AGENDA

NANAIMO CULTURE AND HERITAGE COMMISSION MEETING TO BE HELD WEDNESDAY, 2015-NOV-04 AT 4:30 PM IN THE BOARD ROOM OF THE SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

CHAIR: DIANA JOHNSTONE

1. **CALL MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

(Motion required to adopt agenda.)

4. **ADOPTION OF MINUTES:**

(a) Minutes of the Nanaimo Culture and Heritage Commission Meeting held Wednesday, 2015-OCT-07 at 4:30 pm in the Service and *Pg. 1-5* Resource Centre Board Room.

(Motion required to adopt minutes.)

5. **PRESENTATIONS:**

- (a) Nanaimo Art Gallery's 2015 Report to the Community by Julie Bevan, Executive Director.
- (b) Horticultural Society's 70th Anniversary & City Street Banner Design Theme by Karen Hovestad, Member of the Horticultural Society.

(Motion required to receive presentations.)

6. CHAIR'S REPORT:

(Motion required to receive report.)

7. REPORTS OF ADVISORY BODIES & PARTNERS:

(a) (b) (c) (d) (e) (f)	Design Advisory Panel Grants Advisory Committee Nanaimo Community Archives Society – October 2015. Port Theatre – October 2015. Nanaimo Art Gallery – October 2015. Nanaimo District Museum – October 2015. Harbour City Theatre – October 2015.	Verbal Verbal n/a Pg. 6-8 Pg. 9-12 Pg. 13 Pg. 14
(g)	Harbour City Theatre – October 2015.	Pg. 14

(Motion required to receive reports.)

8. **REPORTS OF WORKING GROUPS:**

(Motion required to receive reports.)

9. **STAFF REPORTS:**

(a)	Activity Update (October 2015) by C. Barfoot, Culture & Heritage Coordinator.	Pg. 15-18
	Staff Recommendation: That the report be received as information.	
(Mot	ion required to receive report.)	
(b)	Activity Update (October 2015) by C. Sholberg, Culture & Heritage Planner.	Pg. 19-28
	Staff Recommendation: That the report be received as information.	
(Mot	ion required to receive report.)	
COR	RESPONDENCE: (not related to a report to the Commission)	
(a)	Press release (2015-OCT-21): City releases another Heritage Walk Brochure – Old City Neighbourhood (online @ <u>http://cnan.ca/1GNCz5A</u>).	Pg. 29
(b)	Invitation to Naomi Beth Wakan's second year celebration as Nanaimo's Poet Laureate on November 21, 2015.	Pg. 30
(c)	Press release (2015-OCT-20): City receives BC Museums Association Award (online @ <u>http://cnan.ca/1KGx3wA</u>).	Pg. 31

(Motion required to receive correspondence.)

11. NOTICE OF MOTION:

10.

12. **OTHER BUSINESS:**

13. **DELEGATIONS** (not related to a Report to the Commission): (10 MINUTES)

(Motion required to receive delegation.)

14. **QUESTION PERIOD:**

(Agenda items only.)

15. NEXT MEETING:

A special in-camera meeting has been scheduled for **4:00 pm on** (*Late*) **Wednesday**, **2015-NOV-18** in the Board Room of the Service & Resource Centre (411 Dunsmuir Street).

The next regular meeting is scheduled for **4:30 pm on Wednesday**, **2015-DEC-02 in the Board Room** of the Service & Resource Centre (411 Dunsmuir Street). Christmas dinner to follow at Asteras Greek Taverna (347 Wesley Street) (reservation at 5:30 pm).

16. **ADJOURNMENT:**

(Motion required to adjourn the meeting.)

MINUTES

NANAIMO CULTURE AND HERITAGE COMMISSION MEETING HELD WEDNESDAY, 2015-OCT-07 HELD AT 4:30 PM IN THE BOARD ROOM OF THE SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

PRESENT:	Jill Stannard Wendy Pratt Dawn Marusin	Diana Johnstone, Cha Jacquie Howardson	air Diane Brennan John Manning
REGRETS:	Mark Robinson Dan Appell	Richard Finnegan Ross MacKay	
GUESTS:	Ms. Debbie Trueman Ms. Judy Nielsen, Na	, General Manager, Na naimo Arts Council	anaimo Museum
	Dennis McMahon Marg Bonneau Barbara Ann Scott Carmen Mongeau	Kathy Galvin Patricial Mansell Lynda Colbeck Julie Sabiston	Vita Newington Keith Newington
	Michelle Dyck Kenton Dyck	Erica Hannah Steve Burg	
STAFF:	Chris Sholberg, Culture Chris Barfoot, Culture Rebecca Buckler, Re Kirsty MacDonald, Pa	Senior Manager of Cu are and Heritage Plann and Heritage Coordin cording Secretary arks & Open Space Pla ger of Legislative Serv	er hator anner

1. CALL MEETING TO ORDER:

Chair D. Johnstone called the meeting to order at 4:30 pm.

2. INTRODUCTION OF LATE ITEMS:

None.

3. **ADOPTION OF AGENDA:**

It was moved and seconded that the agenda be adopted as presented. The motion carried unanimously.

4. **ADOPTION OF MINUTES:**

It was moved and seconded that the Minutes of the Nanaimo Culture and Heritage Commission meeting held 2015-SEP-02 be adopted as presented. The motion carried unanimously.

5. **PRESENTATIONS:**

(a) **Presentation by by Friends of Nanaimo Jazz Society.**

Students of the Wellington Jazz Band performed for the Commission. Michelle Dick, president of the Friends of Nanaimo Jazz Society, thanked the Commission for the event grant received for their annual Jazz Affair in May, and presented the chair with a thank you plaque on behalf of the society.

The delegations left the meeting at 4:38 pm.

It was moved and seconded that the presentation be received as information. The motion carried unanimously.

(b) Maffeo Sutton Park Improvement Plan by Kirsty MacDonald, Parks & Open Space Planner.

K. MacDonald, Parks & Open Space Planner, attended the meeting to provide an overview of the Maffeo Sutton Park Improvement Plan. The presentation included an overview of the study area, goals of the plan, phased improvements and the planning process to date, and the three proposed improvement options that have been presented to the public for feedback.

W. Pratt and D. Brennan arrived at 5:05 pm.

Currently, Parks is seeking feedback on three proposed options, asking residents to select the option they prefer most. Each of the three options proposed show different ideas for the way the park can develop over the next 15 years. Members can send individual comments to K. MacDonald (kirsty.macdonald@nanaimo.ca) over the next month.

K. MacDonald left the meeting at 5:16 pm.

It was moved and seconded that the presentation be received as information. The motion carried unanimously.

(c) **Conflict of Interest Review** by Chris Jackson, Manager of Legislative Services.

C. Jackson, Manager of Legislative Services, attended the meeting to give Commission members an overview of conflict of interest as they approach the new grant process.

There are two types of conflict of interest: DIRECT and INDIRECT. Will the decision maker financially benefit from the decision being made? For example, immediate family, part of a church, of a non profit society, etc. or something that could be looked at as a biased situation?

There is also PERCIEVED conflict, which means maybe there there is no real conflict, but there is a definite perception. Perception can be everything. If a Commission member feels they are in conflict, they must declare the conflict and exclude themselves from the meeting. The Commission member cannot participate in the decision making or in the vote. Ultimately, the decision of a conflict rests with the individual. When in doubt, call staff for direction.

If one is on the board of a non-profit group that is applying for a grant, they would be in conflict with that application. If one is a member of a non-profit society that is applying for a grant, one could be in conflict with that application. Although being a non-benefiting member seems like a stretch, it's a fine line for perception.

It was moved and seconded that the information be received as presented. The motion carried unanimously.

C. Jackson left the meeting at 5:25 pm.

(d) Community Art Venue by Dennis McMahon

D. MacMahon attended the meeting in order to give a presentation regarding the potential for a community art venue in Nanaimo. He noted that the OCP, the Cultural Plan, and the Nanaimo Art Gallery Vision all recognize the need to support the artistic community. He asked the Commission to place a priority on finding a suitable space. He provided the Saanich festival as an example and offered tickets to two Commissioners to the opening evening (2015-OCT-15).

It was moved and seconded that the information be received as presented. The motion carried unanimously.

D. McMahon and members of the gallery left the meeting at 5:40 pm.

Staff will follow up with the delegation after the meeting.

6. CHAIR'S REPORT:

No report.

7. REPORTS OF ADVISORY BODIES & PARTNERS:

- (a) Design Advisory Panel No report.
- (b) Grants Advisory Committee No report.
- (c) Nanaimo Community Archives Society September 2015.
- (d) Port Theatre n/a (September rec'vd last month).
- (e) Nanaimo Art Gallery September 2015
- (f) Nanaimo District Museum August / September 2015.
- (g) Harbour City Theatre August / September 2015.

It was moved and seconded that the above-noted reports be received as presented. The motion carried unanimously.

8. **REPORTS OF WORKING GROUPS:**

(a) None.

9. STAFF REPORTS:

(a) **Process & Upcoming Dates for 2016 Culture & Heritage Grant Review** by S. Samborski & C. Barfoot, Culture & Heritage Department.

The deadline for grant applications is 2015-OCT-19 at 8:30 am, and staff will be compiling and distributing binders shortly after to each Commission member.

- November 18 Final Recommendations @ Special Meeting
- o December 02 Report to Commission for Approval @ Regular Meeting
- December 03 Staff to inform groups of recommendations
- Early January 2016 Report to Council for Final Approval

If members feel they are in conflict with a particular application, they should mark their sheets as "IC" and do not make a dollar amount recommendation. If Commission members have questions during the evaluation process, they are highly encouraged to contact staff for clarification.

It was moved and seconded that the information be received as presented. The motion carried unanimously.

(b) Activity Update (September 2015) by C. Barfoot, Culture & Heritage Coordinator.

Staff Recommendation: That the report be received as information.

It was moved and seconded that the report be received as presented. The motion carried unanimously.

(c) Activity Update (September 2015) by C. Sholberg, Culture & Heritage Planner.

Staff Recommendation: That the report be received as information.

It was requested that staff complete a value statement and evalution for the Harmac Arboretum (1500 Maughan Road) for possible inclusion in the Heritage Register. The motion was carried unanimously.

It was moved and seconded that the report be received as information. The motion was carried unanimously.

10. **CORRESPONDENCE:** (not related to a report to the Commission)

- (a) Charles Montgomery Happy City: Your City, Your Life (2015-NOV-03).
- (b) TheatreOne news release (2015-AUG-21): Four new films kick of fringe flicks season.
- (c) News release (2015-SEP-04): City seeks public input on Heritage Conservation Program.
- (d) News release (2015-SEP-10): City seeking proposals for Temporary Outdoor Art until November 17, 2015.
- (e) News release (2015-SEP-22): City seeking public nominations for Culture and Heritage Awards until November 17, 2015.
- (f) News release (2015-SEP-29): Public invited to attend Heritage Basics presentation on Thursday, October 15, 2015.

- (g) Final report from Nanaimo Ukelele Festival (2015).
- (h) News release (2015-SEP-30): Nanaimo Museum's Brother XII / Lantern Tours.

It was moved and seconded that the above-noted correspondence be received as presented. The motion carried unanimously.

11. NOTICE OF MOTION:

None.

12. **OTHER BUSINESS:**

None.

13. **DELEGATIONS** (not related to a Report to the Commission): (10 MINUTES)

None.

- 14. **QUESTION PERIOD:** (Agenda items only.)
- 15. **NEXT MEETING:**

The next regular meeting is scheduled for **4:30 pm on Wednesday, 2015-NOV-04 at 4:30 pm in the Board Room**, of the Service & Resource Centre (411 Dunsmuir Street).

16. **ADJOURNMENT:**

It was moved and seconded that the meeting be adjourned at 6:30 pm. The motion carried unanimously.

APPROVED BY:

DIANA JOHNSTONE, CHAIR NANAIMO CULTURE AND HERITAGE COMMISSION

CONCURRENCE BY:

SUZANNE SAMBORSKI SENIOR MANAGER, CULTURE AND HERITAGE

CERTIFIED CORRECT:

CORPORATE OFFICER

File: 0360-20-C02 2015-OCT-07 / G:\Commission\2014\CHC151007M.doc

Monthly Event Report



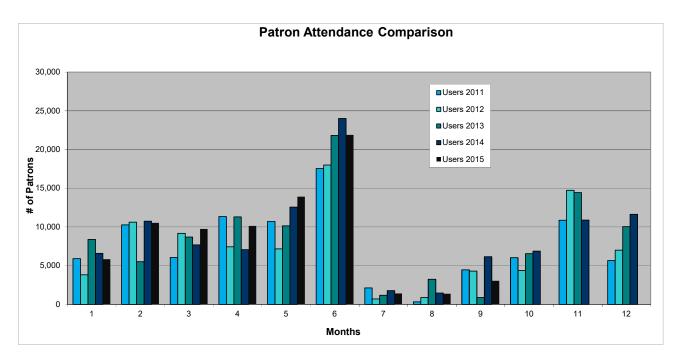
	#	#	#	#	#	#	#	#	#	#
	Events	Events	Events	Events	Events	Users	Users	Users	Users	Users
	2011	2012	2013	2014	2015	2011	2012	2013	2014	2015
Jan	17	11	23	18	13	5,912	3,813	8,381	6,584	5,845
Feb	34	18	16	28	22	10,271	10,616	5,513	10,745	10,530
Mar	15	24	16	22	25	6,056	9,176	8,691	7,691	9,738
Apr	25	20	27	23	27	11,333	7,436	11,295	7,059	10,148
Мау	26	17	27	25	26	10,709	7,161	10,131	12,568	13,921
Jun	28	33	34	43	35	17,535	18,000	21,824	24,000	21,893
Jul	17	7	4	7	25	2,132	703	1,174	1,775	1,420
Aug	2	13	13	5	10	334	885	3,249	1,454	1,379
Sep	15	11	9	22	12	4,468	4,294	874	6,158	3,044
Oct	18	13	26	25		6,021	4,373	6,549	6,873	
Nov	24	29	33	35		10,873	14,729	14,443	10,886	
Dec	24	15	21	22		5,647	7,008	10,044	11,637	
TOTALS	245	211	249	275	195	91,291	88,194	102,168	107,430	77,918

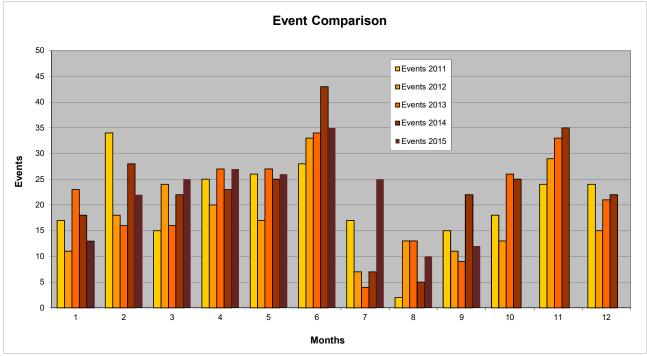
Five year average attendance for same month

Five year average number of events same month

3,	,768
	14









MONTHLY ACTIVITY REPORT

September 2015

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	8	Press Conference	10:00am	special event	35	
2	9	City Grant App. Info. Sessions	1:00pm	meeting	20	
3	9	City Grant App. Info. Sessions	4:00pm	meeting	20	
4	15	Classical Coffee Concert	10:30am	music	117	3
5	15	MI Co-op Managers	1:00pm	meeting	20	
6	17		4:00pm	reception	125	
7		Now & Then - The Beatles	8:00pm	music	221	11
8	19	Delhi to Dublin & The Fugitives	7:30pm	music	331	13
9	23	Tribute to Queen	7:00pm	music	798	15
10	26	PechaKucha	8:00pm	presentations	85	13
11	27	Bollywood Masala Orchestra	2:30pm	music	415	24
12	29	Bubble Guppies	6:30pm	children's entertainment	756	22
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35						

TOTALS Number of Events:

12

Estimated Audience Attendance:	2943
Estimated Number of Artists/Crew:	101
Total people through the building:	3044



ACTIVITY REPORT: October 2015

Exhibition:

This fall Nanaimo Art Gallery presents *Silva*, a contemporary art project that follows a thematic path from the microcosms of the forest floor, to the quantifying and processing of lumber, to the global distribution of forestry products. *Silva* consists of two exhibitions (*O Horizon* and *Booming Grounds*), a publication (*The Mill*), and a series of public events including artist talks, tours, readings, and performances.



Duane Linklater, *Blueberries for 12 vessels*, dimensions variable, blueberries, clay, earth, vessel from collection of National Museum of the American Indian, 2012 - 2015, Courtesy of the artist and Catriona Jeffries Gallery

Silva Part I: O Horizon September 4 to October 31, 2015 Peter Culley, Duane Linklater, Gareth Moore, Kika Thorne, Elias Wakan

Silva-O Horizon opened with a reception on September 3 at 7pm and with a poetry reading by Nanaimo's poet laureate, Naomi Wakan.

O Horizon is titled after the scientific name for the forest floor. This top layer of soil is made of decomposing organic matter and forms the life support system for trees, sprouting plants, fungi, and countless small animals.

Through sculptural installation and poetry, the artists in *O Horizon* reflect on the powerful roles language and culture play in the ways that we understand the natural environment. In the exhibition, materials are quietly alive: blueberry bushes grow near a poem that rests on a podium made of Vancouver Island hemlock, waiting to be read. Black elastic cords intricately threaded through the walls vibrate with physical tension. Elsewhere in the gallery new works made from organic matter respond to our local ecosystem.

Before his recent passing, beloved Nanaimo poet and artist Peter Culley was scheduled to read as part of the public programming for *O Horizon*. In lieu of this, his poem *Fruit Dots* will be present in the gallery and read aloud each day at the solar noon.

Curated by Jesse Birch

Partnership Exhibition



Emily Carr, *Loggers' Culls*, 1935, oil on canvas, Collection of the Vancouver Art Gallery, Gift of Miss I. Parkyn

A Terrible Beauty: Edward Burtynsky in Dialogue with Emily Carr September 4 to November 21, 2015 at the Nanaimo Museum

Nanaimo Art Gallery has partnered with Nanaimo Museum to present A Terrible Beauty: Edward Burtynsky in Dialogue with Emily Carr. The exhibition is organized and circulated by the Vancouver Art Gallery with the generous support of the Killy Foundation.

Toronto-based photographer Edward Burtynsky is internationally renowned for his captivating images of natural and man-made landscapes that reflect both the impressive reach of human enterprise and the extraordinary impact of our hubris. This exhibition presents a selection of photographs Burtynsky produced between 1983 and 2013 that together represent all his major bodies of work, from his early series of homestead photographs shot in British Columbia in the early 1980s, to his new, groundbreaking project that explores water's fundamental place in the world ecology.

Burtynsky's work is presented in dialogue with a selection of paintings and drawings by Emily Carr, one of Canada's best known artists. Carr was painting in British Columbia in the early twentieth century, a time when industrialized agriculture, resource extraction and practices such as large-scale logging were on the rise. Though working in different media and over fifty years apart, both artists sought to record the changing landscape and our place in it.

"A Terrible Beauty will resonate with audiences on Vancouver Island, because of the international profile of the artists involved, and also because of the theme's relevance to our context," says Julie Bevan, Executive Director at Nanaimo Art Gallery. "It's our hope that the presentation of this important exhibition in Nanaimo, paired with Gallery's fall project *Silva*, which explores our connection to the forest, will contribute in a meaningful way to conversations around our complex relationship with the land."

"We believe this is the first time Emily Carr paintings will be on public exhibit in Nanaimo," says Debbie Trueman, General Manager at the Nanaimo Museum. "These amazing Burtynsky and Carr works are being displayed in our community because of a strong partnership between the Nanaimo Museum and Nanaimo Art Gallery."

Educational Events – O Horizon Exhibition

In conjunction with *Silva Part I: O Horizon*, we invite you to participate, connect with artists, learn, and explore.

Exhibition Tour

Nanaimo Art Gallery curator Jesse Birch conducted three separate exhibition tours for the VIU Educational students.

A talk and tour of Wildwood's forest floor was conducted by ecologist Jay Rastogi in partnership with the stewards of Wildwood, The Ecoforestry Institute.

EDUCATION – ART LAB

Saturday Studio – Five themed workshops for children ages 5 to 11, sponsored by RBC were held in October.

Life Drawing – Life drawing resumed and will be held every Monday in Art Lab.

Art Lab Adults Open Studio – Art Lab offers adults in all disciplines an opportunity to interact, find inspiration, and create a friendly studio setting on a monthly basis. All are welcome to bring in their own projects or experiment with the supplies on offer.

Wild Berries – Award winning Vancouver-based Metis and Cree artist and illustrator spent the afternoon in Art Lab reading from her book Wild Berries and also shared some of her newest books with gallery attendants.

Design Thinking For Everyone – Jackie Kelly provided a workshop exploring the creative approach to problem solving. This innovative method could be used to develop and improve products, services, spaces and systems. The workshop was a hands-on collaborative adventure.

Total Gallery Attendance: 1369



NANAIMO MUSEUM Report to the City of Nanaimo Culture and Heritage Commission

Report to the City of Nanaimo Culture and Heritage Commission

September/October 2015 submitted October 19, 2015 by Debbie Trueman

Administration/Revenue

- Numbers/Revenue Overall numbers YTD down 7% but revenue is within 1% of last year. September overall down due to 1 less cruise ship and 2 large events (1000+) last year. This year may be our first dip in numbers.
- City Management Agreement thanks extended to Commission and Council for the renewal.
- Marketing-for the review our marketing approach and materials and web page project we are drafting RFP.
- ▶ Insurance I am looking at getting quotes from CMA and CCCU insurance for next year.
- Succession Planning-next document for review attached to agenda for Executive meeting.

Exhibit Programming/Collection

- Christmas in the Golden Age of Radio will be this year's Christmas themed exhibit. this will be the first exhibit to use the Mary Holes fund. This exhibit will have some cool Nanaimo snow then and now pictures-we are producing a small catalogue in house.
- Collection plan deaccession preparation has begun for offsite areas.
- Chinese Collection Inventory project Aimee will be part of 2 presentations at BCMA conference we will be attending end of the month. We are being asked to be involved in the next stage of the process which may get us a new computer and scanner for minimal assistance.

Programs and Events

- New Cemetery Project the new wellington tour went very well. Aimee is working with Chris Sholberg and Christine Meutzner on a new project involving cleaning headstones.
- New Fall tour on Brother XII getting good response already including CBC radio and both papers planning a feature story. Lantern tours will be repeated as well and have started to fill. First Bro. XII was last night and got great reviews.
- School Programs- are starting up slowly, ESL in full swing.

Community Partnerships

- BCMA Award Nomination- the museum has nominated the Cultural Department for the innovative creation of the Cultural Managers' Working Group.
- > Vital Signs we were mentioned (great numbers) overall highest mark for Culture B-.
- > Venue Rental Elder College is back again, 15 events in October and November getting busy too.
- Art Gallery, Theatre and Museum are discussing a joint Canada 150 grant application combining our individual plans for 2017 to mark the celebration and link them together with some sort of joint event.
- Cultural Managers Group continues to meet-current discussions around advocacy and education efforts needed to maintain the Cultural Department.
- > Tourism Nanaimo meeting with Lesley as she gathers input from stakeholders for their strategic planning.
- Heritage Values workshop Culture Department with Heritage BC-I attended.



"A Museum worth your time" ©©©©® Reviewed 30 September 2015 After living in the area for years I finally went to the Nanaimo museum. It far

Nanaimo, Canada Level 🔘 Contributor

A 20 reviews

14 attraction reviews
 13 helpful votes

Interesting information. Equally impressive was the exhibit, ' A Terrible Beauty:Edward Burtynsky in Dialogue with Emily Carr'. The photographs were amazing. The exhibit opened my eyes regarding some of Emily Carr's work as well.

Nanaimo's coal mining history, four China towns, the First Nations, and the bath tub

surpassed my expectations. The museum does an excellent job representing

race. The permanent exhibits are well organized with an impressive amount of

After seeing what the museum had to offer, I was shocked with the low admission price. The receptionist was very friendly and helpful too. I will try to return when ever there is a new exhibit.

Visited September 2015

Less 🔺

Was this review helpful?

4. Respond

Rebecca Buckler

From:	Charlotte deRook [cderook@shaw.ca]
Sent:	Thursday, October 29, 2015 12:26 PM
То:	Rebecca Buckler
Cc:	Suzanne Samborski; Chris Sholberg
Subject:	Harbour City Theatre - Report for October 2015

During the month of October HCTA has once again been very busy and is pleased to announce we are fully booked to the end of 2015.

October Usage: Western Edge Theatre October 1 - 4 - Total Attendees 265 Schmooze Next to Normal Rehearsals October 5, 7, 11, 12, 14, 18, 19, 21, 25, 26, 28 -Total Attendees - 165 Indie Entertainment Workshop - October 7, 21 - Total Attendees 8 Naughty & Nice Burlesque Troupe - October 22, 23 - Total Attendees - 130 HCTA & Schmooze Halloween Bash - October 31 - Total Attendees - 150

Monthly Total Attendees - 718

Harbour City Theatre Alliance continues to provide local live theatre and events to our community.

Regards,

Charlotte deRook Administrator Harbour City Theatre Alliance 250-753-5331 <u>cderook@shaw.ca</u> www.hcta.ca

City of Nanaimo

REPORT TO THE CULTURE AND HERITAGE COMMISSION

DATE OF MEETING: 2015-NOV-04

AUTHORED BY: CHRIS BARFOOT, CULTURE & HERITAGE COORDINATOR CULTURE AND HERITAGE DEPARTMENT

RE: ACTIVITY UPDATE FOR OCTOBER 2015

STAFF RECOMMENDATION:

That the information be received as presented.

PURPOSE:

To provide an update to the Nanaimo Culture and Heritage Commission.

PROJECT UPDATES:

2016 Culture & Heritage Grants:

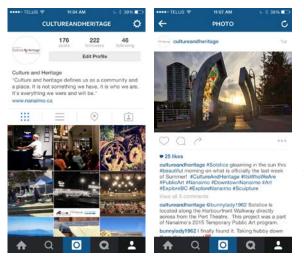
The 2016 Culture and Heritage Grant Application deadline closed on Monday, 2015-OCT-19. This will be the first intake under the new format of the Culture and Heritage Project and Operating grants with the new assessment criteria. There were a total of 29 applications submitted, with 26 of those meeting eligibility requirements and the intake deadline of October 19th at 8:30 am that will go forward for review.

At the October Commission meeting, an orientation session was held for members that covered topics such as: recognizing conflict of interest; the purpose of the grant programs; history of the programs; and the new review process and forms to be used in the allocation recommendations.

Next Steps:

- November 18 Final Recommendations @ Special Meeting
- December 02 Report to Commission for Approval @ Regular Meeting
- December 03 Staff to inform groups of recommendations
- Early January 2016 Report to Council for Final Approval

Instagram & Social Media:



As of 2015-OCT-22, the Culture and Heritage Department has:

249 (+27) Instagram followers

111 (+2) Ghost followers
205 (+29) Photos
2,391 (+533) Likes
15.5 (+2.7) Average likes per photo

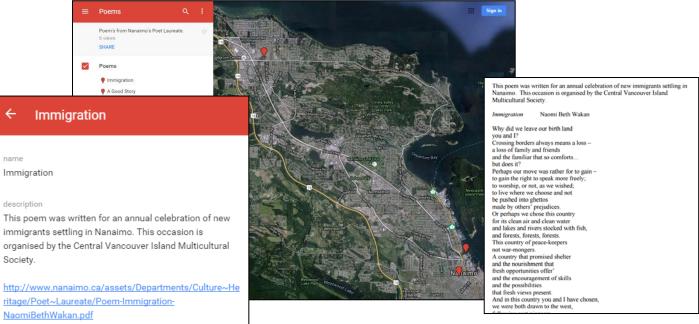
Follow us at www.instagram.com/cultureandheritage

Poet Laureate:

Naomi Beth Wakan is now well into her second of three years as Nanaimo's inaugural Poet Laureate. For more information on the many initiatives and upcoming events for Nanaimo's Poet Laureate, visit <u>www.nanaimo.ca/goto/poetry</u>.

- Naomi's Upcoming Appearances:
 - Saturday 2015-NOV-21 @ 2:00 pm: Launch of "Naomi in Nanaimo Again" and a celebration of Naomi's second year as Nanaimo's Poet Laureate (to be held at the Nanaimo Art Gallery Art Lab). If you plan to attend, please RSVP to <u>darbykm@gmail.com</u> as space is limited.
- Poetry Map:

Naomi is currently working with staff to create a Poetry Map that will connect poetry to certain areas or locations in Nanaimo. Users will be able to select a location on the map and read a poem that relates to the location or area. The map will utilize the Google Map format with poems showing up as PDF's.



Public Art:

• CALL FOR ARTISTS NO. 1677 for 2016 Temporary Public Art:

A "Call for Artists" was issued on 2015-SEP-10. Artists are invited to submit proposed artwork with the successful artworks to be installed in City parks and public places in May 2016, as part of Public Art Week. The Temporary Public Art process is open to all artists within British Columbia and across Canada and to enter a submission.

The deadline to submit proposals is November 17th, 2015.

In 2014, a total of 17 proposals were received.

Since 2010, the City of Nanaimo has been involved in a dynamic and evolving public art program that enhances and animates our City's parks. Each year, outdoor artwork by Artists is installed on a temporary basis for the enjoyment of residents and visitors. The parks essentially become outdoor art galleries and showcase artworks for a limited period of time.

Little Libraries:

The "little libraries" project began in 2014 through the group Play Nanaimo. This project is collaboration with the City of Nanaimo, the Vancouver Island Regional Library, Literacy Nanaimo and the Vancouver Island University's International High School program. Fourteen library boxes were strategically placed throughout Nanaimo with another 15 delivered in October (for a total of 29). Locations are based on a "on request" basis with the program partners selecting sites so ensuring the libraries are effectively distributed. The international high school worked with a few of the selected address' to decorate the new boxes to suit the personality of each specific neighborhood.



EVENTS:

Culture and Heritage Awards:

We are currently seeking public nominations for the 2016 Culture & Heritage Awards. 2016 Award categories include the Excellence in Culture, Honour in Culture, Emerging Cultural Leader and the John Thomson Heritage Memorial Award.

Nominations will be accepted until 2015-NOV-17.

The City of Nanaimo's Culture and Heritage Commission recognizes outstanding organizations, groups or individuals in the arts, culture & heritage fields in Nanaimo. This is an opportunity to recognize people and/or groups that have made a significant contribution to making Nanaimo a culturally vibrant city.

- <u>Past recipient portraits:</u> Each Culture recipient is honored by having a portrait displayed in the Strongitharm Gallery at the Port Theatre. Over the years, space in the gallery has become extremely limited with the original prints being taken down and displayed electronically using framed monitors in the Gallery to make room for the most recent ones. There are approximately 15 prints that have been taken down which will be returned to the recipients or the respected families. This process has now begun with 6 past recipient prints returned to-date.
- The 2016 Culture and Heritage Awards ceremony will be themed around Nanaimo's Future with much of the entertainment being built around youth performances. Dance performances will include those from Snuneymuxw, Vibe Dance, Brigadoon Dance Academy and music from the Wellington Jazz.

PROFESSIONAL DEVELOPMENT:

I will be attending the Creative Cities Summit on October 27, 28 & 29.

Respectfully Submitted,

Chris Barfoot CULTURE & HERITAGE COORDINATOR CULTURE AND HERITAGE DEPARTMENT

File: 0360-20-C02 G:\COMMISSION\Staff Update Reports\RPTChrisBarfootMonthly Concurrence by:

Suzanne Samborski SENIOR MANAGER CULTURE AND HERITAGE DEPARTMENT

City of Nanaimo

REPORT TO THE CULTURE AND HERITAGE COMMISSION

DATE OF MEETING: 2015-NOV-04

AUTHORED BY: CHRIS SHOLBERG, CULTURE / HERITAGE PLANNER CULTURE AND HERITAGE DEPARTMENT

RE: ACTIVITY UPDATE FOR OCTOBER 2015

STAFF RECOMMENDATION:

To receive the information as presented.

PURPOSE:

To provide an update to the Culture and Heritage Commission.

PROJECT UPDATES:

Port Theatre – Community Performing Arts Centre (CPAC) Community Consultation Process:

Council received a summary of the community consultation process completed for the Community Performing Arts Centre initiative, and passed the following motion at its 2014-SEP-08 meeting:

- 1. Approved partnering with the Port Theatre Society by:
 - Designating this project as the Sesquicentennial project for the City of Nanaimo;
 - Designating this project for inclusion in a Build Canada Application.
- 2. Approved proceeding with building a City owned facility on the existing Port Theatre land with a project manager assigned;
- 3. Allocated a financial contribution of \$4.6 million to the project and support a Line of Credit on behalf of the Port Theatre Society:
 - Dependent and conditional on the Port Theatre Society securing the remaining funds; and
 - Co-sign a \$2 million dollar Line of Credit in order to proceed with design and engineering completion.

Based on this Council direction, the Port Theatre Society and City staff are now working to move the project forward and pursuing the various fund raising objectives. The project design team has also completed an updated schematic plan for the Arts Centre with updated project cost estimates.

Heritage Brochures:

- Old City Neighbourhood Heritage Walk (Design and 1,000 Copy Print Run) working to develop in partnership with the Old City Neighbourhood Association. Brochure printed and circulated.
- Cemetery Heritage Drive (Design and 1,000 Copy Print Run) working to develop in partnership with the Nanaimo Museum. Brochure printed and circulated.

Heritage Interpretive Signs:

- Newcastle Pioneers working to develop a sign that incorporates Newcastle Heritage Walk brochure content as well as brief biographical information on notable early residents, including Victor Harrison (connected with 215 Newcastle Avenue) who was a local lawyer and mayor of Nanaimo. Finalizing draft. Preparing for sign manufacture.
- Wellington Pioneers/Jimmy Claxton (Early Black American baseball player born in Wellington) – Interpretive Sign for placement (Design and installation) – working to develop, in partnership with Wellington Neighbourhood Association and Nanaimo African Heritage Society, a sign that will provide information on the history of the Wellington Area, plus a special section on Jimmy Claxton and a few other notable Wellington residents. Working on draft with Community Archives, NAHS and Wellington Neighbourhood Association.
- Westwood Lake Heritage Interpretive Sign (Design and installation) working in partnerships with descendents of the Westwood family and the City's Parks, Rec & Environment Department, the sign will provide information on Westwood Lake park, its connection to the Westwood family, and the early settlement of Nanaimo. Currently gathering historical information to prepare initial draft.

1 Port Place – Archaeological Impact Assessment:

The City is proceeding with an archaeological impact assessment of the lands located at 1 Port Place to determine the extent of archaeological resources located on the site. Drill hole testing took place on Aug. 11 and 12, and it is anticipated a final report will be produced by the archaeological consultant in October. The report will help guide future redevelopment considerations on the site.



Heritage Conservation Program Review and Update:

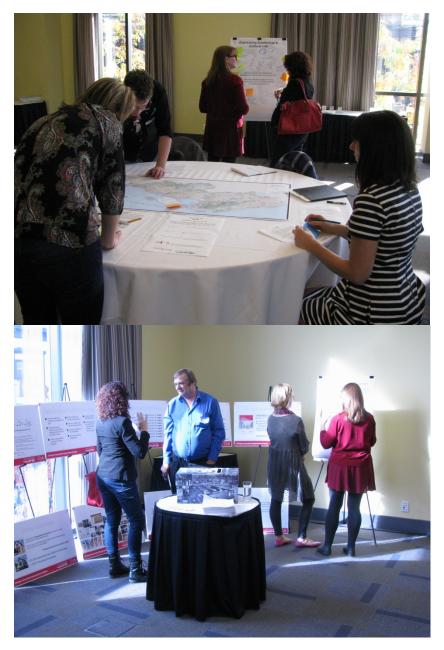
The Heritage Conservation Program Review and Update has commenced. The following are the key public engagement events and their status:

- SEPTEMBER 15 Public Open House from 4:00 pm to 8:00 pm (drop-in) at the Nanaimo Museum. Drop-in, ask questions, review the display boards and learn about the City's current heritage program, objectives of the update, and further opportunities for input. About 30 people attended. (Completed).
- SEPTEMBER 26 Mines & Yours: Honouring Heritage in Nanaimo (Pecha Kucha Night Nanaimo Vol. 2) from 7:30 pm to 10:00 pm at the Port Theatre. Facilitated by the Nanaimo Design Nerds. Close to 100 people attended. (Completed).
- OCTOBER 15 Identifying Heritage Values Workshop Facilitated by Heritage BC, 1-4:30 p.m. at the Vancouver Island Conference Centre (Nanaimo River Room) 26 people participated. (Completed).
- OCTOBER 15 Heritage Basics Presentation Facilitated by Heritage BC, 7-9 p.m. at the Museum. Around 20 people attended. (Completed)
- The next phase of the public engagement process will focus on stakeholder interviews between November, 2015 and February, 2016.





Report to the Culture & Heritage Commission – 2015-NOV-04 ACTIVITY UPDATE FOR OCTOBER 2015



EVENTS:

Heritage Home Light Up Tour:

The goal of the initiative is to celebrate and recognize the many homes listed on the City's heritage register, broaden public awareness of Nanaimo's heritage, promote friendly competition among the home owners, and of course, have fun. Property owners have been contacted and enough (around 25) have indicated interest in participating in the event to proceed with further organizational planning. Currently locking down who will be participating in the event. Have also contacted Chamber of Commerce to link our event with their annual residential light up event. Event details will be worked out over October/November with the participating property owners.

COMMUNITY DEVELOPMENT:

Heritage Façade Grants:

See attached grant program summary. Application received for Hall Block at 37-45 Commercial Street approved by Council on 2015-Aug-10. Project successfully completed at 403 Fitzwilliam Street – covenant registered on title and façade grant paid.

Heritage Home Grants:

See attached grant program summary. One project approved and in process at 320 Machleary Street.

Heritage Tax Exemption Program:

See attached tax exemption program summary. Currently, no active tax exemption applications.

OTHER:

Morden Mine Update – The Friends of the Morden Mine are currently working to put a small memorial on site and on winding down operations.



McMillan Arboretum (1200 Maughan Road) – Site tour provided to Commission on Wednesday, Sept. 30 by RDN staff and Arboretum Society representatives. Direction given by Commission to evaluate the site for possible placement on the Heritage Register.



Respectfully Submitted,

Chris Sholberg CULTURE / HERITAGE PLANNER CULTURE AND HERITAGE DEPARTMENT Concurrence by:

Suzanne Samborski SENIOR MANAGER CULTURE AND HERITAGE DEPARTMENT

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Heritage Façade Grants Paid or Committed (as of 2015-Oct-22):

Location	Amount	Private Investment (Total Project Expenditure)	Status	Year
1. Free Press Building (223 Commercial Street)	\$5,100	\$10,200	Paid	2003
2. Modern Café (221 Commercial Street)	\$5,400	\$10,800	Paid	2003
3. Old Fire Hall (#2 – 34 Nicol Street)	\$7,366	\$16,088.78	Paid	2003
4. Hall Block (37 Commercial Street)	\$1,770	\$3,540	Paid	2003
5. S&W Apartment (403 Fitzwilliam Street)	\$10,000	\$41,152.20	Paid	2004
6. Rawlinson and Glaholm Grocers (437 Fitzwilliam Street)	\$6,839	\$14,161.78	Paid	2004
7. Earl Block (Grassicks) (2 Church Street)	\$10,000	\$22,737.88	Paid	2004
8. B.C. Telephone Exchange (70 Bastion Street)	\$1,180	\$2,360	Paid	2004
9. B.C. Hydro Building (13 Commercial Street)	n/a (\$1,500)	n/a	Application Withdrawn	2004
10. A.R. Johnstone Block (174 Commercial Street)	\$7,661	\$15,322.67	Paid	2004
11. Commercial Hotel (121 Bastion Street)	\$12,063	\$304,364.95	Paid	2004
12. Angell's Trading (426 Fitzwilliam Street)	\$4,031	\$8,062	Paid	2005
13. Dakin Block (93-97 Commercial Street)	\$8,516	\$19,867.80	Paid	2005
14. Halse Block (200-206 Commercial Street)	\$1.980	\$3,960	Paid	2005
15. Gusola Block (120 Commercial Street)	\$20,000	\$1,189,965.49	Paid	2005
16. Mitchell Market (411 Fitzwilliam Street)	\$10,000	\$48,795.84	Paid	2006
17. Merchants Bank (499 Wallace Street)	n/a (\$20,000)	n/a (\$66,500)	Committed – did	2006 (renewed
17. Merchants Bank (499 Wanace Sueet)	II/a (\$20,000)	Il/a (\$00,500)		for 2008)
10. C	¢1.710	¢2.427.60	not proceed	
18. Great National Land Building (17 Church Street)	\$1,719	\$3,437.69	Paid	2006
19. Brumpton Block (489 Wallace Street)	\$10,000	\$46,384.61	Paid	2006
20. St. Andrew's United Church (315 Fitzwilliam Street)	\$20,000	\$84,477.59	Paid	2007
21. Ranger's Shoes (306-314 Fitzwilliam Street)	\$10,000	\$26,933.28	Paid	2007
22. Willard Service Station (291-299 Wallace Street)	\$20,000	\$41,048.69	Paid	2008
23. Provincial Liquor Store (25 Cavan Street)	\$10,544	\$21,088	Paid	2009
24. Modern Café (221 Commercial Street)	\$10,000	\$70,000	Paid	2009
25. E&N Railway Station (321 Selby Street)	\$10,000	\$2,269,566	Paid	2010
26. Nash Hardware (19 Commercial Street)	\$17,000	\$47,657.86	Paid	2010/2011 -
				two grant
				phases
27. Harris House (375 Franklyn Street)	\$3,000	\$10,290.00	Paid	2010
28. Palace Hotel (275 Skinner Street)	\$10,000	\$47,566.40	Paid	2012
29. St. Andrew's United Church (315 Fitzwilliam Street)	\$10,000	\$50,008.00	Paid	2012
30. Free Press Building (223 Commercial Street)	\$10,000	\$2,436,088.36	Paid	2013
31. St. Paul's Anglican Church (100 Chapel Street)	\$20,000	\$260,197.35	Paid	2013
32. S&W Apartment (403 Fitzwilliam Street)	\$13,826.17	\$27,652.34	Paid	2015
33. Hall Block (37 Commercial Street)	\$1,690.50	\$845.25	Committed	2015
Total Grants:	\$289685.67	\$7,038,615.80		
Total Budget for 2003	(\$20,000)			
Total Budget for 2004	(\$50,000)			
Total Budget for 2005	(\$20,000)			
Total Budget for 2006 Total Budget for 2007	(\$60,000) (\$50,000)			
Total Budget for 2007	(\$20,000)			
Total Budget for 2009	(\$20,000)			
Total Budget for 2010	(\$20,000)			
Total Budget for 2011	(\$20,000)			
Total Budget for 2012	(\$20,000)			
Total Budget for 2013	(\$20,000)			
Total Budget for 2014	(\$20,000)			
Total Budget for 2015	(\$20,000)			

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Heritage Home Grants Paid or Committed (as of 2014-Sep-25):

Location	Amount	Private Investment	Status	Year
1. Garland Farm House (467 Eighth Street)	\$1,600	\$3,435.57	Paid – gutter replacement and rear façade/deck improvement	2006
2. Western Fuel Company House (#24–715 Farquhar Street)	\$2,500	\$12,987.66	Paid – roof repair	2006
3. Sullivan Residence (673 Selby Street)	\$2,500	\$8,600	Paid – roof repair	2006
4. Newbury Farmhouse (678 Second Street)	\$2,500		Committed – siding repair and repaint - canceled	2006
5. Dykes Residence (639 Kennedy Street)	\$2,500		Committed – front porch repair completed, but application cancelled by new owners	2006
6. Newbury Residence (39 Milton Street)	\$2,500	\$5,749.30	Paid – roof repair	2007
7. Hall-Layer Residence (115 Machleary Street)	\$2,500	\$7,000	Paid – repaint	2007
8. Gulliford Residence (285 Wall Street)	\$2,500	\$6,340.47	Paid - repaint	2007
9. Van Houten Residence (185 Mt. Benson Street)	\$2,500	\$7,167.72	Paid – repaint	2007
10. Wilkinson Residence (305 Kennedy Street)	\$2,500	\$7,500	Paid – fireplace repair/reconstruction	2008
11. Parrot Residence (411 Machleary Street)	\$2,500	\$6,357.75	Paid – repaint	2008
12. Sharp Residence (261 Vancouver Avenue)	\$2,500	\$8,550.83	Paid – porch repair/reconstruction	2008
13. Wells Residence (904 Wentworth Street)	\$2,500	\$10,400	Paid – roof repair	2008
14. Spence House (746 Railway Avenue)	\$2,500	\$7,795.98	Paid – repaint	2009
15. Bird Residence (461 Vancouver Avenue)	\$2,500	\$8.950	Paid – repaint	2009
16. Girvin Avenue Residence (797 Girvin Avenue)	\$2,500	\$6,562.50	Paid – repaint	2009
17. Newbury Farmhouse (678 Second Street)	\$2,500	\$6,579.14	Paid - Recommitment from	2009
The would fail mouse (0/0 Second Sheet)	φ2,500	ψ0,577.14	approval in 2006 – project now complete – siding repair and repaint	200)
18. Garland Farmhouse (467 Eighth Street)	\$900	\$8,436.50	Paid – roof repair	2010
19. Harrison Residence (546 Prideaux Street)	\$2,500	\$30,450	Paid – exterior repair and repaint	2010
20. Isherwood Residence (421 Victoria Road)	\$2,272.41	\$4,651	Paid – porch repair/reconstruction	2011
21. Victoria Road Residence (413 Victoria Road)	\$2,500	\$8,567.05	Paid – roof repair	2011
22. Booth Residence (302 Victoria Road)	\$2,500	\$7,957	Committed – remove vinyl, restore wood siding, repaint – Canceled (no covenant)	2011
23. Land Residence (167 Irwin Street)	\$2,500	\$93,500	Committed - relocate building, repair and restore siding – Canceled (no covenant)	2012
24. McCourt Residence (750 Franklyn Street)	\$2,500	\$10,300	Paid – restore wood siding and repaint	2012
25. Rowbottom Residence (320 Machleary Street)	\$1,410.50	\$2,821	Committed – front stair and deck rehabilitation and upgrade	2014
Total Grants:	\$51,182.91	\$187,159.47		
Total Budget for 2006	\$12,000			
	\$12,000			1
Total Budget for 2007 Total Budget for 2008	\$12,000 \$12,000			
Total Budget for 2008 Total Budget for 2009	\$12,000 \$12,000			
Total Budget for 2009 Total Budget for 2010	\$12,000			
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Total Budget for 2014 Total Budget for 2015	\$12,000			
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Downtown Residential Conversion Tax Exemptions Approved (as of 2014-Oct-30):

Property	Total Years of Property Exemption	Value of Exemption	Private Investment (Total Project Expenditure)
Commercial Hotel/Painted Turtle Guesthouse (121 Bastion Street)	5 years	2005-2009: \$70,955.26	\$304,364.95
Gusola Block (120 Commercial Street)	10 years	2007-2010: \$54,064.27 2011-2016: \$85,000.00 (estimate)	\$1,189,965.49
E&N Train Station (321 Selby Street)	10 years	2013-2022: \$300,000.00 (estimate)	\$2,269,566.00
Free Press Building (223 Commercial Street)	10 years	2015-2024: \$350,000.00 (estimate)	\$2,436,088.36
Total Exemptions	35 years	\$860,019.53	\$6,199,984.60

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NEWS RELEASE

Distributed October 21, 2015

City of Nanaimo invites residents to take a walk through Old City Neighbourhood

Summary

In partnership with the Nanaimo Old City Association (NOCA), the City of Nanaimo has released another selfguided heritage tour brochure entitled "A Walk Through Time: Your Guide to Nanaimo's Old City Neighbourhood". At approximately 6.1 km total, the self-guided tour meanders through Nanaimo's historic Old City neighbourhood, highlighting a number of key heritage buildings and sites along the way.

Strategic Link: Heritage walk tours further the goals of the Cultural Vitality (Creativity, Diversity, Heritage and Innovation) pillar of the Strategic Plan.

Key Points

- The Old City "Walk Through Time" is the seventh addition to Nanaimo's series of self-guided heritage tour brochures produced by the Culture & Heritage Department.
- The series includes walking tours of Downtown, Harewood, Newcastle, South End, Nob Hill/Chinatown, as well as a bike tour of Downtown.
- Copies are available free of charge at City facilities, or can be sent directly to residents upon request by contacting the Culture & Heritage Department.

Quotes

"This self-guided tour is a fun way to learn about the Old City neighbourhood and its significant role in the historical evolution of Nanaimo."

Chris Sholberg Culture & Heritage Planner City of Nanaimo

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Contact:

Chris Sholberg Culture & Heritage Planner City of Nanaimo chris.sholberg@nanaimo.ca 250-755-4472



Main Office Culture & Heritage Department City of Nanaimo cultureandheritage@nanaimo.ca 250-755-4483

View the online edition for more information - http://cnan.ca/1MEuLi7

YOU ARE INVITED TO JOIN IN THE CELEBRATION OF NAOMI BETH WAKAN'S SECOND YEAR AS POET LAUREATE OF NANAIMO



November 21st, from 2:00 pm to 3:00 pm At the Nanaimo Art Gallery (Art Lab) 150 Commercial Street

Naomi will be reading from her chapbook, *Naomi in Nanaimo Again* and special guests will be joining her.

Refreshments will be provided. This is a free event. Space is limited so please RSVP to <u>darbykm@gmail.com</u>

After the event, please be sure to visit the Art Gallery in order to view their new show: Silva 2: Booming Grounds, curated by Jesse Birch.

Poetry and Art to Light a Nanaimo November Afternoon



NEWS RELEASE

Distributed October 28, 2015

City receives BC Museums Association Award

Recognized for outstanding corporate service in cultural leadership

Summary

The City of Nanaimo's Culture and Heritage Department has been provincially recognized as a cultural leader after receiving the "2015 BC Museums Association Outstanding Achievement Corporate Service Award". The award acknowledges the innovative and unique creation of the Cultural Managers Working Group (CMWG), which supports and leverages the City's initiatives that animate and encourage a creative and engaged community.

Strategic Link: Cultural Vitality (Creativity, Diversity, Heritage and Innovation); and taking responsibility to be an excellent municipal government.

Key Points

- The award is given to a supporter who has been innovative in contributing to a museum, gallery or archives over an extended period of time.
- The City's Culture and Heritage Department was nominated to receive the award on behalf of the CMWG by Debbie Trueman, General Manager of the Nanaimo Museum, including support from the Port Theatre and Nanaimo Art Gallery.
- Trueman is a founding and active member of the CMWG that represents Nanaimo's professional cultural
 organizations that receive municipal support.

Quotes

"The CMWG's success is due to the ongoing commitment of its members, and we look forward to continued collaboration and engagement."

Suzanne Samborski Senior Manager of Culture & Heritage City of Nanaimo

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