MINUTES

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
BOWEN COMPLEX CONFERENCE ROOM
500 BOWEN ROAD
WEDNESDAY, 2015-NOV-25, AT 6:00 P.M.

PRESENT: Commissioner Ian Thorpe, Chair

Members:
Commissioner Marsha Down
Commissioner Gordon Fuller
Commissioner Howard Houle
Commissioner Mike Horn
Commissioner Alec McPherson
Commissioner Wendy Pratt
Commissioner Barry Sparkes
Commissioner Mark Swain
Commissioner Maureen Young

Staff:
R. Harding, Director, Parks, Recreation and Environment
M. Smith, Manager of Recreation Services
A. Britton, Manager of Parks Operations
K. MacDonald, Parks and Open Space Planner
R. Tweed, Recording Secretary

REGRETS: Commissioner Karen Alden
Commissioner Mercedes Beaudoin-Lobb

---

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:02 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 9.(a) – Correspondence – Tracy Coates – District of Lantzville.
- Add Item 12.(e) – Delegation – Marjorie Stewart – Nanaimo Food Share.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Amended Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the minutes of the regular Parks and Recreation Commission meeting held Wednesday, 2015-OCT-28, at 6:02 p.m., in the Bowen Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

(a) Leah Johnson, President, White Rapids Swim Club – Kin Pool Services Update & Co-Management Agreement.

A PowerPoint presentation was provided. Staff advised that the Co-Management Agreement for Kin Pool would be reviewed for renewal in 2016.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. CHAIR'S REPORT:

(a) 2016 PRC & Committee Key Date Calendar - Commission Monthly Meeting Start Time.

It was moved and seconded that the 2016 PRC & Committee Key Date Calendar be amended to change the Commission monthly meeting start time from 6:00 p.m. to 5:30 p.m. The motion carried unanimously.

It was moved and seconded that the Chair's Report be received. The motion carried unanimously.

7. REPORTS OF ADVISORY BODIES:

(a) Grants Advisory Committee: Commissioner Sparkes reported on the meeting held on 2015-SEP-18.

It was moved and seconded that the report be received. The motion carried unanimously.

8. STAFF REPORTS:

(a) **Food Truck Licensing Process– Richard Harding, Tamera Rogers, Bruce Anderson (verbal report).**

It was moved and seconded that the Parks and Recreation Commission endorse and recommend that Council approve the proposed location as identified on the park map for six (6) non-special event food truck vendors at Maffeo Sutton Park for a one-year trial period in place of the existing single park vendor. The motion carried unanimously.

It was moved and seconded that the Parks and Recreation Commission endorse and recommend that Council approve the Parks and Recreation Commission endorse and recommend that Council approve the proposed locations for food truck vendors for a one-year trial period at the following City park locations:

- Bowen Park East Parking Lot – two (2) vendors;
- Brechin Boat Ramp - two (2) vendors;
- Departure Bay – three (3) vendors;
- Harewood Centennial Park – three (3) vendors;
- Loudon Park – one (1) vendor;
- May Richards Bennett Pioneer Park – two (2) vendors;
- Merle Logan Field – two (2) vendors;
- Pipers Lagoon Park – one (1) vendor;
- Westwood Lake Park – two (2) vendors; and,
- Long Lake Rest Stop (parking lot) – two (2) vendors.

The motion carried unanimously.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

(b) **Staff Presentation – Active Aging 50+ Department Programs & Services - Michele Duerksen.**

It was moved and seconded that the staff presentation be received. The motion carried unanimously.

(c) **Community Programs Development Grant Applications – Richard Harding and Mary Smith (verbal report).**

Staff provided an update on the status of the Cedar 4H Senior Advisory Council funding under the Community Programs Development Grant.

It was moved and seconded that the verbal report be received. The motion carried unanimously. The motion carried unanimously.

(d) **2015/2016 Parks and Recreation Fees and Charges Review Process - Richard Harding.**

It was moved and seconded that the Parks and Recreation Commission recommends that Council:

1. maintain and continue the 2015/2016 rates under Parks, Recreation and Culture Regulation Bylaw 2008 No.7073 until completion of the Core Services Review; and;
2. include the future parks and recreation services funding philosophy and fee rates as part of the Core Services Review Process recommendations.

The motion carried unanimously.

9. CORRESPONDENCE:

(a) Letter dated 2015-NOV-23 from Trudy Coates, Director of Corporate Administration, regarding District of Lantzville appointments to the Nanaimo Parks and Recreation Commission.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

10. NOTICE OF MOTION: (None.)

11. OTHER BUSINESS: (None.)

12. DELEGATIONS (not related to a Report to Commission): (10 MINUTES)

(a) Brenda Stewart, Chairperson, and Dave Eaton, Vice Chairperson, Nanaimo Pickleball Club.

A PowerPoint was provided and Commission was thanked for their support of Pickleball. The Club would like staff and the Commission to explore further options for increasing pickleball space at Beban Park, and converting tennis courts at Diver Lake Park, or possibly Beaufort Park, to pickleball courts.

It was moved and seconded that the delegation be received. The motion carried unanimously.

(b) Karen Streeter, President, Vancouver Island Exhibition.

Ms. Streeter provided a verbal presentation and spoke to the desire of the VIEX to enter into an lease agreement with the City for their proposal for buildings at Beban Park. They are looking into fund raising options and will be receiving a letter from the City to authorize the VIEX to fund raise for their proposal.

Ms. Streeter presented a plaque to Commission in appreciation of the Commission's sponsorship of the VIEX in 2015.

It was moved and seconded that the delegation be received. The motion carried unanimously.

(c) Larry Whaley, Island Roots Market Co-operative.

Mr. Whaley, on behalf of the Island Roots Market Co-operative, provided a verbal and PowerPoint presentation regarding their desire to establish a year-round farmers market at Beban Park.

It was moved and seconded that the delegation be received. The motion carried unanimously.

(d) Jim Thompson and Saul Hilchey, Gyro Club of Nanaimo, and Dana Butcher, BMX Club.

The group provided a PowerPoint presentation on their desire to construct a dirt jump bike park at Beban Park.

It was moved and seconded that the delegation be received. The motion carried unanimously.

(e) Marjorie Stewart, Nanaimo Food Share.

Ms. Stewart spoke in support of a permanent place for a year-round farmer's market at Beban Park. She would like to see a more comprehensive consultative process, including liaison with staff, prior to decisions being made.

It was moved and seconded that the delegation be received. The motion carried unanimously.

13. QUESTION PERIOD: *(Public - Agenda Items Only)*

(a) Mr. Whaley enquired as to the next step in the process for establishing a farmers market at Beban Park. He was advised that the matter would be dealt with under "Business Arising", the next item on the Agenda.

14. BUSINESS ARISING: *(Commission – Agenda Items Only.)*

(a) Karen Streeter, VIEX – Beban Park Proposal.

(b) Larry Whaley, Island Roots Market Co-operative – Year-round Farmers Market at Beban.

(c) Jim Thompson and Saul Hilchey, Gyro Club of Nanaimo, and Dana Butcher, BMX Club – Dirt Jump Bike Park at Beban Park.

(d) Marjorie Stewart, Nanaimo Food Share - Year-round Farmers Market at Beban.

It was moved and seconded that the Parks and Recreation Commission request that staff continue to work with the VIEX, Island Roots Market Co-Operative, and the Gyro Club of Nanaimo on their proposals for Beban Park and return to Commission with a report on their feasibility and recommendations on how all concepts could proceed. The motion carried unanimously.

(e) Brenda Stewart and Dave Eaton, Nanaimo Pickleball Club – Additional pickleball court opportunities.

It was moved and seconded that the Parks and Recreation Commission request that staff return to Commission with a report on pickleball options. The motion carried unanimously.

15. ADJOURNMENT:

It was moved and seconded at 8:32 p.m. that the meeting adjourn. The motion carried unanimously.

APPROVED AS READ:

Ian W. Thorpe, Chair
Parks and Recreation Commission

APPROVED FOR DISTRIBUTION:

Richard Harding, Director
Parks, Recreation and Environment

CERTIFIED BY:

Corporate Officer
City of Nanaimo

2015-DEC-04
File: A2-4
G:\Admin\PRC\Minutes\2015\PRC151125M.docx