

**MINUTES**  
NANAIMO CULTURE AND HERITAGE COMMISSION  
MEETING TO BE HELD WEDNESDAY, 2015-NOV-04 AT 4:30 PM  
IN THE BOARD ROOM OF THE SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

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PRESENT:           Jill Stannard                   Diana Johnstone, Chair           Diane Brennan  
                      Wendy Pratt                   Jacquie Howardson           John Manning  
                      Dawn Marusin                   Mark Robinson           Dan Appell  
                      Ross MacKay

REGRETS:           Richard Finnegan

GUESTS:           Ms. Julie Bevan, Executive Director, Nanaimo Art Gallery  
                      Ms. Karen Hovestad, Nanaimo Horticultural Society  
                      Ms. Christine Meutzner, Manager, Nanaimo Community Archives

STAFF:            Suzanne Samborski, Senior Manager of Culture and Heritage  
                      Chris Sholberg, Culture and Heritage Planner  
                      Chris Barfoot, Culture and Heritage Coordinator  
                      Rebecca Buckler, Recording Secretary

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1.     **CALL MEETING TO ORDER:**

Chair D. Johnstone called the meeting to order at 4:30 pm.

2.     **INTRODUCTION OF LATE ITEMS:**

None.

3.     **ADOPTION OF AGENDA:**

It was moved and seconded that the amended agenda be adopted as presented.  
The motion carried unanimously.

4.     **ADOPTION OF MINUTES:**

It was moved and seconded that the Minutes of the Nanaimo Culture and Heritage Commission meeting held 2015-OCT-07 be adopted as presented. The motion carried unanimously.

C. Meutzner entered the meeting at 4:33 pm.

5.     **PRESENTATIONS:**

- (a)     Nanaimo Art Gallery's 2015 Report to the Community  
          by Julie Bevan, Executive Director.
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Julie Bevan, Executive Director of the Nanaimo Art Gallery attended in order to give a presentation on the Nanaimo Art Gallery's history, mandate, programming, impact, partnerships, plans for future phased renovations, 2015 achievements, and recent exhibitions.

It was moved and seconded that the presentation be received as information.  
The motion carried unanimously.

J. Bevan left the meeting at 4:58 pm.

- (b) Horticultural Society's 70<sup>th</sup> Anniversary & City Street Banner  
Design Theme by Karen Hovestad, Member of the Horticultural Society.
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Karen Hovestad of the Nanaimo Horticultural Society, attended in order to introduce the Society and highlight its upcoming 70<sup>th</sup> anniversary. The society suggested that the Commission consider making this year's City street banner design theme related to horticulture in order to help promote awareness.

It was moved and seconded that the presentation be received as information. The motion carried unanimously.

K. Hovestad left the meeting at 5:08 pm.

**6. CHAIR'S REPORT:**

D. Johnstone provided a verbal report that included reminders about the:

- Commission Christmas Dinner on December 2 (following the regular meeting);
- upcoming deadline for 2016 Culture & Heritage Award nominations (2015-NOV-17);
- upcoming deadline for 2016 Temporary Public Art proposals (2015-NOV-17).
- upcoming event Culture FUNDamentals (2015-NOV-05).
- special Canada 150 celebrations being planned for Canada Day 2017 (those interested in volunteering for the event can contact [cbeaton@nanaimoaboriginalcentre.ca](mailto:cbeaton@nanaimoaboriginalcentre.ca)).

It was noted that the Culture & Heritage Department's recent award by the BC Museums Association for "Outstanding Achievement Corporate Service".

It was moved and seconded that staff send a letter of thank you from the Commission to Ms. Debbie Trueman, for nominating the department for a BCMA Award. The motion carried unanimously.

It was noted that the Culture & Heritage Department will be working in partnership with the Nanaimo Youth Council to assist them in being part of public process. It was suggested that a member be invited to sit on the Commission's "Art in Public Places" working group, which will soon be meeting to review the submissions for the 2016 Call for Temporary Public Art.

It was moved and seconded that staff invite a member of the Nanaimo Youth Council to sit on the Art in Public Places working group. The motion carried unanimously.

It was moved and seconded that the Chair's Report be received as presented. The motion carried unanimously.

7. **REPORTS OF ADVISORY BODIES & PARTNERS:**

- (a) Design Advisory Panel
- (b) Grants Advisory Committee
- (c) Nanaimo Community Archives Society – October 2015.  
C. Meutzner attended the meeting to provide a verbal update on the Society. This month, they launched an updated website and received two large donations of artifacts (from the hospital and a local sorority). The society is always seeking volunteers to help transcribe tapes.
- (d) Port Theatre – October 2015.
- (e) Nanaimo Art Gallery – October 2015.
- (f) Nanaimo District Museum – October 2015.
- (g) Harbour City Theatre – October 2015.

It was moved and seconded that the above-noted reports be received as presented. The motion carried unanimously.

8. **REPORTS OF WORKING GROUPS:**

None.

9. **STAFF REPORTS:**

- (a) **Activity Update (October 2015)**  
**by C. Barfoot, Culture & Heritage Coordinator.**
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Staff Recommendation: That the report be received as information.

It was moved and seconded that the theme for the 2016 City Street Banner Design competition be “Culture in Horticulture”, in honour of the Horticultural Society’s upcoming 70<sup>th</sup> anniversary. The motion was carried unanimously.

It was moved and seconded that the report be received as presented. The motion carried unanimously.

- (b) **Activity Update (October 2015)**  
**by C. Sholberg, Culture & Heritage Planner.**
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Staff Recommendation: That the report be received as information.

It was moved and seconded that the report be received as presented. The motion carried unanimously.

10. **CORRESPONDENCE:** (not related to a report to the Commission)

- (a) Press release (2015-OCT-21): City releases another Heritage Walk Brochure – Old City Neighbourhood (online @ <http://cnan.ca/1GNCz5A>).
- (b) Invitation to Naomi Beth Wakan’s second year celebration as Nanaimo’s Poet Laureate on November 21, 2015.

- (c) Press release (2015-OCT-20): City receives BC Museums Association Award (online @ <http://cnan.ca/1KGx3wA>).

It was moved and seconded that the above-noted correspondence be received as presented. The motion carried unanimously.

11. **NOTICE OF MOTION:**

None.

12. **OTHER BUSINESS:**

D. Appell requested that the Commission request that staff proceed with designating Swy-a-lana lagoon as a heritage site in order to ensure that its cultural significance is considered during the current Maffeo Sutton Park planning process.

M. Robinson left the meeting at 5:57

Staff noted that there continues to be a lengthy public engagement process associated with Maffeo Sutton Park. Constructed in the 80s, the current lagoon structure (waterfall) is nearing the end of its life. Recommendations regarding Maffeo Sutton Park will represent the public input received through the process. If individuals have concerns regarding the public input process for the Park, they should present those concerns to the Parks, Recreation and Environment Commission who is overseeing the process. Next step would be to approach Council. C. Meutzner noted that Parks Canada has very strict guidelines for the creation of Statements of Significance (SOS) for heritage sites.

C. Barfoot left the meeting at 6:09 pm.

It was moved and seconded that the Commission request that staff proceed with seeking a cultural heritage designation on the lagoon area and bridge. The motion failed.

<u>Opposed:</u>	<i>J. Stannard</i>	<i>D. Johnstone</i>	<i>D. Brennan</i>
	<i>W. Pratt</i>	<i>J. Manning</i>	<i>R. MacKay</i>
	<i>D. Marusin</i>		

13. **DELEGATIONS** (not related to a Report to the Commission): (10 MINUTES)

14. **QUESTION PERIOD:** (*Agenda items only.*)

15. **NEXT MEETING:**

A Special "In-Camera" meeting has been scheduled for **4:00 pm on Wednesday, 2015-NOV-18** in the Board Room of the Service & Resource Centre (411 Dunsmuir Street).

The next regular meeting is scheduled for **4:30 pm on Wednesday, 2015-DEC-02 in the Board Room** of the Service & Resource Centre (411 Dunsmuir Street). Christmas dinner to follow at Asteras Greek Taverna (347 Wesley Street).

**16. ADJOURNMENT:**

It was moved and seconded that the meeting be adjourned at 6:18 pm. The motion carried unanimously.

**APPROVED BY:**

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DIANA JOHNSTONE, CHAIR  
NANAIMO CULTURE AND HERITAGE COMMISSION

**CONCURRENCE BY:**

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SUZANNE SAMBORSKI  
SENIOR MANAGER, CULTURE AND HERITAGE

**CERTIFIED CORRECT:**

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CORPORATE OFFICER