

**MINUTES**  
NANAIMO CULTURE AND HERITAGE COMMISSION  
SPECIAL OPEN MEETING TO BE HELD WEDNESDAY, 2015-NOV-18 AT 4:00 PM  
IN THE BOARD ROOM OF THE SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

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PRESENT:	Mark Robinson Dan Appell Dawn Marusin	Diana Johnstone, Chair Richard Finnegan	Diane Brennan John Manning
REGRETS:	Ross MacKay Wendy Pratt	Jacquie Howardson	Jill Stannard
STAFF:	Suzanne Samborski, Senior Manager of Culture and Heritage Chris Sholberg, Culture and Heritage Planner Chris Barfoot, Culture and Heritage Coordinator Rebecca Buckler, Recording Secretary		

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**1. CALL THE SPECIAL COMMISSION MEETING TO ORDER:**

Chair D. Johnstone called the meeting to order at 4:03 pm.

**2. PROCEDURAL MOTION:**

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; and,
- (n) the consideration of whether a Council meeting should be closed under a provision of this subsection or subsection (2).

The motion was carried unanimously.

The Nanaimo Culture and Heritage Commission moved that the Special "In Camera" meeting be called to order at 4:04 pm.

The Nanaimo Culture and Heritage Commission moved out of Special "In Camera" at 5:13 pm.

**3. ADJOURNMENT:**

Chair D. Johnstone adjourned the Special "In-Camera" meeting at 5:13 pm

Chair D. Johnstone adjourned the Special Open meeting at 5:14 pm.

**APPROVED BY:**

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DIANA JOHNSTONE, CHAIR  
NANAIMO CULTURE AND HERITAGE COMMISSION

**CONCURRENCE BY:**

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SUZANNE SAMBORSKI  
SENIOR MANAGER, CULTURE AND HERITAGE

**CERTIFIED CORRECT:**

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CORPORATE OFFICER