

AGENDA
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC
MONDAY, 2015-NOV-09, AT 4:30 P.M.

1. **CALL THE REGULAR COMMITTEE OF THE WHOLE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, on Monday, 2015-OCT-26 at 4:30 p.m.

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5. **PRESENTATIONS:**

NONE

6. **ADMINISTRATION:**

NONE

7. **CORPORATE SERVICES:**

(a) **South Downtown Waterfront Committee**

Purpose: To provide Council with an update on the Committee's Mandate & Objectives.

Presentation:

1. Mr. David Witty, Chair, South Downtown Waterfront Committee.

Committee Recommendation: The Committee, having spent considerable time and effort toward achieving the two key objectives from their mandate "South Downtown Waterfront Committee Mandate & Objectives – 2014" would like to make the following recommendations to Council:

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1. The two objectives of recommending a Charter document and a Development Corporation for the South Downtown Waterfront Area, should be further reviewed at a later date, when the following conditions are present:
 - i. The key partners (City of Nanaimo, Snuneymuxw First Nation, and Nanaimo Port Authority) agree to the mutual benefit of preparing an integrated approach to the planning, development, and implementation of the South Downtown Waterfront Area.
2. The Committee now formally requests, at this time, that Council suspend operations of the South Downtown Waterfront Committee until there is clarity in direction.

(b) **Operating Results for the Period Ending 2015-SEP-30**

Purpose: To present a summary of the operating results for the period ending 2015-SEP-30.

Staff Recommendation: That Council receive for information the report pertaining to Operating Results for the Period Ending 2015-SEP-30.

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(c) **Capital Project Results for the Nine Month Period Ending 2015-SEP-30**

Purpose: To present a summary of the capital project results for the nine month period ending 2015-SEP-30.

Staff Recommendation: That Council receive for information the report pertaining to the Capital Project Results for the Nine Month Period Ending 2015-SEP-30.

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8. **COMMUNITY SERVICES**

(a) **Water Treatment Plant Update**

Purpose: To provide an update on the status of the Water Treatment Plant project and revised budget estimate.

Staff Recommendation: That Council receive for information the report pertaining to the South Fork Water Treatment Plant Update.

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9. **CORRESPONDENCE (not related to a Report to Council):**

NONE

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

12. **DELEGATIONS (not related to a Report to Council): (10 MINUTES)**

NONE

13. **QUESTION PERIOD:** *(Agenda Items Only)*

14. **PROCEDURAL MOTION:**

NONE

15. **ADJOURNMENT:**

ACTING MAYOR: COUNCILLOR FULLER
2015-OCT-19 to 2015-NOV-29

MINUTES
REGULAR COMMITTEE OF THE WHOLE MEETING
SHAW AUDITORIUM, 80 COMMERCIAL STREET,
MONDAY, 2015-OCT-26 AT 4:30 P.M.

PRESENT: Mayor W. B. McKay, Chair

Members: Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. W. Fuller
Councillor J. Hong
Councillor J. A. Kipp
Councillor W. L. Pratt
Councillor I. W. Thorpe
Councillor W. M. Yoachim (entered 4:33 p.m.)

Staff: E. C. Swabey, City Manager
T. M. Hickey, General Manager of Community Services
G. Ferrero, Director of Information Technology & Legislative Services
G. Goodall, Director of Engineering & Public Works
D. Lindsay, Director of Community Development
V. Mema, Director of Finance
R. Davidson, A/Manager of Bylaw, Regulation & Security
C. Davis, Manager of Sanitation, Recycling & Public Works
Administration
J. Horn, Social Planner
B. Labelle, Manager of Fleet/Service Centre
S. Pamminger, Infrastructure Planning & Energy Manager
D. Stevens, Client Support Specialist
C. Jackson, Manager of Legislative Services
D. Smith, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Item 8 – In-House Parking Services – Supplemental Information – replace Page 76 of the Staff report which includes an amended table to include an “External Contractor Model” column.
- (b) Add Item 11 (a) Other Business – Rise and Report from 2015-OCT-22 “In Camera” Council Meeting.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2015-SEP-28 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

Councillor Yoachim entered the Shaw Auditorium at 4:33 p.m.

5. CORPORATE SERVICES:

(a) City of Nanaimo Revenue Policy Update

Presentation:

1. Mr. Victor Mema, Director of Finance.

It was moved and seconded that Council receive for information the report pertaining to the City of Nanaimo Revenue Policy Update. The motion carried unanimously.

(b) Quarterly Single Submission Purchases to 2015-SEP-30

It was moved and seconded that Council receive for information the report pertaining to Quarterly Single Submission Purchases for the period 2015-JUL-01 to 2015-SEP-30. The motion carried unanimously.

(c) Quarterly Direct Award Purchases to 2015-SEP-30

It was moved and seconded that Council receive for information the report pertaining to Quarterly Direct Award Purchases for the period 2015-JUL-01 to 2015-SEP-30. The motion carried unanimously.

6. COMMUNITY SERVICES:

(a) Automated Collection of Solid Waste

It was moved and seconded that Council:

1. authorize Staff to proceed with phased implementation of an automated solid waste collection service over three years commencing in 2016 and as outlined in Recommendation Nos. 2, 3 and 4;
2. approve the purchase of six additional automated solid waste collection vehicles: two to be funded by the City's Equipment Replacement Reserve; and, four to be funded by short term borrowing from the Municipal Finance Authority of BC or through internal borrowing from reserves;

3. approve the purchase of approximately 90,000 wheeled bins to be funded by short term borrowing from the Municipal Finance Authority of BC or through internal borrowing from reserves; and,
4. approve commencement of a thorough public consultation and education program to facilitate the implementation of automated solid waste collection.

The motion was defeated.

Opposed: *Councillors Bestwick, Fuller, Hong, Kipp, Yoachim*

Councillor Pratt vacated the Shaw Auditorium at 6:29 p.m.

It was moved and seconded that Council authorize:

1. the purchase of two “automation ready” solid waste collection vehicles; and,
2. an appropriate number of garbage receptacles.

The motion carried.

Opposed: *Councillors Brennan, Thorpe*

Councillor Yoachim vacated the Shaw Auditorium at 6:36 p.m.

(b) Amending The City Energy Conservation and Management Policy

It was moved and seconded that Council:

1. adopt the proposed amendments to the City’s Energy Conservation and Management Policy which includes an anti-idling component; and,
2. adopt the proposed Corporate Anti-Idling Policy.

The motion carried unanimously.

Councillor Yoachim returned to the Shaw Auditorium at 6:40 p.m.

Councillor Pratt returned to the Shaw Auditorium at 6:40 p.m.

(c) Extreme Weather Shelter Funding and Rent Supplement Program

It was moved and seconded that Council:

1. allocate \$45,000 to support the opening of the Extreme Weather Shelter on cold wet winter nights during November and December 2015; and,
2. allocate \$45,000 to initiate a rent supplement program as indicated in “*Nanaimo’s Response to Homelessness Action Plan*” with additional funding to be sought from the Provincial and Federal Governments.

By unanimous consent, Council amended Recommendation No. 1 to read “...from November 2015 through March 2016”.

The amended motion reads as follows:

That Council:

1. allocate \$45,000 to support the opening of the Extreme Weather Shelter on cold wet winter nights from November 2015 through March 2016; and,
2. allocate \$45,000 to initiate a rent supplement program as indicated in "*Nanaimo's Response to Homelessness Action Plan*" with additional funding to be sought from the Provincial and Federal Governments.

The question was called on the main motion as amended.

The motion carried unanimously.

Mayor McKay vacated the Chair and the Shaw Auditorium at 6:50 p.m.

Councillor Fuller assumed the Chair.

Mayor McKay returned to the Shaw Auditorium and resumed the Chair at 6:57 p.m.

(d) In-House Parking Services – Supplemental Information

It was moved and seconded that Council continue with parking services and administration as an in-house function. The motion carried unanimously.

7. OTHER BUSINESS:

(a) Rise and Report from 2015-OCT-22 "In Camera" Council Meeting

Mayor McKay advised that at the 2015-OCT-22 "In Camera" Council Meeting, Council authorized his participation in the BC Premier's trade mission to China in early November.

8. DELEGATIONS (not related to a Report to Council):

- (a) Ms. Cathy Peters, regarding human trafficking and sexual exploitation locally and in BC.

It was moved and seconded that Council receive the delegation from Ms. Cathy Peters. The motion carried unanimously.

It was moved and seconded that Council refer the information provided by Ms. Cathy Peters regarding human trafficking and sexual exploitation as well as the UBCM Resolution B53 to the Safer Nanaimo Advisory Committee for their information and comment back to Council. The motion carried unanimously.

- (b) Mr. Joe Negrin and Mr. Dave Negrin re: 13 Gillespie Street – structural removal order.

Councillor Kipp vacated the Shaw Auditorium at 7:49 p.m.

Councillor Hong vacated the Shaw Auditorium at 7:53 p.m.

It was moved and seconded that Council receive the delegation from Mr. Joe Negrin and Mr. Dave Negrin. The motion carried unanimously.

Councillor Kipp returned to the Shaw Auditorium at 7:53 p.m.
Councillor Hong returned to the Shaw Auditorium at 7:55 p.m.
Councillor Bestwick vacated the Shaw Auditorium at 8:09 p.m.

It was moved and seconded that Council direct Staff to not take any remedial action over the next 30 days in order to provide the opportunity for Staff and the owners of 13 Gillespie Street the opportunity to meet and discuss alternatives to the current structural removal order. The motion carried.

Opposed: Mayor McKay, Councillors Brennan, Pratt

Councillor Bestwick returned to the Shaw Auditorium at 8:15 p.m.

9. QUESTION PERIOD:

- Mr. Fred Taylor, re: Quarterly Direct Award Purchases; In-House Parking Services; Automated Collection of Solid Waste; Revenue Policy Update.
- Mr. Ron Bolin, re: Automated Collection of Solid Waste.

10. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2); and,

Section 90(2):

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The motion carried unanimously.

Council moved into "In Camera" at 8:30 p.m.

Council moved out of "In Camera" at 10:11 p.m.

11. ADJOURNMENT:

It was moved and seconded at 10:12 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER

City of Nanaimo
REPORT TO COUNCIL

DATE OF MEETING: 2015-NOV-09

AUTHORED BY: DAVE WITTY, CHAIR, SOUTH DOWNTOWN WATERFRONT COMMITTEE

RE: SOUTH DOWNTOWN WATERFRONT COMMITTEE

COMMITTEE RECOMMENDATION:

The Committee, having spent considerable time and effort toward achieving the two key objectives from their mandate "South Downtown Waterfront Committee (SDWC), Mandate & Objectives – 2014", would like to make the following recommendations to Council.

1. The two objectives of recommending a Charter document and a Development Corporation for the South Downtown Waterfront Area, should be further reviewed at a later date, when the following conditions are present:
 - i. The key partners (City of Nanaimo, Snuneymuxw First Nation, and Nanaimo Port Authority) agree to the mutual benefit of preparing an integrated approach to the planning, development, and implementation of the South Downtown Waterfront Area.
2. The Committee now formally requests, at this time, that Council suspend operations of the SDWC until there is clarity in direction.

BACKGROUND:

In October 2014, Council approved a new Mandate and Objectives statement for the SDWC. For the past year, the Committee undertook to complete the objectives contained within the 2014-OCT-20 Mandate & Objectives.

DISCUSSION:

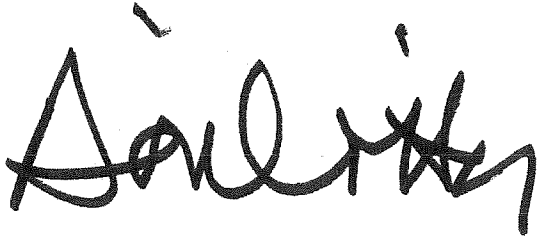
The SDWC, at its meeting held 2015-AUG-21 considered the work that had been completed respecting the following objectives:

- a recommendation on the type, nature, structure and mechanisms of a group, body, corporation or other entity to undertake the long term planning and management of the South Downtown Waterfront;
- a recommendation on the nature and type of charter and / or similar documents that set out a commitment to action;

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Following consideration of the process undertaken by the Committee, and the current conditions and context relevant to achieving their objectives, the Committee made the above recommendation to Council.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David Witty". The signature is written in a cursive, somewhat stylized font with a horizontal line underlining the first part of the name.

David Witty, PhD, MRAIC, FCIP, RPP
Chair, South Downtown Waterfront Committee

Drafted: 2015-OCT-26
Prospero attachment: OCP00072

City of Nanaimo
REPORT TO COUNCIL

DATE OF MEETING: 2015-NOV-09
 AUTHORED BY: L. L. MERCER, MANAGER, ACCOUNTING SERVICES
 RE: OPERATING RESULTS FOR THE PERIOD ENDING 2015-SEP-30

STAFF RECOMMENDATION:

That Council receive for information the report pertaining to Operating Results for the Period Ending 2015-SEP-30.

PURPOSE:

To present a summary of the operating results for the period ending 2015-SEP-30.

SUMMARY:

Summary of Estimated Operating Surplus:

<i>Operating Fund</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Net</i>
General Operations	\$ 1,598,000	\$ 1,821,000	\$ 3,419,000
Sewer Operations	(5,000)	42,000	37,000
Water Operations	<u>(565,000)</u>	<u>478,000</u>	<u>(87,000)</u>
Total Estimated Surplus	\$ 1,028,000	\$ 2,341,000	\$ 3,369,000

For the purposes of this report, line items with projected variances of greater than \$100,000 will be outlined below.

BACKGROUND:

The Accounting Services staff and managers from all departments review quarterly financial reports in order to identify budget trends as they occur. This report provides information on the operating results for the period ending 2015-SEP-30.

Assuming an even distribution of revenues and expenditures throughout the year, the current financial performance benchmark would be approximately 75% versus budget. Where significant variances have been identified, Staff have provided comments in the individual sections below.

Attached to this report is Appendix 1 which outlines the summary of operating results by department for the period ending 2015-SEP-30.

Council
 Committee *of the Whole*
 Open Meeting
 In-Camera Meeting
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Summary of Operating Results by Department (Appendix 1)

This appendix lists the total year-to-date revenue and expenditures for the functions within each department. This listing illustrates, at a glance, the overall status of an individual service as at September 30 compared to the overall budget for that service for the entire year.

The variance column displays the surplus or deficit for the year for each department. Positive values increase surplus, while negative amounts (displayed in parentheses) decrease surplus.

City Administration

The City Administration department shows year to date total expenditures at 70%, resulting in a surplus of \$10,000.

Corporate Services

The Corporate Services department shows year to date total revenues at 74% and expenditures at 66%.

Based on the analysis of these accounts, at 2015-DEC-31 there will be a surplus of \$955,000. The majority of the surplus is made up of the following items:

- *Human Resources* – \$104,000 – The surplus is primarily due to the Human Resources Director role being vacant for a few months resulting in projects not moving forward, as well as recruiting and relocation expenses being lower than anticipated.
- *Information Technology and Legislative Services* – \$141,000 – The surplus is due to cost reductions in numerous areas, most significantly in hardware maintenance, software maintenance, consulting fees and telephone service.
- *Community Development* – \$482,000 – The majority of the surplus can be attributed to projected building inspection revenues, permit revenues, and business license revenues being larger than anticipated. Position vacancies in the planning department also contribute \$80,000 to the surplus, which is partially offset by lower than anticipated city property rental revenue.
- *General Administration* – \$155,000 – Lower insurance policy costs account for the majority of the projected variance.

Community Services

Community Services is broken down into three (3) main areas:

Social and Protective Services

The Community Safety and Development department shows year to date total revenues at 93% and expenditures at 72%.

Based on the analysis of these accounts, at 2015-DEC-31 there will be a surplus of \$880,000. The majority of the surplus is made up of the following items:

- *Enhanced 911 Services* – \$207,000 – Approximately \$144,000 of the variance is due wages and benefits in 911 PSAP (Public Safety Answering Point), due to a new position added in 2014 that remains vacant and temporary vacancies within the department. FireComm operations are projected to be under budget due to \$49,000 in cost recoveries from partners related to 2014 that were billed in 2015.
- *Police Services* – \$759,000 – Approximately \$347,000 of the surplus is attributed to contracts with the RCMP. In addition, multiple position vacancies in the Municipal Police Services department have created the remaining balance.
- *Parking* – Parking is not projected to have a variance as the net profit from operations is transferred to the parking reserve. For 2015 the transfer to reserve is projected to be approximately \$297,000 higher than budgeted. The higher than anticipated contribution to reserve is mainly the result of higher than budgeted revenues (first full year at the new rate structure).

Parks, Recreation and Environment

The Parks, Recreation and Environment department shows year to date total revenues at 78% and expenditures at 66%.

Based on the analysis of these accounts, at 2015-DEC-31 there will be a surplus of \$542,000. The key variances from budget are:

- *Recreation Operations* – \$388,000 – Revenues are expected to be higher than anticipated by \$119,000. Wages and benefits are expected to be under budget by \$211,000; Other expenditures are expected to be under budget by \$58,000.
- *Aquatic Operations* – \$145,000 – Fees and admissions were up resulting in projected revenues exceeding budget by approximately \$149,000.
- *Parks Operations* – (\$140,000) – the major variances are primarily derived from dangerous tree removal as a result of the wind storms; construction of the green house used for growing and preserving plants; encampment removal at Bowen Park; rerouting of the Dumont Trail and added costs for public art installation.

Engineering and Public Works

The Engineering and Public Works department shows year to date total revenues at 68% and expenditures at 70%.

Based on the analysis of these accounts, at 2015-DEC-31 there will be a surplus of \$640,000.

The majority of the surplus is made up of the following items:

- *Administration* – \$223,000 – Wages and benefits are projected to be under budget by \$68,000 due to staff being reallocated to other priorities and a temporary vacancy. Unbudgeted wage recoveries resulting from WorkSafe BC funded leaves are expected to result in higher than anticipated revenues of \$103,000. Small miscellaneous variances make up the rest of the projected surplus.
- *Engineering Services* – \$165,000 – The majority of the surplus has been generated by a number of temporary vacancies within the department.
- *Transportation* – \$139,000 – Due to the milder winter and drier spring/summer seasons less boulevard maintenance and curbing has been required. This has also resulted in an anticipated surplus in wages and benefits as staff started utility patching for other departments/jobs earlier this year. Temporary position vacancies also contributed to the variance. It should be noted that the projected surplus includes the assumption that the budget for snow and ice removal will be fully spent. If the winter is mild and there is no snow throughout 2015, the projected surplus could be increased by as much as \$450,000.
- *Sanitation and Solid Waste* – \$137,000 – The cost of residential garbage collection and community recycling programs are anticipated to be under budget by approximately \$27,000. Revenues from garbage user fees are expected to be higher than anticipated by \$19,000. Unincurred tipping fees account for \$20,000 of the variance, in addition to the cost of various community programs being under budget by \$44,000.
- *Water Operations* – (\$87,000) – Utility billings relating to water consumption have been lower than anticipated. There was a difference between the estimated revenue accrual at 2014-DEC-31, and actual revenue received which contributed to the under budget projection. A dry spring season has increased water conservation efforts, in addition to Level 2 watering restrictions during the summer. All of these factors have contributed to an expected deficit of (\$556,000) in water user fees. The delay in the water treatment plant coming online has resulted in operating savings of \$567,000. This will offset the deficit expected in Water user fees. Small miscellaneous variances make up the rest of the projected deficit.

Culture and Heritage

The Culture and Heritage and Other category shows year to date total revenues at 49% and expenditures at 76%. Based on the analysis of these accounts, at 2015-DEC-31 there will be a surplus of \$46,000.

Other

The Other category shows year to date total revenues at 47% and expenditures at 72% and is projecting to be on budget at 2015-DEC-31.

- *Port of Nanaimo Centre* – The Vancouver Island Conference Centre is anticipating meeting its 2015 budget expectations.

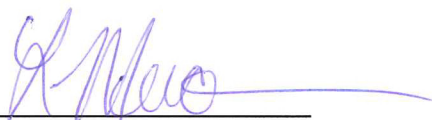
General Revenues

The General Revenues department shows year to date total revenues at 99% and expenditures at 106%. The majority of Revenues in this department relate to property taxation and are all recorded in May-June of each year. Correspondingly the majority of expenditures relate to payovers to the Downtown Nanaimo Business Improvement Association and transfer to reserve.

Based on the analysis of these accounts, at 2015-DEC-31 there will be a surplus of \$296,000. Comments on the variances from budget are as follows:

- Grants in lieu of taxes – \$151,000 – The surplus is due to assessments on Provincial Properties being higher than anticipated, resulting in higher than expected tax revenue.
- Investment Income – \$100,000 – The 2015 budget was reduced due to a low interest rate investment climate, which has not been fully reflected in the earnings of the investment portfolio. Investment rate changes are difficult to predict.

Respectfully submitted,

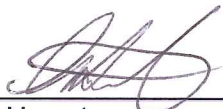


L. L. Mercer
MANAGER
ACCOUNTING SERVICES

Concurrence by:



V. Mema
DIRECTOR
FINANCE



I. Howat
GENERAL MANAGER
CORPORATE SERVICES

CITY MANAGER COMMENT:

I concur with the staff recommendation.

City of Nanaimo
Summary of Operating Results
September 30, 2015

	Revenues			Expenditures			Surplus		Sept Projection	June Projection
	2015 Annual Budget	2015 YTD Actual	Variance	2015 Annual Budget	2015 YTD Actual	Variance	2015 Annual Budget	2015 YTD Actual	Surplus (Deficit)	Surplus (Deficit)
CITY ADMINISTRATION										
City Administration	-	-	0%	730,600	513,658	70%	(730,600)	(513,658)	10,000	10,000
CORPORATE SERVICES										
Corporate Services Administration	-	-	0%	327,431	215,780	66%	(327,431)	(215,780)	20,000	20,000
Human Resources	40,540	51,732	128%	2,079,974	1,334,768	64%	(2,039,434)	(1,283,037)	104,000	34,800
IT and Legislative Services	831,085	189,441	23%	6,279,737	3,765,857	60%	(5,448,652)	(3,576,416)	141,000	108,500
Financial Services and Purchasing	243,420	179,919	74%	3,619,224	2,667,620	74%	(3,375,804)	(2,487,700)	43,000	43,800
Community Development - Corporate Services	27,734	27,734	100%	410,892	274,566	67%	(383,158)	(246,832)	5,000	1,000
Community Development	4,139,477	3,448,246	83%	6,885,469	4,443,248	65%	(2,745,992)	(995,003)	482,000	240,700
Downtown Revitalization	-	-	0%	229,631	229,631	100%	(229,631)	(229,631)	-	-
Economic Development	-	-	0%	1,395,450	1,395,450	100%	(1,395,450)	(1,395,450)	-	-
General Administration	120,200	88,281	73%	(284,227)	(504,032)	177%	404,427	592,312	155,000	9,500
Civic Properties	18,300	18,766	103%	297,522	219,872	74%	(279,222)	(201,106)	5,000	59,700
	5,420,756	4,004,119	74%	21,241,103	14,042,761	66%	(15,820,347)	(10,038,642)	955,000	518,000
COMMUNITY SERVICES										
SOCIAL AND PROTECTIVE SERVICES										
Support Services	238,967	93,513	39%	831,706	589,998	71%	(592,739)	(496,485)	6,000	11,900
Enhanced 911 Services	1,141,969	1,123,186	98%	1,802,240	1,365,029	76%	(660,271)	(241,843)	207,000	164,000
Emergency	-	10,000	100%	186,940	135,316	72%	(186,940)	(125,316)	2,000	(2,700)
Fire Services	301,154	346,573	115%	14,962,355	10,909,051	73%	(14,661,201)	(10,562,478)	(136,000)	(20,100)
Police Services	1,718,297	1,926,384	112%	27,043,099	19,167,511	71%	(25,324,802)	(17,241,127)	759,000	220,900
Parking	1,827,541	1,387,516	76%	1,827,541	1,402,960	77%	-	(15,444)	-	-
Regulatory	409,000	377,208	92%	1,444,545	950,619	66%	(1,035,545)	(573,411)	42,000	38,500
	5,636,928	5,264,380	93%	48,098,426	34,520,484	72%	(42,461,498)	(29,256,104)	880,000	412,500
COMMUNITY SERVICES										
PARKS, RECREATION AND ENVIRONMENT										
PRE Administration	46,000	42,313	92%	423,235	268,932	64%	(377,235)	(226,619)	49,000	16,300
Recreation Operations	2,599,554	2,187,198	84%	6,299,607	4,210,180	67%	(3,700,053)	(2,022,982)	388,000	424,200
Arena Operations	1,520,139	1,045,277	69%	2,631,832	1,721,991	65%	(1,111,693)	(676,714)	33,000	19,100
Aquatic Operations	3,048,689	2,108,322	69%	7,272,987	4,797,822	66%	(4,224,298)	(2,689,500)	145,000	128,800
Parks Operations	618,998	482,580	78%	6,273,189	4,657,663	74%	(5,654,191)	(4,175,083)	(140,000)	(150,000)
Environment	59,790	34,141	57%	315,439	209,561	66%	(255,649)	(175,420)	(4,000)	(3,400)
Civic Properties	156,427	96,364	62%	221,819	100,808	45%	(65,392)	(4,444)	43,000	800
Facilities Planning and Maintenance	67,700	134,233	198%	686,119	-	0%	(618,419)	134,233	30,000	30,000
Community Development	1,039,101	1,039,101	100%	168,300	163,569	97%	870,801	875,532	(2,000)	(600)
	9,156,398	7,169,529	78%	24,292,527	16,130,526	66%	(15,136,129)	(8,960,997)	542,000	465,200
COMMUNITY SERVICES										
ENGINEERING AND PUBLIC WORKS										
Administration	424,200	503,035	119%	1,423,361	1,260,056	89%	(999,161)	(757,021)	223,000	182,000
Engineering Services	177,461	27,624	16%	2,919,985	1,836,007	63%	(2,742,524)	(1,808,383)	165,000	133,000
Transportation	637,821	338,754	53%	6,020,947	3,487,670	58%	(5,383,126)	(3,148,917)	139,000	183,100
Storm Drainage	144,758	80,396	56%	2,417,276	1,502,839	62%	(2,272,518)	(1,422,443)	(5,000)	50,500
Sanitation & Solid Waste	3,751,023	2,821,802	75%	4,267,726	2,942,454	69%	(516,703)	(120,652)	137,000	102,000
Cemeteries	61,500	49,667	81%	252,065	142,030	56%	(190,565)	(92,363)	31,000	9,000
Fleet Operations	75,300	14,557	19%	19,233	14,557	76%	56,067	-	-	-
Sewer Operations	12,951,140	10,639,672	82%	12,951,140	10,418,773	80%	-	220,899	37,000	5,700
Water Operations	16,396,276	9,095,338	55%	16,396,276	10,935,138	67%	-	(1,839,800)	(87,000)	(512,600)
	34,619,479	23,570,845	68%	46,668,009	32,539,524	70%	(12,048,530)	(8,968,679)	640,000	152,700

City of Nanaimo
Summary of Operating Results
September 30, 2015

	Revenues			Expenditures			Surplus		Sept Projection	June Projection
	2015 Annual Budget	2015 YTD Actual	Variance	2015 Annual Budget	2015 YTD Actual	Variance	2015 Annual Budget	2015 YTD Actual	Surplus (Deficit)	Surplus (Deficit)
COMMUNITY SERVICES										
Culture and Heritage	98,022	48,394	49%	6,371,007	4,829,782	76%	(6,272,985)	(4,781,389)	46,000	12,200
	98,022	48,394	49%	6,371,007	4,829,782	76%	(6,272,985)	(4,781,389)	46,000	12,200
COMMUNITY SERVICES OTHER										
Port of Nanaimo Centre Operations	2,027,780	947,736	47%	2,875,211	1,677,256	58%	(847,431)	(729,520)	-	-
Port of Nanaimo Centre Debt Payments	-	-	0%	2,681,997	2,349,953	88%	(2,681,997)	(2,349,953)	-	-
Community Services Admin	-	-	0%	436,661	316,593	73%	(436,661)	(316,593)	-	-
	2,027,780	947,736	47%	5,993,869	4,343,802	72%	(3,966,089)	(3,396,066)	-	-
GENERAL REVENUE										
Real Property Taxes	95,387,670	95,382,623	100%	-	-	0%	95,387,670	95,382,623	(5,000)	-
Business Improvement Areas	229,631	229,631	100%	229,631	229,631	100%	-	0	-	-
Taxes in Lieu of Licenses	1,390,851	1,390,851	100%	-	-	0%	1,390,851	1,390,851	-	-
Grants in Lieu of Taxes	1,381,391	1,532,046	111%	-	-	0%	1,381,391	1,532,046	151,000	150,700
Investment Income	1,800,000	1,454,255	81%	5,000	1,529	31%	1,795,000	1,452,726	100,000	(15,000)
Miscellaneous Revenue	795,000	879,514	111%	5,000	186,541	3731%	790,000	692,973	10,000	-
Provincial Revenue Sharing	2,525,909	1,228,049	49%	-	-	0%	2,525,909	1,228,049	40,000	-
Transfer to/from Reserves	-	-	0%	2,840,018	2,840,018	100%	(2,840,018)	(2,840,018)	-	-
MFA Debt Reserve	19,135	-	0%	-	-	0%	19,135	-	-	-
	103,529,588	102,096,969	99%	3,079,649	3,257,718	106%	100,449,939	98,839,251	296,000	135,700
Transfers to Capital	40,708,183	12,111,791		44,721,944	12,101,430		(4,013,761)	10,361	-	-
Total All Services	201,197,134	155,213,762	77%	201,197,134	122,279,686	61%	(0)	32,934,076	3,369,000	1,706,300

NOTE: Collections for Other Governments has not been included in this operating analysis

City of Nanaimo

REPORT TO COUNCIL

DATE OF MEETING: 2015-NOV-09

AUTHORED BY: L. L. MERCER, MANAGER, ACCOUNTING SERVICES

RE: CAPITAL PROJECT RESULTS FOR THE NINE MONTH PERIOD ENDING
2015-SEP-30

STAFF RECOMMENDATION:

That Council receive for information the report pertaining to the Capital Project Results for the Nine Month Period Ending 2015-SEP-30.

PURPOSE:

To present a summary of the capital project results for the nine month period ending 2015-SEP-30.

SUMMARY:

The City of Nanaimo has a capital budget of \$58 million for 2015. This is represented by 176 projects: 56 projects are now complete; 69 projects are in progress; 51 projects have been delayed or other; 53% of the 2015 budget has either been spent or committed to-date.

BACKGROUND:

Projects that satisfy specific requirements as outlined in the City's Capital Asset Policy are classified as capital expenditures and are accounted for in the City's capital funds. There are three (3) Capital funds: General Capital, Sewer Capital and Water Capital funds. Projects that are smaller in scope and below specific capitalization thresholds are classified as "operating projects" and are accounted for in the City's operating funds.

Projects that meet the criteria set out in the Capital Expenditure Policy will be capitalized and then amortized over the useful life of the asset. Capital is defined as tangible property owned by the City that:

- is held for use in the production or supply of goods or services for rental to other, for administrative purposes or for the development, construction, maintenance or repair or other tangible capital assets;
- has a useful economic life extending beyond an accounting period (1 year);
- is to be used on a continuing basis; and,
- is not for sale in the ordinary course of operations.

Council
 Committee...*of the Whole*
 Open Meeting
 In-Camera Meeting
Meeting Date: 2015-NOV-09

Funding for project expenditures comes from a number of sources including general tax revenues, operating and statutory reserves, grants and borrowing. Statutory reserve funding sources include Development Cost Charges, Equipment Replacement Reserve, Asset Management Reserve, Community Works Reserve and the Facility Development Reserve.

Unfinished projects at the end of the year are usually carried forward to be completed in the following year. Due to this, capital fund variances usually do not impact the operating surplus value.

The Accounting Services staff and managers from other departments review the capital project reports monthly in order to identify both positive and negative budget variance as they occur. This report provides information on the capital project results for the nine month period ending 2015-SEP-30.

Attached to this report is Appendix 1 which outlines the summary of the capital project results by project type for the nine months ending 2015-SEP-30. The summary is divided into two sections: Concurrent projects (i.e.: projects that cross more than one utility) and all other capital projects. Each section has been broken out into the following categories; which are defined as follows:

Status	Description
Completed	Project is fully complete and no additional costs are expected
Substantially Complete	Project is almost fully complete but there are a few minor costs still remaining to be incurred
In Progress	Project is currently underway
Delayed	Project has not been started or halted for a specific of reason
Other	Project that does not fit into the categories above; mainly projects with unallocated funds to a specific project

For projects that have a 'Completed' status and come in under budget, the unused funds that are not transferred to other capital projects, are transferred back to general reserves to be used on future projects.

This appendix lists the total year to date expenditures for each project. This listing illustrates at a glance the overall status of individual projects as at September 30 compared to the overall budget for the year.

Summary by Project Status as at 2015-SEP-30:

<i>Project Status</i>	<i>% of Total Budget</i>	<i>Annual Budget</i>	<i>Actual & Commitment Costs To Sep 30</i>	<i>Available Funds</i>
Completed / Substantially Complete	21%	\$ 12,364,286	\$ 9,919,526	\$ 2,444,760
In-Progress	60%	34,952,042	19,984,319	14,967,723
Delayed/Other	19%	<u>10,620,323</u>	<u>583,965</u>	<u>10,036,358</u>
Total		<u>\$ 57,936,651</u>	<u>\$ 30,487,810</u>	<u>\$ 27,448,841</u>

Some highlighted variances in the report:

Boundary/Northfield Intersection Upgrade \$ 2,534,963

This concurrent project relates to road and water main upgrades at this intersection. The anticipated completion date is June 2016. This project is in partnership with the Ministry of Transportation and Infrastructure who have contributed funding of \$1,436,347. The balance of the project is funded from general transportation reserve funds (\$172,860), general water reserve funds (\$30,000), ICBC contributions (\$95,000), general taxation (\$94,766) and from the DCC statutory reserve funds (\$788,458).

Buttertubs Utility Upgrade Project \$ 4,221,331

This concurrent project relates to road and sewer upgrades Buttertubs area. It has not been started due asbestos cement pipe and confined space issues. This project is anticipated to start in 2016. This project has been funded from general storm reserve funds (\$200,000), Parks, Recreation & Environment reserve funds (\$119,500), private contributions (\$46,300) and the DCC statutory reserve fund (\$3,880,699).

Lower & Middle Chase Dams \$ 3,899,767

This project relates to the construction of an auxiliary spillway in the Colliery Dam Park. Work on this project began in September 2015 and is under order by the Province to be substantially complete by November 15, 2015. This project is funded from the general chase dam reserve fund (\$4,200,000).

Major Road Rehab Program \$ 968,462
Local Road Rehab Program \$ 429,057

These programs are ongoing and encompasses many road projects throughout the City. Many of these projects are done during the summer/fall months when the weather is more favorable. Some road projects have been completed while other are still in progress. As there are too many projects included to break them down on an individual status basis, they are all shown with an "in-progress" status. All scheduled road rehab projects, except for one (1), will be completed by the end of the year. These projects are funded from the general transportation reserve funds (\$1,051,073), General Fund Asset Management Reserve Fund (\$175,000) and general taxation (\$956,900).

Fleet Replacement

\$ 1,201,211

This project relates to the purchase of City vehicles. Purchases happen at various times of the year and therefore this project has an "in progress" status. These vehicles are funded from the equipment depreciation statutory reserve fund (\$1,670,317) and any proceeds from the sale of City vehicles.

Respectfully submitted,



L. L. Mercer
MANAGER
ACCOUNTING SERVICES

Concurrence by:



V. Mema
DIRECTOR
FINANCE



I. Howat
GENERAL MANAGER
CORPORATE SERVICES

CITY MANAGER COMMENT:

I concur with the staff recommendation.

Drafted: 2015-OCT-22
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LLM/tw

	2015 CAPTIAL BUDGET	2015 YTD ACTUALS	COMMITMENTS	TOTAL YTD COSTS	AVAILABLE FUNDS	COMMENTS
CONCURRENT PROJECTS:						
COMPLETED PROJECTS						
P-5191 DCC R65 - Linley Valley	322,421	234,683	22,774	257,457	64,964	
P-6206 100 Line Road - Sewer	117,712	67,541	-	67,541	50,171	
P-7340 100 Line Road - Water Main: Turner to Rutherford	45,787	42,645	-	42,645	3,142	
DCC R65 100 Line Road	485,920	344,869	22,774	367,643	118,277	Substantially complete
P-5041 Sidewalks - Bowen Road (Pine St to Acacia Pl & Buttertubs Dr to Acacia Pl)	194,650	195,034	-	195,034	(384)	
P-5043 Road Infrastructure - Bowen Wakesiah Signal & Intersection Upgrade	111,317	110,770	420	111,190	127	
Bowen Road Project	305,967	305,804	420	306,224	(257)	Substantially complete
P-6151 Bruce Ave and 6th Street	10,000	9,738	-	9,738	262	
P-7307 Bruce Ave Utility Upgrade	10,000	5,835	-	5,835	4,165	
Bruce Ave Utility Upgrade Project	20,000	15,573	-	15,573	4,427	Complete
P-5213 Extension Rd Water Main: Duke Pt. Supply	30,000	26,458	-	26,458	3,542	
P-7284 Extension Rd - Duke Pt Main SN103	435,000	307,079	626	307,705	127,295	
Extension Road Water Main: Duke Point Supply Project	465,000	333,537	626	334,163	130,837	Complete
P-5180 Drainage Juniper St, 220 to Stewart	100,000	65,324	1,154	66,478	33,522	
P-7263 Water Main Juniper St, Princess Royal to Vancouver	615,000	523,753	-	523,753	91,247	
Juniper & St. George Street Utility Upgrade Project	715,000	589,077	1,154	590,231	124,769	Substantially complete
P-5173 Sherwood Forest Utility Upgrades - Drainage	367,340	222,860	-	222,860	144,480	
P-6178 Sherwood Forest Utility Upgrades - Sewer	463,341	415,592	-	415,592	47,749	
P-7264 Sherwood Forest Utility Upgrades - Water Main	888,451	513,453	-	513,453	374,998	
Sherwood Forest Utility Upgrade Project	1,719,132	1,151,905	-	1,151,905	567,227	Substantially complete
P-5177 Beaufort Park Area: Storm	100,000	53,149	44,850	98,000	2,000	
P-6161 Beaufort Park Area Utility: Sewer	2,112,134	1,191,335	483,114	1,674,449	437,685	
P-7262 Beaufort Dr and Lorne Pl, Seafeld Cres: Water Main	1,382,831	625,576	440,627	1,066,203	316,628	
Beaufort Park Area Utility Project	3,594,965	1,870,060	968,591	2,838,652	756,313	Substantially complete
P-5198 Boundary Ave Corridor & Util.	923,500	566,853	27,391	594,244	329,256	
P-7279 PRV Replacement Program - Townsite and Boundary	150,000	-	-	-	150,000	
P-7356 Boundary Ave. Corridor & Utility	456,600	379,406	-	379,406	77,194	
Boundary Area Corridor and Utility Project	1,530,100	946,259	27,391	973,650	556,450	Substantially complete
TOTAL COMPLETED PROJECTS	8,836,084	5,557,085	1,020,956	6,578,041	2,258,043	
PROJECTS "IN-PROGRESS"						
P-5183 Beban Plaza Storm	30,000	15,888	14,112	30,000	-	In Progress
P-6208 Beban Plaza Utilities - Sewer	20,000	14,296	9,408	23,704	(3,704)	In Progress
Beban Plaza Utilities Project	50,000	30,184	23,520	53,704	(3,704)	
P-5108 DCC R8 Boundary/Northfield	2,587,431	24,302	58,166	82,468	2,504,963	In Progress
P-7362 Boundary Water Main: Boundary to Northfield	30,000	-	-	-	30,000	Not Started
Boundary/Northfield Intersection Upgrade	2,617,431	24,302	58,166	82,468	2,534,963	
P-5157 DCC R85 Boxwood Connector (Bowen to Northfield)	555,880	59,574	49,806	109,380	446,500	In Progress
P-5164 DCC R49 Boxwood Connector & Utility	70,000	-	-	-	70,000	In Progress
P-6174 Boxwood Connector Sanitary Sewer	60,000	31,776	28,574	60,350	(350)	In Progress
P-7290 Boxwood Connector Water Distribution	30,000	15,888	14,112	30,000	-	In Progress
Boxwood Connector & Utility Project	715,880	107,238	92,492	199,730	516,150	
P-6162 Bradley/Wall St. Drainage & Sanitary	50,000	-	-	-	50,000	In Progress - Design
Bradley/Wall Storm & Sanitary Project	50,000	-	-	-	50,000	
P-6191 DCC SS45 Chase River - Sewer	300,000	-	-	-	300,000	In Progress
Chase River Trunk Sanitary Sewer	300,000	-	-	-	300,000	
P-5174 Cliff Street Area Corridor	21,355	13,106	10,169	23,275	(1,920)	In Progress
P-6182 Cliff Street Area Corridor - Sewer	20,350	7,890	5,412	13,302	7,048	In Progress
P-7325 Cliff Street Area - Water	17,933	7,645	4,518	12,163	5,770	In Progress
Cliff Street Area Corridor & Utility Projects	59,638	28,641	20,099	48,740	10,898	
P-5218 Cinnabar Drive Rehab: Stacy to End	6,000	-	-	-	6,000	In Progress
P-7286 Cinnabar Drive: Hyd 502 to Flushout - Water	35,000	-	-	-	35,000	In Progress
Cinnabar Drive Water Main: Stacy to End Project	41,000	-	-	-	41,000	
P-5212 Departure Bay Seawall and Utility Project	714,294	15,652	2,495	18,147	696,147	In Progress
Departure Bay Seawall & Utility Project	714,294	15,652	2,495	18,147	696,147	
P-5135 DCC R84: Hammond Bay Road	428,736	18,222	73,109	91,331	337,405	In Progress - Design
P-6175 Hammond Bay Corridor & Utility - Sewer	78,000	-	-	-	78,000	Postponed - better information obtained about capacity & condition.
P-7274 DCC W48 HB Rd. Prince John to Stephenson Pt. - Water	50,000	-	7,499	7,499	42,501	In Progress - Design
Hammond Bay Corridor & Utility Project	556,736	18,222	80,608	98,830	457,906	
P-5156 1597 Boundary Works & Services	180,716	21,187	149,513	170,700	10,016	In Progress

	2015 CAPITAL BUDGET	2015 YTD ACTUALS	COMMITMENTS	TOTAL YTD COSTS	AVAILABLE FUNDS	COMMENTS
1597 Boundary Works & Services Project	180,716	21,187	149,513	170,700	10,016	
P-6179 Victoria Rd SW & Utility - Sewer	44,611	12,216	2,103	14,319	30,292	In Progress
Victoria Road SW & Utility Project	44,611	12,216	2,103	14,319	30,292	
TOTAL PROJECTS 'IN-PROGRESS'	5,330,306	257,642	428,997	686,638	4,643,668	
DELAYED PROJECTS						
P-4040 Trailway Development and Rehab - Buttertubs Drive	165,800	-	-	-	165,800	Not Started - Will be completed in conjunction with utility work
P-5170 Drainage Buttertubs Dr.: Bowen to Buttertubs Marsh	200,000	3,105	-	3,105	196,895	Construction deferred due to AC pipe and confined space issues; anticipate to be undertaken in 2016
P-6149 DCC 19 Millstone Trunk - Sewer	3,880,699	7,107	14,956	22,063	3,858,636	Construction deferred due to AC pipe and confined space issues; anticipate to be undertaken in 2016
Buttertubs Utility Upgrade Project	4,246,499	10,212	14,956	25,168	4,221,331	
P-6188 Filling Crescent Utility - Sewer	100,000	-	-	-	100,000	Not Started - Anticipated to start before end of year
Filling Crescent Utility Upgrade Project	100,000	-	-	-	100,000	
P-7328 Glenayr/Wingrove Area Utility Upgrade - Water	25,000	-	-	-	25,000	Not Started - Anticipated to start before end of year
Glenayr/Wingrove Area Utility Upgrade Project	25,000	-	-	-	25,000	
P-7271 DCC W48 Water Main Hammond Bay - Ivy to Sherwood	263,569	468	-	468	263,101	Delayed until 2016 as project needs to be done during Summer and design was not completed in time for construction in Summer of 2015.
Hammond Bay at Ivy Lane Utility Project	263,569	468	-	468	263,101	
P-5175 Hammond Bay SW & Utility	22,000	70	-	70	21,930	Postponed due to projected costs. Will be reconsidered in coordination with future RDN forcemain.
Hammond Bay SW & Utility Project	22,000	70	-	70	21,930	
P-5215 DCC R94 Highway Intersection Upgrades	200,000	-	-	-	200,000	Substantially complete
P-7361 DCC R94 Highway Intersection Upgrades - Water	319,910	14,442	2,880	17,322	302,588	In progress - Design
Island Hwy/Old Victoria Rd/Halliburton Traffic Signal	519,910	14,442	2,880	17,322	502,588	
TOTAL DELAYED PROJECTS	5,176,978	25,192	17,836	43,028	5,133,950	
TOTAL CONCURRENT CAPITAL PROJECTS	19,343,368	5,839,919	1,467,789	7,307,707	12,035,661	
ALL OTHER PROJECTS:						
COMPLETED PROJECTS						
P-2208 Parking Equipment - License Plate Recognition System	71,951	35,653	-	35,653	36,298	Substantially complete
P-3402 Firefighting Equipment - Fire Pump for Port Authority Boat	80,000	74,210	3,944	78,154	1,846	Substantially Complete
P-3402 Firefighting Equipment - Radio, Paging Channel Equipment	18,500	17,831	-	17,831	669	Completed
P-3422 Fire Headquarters - Roof	216,897	187,002	10,720	197,722	19,175	Substantially complete
P-3429 911 Equipment	30,000	23,613	-	23,613	6,387	Completed
P-4031 Playground Equipment - Altrusa Playground Equipment	25,038	16,299	-	16,299	8,739	Substantially complete
P-4040 Trailway Development and Rehab - Parkway Trail	121,212	121,212	-	121,212	-	Completed
P-4131 Harewood Centennial Park: Playground Equipment	109,318	112,523	321	112,844	(3,526)	Substantially complete
P-4166 Nanaimo Centre Stage Theatre - 25 Victoria Rd	50,000	37,792	-	37,792	12,208	Completed
P-4171 Beban Pool: Facility Amenities	221,595	198,241	28,564	226,806	(5,211)	Substantially complete
P-4174 Beban Pool Washroom/Changeroom	31,500	26,501	-	26,501	4,999	Completed
P-4177 Bowen Tennis Court Improvements	10,426	10,426	-	10,426	-	Completed
P-4188 Frank Crane Arena: Heat Recovery System	275,538	126,191	138,436	264,626	10,912	Substantially Complete
P-4204 Merle Logan: Artificial Turf Repl.	605,522	15,684	681,866	697,550	(92,028)	Substantially Complete - recoveries will be received from the sale of the removed carpet.
P-4213 Frank Crane Arena: Roof	43,433	13,614	-	13,614	29,819	Completed
P-4222 Nanaimo Ice Centre: Mechanical	174,400	171,605	-	171,605	2,795	Completed
P-5014 Transportation Maintenance Equipment	213,379	214,408	-	214,408	(1,029)	Completed
P-5057 Small Tools Replacement	19,777	19,431	-	19,431	346	Completed
P-5155 PW Yard - Roof Replacement Program	254,900	165,510	71,562	237,072	17,828	Substantially complete
P-5161 Sherwood Dr DR: King Richard Intersection	78,000	67,392	-	67,392	10,608	Substantially complete
P-5176 Wakesiah Ave. Woodstave @ 27 Wakesiah	160,000	167,206	4,141	171,347	(11,347)	Substantially complete
P-5201 Cycling Transportation Improvements	855	-	-	-	855	Completed
P-5207 Terminal Complete Street Project	3,000	-	-	-	3,000	Completed
P-5216 Fleet: Small Equipment	16,500	19,993	-	19,993	(3,493)	Completed
P-6152 Park Avenue - 5th Street to 6th St. - Sewer	22,819	9,316	-	9,316	13,503	Substantially complete
P-7104 Water Infrastructure - Milton Street Water Main Cost Share	43,667	-	43,667	43,667	-	Substantially complete
P-7261 DCC W13 Looping Harwell, Jingle Pot & Westwood	20,000	2,409	-	2,409	17,591	Completed
P-7265 Water Main Harewell loop Water	1,015	1,015	-	1,015	-	Completed
P-7281 Giggleswick Place	226,617	218,982	-	218,982	7,635	Completed
P-7294 Wills Road: @ 4900 Wills Road Water Main	217,000	186,312	-	186,312	30,688	Substantially complete
P-7299 Forest Dr. Meredith to Honeysuckle Water Main	19,442	17,042	2,400	19,442	-	Substantially complete

	2015 CAPITAL BUDGET	2015 YTD ACTUALS	COMMITMENTS	TOTAL YTD COSTS	AVAILABLE FUNDS	COMMENTS
P-7301 Poplar St Water Main: Estevan to Stewart	11,791	2,753	-	2,753	9,038	Completed
P-7341 DCC W49 Departure Bay Road Water Main	2,000	1,856	-	1,856	144	Completed
P-9261 Energy Recovery System - Res # 1	7,110	6,860	-	6,860	250	Completed
P-9270 Water Treatment Plant - Vehicles	70,000	30,713	-	30,713	39,287	Completed - one unit purchased and second unit will be repurposed fleet unit
P-9277 Water Treatment Plant - Fork Lift	55,000	36,269	-	36,269	18,731	Completed
TOTAL COMPLETED PROJECTS	3,528,202	2,355,865	985,620	3,341,485	186,717	
PROJECTS "IN-PROGRESS"						
P-2206 Bastion St Parkade Upgrade	381,481	16,472	150,793	167,265	214,216	In Progress
P-2702 Telephone System Upgrades	89,240	-	-	-	89,240	In Progress
P-2715 City Website Redesign	63,667	1,398	-	1,398	62,269	In Progress
P-2717 Corporate Storage File Replacement	120,000	101,782	-	101,782	18,218	In Progress
P-2719 CCTV File Storage Expansion	100,000	77,381	9	77,390	22,610	In Progress
P-2721 IT Tech Infrastructure: Backup System Replacement	250,000	82,703	-	82,703	167,297	In Progress
P-3407 Fire Fleet Replacement	223,034	100,681	31,351	132,032	91,002	In Progress
P-3425 Fire Headquarters - Seismic Upgrade	273,000	3,502	12,975	16,477	256,524	In Progress
P-3428 911 IT Infrastructure - Telephone System	75,000	18,531	57,067	75,598	(598)	In Progress
P-4040 Trailway Development and Rehab - Beban Park	78,788	81,001	-	81,001	(2,213)	In Progress
P-4045 City Partners In the Parks Program	194,010	29,821	53,365	83,185	110,825	In Progress
P-4131 Harewood Centennial Park	270,168	145,947	17,162	163,109	107,059	In Progress
P-4144 Italian Park Fountain Upgrade	30,000	13,583	282	13,866	16,134	In Progress
P-4161 Frank Crane Arena: HVAC	100,000	1,460	88,507	89,967	10,033	In Progress
P-4163 Frank Crane Arena Motor Control Centre	20,000	12,994	3,750	16,744	3,256	In Progress
P-4183 Lower & Middle Chase Dams	4,200,000	298,515	1,718	300,233	3,899,767	In Progress
P-4187 Frank Crane Arena: Domestic Water Piping	103,000	83,254	33,721	116,975	(13,975)	In Progress
P-4202 Nanaimo Aquatic Centre: Exterior	90,000	4,198	35,650	39,847	50,153	In Progress
P-4206 Beban Pool: HVAC	56,000	3,833	-	3,833	52,167	In Progress
P-4211 Bowen Social Centre: HVAC	50,000	17,253	-	17,253	32,747	In Progress
P-4218 Linley Valley Development	50,000	3,473	261	3,734	46,266	In Progress
P-4219 Beacon House Upgrades	100,000	2,276	-	2,276	97,724	In Progress
P-4220 E & N Trail Development	389,813	35,587	18,685	54,272	335,541	In Progress
P-4221 Port Theatre Expansion	600,000	-	-	-	600,000	In Progress
P-5003 GIS Development	139,298	-	-	-	139,298	In Progress
P-5010 Major Road Rehab Program	1,634,718	657,966	8,290	666,256	968,462	In Progress
P-5013 Local Road Rehab Program	548,255	119,198	-	119,198	429,057	In Progress
P-5041 Sidewalks - Bing Kee Shoulder & Rail X	20,455	10,854	82	10,936	9,519	In Progress
P-5060 Fleet Replacements	1,670,317	334,587	134,519	469,106	1,201,211	In Progress
P-5178 Easement on 5351 Hammond Bay	70,000	42,367	19,983	62,351	7,649	In Progress
P-5200 Pedestrian Transportation Improvements	336,600	93,140	162,119	255,259	81,341	In Progress
P-6168 DCC SS17 Millstone - Sewer	314,238	6,417	69,675	76,092	238,146	In Progress
P-6209 Garner Cres. Area Utilities - Sewer	25,000	21,818	8,306	30,123	(5,123)	In Progress
P-6212 Rock City Easement 2874 Right of Way Sanitary Sewer	25,000	-	7,800	7,800	17,200	In Progress
P-6216 Cedar Road Pump Station Upgrades - Sewer	550,000	40,085	557,370	597,455	(47,455)	In Progress - cost share agreement with RDN
P-7279 PRV Replacement Program - Departure Bay and Neyland	301,766	24,086	27,928	52,014	249,752	In Progress
P-7296 Roberta Road E / Naylor Cres - B31 Water Main	25,000	-	-	-	25,000	In Progress
P-7297 Highland Blvd Water Main: Cosgrove to #2596	170,000	-	-	-	170,000	In Progress
P-7302 Eberts St. Water Main: Millstone to Townsite	14,867	6,414	5,089	11,503	3,364	In Progress
P-7303 Neyland Rd Area Water Main	995,000	729,678	9,534	739,212	255,788	In Progress
P-7313 Fourth St. Water Main: Wakesiah to Harewood	60,000	34,742	11,581	46,322	13,678	In Progress
P-7332 Marban Road Water Main: SN9 & SN158	15,000	-	-	-	15,000	In Progress
P-7350 Laguna Way Water Main: 5004 Laguna to Lost Lake	55,000	19,563	16,159	35,722	19,278	In Progress
P-7353 Tom's Turnabout Area Utility Upgrade	15,000	-	-	-	15,000	In Progress
P-7354 Holly Ave Water Main: Townsite to Bradley	6,000	7,052	-	7,052	(1,052)	In Progress
P-7380 Sherwood Forest Drive Utility Upgrade	5,000	-	-	-	5,000	In Progress
P-9244 Water Treatment Plant	13,923,042	9,937,248	4,032,015	13,969,263	(46,221)	In Progress
P-9260 DCC WS41: Duplicate Supply Main #1 Reservoir-College Park	794,979	75,477	425,601	501,077	293,902	In Progress
TOTAL PROJECTS 'IN-PROGRESS'	29,621,736	13,296,334	6,001,346	19,297,681	10,324,055	
DELAYED PROJECTS						
P-2500 SAP Enhancements	73,222	-	-	-	73,222	Cancelled - Anticipated expenditures not required
P-2712 Photocopier Purchases	67,000	-	-	-	67,000	Not Started - No photocopier replacements in 2015 Year to Date
P-2714 Document Management	75,000	-	-	-	75,000	Not Started - Anticipated start in 2016
P-2718 IT Technical Infrastructure Renewal	42,000	-	-	-	42,000	Not Started - Scheduled start later in 2015
P-2957 Parkway Visitor Centre	32,003	-	-	-	32,003	Cancelled the last phase of this project
P-3402 Firefighting Equipment - Radio, Phase 3 Voter Upgrade	30,000	-	-	-	30,000	Not Started - Phase 2 currently being worked on

	2015 CAPITAL BUDGET	2015 YTD ACTUALS	COMMITMENTS	TOTAL YTD COSTS	AVAILABLE FUNDS	COMMENTS
P-3423 Fire Station # 6 Hammond Bay - Design	270,026	-	-	-	270,026	Delayed - pending outcome of the fire plan
P-3424 Fire Station # 1 - Mechanical	81,850	-	-	-	81,850	Not Started - Still developing plans for Station #1
P-3426 Fire Station # 1 - Roof	220,000	-	-	-	220,000	Not Started - Still developing plans for Station #1
P-3717 Police Services RTID Prisoner Booking Software/Hardware	50,000	-	-	-	50,000	Not Started - Pending RCMP decision re: system replacement
P-4031 Playground Equipment - Maffeo Sutton Phase 1	200,000	-	-	-	200,000	Not Started - Project cannot proceed until status of Canada 150 grant is known
P-4098 Bowen West Sports Field Development: Fencing	8,896	-	-	-	8,896	Not Started - Estimated completion November 2015
P-4143 Oliver Woods Community Centre Access Improvements	7,598	-	-	-	7,598	Not Started - need right weather conditions to correctly identify issue.
P-4151 Beban Read-O-Graph Sign	100,000	-	-	-	100,000	Not Started - awaiting bylaw and sponsorship reviews.
P-4165 Cliff McNabb Arena - Facility Amenities	200,000	1,750	-	1,750	198,250	Not Started - Will be retendered in Fall 2015 with work to be completed when ice is out in Spring 2016
P-4205 Chase River Hall: Seismic Upgrade	295,000	-	-	-	295,000	Not Started - working with Boys & Girls Club on options with a Report to Council to
P-4210 Beban Social Centre: Mechanical	40,000	-	-	-	40,000	Cancelled - Will be rebudgeted in a future year
P-5041 Sidewalks - Rosstown (Sun Valley Pheasant Terrace)	70,000	-	-	-	70,000	Delayed to 2016 - tenders exceeded budget, add'l funding requested for 2016
P-5154 Railway Crossing Upgrades	245,000	-	39,187	39,187	205,813	Not Started - Requires coordination of timing with SVI Rail crews
P-5196 Wellcox Access	200,000	-	-	-	200,000	Not Started - in negotiation with Seaspan
P-5203 Mary Ellen/Mall Access Roundabout	450,000	-	-	-	450,000	Not Started - Developer driven
P-5210 SNIC Equipment	103,000	-	-	-	103,000	Not Started - Options are being researched
P-6144 Garner Crescent Sanitary Sewer	102,832	-	-	-	102,832	Not Started - Developer driven
P-7233 College Park/Camosun Water Main	158,925	-	-	-	158,925	Not Started - Developer driven
P-7326 Cumberland & Locksley Water Main Renewal	30,000	-	-	-	30,000	Not Started - Scheduled to begin in Fall 2015
P-7327 Bay St. Water Main: Fandell to Keighley	25,000	-	-	-	25,000	Not Started - Scheduled to begin in Fall 2015
P-7333 Argyle Ave Water Main: Glenayr to Golf Course	20,000	-	-	-	20,000	Not Started - Scheduled to begin in Fall 2015
P-7348 Morningside Dr: Hammond Bay to End	141,216	-	-	-	141,216	Phase 1 completed in 2014; Phase 2 rebudgeted in 2021
P-7351 Glen Cres & Virostko Pl Water Main	136,000	-	-	-	136,000	Not Started - Scheduled for November/December 2015
P-9256 Pryde Ave. Pump/PRV Station	250,000	-	-	-	250,000	Not Started - delayed due to department resources focussed on watering
P-9259 Emergency Water Supply	300,000	-	-	-	300,000	Not Started - delayed due to department resources focussed on watering
TOTAL DELAYED PROJECTS	4,024,568	1,750	39,187	40,937	3,983,631	
PROJECTS OTHER						
P-3104 Property Acquisition - General	600,000	500,000	-	500,000	100,000	Year to date costs are funded from Private Contributions
P-5000 Street Designs & Studies	96,940	-	-	-	96,940	No spending year to date
P-5005 Storm Water Designs	4,000	-	-	-	4,000	No spending year to date
P-5043 Road Infrastructure - Unallocated	87,545	-	-	-	87,545	No spending year to date
P-5054 Storm Infrastructure - Unallocated	75,000	-	-	-	75,000	No spending year to date
P-5081 DCC Unspecified Road Design Projects	90,000	-	-	-	90,000	No spending year to date
P-6105 Sewer Designs	30,000	-	-	-	30,000	No spending year to date
P-6215 DCC Unspecified Sanitary Sewer Projects	75,000	-	-	-	75,000	No spending year to date
P-7104 Water Infrastructure - Unallocated	193,292	-	-	-	193,292	No spending year to date
P-7105 Water - Designs for Water Projects	19,000	-	-	-	19,000	No spending year to date
P-7131 DCC Unspecified Water Designs & Projects	148,000	-	-	-	148,000	No spending year to date
TOTAL OTHER PROJECTS	1,418,777	500,000	-	500,000	918,777	
TOTAL OTHER CAPITAL PROJECTS	38,593,283	16,153,949	7,026,153	23,180,103	15,413,180	
TOTAL CAPITAL PROJECTS FOR 2015	57,936,651	21,993,868	8,493,942	30,487,810	27,448,841	

City of Nanaimo
REPORT TO COUNCIL

DATE OF MEETING: 2015-NOV-9

AUTHORED BY: BILL SIMS, MANAGER, WATER RESOURCES

RE: WATER TREATMENT PLANT UPDATE

STAFF RECOMMENDATION:

That Council receive the report.

PURPOSE:

The purpose of the report is to provide an update on the status of the Water Treatment Plant project and revised budget estimate.

BACKGROUND:

At its meeting of 2013-MAR-25, Council awarded the general contract for construction of the Water Treatment Plant to Kenaidan Contracting Ltd. for \$45,849,600, incorporating scope reductions totalling \$1.72 Million. The budget for the Water Treatment Plant project is \$71 Million, which includes a \$2 Million PST allowance. The project is funded from Federal and Provincial grants, water user rates, development cost charges and borrowing.

The Water Treatment Plant is attracting interest from across the industry, due to technological advances. The plant will continue the legacy of providing high quality water, by gravity flow. In addition, within the plant, gravity siphons will be used to draw water through the membranes. Normally, suction pumps are used for this task, which consumes significant amounts of electricity.

DISCUSSION:

The plant is in the final stages of construction. The main focus of activities on site are start-up and integration of all the electrical, electronic and mechanical systems. The membrane cassettes have been installed, and are being readied for service. The contractor's current schedule indicates a mid-December start of operation, with final completion by the end of March. Four out of five operators have started work and are learning the plant's systems as well as shadowing water supply operators to learn the City's supply system and undertaking training specific to the plan. The current target to begin to send treated water to the City's distribution system is mid-December, although ongoing challenges may see this date delayed to early 2016.

Financial Impact

The project is now estimated to be above the current budget of \$71 Million. With some outstanding pricing for changes, the budget is expected to be exceeded by about \$1.5 million. Additional funding is available from the Community Works Fund reserve.

Council
 Committee *of the Whole*
 Open Meeting
 hi-Camera Meeting
Meeting Date: 2015-NOV-09

The project has been one of the most complex and challenging projects undertaken by the City.

Turbidity issues and risk of contamination by pathogens will soon be a thing of the past. Staff will be organising a media tour in the coming weeks, to help get the word out to the public.

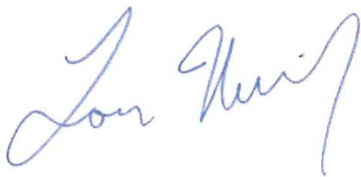
The public can view construction photos, which are regularly updated on the City blog at www.nanaimo.ca/blog.

Respectfully submitted,



Bill Sims
Manager, Water Resources
Engineering & Public Works

Concurrence by:



Tom Hickey
General Manager,
Community Services



Geoff Goodall, P. Eng.
Director,
Engineering & Public Works

CITY MANAGER COMMENT:

I concur with the staff recommendation.