUNTRY, ROCK, BLUES SOCAN # To Follow
Live Yes ☒ No _____ Recorded Yes ☒ No _____
BETWEEN ACTS.

UTILITIES or SERVICES REQUESTED WATER, FIELD HOUSE, PARKING, VEX GROUND

Please return this completed form along with a detailed description of the event, list of activities, schedule of events and site plan to: Allocations Clerk, Beban Park Social Centre, 2300 Bowen Road, Nanaimo, V9T 3K7, or fax 250-756-5240.

Approval of this event will be conditional on the approval of any other regulatory bodies required (e.g. liquor licencing, business licencing, food service licencing).

PLEASE SEE ATTACHED.

[Signature]

Pacific Island Entertainment, Nanaimo, BC – Outdoor Music Festival Proposal

Event: Canada Day Music and Entertainment Festival

When: July 1st 2016

Where: Outdoor Venue TBD (within Nanaimo City Limits)

Featuring: Musical performances with local and internationally recognized talent.

Genre: This is an all ages event, so we will be selecting bands with multi generational appeal.

Hours of Operation: 1pm to 10pm July 1st

Estimated attendance: 10,000 people

(50% ages 25-38)

(20% ages 18-24)

15% ages 0-17)

15% ages 38-60+)

Beer Garden: Yes, security Proposal will be attached and approved by Nanaimo RCMP

Food Vendors: Yes, an application of interest will be submitted after VIHA approval

Ticket Costs: Fixed ticket cost

Security Plan: Detailed Security Plan will be attached

- Portable washrooms will be installed
- Waste management will be handled by a local company (TBD)
- Security will be licensed and bonded, as per provincial requirements
- Access for Generator and Staging will be required
- Access plan for Emergency Services
- St. Johns Ambulance services onsite

Economic benefit to Nanaimo is as follows:

Approximately 30% of attendees are projected to attend from locations from Victoria to Campbell River. Our advertising area will target these locations as well as mixed media invitations to attend, which will reach Vancouver

We are projecting attendance at this festival will likely find increased hotel stays and visits to town before the gates open, which will provide economic benefit such as restaurant attendance, hotel bookings, shopping and otherwise increased flow to the Nanaimo City Centre.

Further to this, a portion of our proceeds from this event will be directed to local charitable organizations and School Groups in the SD68 such as PAC fundraising initiatives, as well as youth music programs.

While it is difficult to accurately predict the direct benefit to the City of Nanaimo here are some estimates for your review:

- 15 Hotel rooms will be required to accommodate performers and stage-hands \$ \$2500-3000
- Local business will be used as much as possible for production \$30-40,000 (Security, Portable Washrooms, Staging, Sound Production, Hospitality, Parking Attendants)
- Increased attendance to local restaurants and shops (projected \$6000-8,000)
- Costs of Promotion of Event (Nanaimo based advertising) \$10,000
- Costs to be determined for Facility rental and cleanup (Projected \$3000-5000)
- Cost of setup and takedown labour (Nanaimo Sourced) \$6000

-----Original Message-----

From: Webmaster

Sent: Tuesday, October 13, 2015 9:40 AM

To: Webmaster; Dept. of Parks Rec. and Environment

Subject: Request to Appear as Delegation

Jereme MacKinnon has requested an appearance before the Parks and Recreation Commission

The requested date is Oct 28, 2015.

The requested meeting is: Parks and Recreation Commission

Presenter's information

Address:

City: Nanaimo

Province: BC

Postal Code:

Home Phone:

Email:

Bringing a presentation: No

Details of Presentation: Myself, Mike Holyk and Doug Neff from the Nanaimo Miner Baseball Association will be presenting the Mariner Field Lighting project.

CITY OF NANAIMO

THE HARBOUR CITY

PARKS AND RECREATION COMMISSION

REQUEST TO APPEAR AS A DELEGATION

ON 2015 - October - 28
year month day

Please note: Delegations may also apply on-line at:

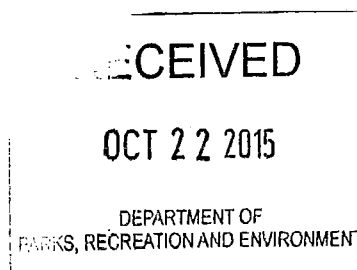
<http://www.nanaimo.ca/EN/main/departments/parks-recreation-culture/PRCCommission/AppearingAsADelegation.html>

NAME OF PERSON MAKING PRESENTATION: <u>Sabrina Lorenz</u>			
Print			
ADDRESS: <u>Nanaimo</u>		<u>BC</u>	
street address	City	Province	Postal Code
PHONE: <u>250</u> <u>N/A</u>		FAX: <u>N/A</u>	
home	business		
NAME OF APPLICANT IF OTHER THAN ABOVE: _____			
DETAILS OF PRESENTATION:			
<p>Discussion and request for an off-leash dog park to be placed in Nob Hill Park. Discussion to be centered around observations regarding patterns of usage in the park, the prevalence of dogs both on and off-leash, the increasing density of the area and the lack of dog friendly green spaces in the downtown core. Feedback from residents in the area will also be shared.</p>			

PLEASE NOTE

- Electronic presentations must be provided on a CD, memory stick, or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks and Recreation Commission
 500 Bowen Road, Nanaimo BC V9R 1Z7



Phone: (250) 755-7511
 Fax: (250) 753-7277
parks@nanaimo.ca

From: Sabrina Lorenz sabrina@nanaimo.ca
Date: October 15, 2015 at 9:44:38 PM PDT
To: Kirsty MacDonald <Kirsty.Macdonald@nanaimo.ca>
Subject: Nob Hill Dog Park Online signature list as of october 2015

Good Morning Kirsty

Word on the street is that parks is planning to propose the idea of Nob Hill dog park to council at the end of this month. I am unsure if you are aware of our online presence, both on facebook (<https://www.facebook.com/nobhilldogpark>) and through our online petition with change.org.

I am attaching the exported list of signatures from the online petition started last month in order to help further illustrate the support and backing from the community for this venture. My understanding is that you have already been given some signatures in paper copy but have not been given access to the online ones.

Please let me know if you have any questions.

Also, the playground need maintenance as the brackets on the top of the swings are quite loose. Please don't forget about us :)

Thanks

Sabrina Lorenz

Name	City	Postal Code	Country	Signed On
Sabrina Lorenz	Nanaimo	V9r4k1	Canada	25/08/2015
Sarrah Hanna	Nanaimo	V9r4h7	Canada	25/08/2015
sandra Iarocque	Nanaimo	V9R 4W8	Canada	25/08/2015
Jeanne Delancey	Lady smith	V9T1A3	Canada	25/08/2015
Jana Krapkova	Nanaimo	V9t 4v8	Canada	25/08/2015
Stephanie Rukin	Nanaimo	V9T2Z6	Canada	25/08/2015
sara evans	nanaimo	v9r 6a7	Canada	25/08/2015
Sheila Robillard	Nanaimo	V9R 4C6	Canada	25/08/2015
Pat waters	St. Catharines	L2M3M2	Canada	25/08/2015
Jina Culleton	Nanaimo	v9x1r7	Canada	25/08/2015
Krystal Reid	Nanaimo	V9s2a1	Canada	25/08/2015
Nancy Roussy	Grand-Métis	G0J1Z0	Canada	25/08/2015
Dale Schulz	Nanaimo	V9R 4H7	Canada	25/08/2015
Patrice Erhart	Nanaimo	V9S2L5	Canada	25/08/2015
Dionne schulz	Nanaimo	v9r4l4	Canada	25/08/2015
Donna Bang	West Kelowna	V4T 2B7	Canada	26/08/2015
Richard Duerden	Nanaimo	V9R4C6	Canada	26/08/2015
ken brewer	nanaimo	v9r2p1	Canada	26/08/2015
Jennifer Jones	Nanaimo	V9X1K5	Canada	26/08/2015
Andrea Martn	Nanaimo	V9T 6b3	Canada	26/08/2015
Dori Miller	Nanaimo	V9S 1S5	Canada	26/08/2015
Tamra Nettagog	Nanaimo	V9s5a6	Canada	26/08/2015
Karen Bailey	Nanaimo	V9R6L5	Canada	26/08/2015
Corie Van Biert	Nanaimo District	V9x1S9	Canada	26/08/2015
Darlene Nettagog	Sudbury	p0m1n0	Canada	26/08/2015
Debbie Nettagog	Nanaimo	V9S5A6	Canada	26/08/2015
wolfie Jones	Nanaimo	v9s4w2	Canada	26/08/2015
Barbara Densmore	Nanaimo	V9R4X2	Canada	26/08/2015
Darcy Johnson	Nanaimo	V9R 2J2	Canada	26/08/2015
Barrett Wolski	Medicine Hat	T1A 0S2	Canada	26/08/2015
jason culley	nanaimo	v9r4v2	Canada	26/08/2015
Sher M	Nanaimo	V9R 5L3	Canada	26/08/2015
Leah Morgan	Nanaimo	V9R5P4	Canada	26/08/2015
Dennis Brewer	Nanaimo	V9T 6L2	Canada	26/08/2015
Annabelle Cameron	Heriot Bay B.C.	V0P 1H0	Canada	26/08/2015
andy porter	nanaimo	v9r5t3	Canada	26/08/2015
Sandra Blankenship	Nanaimo	V9R 6C1	Canada	26/08/2015
X DS	Hamilton	L8L8H8	Canada	26/08/2015
Brett Blair	nanaimo	v9r 2p1	Canada	26/08/2015
Brenda Zakreski	Nanaimo	V9R 4W9	Canada	26/08/2015
Heidi Younger	Nanaimo	V9R 4L3	Canada	26/08/2015
Tanya Hiltz	Nanaimo	V9R 4S9	Canada	27/08/2015
Lora Teuschler	Nanaimo	V9R2T5	Canada	27/08/2015
Carisa Ashcraft	Nanaimo	V9s5a6	Canada	27/08/2015
Sarah Schmidt	Nanaimo	V9T 6G8	Canada	27/08/2015
Tony Gallone	Nanaimo, BC	V9R. 6B6	Canada	27/08/2015

RECEIVED

OCT 15 2015

DEPARTMENT OF
PARKS, RECREATION AND ENVIRONMENT

Lenae Silva	Nanaimo	V9r4m6	Canada	27/08/2015
Mijin Hwang	Nanaimo	V9r3n4	Canada	27/08/2015
Kelly Murphy	Nanaimo	V9R2G5	Canada	28/08/2015
Carlyn Mendoza	Winnipeg	R2W 1S6	Canada	28/08/2015
Lisa Muir	Nanaimo	V9R 2G3	Canada	29/08/2015
Hannah Harrison	Nanaimo	v9g1j8	Canada	29/08/2015
Rose Miranda	Hilo		96720 United States	31/08/2015
S.L. Jones	Sebastopol		95472 United States	31/08/2015
Sandy Jones	Blue Lake		95525 United States	31/08/2015
Kim LeDuc	Nanaimo,	V9R 2A5	Canada	31/08/2015
Eileen Harakas	Nanaimo	V9S 2H2	Canada	31/08/2015
Lynwood Walker	Nanaimo	V9S 2E7	Canada	31/08/2015
Chiquita Hessels	Nanaimo	V9X 1B3	Canada	31/08/2015
Peta Ware	Victoria	V9B 0E5	Canada	31/08/2015
Chelsea Czingler	Nanaimo	V9R4S2	Canada	01/09/2015
Mark Belanger	Nanaimo	V9S	Canada	01/09/2015
Cynthia MacLean-Charles	Nanaimo	V9R 3Y8	Canada	03/09/2015
Mike Muir	Nanaimo	V9r 2g3	Canada	03/09/2015
Laura Shade	Nanaimo	v9r3w3	Canada	03/09/2015
Heather Neill	Nanaimo	v9t5y2	Canada	03/09/2015
Haley Kuntz	Nanaimo	V9R 4V8	Canada	07/09/2015
Penny Reynolds	Nanaimo	V9R 3L2	Canada	07/09/2015
Dave Bodaly	Nanaimo	V9R 4L6	Canada	08/09/2015
Marla Thorburn	Nanaimo	V9T 5R8	Canada	08/09/2015
Jake Thorburn	Nanaimo	v9r4vt	Canada	10/09/2015
Alyxandra Reuter	Nanaimo	V9s 4t6	Canada	10/09/2015
Jacky Dee	Nanaimo	v9r 2t3	Canada	10/09/2015
Ashley Gilbert	Nanaimo	V9R1M9	Canada	15/09/2015
Jacque Keeler	Nanaimo	V9R 3N9	Canada	15/09/2015
Laura Thomas-Atto	Nanaimo	V9R4R5	Canada	15/09/2015
rachel broadhead	Nanaimo	v9r2l2	Canada	15/09/2015
Thomas Molineaux	Nanaimo	V9R4X3	Canada	20/09/2015
Shirley Ekstrom	Nanaimo	V9X 1T7	Canada	28/09/2015

Visit us on Facebook !!

anya Hiltz

PETITION FOR AN OFF LEASH DOG PARK IN NOB HILL.

This petition serves to reflect the interest in an **OFF LEASH DOG PARK** within the Nob Hill Area focusing on Nob Hill Park. A place where our canine friends can exercise, play and socialize. Our goal in signing this petition is to establish a fenced in, off-leash dog park where well-behaved canine citizens can exercise in a clean, safe environment. We, the citizens of Nob Hill and surrounding area would like to develop a beautiful, well maintained space open to all dog lovers and friends who are willing to uphold the park's rules and restrictions. We are viewing this park as a community project in partnership with the City of Nanaimo BC. This **OFF LEASH DOG PARK** is designed to satisfy the needs of dog-owners and non-dog owners alike. With your help showing your interest here we hope to make this project another attraction to the Nob Hill Area and Nanaimo in general. Please sign this petition to let city officials know that there is a need for this type of facility in our neighborhood.

NAME	ADDRESS	EMAIL	YES/ NO	SIGNATURE
B COOPER			YES	B Cooper
C Blood			YES	C Blood
J Blood			YES!	J Blood
P SORENSEN			YES	P Sorenson
C. Clavin			yes	C. Clavin
N TANGARIS			YES	N Tangaris
NORM ABEE			YES	Norm Abee
S. POWERS			YES	S. Powers
L Pearson			YES	L Pearson
A. Glasford			YES	A. Glasford
T Smith			YES	T Smith
A. Iverson			YES	A. Iverson
B. Brennan			YES	B. Brennan
Hilary B...			YES	Hilary B...
N. McRae			YES	N. McRae
Kelly S...			YES	Kelly S...
N. S...			YES	N. S...
M. S...			YES	M. S...
M. S...			YES	M. S...
M. S...			YES	M. S...
AIR WRET			YES	AIR WRET
Roxanne Rolph			yes	R. Rolph
Joy Amuk			yes	Joy Amuk
Rebecca Chen			yes	Rebecca Chen
Michael Chan			yes	Michael Chan
Elm. Sam. Pen			yes	Elm. Sam. Pen

RECEIVED

SEP 28 2015

DEPARTMENT OF
PARKS, RECREATION AND ENVIRONMENT

PETITION FOR AN OFF LEASH DOG PARK IN NOB HILL.

This petition serves to reflect the interest in an OFF LEASH DOG PARK within the Nob Hill Area focusing on Nob Hill Park. A place where our canine friends can exercise, play and socialize. Our goal in signing this petition is to establish a fenced in, off-leash dog park where well-behaved canine citizens can exercise in a clean, safe environment. We, the citizens of Nob Hill and surrounding area would like to develop a beautiful, well maintained space open to all dog lovers and friends who are willing to uphold the park's rules and restrictions. We are viewing this park as a community project in partnership with the City of Nanaimo BC. This OFF LEASH DOG PARK is designed to satisfy the needs of dog-owners and non-dog owners alike. With your help showing your interest here we hope to make this project another attraction to the Nob Hill Area and Nanaimo in general. Please sign this petition to let city officials know that there is a need for this type of facility in our neighborhood.

NAME	ADDRESS	EMAIL	YES/ NO	SIGNATURE
Shelly Hastie			YES	<i>[Signature]</i>
Tania Lesine			YES	<i>[Signature]</i>
Stephen Montpetit			YES	<i>[Signature]</i>
Celia Jones			YES	<i>[Signature]</i>
K. Rodriguez			YES	<i>[Signature]</i>
DAVID HILTZ			YES	<i>[Signature]</i>
T. HILTZ			YES	<i>[Signature]</i>
S. TANKERS			YES	<i>[Signature]</i>
Cindy Metcalfe			YES	<i>[Signature]</i>
JB Baird			YES	<i>[Signature]</i>
KEVIN FRASER			YES	<i>[Signature]</i>
DOUG FRASER			YES	<i>[Signature]</i>
CARLEN D. LER			YES	<i>[Signature]</i>
Gord Williams			YES	<i>[Signature]</i>
Sarah Bringham			YES	<i>[Signature]</i>
Peter Hurlburt			YES	<i>[Signature]</i>
Jason Platts			YES	<i>[Signature]</i>
Sara Barton			YES	<i>[Signature]</i>
Donna Dickson			YES	<i>[Signature]</i>
JASON FELICE			YES	<i>[Signature]</i>
AMANDA SOY			YES	<i>[Signature]</i>
Harley McGowan			YES	<i>[Signature]</i>
Erin Dymore			YES	<i>[Signature]</i>
DR Scott Brindley			YES	<i>[Signature]</i>

NOB TITLE

...HILL PARK within the N...
...ends can exercise, play
...establish a fenced in, off-leash dog
...in a clean, safe environment. We,
...ould like to develop a beautiful, well
...ends who are willing to uphold the park's
...s a community project in partnership with
...HILL PARK is designed to satisfy the needs of
...r help showing your interest here we hope
...ob Hill Area and Nanaimo in general.
...that there is a need for this type of facility

[illegible]